

# WATERLOO CITY COUNCIL

## *Regular Meeting Agenda*

Date: April 16, 2018

Time: 7:30 p.m.

1. Call to Order.
  2. Roll Call.
  3. Pledge of Allegiance.
  4. Correction or Withdrawal of Agenda Items by Sponsor.
  5. Approval of Minutes as Written or Amended.
    - A. Consideration and Action on the April 02, 2018, 7:15 p.m., Public Hearing Minutes.
    - B. Consideration and Action on the April 02, 2018, 7:30 p.m., City Council Minutes.
  6. Petitions by Citizens on Non-Agenda Items.
  7. Reports and Communications from the Mayor and other City Officers.
    - A. Report of Collector.
    - B. Report of Treasurer.
    - C. Report of Zoning Administrator.
    - D. Report of Building Inspector / Code Administrator.
    - E. Report of Director of Public Works.
    - F. Report of Chief of Police.
    - G. Report of City Attorney.
    - H. Report and Communication by Mayor.
      1. Recognition of Mr. Allan Mueller for Service to the Zoning Board of Appeals.
      2. Check presentation to the Vintage Wine Bar in the Amount of \$1,312.50 from the IMEA Electric Efficiency Program.
  8. Report of Standing Committees.
  9. Report of Special Committees.
  10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
    - A. Consideration and Action on Ordinance No. 1753 Adopting an Amended Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2017 Through April 30, 2018.
    - B. Consideration and Action on Ordinance No. 1754 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2018 Through April 30, 2019.
    - C. Consideration and Action on Ordinance No. 1755 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 38 Utility Systems, Articles 38-1-4, 38-2-10 and 38-4-15 to Establish a Fee for Manual Meter Reading.
    - D. Consideration and Action on Ordinance No. 1756 Approving the Sale of Miscellaneous Equipment.
  11. Unfinished Business.
  12. Miscellaneous Business.
    - A. Consideration and Action on Special Event Permit Request from the Waterloo Optimist Club for their Annual Car Show to be held on June 3, 2018, 8:00 a.m. to 4:00 p.m., with the Closure of Mill, Main, and Third Streets around the Courthouse.
  13. Discussion of Matters by Council Members Arising After Agenda Deadline.
  14. Motion to Adjourn.
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### **DATES TO REMEMBER**

April 19, 2018 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
April 24, 2018 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.  
May 07, 2018 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
May 08, 2018 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
May 09, 2018 – Minister’s Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.  
May 09, 2018 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
May 10, 2018 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.  
May 14, 2018 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
May 17, 2018 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
May 21, 2018 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
May 22, 2018 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.  
May 26 & 28, 2018 – City Offices Closed for the Memorial Day Holiday.

**MINUTES OF THE  
PUBLIC HEARING  
HELD ON April 2, 2018**

**SUBJECT: Proposed Tentative Annual Budget for Fiscal Year May 1, 2018  
through April 30, 2019.**

1. The meeting was called to order by Mayor Smith at 7:15 p.m.

The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.

2. Call to Notice (Advertisement is on file at City Hall).
3. Presentation of proposed Tentative Annual Budget for Fiscal Year May 1, 2018 through April 30, 2019.
4. Discussion, Questions and Answers. None.
5. There being no further items on the agenda, a motion was made by Alderman Notheisen and seconded by Alderman Heller to adjourn. Motion passed unanimously by voice vote. Mayor Smith adjourned the meeting at 7:20 p.m.

**BARBARA PACE,  
CITY CLERK**

**MINUTES OF THE  
CITY COUNCIL MEETING  
APRIL 02, 2018**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Heller and seconded by Alderman Darter to approve the March 19, 2018 City Council Meeting Minutes. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. No report.
  - C. Report of Zoning Administrator. No report.
  - D. Report of Director of Public Works. No report.
  - E. Report of Chief of Police. No report.
  - F. Report of City Attorney. No report.
  - G. Report and Communication by Mayor. No report.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 18-02 Approving an Intergovernmental Agreement with Monroe County, Illinois Regarding Enforcement of Section 27-6 of the Monroe County, Illinois County Code Pertaining to Cannabis and Drug Paraphernalia within the City Limits of the City of Waterloo, Illinois.  
Motion made by Alderman Heller and seconded by Alderman Notheisen to approve Resolution No. 18-02 approving an Intergovernmental Agreement with Monroe County, Illinois regarding enforcement of Section 27-6 of the Monroe County, Illinois County Code pertaining to cannabis and drug paraphernalia within the city limits of the City of Waterloo, Illinois. Discussion. The Ordinance Committee voted 100% in favor of this decision. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
11. Unfinished Business. None.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 564.  
Motion made by Alderman Darter and seconded by Alderman Row to approve Warrant No. 564. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
  - B. Consideration and Action on City's Annual \$7,500.00 Contribution to Western Egyptian.  
Motion made by Alderman Heller and seconded by Alderman Buettner to approve the annual \$7,500.00 contribution to Western Egyptian. Discussion. The Senior Center Director, Dee Limestall, was introduced by Mayor Smith. She spoke to the council, thanking the City of Waterloo for their support. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.

- C. Consideration and Action on Increase in Monthly Household Charge for Trash Pickup to \$15.11.  
Motion made by Alderman Thomas and seconded by Alderman Hopkins to increase monthly household charge for trash pickup to \$15.11. Discussion. Alderman Thomas stated this would amount to a 1.5% increase. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
- D. Consideration and Action on Purchase of Verdin Street Clock Model 4M/ST2 at a Cost of \$21,599.00 plus \$1,360.00 Installation Fee, for a Total Cost of \$22,959.00 to be Paid Out of the Downtown Beautification/Video Gaming Revenue - 2018 Fiscal Year Budget.  
Motion made by Alderman Row and seconded by Alderman Notheisen to purchase the Verdin Street Clock Model 4M/ST2 at a cost of \$21,599.00 plus \$1,360.00 installation fee, for a total cost of \$22,959.00 to be paid out of the Downtown Beautification/Video Gaming Revenue - 2018 Fiscal Year Budget. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- E. Consideration and Action on Solicitation Request from the Waterloo Lions Club for their Annual Diabetes Awareness Program to be held on Friday, May 4, 2018 and Saturday, May 5, 2018 at the Intersections of Mill/Main and Hamacher/Rogers with times listed on their Letter of Request.  
Motion made by Alderman Heller and seconded by Alderman Row to approve the solicitation request from the Waterloo Lions Club for their Annual Diabetes Awareness Program to be held on Friday, May 4, 2018 and Saturday, May 5, 2018 at the intersections of Mill/Main and Hamacher/Rogers with times listed on their Letter of Request. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
- F. Consideration and Action on Special Event Permit Request from the City of Waterloo for Military Heritage Day to be held on June 10, 2018 from 10:00 a.m. to 8:00 p.m. with Downtown Street Closures.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve the special event permit request from the City of Waterloo for Military Heritage Day to be held on June 10, 2018 from 10:00 a.m. to 8:00 p.m. with downtown street closures. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- G. Consideration and Action on Special Event Permit Request from the Waterloo Chamber of Commerce for their Annual Downtown Concert Series to be held at the Monroe County Courthouse Bandstand.  
Motion made by Alderman Buettner and seconded by Alderman Row to approve the special event permit request from the Waterloo Chamber of Commerce for their Annual Downtown Concert Series to be held at the Monroe County Courthouse Bandstand. Motion passed unanimously with Aldermen Buettner, Row, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.
13. Matters by Council Members Arising After Agenda Deadline.  
**Alderman Darter** thanked everyone who attended the VFW fish meals during Lent. He additionally stated the Sister Cities Meeting will be on the 2<sup>nd</sup> floor of City Hall this Tuesday.
14. Motion to Adjourn. Motion made by Alderman Hopkins and seconded by Alderman Darter to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:45 p.m.

**Barbara Pace,  
CITY CLERK**

**CITY OF WATERLOO, ILLINOIS  
COLLECTION REPORT**

	2016-2017 ACTUAL AMOUNT	2017-2018 BUDGETED AMOUNT	% INCREASE/ DECREASE	2017 MARCH	2018 MARCH	% INCREASE/ DECREASE	2016-2017 FISCAL YTD	2017-2018 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,928,682.18	11,231,000.00	2.77%	891,343.53	982,940.98	10.28%	10,314,519.45	10,506,126.14	1.86%
ELEC TAX	267,262.30			21,638.90	23,283.80	7.60%	252,779.35	251,737.61	-0.41%
ELECT MISC.	249,779.00	295,800.00	18.42%	23,731.00	49,395.00	108.15%	225,024.00	287,641.00	27.83%
SUBTOTAL	11,445,723.48	11,526,800.00	0.71%	936,713.43	1,055,619.78	12.69%	10,792,322.80	11,045,504.75	2.35%
BEGINNING UNAPPLIED	452,042.85			34,634.99	43,275.16	24.95%	425,759.62	388,862.50	-8.67%
UNAPPLIED CASH REC'D	121,448.56			6,087.44	7,975.06	31.01%	112,262.02	103,455.74	-7.84%
UNAPPLIED DISBURSED	130,190.08			14,439.20	19,107.22	32.33%	125,107.77	101,700.20	-18.71%
ENDING UNAPPLIED	443,301.33			26,283.23	32,143.00	22.29%	412,913.87	390,618.04	-5.40%
GAS SALES	2,226,705.93	2,595,000.00	16.54%	400,335.55	514,692.53	28.57%	1,968,345.82	2,213,081.80	12.43%
GAS TAX	61,558.14			11,794.97	15,671.14	32.86%	54,266.07	61,488.25	13.31%
GAS MISC.	158,757.00	118,340.00	-25.46%	11,010.00	22,760.00	106.72%	144,202.00	105,484.00	-26.85%
SUBTOTAL	2,447,021.07	2,713,340.00	10.88%	423,140.52	553,123.67	30.72%	2,166,813.89	2,380,054.05	9.84%
WATER SALES	2,146,492.75	2,398,000.00	11.72%	186,745.91	175,676.44	-5.93%	2,004,937.07	2,219,126.76	10.68%
WATER MISC.	88,822.00	102,130.00	14.98%	13,170.00	13,504.00	2.54%	76,575.00	91,139.00	19.02%
SUBTOTAL	2,235,314.75	2,500,130.00	11.85%	199,915.91	189,180.44	-5.37%	2,081,512.07	2,310,265.76	10.99%
SEWER SALES	1,692,984.08	1,761,000.00	4.02%	142,804.59	134,071.45	-6.12%	1,584,073.52	1,641,888.98	3.65%
SEWER MISC.	219,335.00	241,175.00	9.96%	40,317.00	26,429.00	-34.45%	196,402.00	230,368.00	17.29%
SUBTOTAL	1,912,319.08	2,002,175.00	4.70%	183,121.59	160,500.45	-12.35%	1,780,475.52	1,872,256.98	5.15%
CITY TAX	483,286.24	504,000.00	4.29%	49,730.04	55,799.36	12.20%	449,102.33	470,113.86	4.68%
MISC.	27,895.00	28,800.00	3.24%	1,781.00	5,453.00	206.18%	23,016.00	18,019.00	-21.71%
SUBTOTAL	511,181.24	532,800.00	4.23%	51,511.04	61,252.36	18.91%	472,118.33	488,132.86	3.39%
REFUSE FEE	712,392.25	750,450.00	5.34%	63,195.90	61,280.58	-3.03%	658,632.71	679,615.08	3.19%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	50,963.00	75,000.00	47.17%	4,889.00	4,628.00	-5.34%	44,371.00	65,888.00	48.49%
PERMITS	124,114.00	125,000.00	0.71%	27,456.00	10,349.00	-62.31%	108,075.00	112,446.00	4.04%
INSPECTION FEES	17,400.00	19,000.00	9.20%	1,500.00	1,275.00	-15.00%	16,500.00	16,200.00	-1.82%
FRANCHISE FEES	129,254.00	125,000.00	-3.29%	-	-		129,254.00	124,668.00	-3.55%
LIQUOR LICENSE	7,030.00	8,300.00	18.07%	70.00	20.00	-71.43%	7,000.00	9,776.00	39.66%
INFRASTRUCTURE FEE	252,166.00	238,000.00	-5.62%	20,234.00	19,288.00	-4.68%	232,162.00	219,815.00	-5.32%
HOTEL/MOTEL TAX	24,205.00	22,000.00	-9.11%	1,778.00	1,038.00	-41.62%	20,310.00	18,440.00	-9.21%
MISC.	143,122.00	197,815.00	38.21%	(6,471.00)	22,413.00	446.36%	136,197.00	196,161.00	44.03%
REPLACEMENT TAX	64,357.00	49,200.00	-23.55%	6,061.00	5,471.00	-9.73%	48,918.00	40,696.00	-16.81%
COUNTY TAX	348,623.00	401,000.00	15.02%	-	-		348,623.00	400,461.00	14.87%
SALES TAX	2,216,796.00	2,175,000.00	-1.89%	213,498.00	216,330.00	1.33%	2,045,906.00	2,015,849.00	-1.47%
BUSINESS DISTRICT TAX	91,643.00	90,000.00	-1.79%	8,638.00	8,005.00	-7.33%	84,138.00	85,354.00	1.45%
VIDEO GAMING	83,455.00	100,000.00	19.83%	7,686.00	9,226.00	20.04%	75,050.00	92,995.00	23.91%
INCOME TAX	1,173,839.00	1,269,000.00	8.11%	213,016.00	94,928.00	-55.44%	1,155,883.00	1,215,408.00	5.15%
SUBTOTAL	5,439,359.25	5,644,765.00	3.78%	561,550.90	454,251.58	-19.11%	5,111,019.71	5,293,772.08	3.58%
MOTOR FUEL TAX	261,867.00	265,000.00	1.20%	21,095.00	21,312.00	1.03%	243,881.00	247,088.00	1.31%
MISC	3,103.00	8,500.00	173.93%	393.00	981.00	149.62%	2,714.00	7,707.00	183.97%
SUBTOTAL	264,970.00	273,500.00	3.22%	21,488.00	22,293.00	3.75%	246,595.00	254,795.00	3.33%
UTILITY DEPOSITS	123,425.00	-		5,525.00	9,775.00	76.92%	112,925.00	118,950.00	5.34%
<b>TOTAL DEPOSITS</b>	24,500,762.43	25,193,510.00	2.83%	2,389,053.83	2,513,971.34	5.23%	22,876,044.34	23,867,187.22	4.33%

April 16, 2018

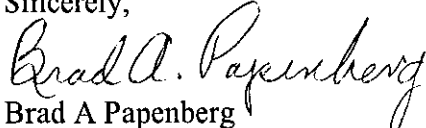
To: Mayor Tom Smith  
City Attorney  
City Aldermen

Re: Treasurer's Report

Attached, please find the March 31, 2018 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

  
Brad A Papenberg  
City Treasurer

**TREASURER'S REPORT  
CITY OF WATERLOO**

For the month ending  
March 31, 2018

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	71,434.41	9,775.00	9,475.00	71,734.41
General Fund	347,766.07	199,598.78	494,229.94	53,134.91
Motor Fuel Tax	48,028.57	30.59	6,836.67	41,222.49
Water Fund	125,664.50	187,634.34	154,003.57	159,295.27
Sewer Fund	334,348.31	159,872.24	155,290.10	338,930.45
Gas Fund	268,984.23	710,936.90	403,504.39	576,416.74
Electric Fund	1,224,481.47	1,057,824.09	928,944.91	1,353,360.65
Capital Improvements	362,952.40	59,288.46	15.04	422,225.82
D.A.R.E.	1,180.61	-	-	1,180.61
Interest	4,191.73	2,324.30	-	6,516.03
Hotel/Motel Tax	117,386.42	1,038.11	400.00	118,024.53
<b>TOTALS:</b>	<b>\$2,906,916.70</b>	<b>\$2,388,322.81</b>	<b>\$2,152,699.62</b>	<b>\$3,142,539.89</b>

**INVESTED FUNDS**


Capital Improvements	\$ 2,240,324.69	4,185.35	-	\$ 2,244,510.04
Electric	\$ 5,433,454.28	10,150.72	-	\$ 5,443,605.00
E-Pay Utility Bills	10,268.69	53,917.36	60,097.64	4,088.41
Farm Account Income	141,511.20	18.03	-	141,529.23
Gas	4,158,493.85	7,768.85	-	4,166,262.70
General Fund	6,112,353.97	365,331.75	-	6,477,685.72
Motor Fuel	645,148.84	22,262.73	-	667,411.57
Pension Reserve	1,401,207.79	287,362.50	-	1,688,570.29
Sewer	1,973,210.48	3,686.33	-	1,976,896.81
Utility Deposits	302,575.11	565.27	-	303,140.38
Water	2,335,469.52	4,363.10	-	2,339,832.62

<b>Total Invested Funds:</b>	<b>\$24,754,018.42</b>	<b>\$759,611.99</b>	<b>\$60,097.64</b>	<b>\$25,453,532.77</b>
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<b>Total All City Funds:</b>	<b>\$27,660,935.12</b>	<b>\$3,147,934.80</b>	<b>\$2,212,797.26</b>	<b>\$28,596,072.66</b>
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<u>Debt and Pension Obligations</u>	<u>Date Opened</u>	<u>Original Balance</u>	<u>Current Balance</u>	<u>Rate</u>	<u>Payment Dates</u>
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$6,469,735.97	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$1,684,152.00		
Unfunded Actuarial Accrued Liability - Police			\$3,084,088.00		
<b>Total Liabilities</b>		<b>\$12,372,060.00</b>	<b>\$11,237,975.97</b>		

Respectfully Submitted,

  
 Brad A. Papenberg  
 City Treasurer

## Building Inspector/Code Administrator Monthly Report 3/31/18

	January	February	March	April	May	June	July	August	September	October	November	December	Total
<b>New Construction Inspections:</b>													
<b>2018</b>	20	30	<b>33</b>										<b>83</b>
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
2016	12	14	23	30	49	26	44	21	42	35	20	23	339
2015	21	16	19	32	19	37	13	47	26	29	19	15	293
<b>New Construction Re-Inspections:</b>													
<b>2018</b>	3	8	<b>4</b>										<b>15</b>
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
<b>Rental Inspections:</b>													
<b>2018</b>	17	12	<b>16</b>										<b>45</b>
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
2016	21	15	12	18	26	23	26	23	20	22	17	16	239
2015	11	16	15	29	20	26	28	22	21	25	17	17	247
<b>Rental Re-Inspections:</b>													
<b>2018</b>	6	6	<b>10</b>										<b>22</b>
2017	9	8	13	1	8	13	14	9	17	11	13	14	130
<b>Dumpster/POD Permits Issued:</b>													
<b>2018</b>	8	6	<b>6</b>										<b>20</b>
2017	9	7	13	16	10	13	13	9	13	6	9	5	123
2016	5	12	8	15	13	14	14	10	11	15	8	5	130
2015	7	5	9	9	11	6	4	10	6	6	5	6	84
<b>Motor Vehicle Violation Notices:</b>													
<b>2018</b>	9	6	<b>2</b>										<b>17</b>
2017	12	2	15	2	3	5	3	6	1	1	0	4	54
<b>Property Violation Notices:</b>													
<b>2018</b>	14	14	<b>9</b>										<b>37</b>
2017	7	11	10	14	22	8	15	11	4	3	7	4	116
<b>Tickets Issued:</b>													
<b>2018</b>	0	0	<b>3</b>										<b>3</b>
2017	1	0	5	1	3	1	4	2	3	7	3	1	31



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Recognition of Mr. Allan Mueller for Service to the Zoning Board of Appeals.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Presentation.  
\_\_\_\_\_
  
4. Submittal date: 04-05-18  
  
Submitted by:  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

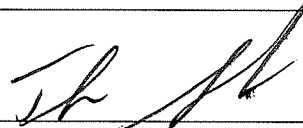
AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Check presentation to the Vintage Wine Bar in the Amount of \$1,312.50 from the  
IMEA Electric Efficiency Program.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Presentation.  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Submittal date: 04-12-18  
  
Submitted by: \_\_\_\_\_  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1753 Adopting an Amended Annual  
Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2017  
Through April 30, 2018.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 04-11-18  
  
Submitted by:  
Shawn Kennedy, Collector / Budget Officer  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1753**

**AN ORDINANCE ADOPTING AN AMENDED ANNUAL BUDGET FOR THE CITY OF WATERLOO, ILLINOIS FOR THE FISCAL YEAR OF MAY 1, 2017 THROUGH APRIL 30, 2018.**

**WHEREAS**, an Annual Budget was adopted by the City Council of the City of Waterloo, Illinois for the fiscal year of May 1, 2017 through April 30, 2018 on April 17, 2017 by Ordinance No. 1725; and,

**WHEREAS**, it is necessary to amend the Annual Budget for the fiscal year of May 1, 2017 through April 30, 2018; and

**WHEREAS**, the changes that are required at this time can more appropriately be stated by a restatement in the form of the Amended Annual Budget for the fiscal year May 1, 2017 through April 30, 2018 as attached hereto as Exhibit 1.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Waterloo, Illinois as follows:

**SECTION ONE.** The Annual Budget for the City of Waterloo, Illinois for the fiscal year of May 1, 2017 through April 30, 2018 is hereby amended and restated in its entirety to read as set forth in Exhibit 1 attached hereto and entitled "City of Waterloo, Illinois Amended Budget 2017-2018", and the aforementioned Exhibit 1 is hereby adopted as the Amended Annual Budget of the City of Waterloo, Illinois for the fiscal year of May 1, 2017 through April 30, 2018.

**SECTION TWO. Repeal.** All ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

**SECTION THREE. Effective Date.** This Ordinance shall take effect upon its passage and approval and shall be published in pamphlet form as provided by law.

**PASSED** this 16<sup>th</sup> day of April, 2018, pursuant to a roll call vote as follows:

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1754 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2018 Through April 30, 2019.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 04-11-18  
  
Submitted by:  
Shawn Kennedy, Collector / Budget Officer  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1754**

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WATERLOO, ILLINOIS FOR THE FISCAL YEAR COMMENCING MAY 1, 2018 AND ENDING APRIL 30, 2019.**

**WHEREAS**, the corporate authorities of the City of Waterloo, Illinois have made the tentative annual budget for the fiscal year of May 1, 2018 through April 30, 2019 conveniently available in pamphlet form for public inspection since March 16, 2018; and,

**WHEREAS**, notice of a public hearing on the aforementioned tentative annual budget was given by publication in a newspaper having a general circulation in the City of Waterloo, Illinois on March 21, 2018; and,

**WHEREAS**, the corporate authorities of the City of Waterloo, Illinois held a public hearing on the aforementioned tentative annual budget, pursuant to said notice, on April 2, 2018, prior to final action on said tentative annual budget.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Waterloo, Illinois as follows:

**SECTION ONE.** That the document entitled City of Waterloo, Illinois Annual Budget 2018-2019 attached hereto as Exhibit 1, and by this reference made a part hereof, is hereby adopted as the annual budget for the City of Waterloo, Illinois for the fiscal year commencing May 1, 2018 and ending April 30, 2019.

**SECTION TWO.** The foregoing budget is adopted pursuant to Section 8-2-9.4 of the Illinois Municipal Code.

**SECTION THREE.** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED** this 16<sup>th</sup> day of April, 2018, pursuant to a roll call vote as follows:

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1755 Amending the City of Waterloo,  
Illinois Revised Code of Ordinances, Chapter 38 Utility Systems, Articles 38-1-4,  
38-2-10 and 38-4-15 to Establish a Fee for Manual Meter Reading.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 04-12-18  
  
Submitted by: \_\_\_\_\_  
Alderman Heller, Chairman  
\_\_\_\_\_ Ordinance Committee  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1755**

**AN ORDINANCE AMENDING THE CITY OF WATERLOO, ILLINOIS REVISED CODE OF ORDINANCES, CHAPTER 38 UTILITY SYSTEMS, ARTICLES 38-1-4, 38-2-10 AND 38-4-15 TO ESTABLISH A FEE FOR MANUAL METER READING.**

**WHEREAS**, the City acts as supplier of utilities for the residents of Waterloo, IL; and,

**WHEREAS**, the utility industry is utilizing Advanced Metering Infrastructure Systems to give customers improved customer service, reliability and better, more timely information; and,

**WHEREAS**, Advanced Metering Infrastructure Systems supply the utility with real-time information to aid in the facilitation of move-in/move-outs, utility outages, and even water leaks; and,

**WHEREAS**, the City has made a considerable investment of time and monies in order to take the fullest advantage of these technologies and therefore hope to encourage full utilization.

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:**

**SECTION ONE.** Section 38-1-4 of Chapter 38 Utility Systems, Article I Electrical Systems, of the City Code of the City of Waterloo, Illinois is hereby amended by the addition of the following:

**38-1-4 RESPONSIBILITY OF CUSTOMER.**

- (G) An electric customer may request that the city supplied meter be read manually instead of remotely; the fee for such manual reading shall be \$35 (thirty-five dollars) per address, per month. A customer who requests that more than one utility meter be read manually shall not be required to pay more than \$35 (thirty-five dollars) total per address per month.

**SECTION TWO.** Section 38-2-10 of Chapter 38 Utility Systems, Article II Gas System, of the City Code of the City of Waterloo, Illinois is hereby amended by the addition of the following:

**38-2-10 METER READING CONCLUSIVE.**

- (E) A gas customer may request that the city supplied meter be read manually instead of remotely; the fee for such manual reading shall be \$35 (thirty-five dollars) per address, per month. A customer who requests that more than one utility meter be read manually shall not be required to pay more than \$35 (thirty-five dollars) total per address per month.



**SECTION THREE.** Section 38-4-15(A) of Chapter 38 Utility Systems, Article IV Water Code, of the City Code of the City of Waterloo, Illinois is hereby amended to read as follows:

**38-4-15 ALL SERVICE TO BE BY METER.**

(A) All water service, whether for domestic, commercial, industrial or city use, shall be metered. All meters shall be so placed and installed as to render the same accessible at all times for the purpose of reading or repairing and so as to be free from danger of freezing. Meters outside of a building shall be set in a suitable meter box approved by the city. Water will not be turned on for new connections until the meter has been installed and all other requirements of this Article IV on the part of the property owner have been fully complied with. A water customer may request that the city supplied meter be read manually instead of remotely; the fee for such manual reading shall be \$35 (thirty-five dollars) per address, per month. A customer who requests that more than one utility meter be read manually shall not be required to pay more than \$35 (thirty-five dollars) total per address per month.

**SECTION FOUR.** All ordinances or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

**SECTION FIVE.** This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

**PASSED** this 16<sup>th</sup> day of April, 2018, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 16<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
**THOMAS SMITH**, Mayor  
City of Waterloo, Illinois

**ATTESTED**, filed in my office, and published in pamphlet form on the 17<sup>th</sup> day of April, 2018.

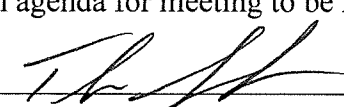
\_\_\_\_\_  
**BARBARA PACE**, City Clerk  
City of Waterloo, Illinois

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 16, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1756 Approving the Sale of  
Miscellaneous Equipment.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
4. Submittal date: 04-12-18  
  
Submitted by:  
Tim Birk, Director of Public Works  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to  \_\_\_\_\_

\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1756**

**AN ORDINANCE APPROVING THE SALE OF MISCELLANEOUS EQUIPMENT OWNED BY THE CITY OF WATERLOO, ILLINOIS.**

**Whereas**, in the opinion of the Corporate Authorities of the City of Waterloo, it is no longer necessary or useful to or in the best interest of the City of Waterloo to retain miscellaneous equipment; and,

**Whereas**, sealed bids for the purchase of the miscellaneous equipment were received; and

**Whereas**, the best bids for the aforementioned equipment were from the hereinafter mentioned bidders for the amounts indicated for each piece of equipment:

<b>ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>BID AMOUNT</b>	<b>BID AWARD</b>
1	19" Dell Monitor - (1)	\$10.00	Kyle Brewer
2	19" Dell Monitor – (1)	\$10.00	Kyle Brewer
3	19" Envision Monitor	\$7.00	Cheryl Wenger
4	17" Telart Monitor	\$7.00	Cheryl Wenger
5	20" Sylvania TV and remote	\$5.00	Kyle Brewer
6	Kyocera Printer/Fax	<b>NO BIDS</b>	
7	Epson Workforce 645 – Copier/Printer/Scanner (wireless)	\$16.00	Robin Mullins
8	Epson DFX-8000 Dot Matrix Printer	\$10.00	Robin Mullins
9	1999 2500 Dodge Pick-up Truck (3/4 ton) (127,176 miles) <b>Minimum Bid: \$1,000</b>	\$2,113.00	Cheryl Wenger
10	1971 Huber Grader M750 [engine locked up (2189 hours)] <b>Minimum Bid: \$1,000</b>	<b>NO BIDS</b>	
11	1989 GMC 7000 Bucket Truck [47,758 miles (6367 hours)] <b>Minimum Bid: \$8,000</b>	<b>NO BIDS</b>	
12	1997 3500 Ford Flatbed Truck (61,496 miles) <b>Minimum Bid: \$2,500</b>	\$5,156.00	Mike Dougherty
13	1995 John Deere 310 D Turbo 4X4 (5,014 miles) <b>Minimum Bid: \$8,000</b>	\$13,176.00	Jim Notter
14	1995 GMC 1 Ton Box Utility Truck (77,233 miles) <b>Minimum Bid: \$1,000</b>	\$2,160.00	City of Sparta (Corey)
15	2000 Jeep Wrangler – Green (110,143 miles) <b>Minimum Bid: \$4,000</b>	\$7,502.00	Lisa Barker
16	2006 Chevy Impala – White (90,077 miles) <b>Minimum Bid: \$ 750</b>	\$2,201.00	Greg Smith
17	2011 Chevy Impala – White (K9 Unit) – (87,978 miles) <b>Minimum Bid: \$ 500</b>	\$2,201.00	Greg Smith
18	Tailgate (1) - Ford Pick-up	\$100.00	Clay Carrico
19	Tailgate (1) – Ford Pick-up	\$128.88	Michael Harter
20	Bumper (1) – Ford	\$58.88	Michael Harter
21	Bumper (1) – Ford	\$58.88	Michael Harter
22	Vulcan Bar Screen – Sewer Separator (separates solids or debris that go into dumpster.	<b>NO BIDS</b>	
23	Generator on Trailer – 480 volt (27+ years old) <b>Minimum Bid: \$ 500</b>	\$806.00	Austin Gotto
24	Sewer Camera–Envirosight 6 inch main line sewer camera crawler with 500 foot of co-axel cable and DVD recorder. Needs repair. <b>Minimum Bid: \$1,000</b>	\$1,253.00	City of Sparta (Corey)

**NOW, THEREFORE, BE IT ORDAINED BY THE CORPORATE AUTHORITIES OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:**

**SECTION ONE.** Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the Corporate Authorities find that the aforementioned equipment now owned by the City of Waterloo is no longer necessary or useful to the City of Waterloo and the best interest of the City of Waterloo will be served by its sale.

**SECTION TWO.** That the aforementioned equipment shall be sold to the persons and for the amounts as shown above.

**SECTION THREE.** This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

**PASSED** this 16<sup>th</sup> day of April, 2018, pursuant to a roll call vote as follows:

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 16<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
THOMAS G. SMITH, Mayor  
City of Waterloo, Illinois

**ATTESTED**, filed in my office and published in pamphlet form this 17<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
BARBARA PACE, City Clerk  
City of Waterloo, Illinois

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Special Event Permit Request from the Waterloo  
Optimist Club for their Annual Car Show to be held on June 3, 2018, 8:00 a.m. to  
4:00 p.m., with the Closure of Mill, Main, and Third Streets around the Courthouse.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 04-11-18  
  
Submitted by: \_\_\_\_\_  
Mr. Kevin Oeste,  
Waterloo Optimist Club  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## SPECIAL EVENT PERMIT APPLICATION

**Instructions to Applicant:**

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** will be required prior to approval by City Council.

1. Event Name / Type: Waterloo Optimist Car Show

Location of Event: Courthouse Square

2. Beginning Date / Time: June 3, 8:00 AM Ending Date / Time: June 3, 4:00 PM

3. Organization Name: Waterloo Optimist Club

Mailing Address: PO Box 373 Waterloo, IL 62298  
Street City State Zip

Phone Number: \_\_\_\_\_ Email Address: info@waterloooptimist.org

Not For Profit Status: Yes  No  ID # \_\_\_\_\_

4. Person in Charge of Event: Kevin Oeste

Mailing Address: \_\_\_\_\_  
Street City State Zip

Cell Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

5. Secondary Contact Person: Quinn Rodenberg

Mailing Address: \_\_\_\_\_  
Street City State Zip

Cell Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.**

<b>A. Narrative of Event:</b>	Youth fundraiser car show.
<b>B. Number of People Expected:</b>	500
<b>C. Sketch Plan of Site or Route of Walk/Run (downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.</b>	Attached <input checked="" type="checkbox"/>
<b>D. Will there be inflatable jumpers/bounce houses or amusement rides:</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
• If yes, <u>Proof of Liability Insurance must include inflatables.</u>	
<b>E. Liquor License information for beer sales (hours of sale and license number):</b>	None
<b>F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system)</b>	PA System

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received  Date \_\_\_\_\_

**Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.**

**Signage:** As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

Kevin A. Oeste 3/22/2018

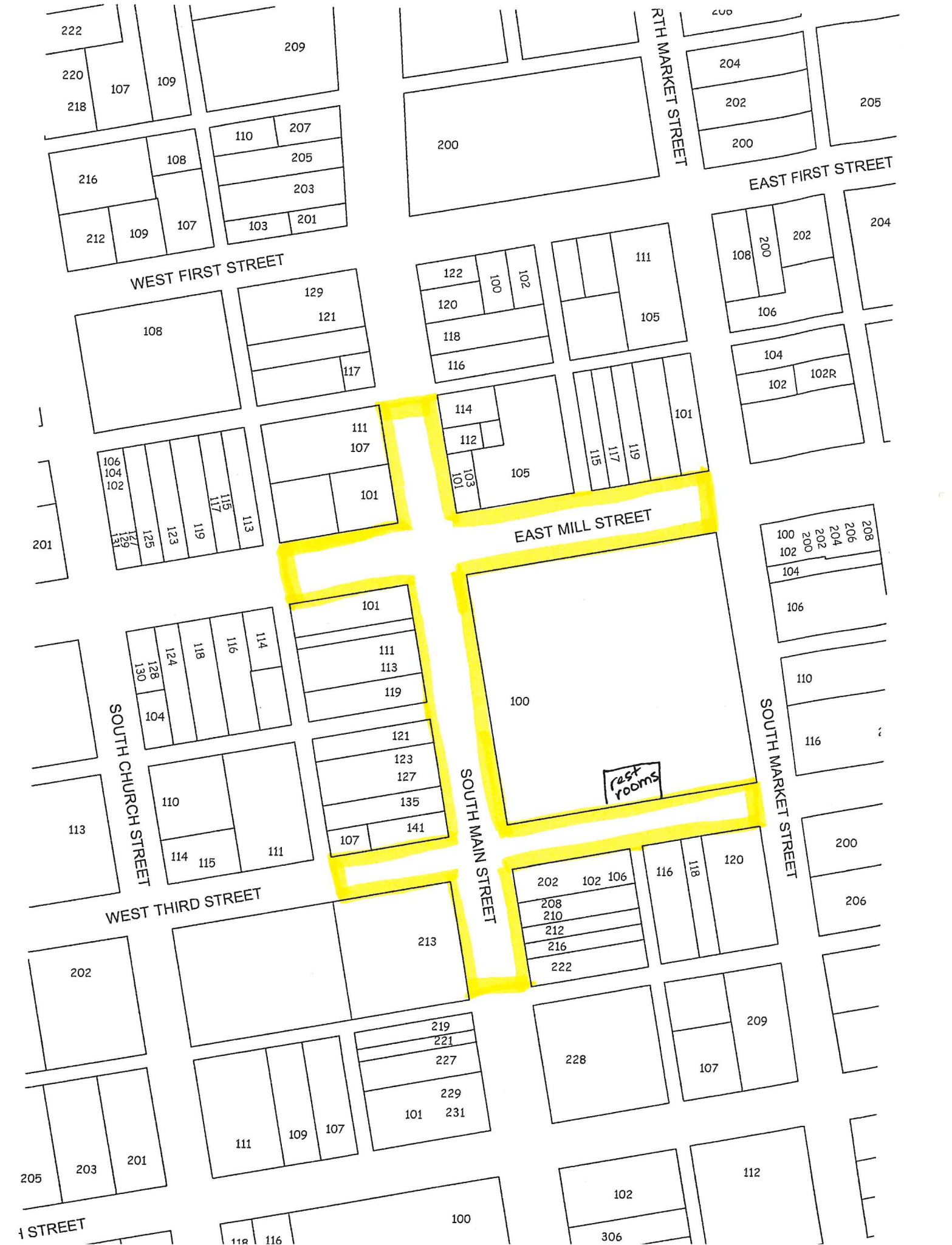
\_\_\_\_\_  
Signature of person in charge of event Date of Submission

*For office use only*

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes  No  Date \_\_\_\_\_

Zoning Department <input checked="" type="checkbox"/>	Mayor's Office <input checked="" type="checkbox"/>	Police Department <input checked="" type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input checked="" type="checkbox"/>	/ Electric Department <input checked="" type="checkbox"/>	



rest rooms





March 6, 2018

**City of Waterloo**  
To Whom It May Concern  
100 West Fourth Street  
Waterloo, IL 62298

To Whom It May Concern:

I would like to submit a request to have city streets closed for a car show sponsored by the Waterloo Optimist Club. Pending the approval by the city of Waterloo, the show will take place on Sunday, June 3, 2018.

The streets will need to be closed from 8 a.m. to at least 5 p.m. Please see the attached map showing the streets we would like to have closed.

All proceeds raised from this event will benefit local youth. If you have any questions regarding the event, please contact myself, chairman of the show on my cell 618-410-2431.

Thank you,

A handwritten signature in black ink, appearing to read 'K. Oeste', with a long horizontal flourish extending to the right.

Kevin Oeste  
Waterloo Optimist Club President  
Car Show Chairman