

# WATERLOO CITY COUNCIL

## *Regular Meeting Agenda*

Date: May 07, 2018

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Zoning Administrator.
  - D. Report of Director of Public Works.
  - E. Report of Chief of Police.
  - F. Report of City Attorney.
  - G. Report and Communication by Mayor.
    1. Swearing in of New Police Officers:
      - a) Mr. Nicholas Elliott
      - b) Mr. Andrew Potter
      - c) Mr. Joshua Wirth
    2. Re-Appointment of Mr. Todd Osterhage to the Police Pension Board for a Two-Year Term to Expire on May 12, 2020.
    3. Re-Appointment of Mr. Earl Chambers to the Board of Police Commissioners for a Three-Year Term to Expire on May 01, 2021.
    4. Appointment of Mr. Norman Venable to the Board of Police Commissioners for a Three-Year Term to Expire on May 01, 2021.
    5. Proclamation for Military Spouse Day to be Observed on May 11, 2018.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Ordinance No. 1757 Authorizing an Amendment to the City of Waterloo, IL Revised Code of Ordinances, Chapter 40 Zoning, Article II: General Zoning District Regulations, Section 40-2-3(B) to Remove “Modular Homes” as a Permitted Use in the R-3 Single Family Residential Zoned District.
11. Unfinished Business.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 565.
  - B. Consideration and Action on Re-Appointment of Mr. Allen Jacobs to the Cemetery Board for a Three-Year Term to Expire April 01, 2021.
  - C. Consideration and Action on Approval of Huebner Concrete Contractors, Inc. as Low Bidder in the Amount of \$134,925.00 for the 2018 Street, Curb, Sidewalk, and Curb Ramp Improvement Program as Bid on May 02, 2018 at 2:00 p.m.
  - D. Consideration and Action on Solicitation Request from the Rotary Club of Monroe County for their Annual Bucket Brigade to be held on Friday, June 15, 2018, 7 a.m. to 10 a.m., and Saturday, June 16, 2018, 7 a.m. to noon, at the intersections of Rogers/Hamacher and First/Main.
  - E. Consideration and Action on Special Event Permit Request from the Vintage Wine Bar for a Live Music Event to be held on Saturday, May 19, 2018, 9 a.m. to 11 p.m. and Sunday, May 20, 2018 to 10 p.m., at the Vintage Wine Bar Back Patio and Adjacent Alley Area.
  - F. Consideration and Action on Special Event Permit Request from Zahnow Elementary School for a 5K Fun Walk / Run to be held on Saturday, June 09, 2018, 9 a.m. to noon, with the Closure of Rogers Street from Hamacher to Country Club Lane.
  - G. Consideration and Action on Managerial Raises at the Same Percentage (2.75%) as Contracted Employees Effective May 01, 2018 for the Following Individuals: Tim Birk, Shawn Kennedy, Jim Nagel, Sarah Deutch, Mike Douglas and Jeff Prosisie.
  - H. Consideration and Action on Approval of Executive Session for the Semi-Annual Review of Executive Session Minutes as per 5 ILCS 120/2(c)(21).
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

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### DATES TO REMEMBER

May 08, 2018 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
May 09, 2018 – Minister’s Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.  
May 09, 2018 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
May 10, 2018 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.  
May 14, 2018 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
May 17, 2018 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
May 21, 2018 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
May 22, 2018 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.  
May 26 & 28, 2018 – City Offices Closed for Memorial Day Holiday.

**MINUTES OF THE  
CITY COUNCIL MEETING  
APRIL 16, 2018**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
Motion made by Alderman Row and seconded by Alderman Buettner to add item #7H3 to the agenda. Motion passed with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
5. Approval of Minutes as Written or Amended.
  - A. Motion made by Alderman Heller and seconded by Alderman Thomas to approve the April 02, 2018, 7:15 Public Hearing Minutes. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
  - B. Motion made by Alderman Hopkins and seconded by Alderman Row to approve the April 02, 2018 7:30 p.m. City Council Minutes. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
The report is in the packet. Motion to approve the report made by Alderman Heller and seconded by Alderman Buettner. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
  - B. Report of Treasurer.  
The report is in the packet. Motion to approve the report made by Alderman Notheisen and seconded by Alderman Row. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
  - C. Report of Zoning Administrator. No report.
  - D. Report of Building Inspector/Code Administrator. The report is in the packet.
  - E. Report of Director of Public Works.  
Director Birk reported on the gas leak Thursday on Madison Ave. The leak was repaired in several hours.
  - F. Report of Chief of Police. No report.
  - G. Report of City Attorney. No report.
  - H. Report and Communication by Mayor.
    1. Recognition of Mr. Allan Mueller for Service to the Zoning Board of Appeals.
    2. Check presentation to the Vintage Wine Bar in the amount of \$1,312.50 from the IMEA Electric Efficiency Program.
    3. Recognition of Sergeant Austin Scheibe, USA.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Ordinance No. 1753 Adopting an Amended Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2017 Through April 30, 2018.

Motion made by Alderman Notheisen and seconded by Alderman Heller to approve Ordinance No. 1753 adopting an Amended Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2017 through April 30, 2018. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
  - B. Consideration and Action on Ordinance No. 1754 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2018 Through April 30, 2019.

Motion made by Alderman Heller and seconded by Alderman Hopkins to approve Ordinance No. 1754 adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2018 through April 30, 2019. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
  - C. Consideration and Action on Ordinance No. 1755 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 38 Utility Systems, Articles 38-1-4, 38-2-10 and 38-4-15 to Establish a Fee for Manual Meter Reading.

Motion made by Alderman Heller and seconded by Alderman Row to approve Ordinance No. 1755 amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 38 Utility Systems, Articles 38-1-4, 38-2-10 and 38-4-15 to establish a fee for manual meter reading. Discussion. The Ordinance Committee approved the ordinance as a reasonable fee. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
  - D. Consideration and Action on Ordinance No. 1756 Approving the Sale of Miscellaneous Equipment.

Motion made by Alderman Row and seconded by Alderman Buettner to approve Ordinance No. 1756 approving the sale of miscellaneous equipment. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
11. Unfinished Business. None.
12. Miscellaneous Business.
  - A. Consideration and Action on Special Event Permit Request from the Waterloo Optimist Club for their Annual Car Show to be held on June 3, 2018, 8:00 a.m. to 4:00 p.m. with the Closure of Mill, Main, and Third Streets around the Courthouse.

Motion made by Alderman Notheisen and seconded by Alderman Heller to approve a Special Event Permit Request from the Waterloo Optimist Club for their Annual Car Show to be held on June 3, 2018, 8:00 a.m. to 4:00 p.m. with the closure of Mill, Main and Third Streets around the courthouse. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
13. Matters by Council Members Arising After Agenda Deadline.

**Alderman Heller** stated the 3<sup>rd</sup> and 4<sup>th</sup> grades from Rogers Elementary School will be touring the City Hall and the WPD on April 18, 2018 from 9 a.m. to 1:30 p.m. in shifts led by himself, Sarah Deutch and Chief Douglas.
14. Motion to Adjourn. Motion made by Alderman Notheisen and seconded by Alderman Heller to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:50 p.m.

**Barbara Pace,**  
**CITY CLERK**

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Swearing in of New Police Officers:  
a. Mr. Nicholas Elliott  
b. Mr. Andrew Potter  
c. Mr. Joshua Wirth
  
3. Relief or action to be requested:  
Swearing in by City Clerk, Barbara Pace
  
4. Submittal date: 05-02-18  
  
Submitted by:  
Deputy Chief of Police, Jeffrey Prosis

DISPOSITION

5.   Matter to be placed on agenda for meeting date requested.  
  Matter to be placed on agenda for meeting to be held on    
  Matter referred to

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Re-Appointment of Mr. Todd Osterhage to the Police Pension Board for a Two-Year Term to Expire on May 12, 2020.  
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3. Relief or action to be requested:  
Re-Appointment.  
\_\_\_\_\_
  
4. Submittal date: 05-02-18  
  
Submitted by: \_\_\_\_\_  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Re-Appointment of Mr. Earl Chambers to the Board of Police Commissioners for a  
Three-Year Term to Expire on May 01, 2021.
  
  
  
  
  
  
  
  
  
  
3. Relief or action to be requested:  
Re-Appointment.
  
  
  
  
  
  
  
  
  
  
4. Submittal date: 05-02-18  
  
Submitted by:  
Mayor Tom Smith

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor


AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Appointment of Mr. Norman Venable to the Board of Police Commissioners for a  
Three-Year Term to Expire on May 01, 2021.  
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3. Relief or action to be requested:  
Appointment.  
\_\_\_\_\_
  
4. Submittal date: 05-03-18  
  
Submitted by: \_\_\_\_\_  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

# Norman Wayne Venable

## Objective:

Appointment to the City of Waterloo's Board of Police Commissioners

## Employment History:

### Area Supervisor

09/2016 – Present

Employer: Bureau of Alcohol, Tobacco, Firearms and Explosives  
Chicago Field Division, Fairview Heights II Field Office  
333 Salem Place, Suite 225 Fairview Heights IL. 62208

### Investigator

01/2008 – 08/2016

Employer: Bureau of Alcohol, Tobacco, Firearms and Explosives  
New Orleans Field Division, Gulfport MS Field Office  
1319 26th Ave, Gulfport, MS 39501

### Police Captain/Chief of Detectives

09/1983 - 12/2007

Employer: Cahokia Illinois Police Department  
103 Main Street, Cahokia, Illinois 62206

As an Officer with the Cahokia Police Department I served as a Patrol officer, Field training officer 1983 - 1990.

As Sergeant; Detective, Shift commander, St.Louis Major Case Investigator, DEA Task Force Officer in the Fairview Heights RO 1990 - 2001.

As Lieutenant; St.Louis Major Case Investigator, Commander of the criminal investigation division in which I planned, coordinated and supervised the team efforts of seven detectives and all criminal investigations. I reviewed and approved all investigative reports and created, submitted, adjusted and monitored the operating budgets for the criminal investigation division 2001 - 2003.

As Captain; Asst Chief, Deputy commander of the St.Louis Major Case Squad , Commander of the criminal investigation division, I supervised the seven detectives of the criminal investigation division, supervising all criminal investigations, reviewing and approving all reports. When activated, I supervised, coordinated and planned the team efforts of twenty St. Louis Major Case Detectives from different jurisdictions in homicide investigations in Missouri and Illinois, reviewed and approved all reports and warrant applications. I served on the Southern District of Illinois Operation Safe Neighborhood task force, planning and coordinating the efforts of local, state and federal law enforcement. My Asst. Chief duties were as acting Chief in his absence, preparing, adjusting, monitoring



and submitting the department's yearly budget to the city board and supervising the 35 sworn and 20 non-sworn employees of the police department, 2003 - 2007.

As an Officer/Detective/Command Officer I have participated in joint task forces, conferences, discussions and warrant applications with local, state and federal law enforcement officials as well as testifying over several hundred times at; bench trials, coroners inquests, evidence suppression hearing, detention hearings and before the grand juries in both state and federal courts. I handled live television interviews and press releases to the local news media. I have conducted informational meetings with local groups and clubs as to department policy and direction.

### **Education:**

**Southwestern Illinois College** 1980  
Certificate of Program Proficiency, Law Enforcement

**Southwestern Illinois College** 1981  
Associate of Applied Science Degree in Administration of Justice

### **Training:**

**Bureau of Alcohol, Tobacco, Firearms and Explosives** 2014  
Firearms Trafficking Techniques

**Bureau of Alcohol, Tobacco, Firearms and Explosives** 2010  
Advanced Explosives

**Bureau of Alcohol, Tobacco, Firearms and Explosives & U.S. Attorney's Office** 2008  
Anti-Gang Conference Training

**Bureau of Alcohol, Tobacco, Firearms and Explosives** 2008  
Investigator Basic Training

**Illinois Law Enforcement Training and Standards Board Executive Institute** 2005  
200-Hour Executive Development Program, Police Executive Role in the 21st Century

**Illinois Local Governmental Law Enforcement Officers Training Board** 2005  
Delegating Authority & Coaching For Results

**Illinois Local Governmental Law Enforcement Officers Training Board** 1995  
Supervisory Training and Leadership for Middle Management and Command Staff

**Illinois Local Governmental Law Enforcement Officers Training Board** 1989  
Dimensional Management Training

**Police Training Institute, University Of Illinois** 1988  
Field Training Officer

**Illinois Local Governmental Law Enforcement Officers Training Board** 1983

400-Hour Basic Law Enforcement - (Police Academy)

**Certifications:**

200-Hour Executive Development Program, Police Executive Role in the 21st Century

Delegating Authority & Coaching For Results

Supervisory Training and Leadership for Middle Management and Command Staff

Dimensional Management Training

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Proclamation for Military Spouse Day to be Observed on May 11, 2018.  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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3. Relief or action to be requested:  
Proclamation.  
\_\_\_\_\_
  
4. Submittal date: 05-01-18  
  
Submitted by: \_\_\_\_\_  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



## PROCLAMATION

### MILITARY SPOUSE DAY – MAY 11, 2018

**WHEREAS**, in 1984, President Ronald Reagan first issued Proclamation 1584 introducing Military Spouse Day; and

**WHEREAS**, military spouses proudly stand with our Sailors, Soldiers, Airmen, Marines and Coast Guardsmen as they nobly defend the United States of America; and

**WHEREAS**, military spouses often forgo their own personal and career aspirations due to the frequent transitions of their military husbands and wives, moving from the east coast to the west and from stateside to overseas; and

**WHEREAS**, military spouses often make great sacrifices as their military husbands and wives report for temporary duty assignments far from home, take unaccompanied tours overseas, and deploy in support of military operations for long periods of time. When under these circumstances, military spouses must manage on their own and, in many cases, must become the single caregiver for their military children; and

**WHEREAS**, military spouses have demonstrated extreme faith, courage, and resiliency in caring for their military husbands and wives wounded in battle; and

**WHEREAS**, military spouses bear the burden and worry of losing their military husbands and wives in the line of duty. The nation owes its deepest gratitude to military spouses who have made this ultimate sacrifice.

**NOW, THEREFORE**, I, Thomas Smith, Mayor of the City of Waterloo, IL, recognize May 11, 2018, as Military Spouse Day. We, the City Council of the City of Waterloo, IL, acknowledge military spouses and their dedicated service to the United States of America. I encourage all citizens to acknowledge and honor the service, sacrifices, and contributions of military spouses for what they have done and for what they do every day to support our great Nation.

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MAYOR THOMAS SMITH  
City of Waterloo, IL  
May 07, 2018

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)

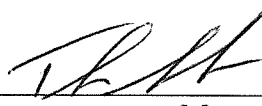
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1757 Authorizing an Amendment to the  
City of Waterloo, IL Revised Code of Ordinances, Chapter 40 Zoning, Article II:  
General Zoning District Regulations, Section 40-2-3(B) to Remove "Modular  
Homes" as a Permitted Use in the R-3 Single Family Residential Zoned District.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 04-27-18  
  
Submitted by:  
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1757**

**AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE CITY OF WATERLOO, IL REVISED CODE OF ORDINANCES, CHAPTER 40 ZONING, ARTICLE II: GENERAL ZONING DISTRICT REGULATIONS, SECTION 40-2-3(B) TO REMOVE “MODULAR HOMES” AS A PERMITTED USE IN THE R-3 SINGLE FAMILY RESIDENTIAL ZONED DISTRICT.**

**WHEREAS**, the city officials of the City of Waterloo, IL have requested in writing that Chapter 40 known as the Zoning Code of the Revised Code of Ordinances of the City of Waterloo, Illinois be amended as herein provided; and

**WHEREAS**, the Planning Commission of the City of Waterloo, Illinois met on April 09, 2018 to review the Proposed Amendment and made a positive recommendation thereto; and

**WHEREAS**, after due notice of a Public Hearing the Zoning Board of Appeals of Waterloo, Illinois met on April 19, 2018 to review and hear evidence with respect to the Proposed Amendment and made a positive recommendation thereto; and

**WHEREAS**, the recommendations of the Planning Commission and the Zoning Board of Appeals have been considered with respect to the Proposed Amendment.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Waterloo, Illinois as follows:

**SECTION ONE.** Chapter 40 Zoning, Section 40-2-3(B) General Zoning District Regulations, R-3 Single Family Residence - Permitted Uses, shall be amended by the deletion of:

**Modular Homes.**

**SECTION THREE.** All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

**SECTION FOUR.** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**PASSED** this 07<sup>th</sup> day of May, 2018 pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on Warrant No. 565.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
4. Submittal date: 05-02-18  
  
Submitted by: \_\_\_\_\_  
Shawn Kennedy, Collector / Budget Officer  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

DATE: 04/30/18

VENDOR #	NAME	DEPT.	AMOUNT
<b>01 GENERAL FUND</b>			
<b>LEGISLATIVE</b>			
AH300	AHNE'S BAKERY	01-12	14.90
EL075	ELAN FINANCIAL SERVICES	01-12	236.59
HA390	HARRISONVILLE TELEPHONE	01-12	41.47
KA020	K & D PRINTING	01-12	531.06
LI800	LINNEMANN LAWN CARE & LANDSCAPING	01-12	50.00
VE360	VERVOICITY INTERACTIVE	01-12	99.00
<b>**TOTAL LEGISLATIVE</b>			<b>973.02</b>
<b>FINANCE</b>			
AM500	AMERICOM IMAGING SYSTEMS, INC.	01-13	61.11
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-13	46.20
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-13	6,488.54
CA240	CANON SOLUTIONS AMERICA	01-13	126.48
CB200	CBIZ BENEFITS & INSURANCE SERVICE	01-13C.	37.70
CM400	US POSTAL SERVICE(CMRS-FP)	01-13	600.00
CO025	COAST TO COAST EQUIP & SUPPLIES	01-13	24.99
DA040	D AND D DISTRIBUTING SERVICES, IN	01-13	59.50
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-13	566.42
EA310	EASTERN ILLINOIS UNIVERSITY	01-13	80.00
EL075	ELAN FINANCIAL SERVICES	01-13	10.50
FI100	FIDELITY SECURITY LIFE INSURANCE	01-13	55.75
FI575	FIRST NATIONAL BANK OF WATERLOO	01-13	22.00
FR900	FREEDOM PAPER	01-13	15.40
GR390	GREAT AMERICA LEASING CORPORATIO	01-13	25.00
HA390	HARRISONVILLE TELEPHONE	01-13	1,241.49
KA020	K & D PRINTING	01-13	501.46
PR645	PROTEC INSURANCE COMPANY	01-13	25.88
RE440	REJIS COMMISSION	01-13	411.86
SO860	SOUTHWEST IL TOURISM & CONVENTION	01-13AU	1,462.00
ST120	STAPLES BUSINESS ADVANTAGE	01-13	235.18
<b>**TOTAL FINANCE</b>			<b>12,097.46</b>
<b>BUILDING</b>			
CI250	CITY OF WATERLOO	01-14	4,454.42
KO470	KONE INC.	01-14	270.73
SE260	SECURE ONE SELF	01-14	404.00
ST120	STAPLES BUSINESS ADVANTAGE	01-14	108.87
TE175	TECH ELECTRONICS	01-14	669.32
TR120	TRANE	01-14	7,534.00
<b>**TOTAL BUILDING</b>			<b>13,441.34</b>
<b>LEGAL</b>			
CU670	CURTIS, HEINZ, GARRETT & O'KEEFE,	01-15	220.00
GR420	GREENSFELDER, HEMKER & GALE, PC	01-15	2,261.00
HA260	HANNA & VOLMERT, LLC	01-15	765.00
HA900	HAYES, DANIEL J.	01-15	12,796.50
<b>**TOTAL LEGAL</b>			<b>16,042.50</b>
<b>ZONING/BUILDING INSPECTOR</b>			
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-16	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-16	3,184.48
CM400	US POSTAL SERVICE(CMRS-FP)	01-16	50.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-16	239.34
FI100	FIDELITY SECURITY LIFE INSURANCE	01-16	28.26
PR645	PROTEC INSURANCE COMPANY	01-16	14.18
ST120	STAPLES BUSINESS ADVANTAGE	01-16	396.96
<b>**TOTAL ZONING/BUILDING INSPECTOR</b>			<b>3,927.22</b>
<b>RECORDS</b>			
AM122	AMERICAN LEGAL PUBLISHING CORPORA	01-18	495.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-18	7.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-18	1,592.24



DATE: 04/30/18

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
RECORDS			
CM400	US POSTAL SERVICE(CMRS-FP)	01-18	50.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-18	129.74
FI100	FIDELITY SECURITY LIFE INSURANCE	01-18	14.13
PR645	PROTEC INSURANCE COMPANY	01-18	7.09
RE410	REPUBLIC TIMES LLC	01-18	304.84
**TOTAL RECORDS			2,600.04
POLICE			
AH300	AHNE'S BAKERY	01-21	9.45
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-21	271.44
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-21	112.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-21	23,012.28
BL420	BLUE LINE LEARNING GROUP, LLC	01-21	576.00
CH308	CHAMPION DRY CLEANERS INC.	01-21	763.95
CM400	US POSTAL SERVICE(CMRS-FP)	01-21	200.00
CR220	CREATIVE PRODUCT SOURCING, INC.	01-21	732.31
DE430	DELL MARKETING L.P.	01-21	651.04
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-21	1,682.03
EL075	ELAN FINANCIAL SERVICES	01-21	31.10
EL470	ELLIOTT, NICHOLAS	01-21	1,197.91
FI100	FIDELITY SECURITY LIFE INSURANCE	01-21	202.34
GR200	W.W. GRAINGER, INC.	01-21	116.25
GU080	GUARDIAN TRACKING	01-21	782.00
HA390	HARRISONVILLE TELEPHONE	01-21	226.21
HE405	HEROS IN STYLE	01-21	74.95
LE425	LEON UNIFORM CO.	01-21	11.50
MA575	MARTIN GLASS COMPANY	01-21	271.10
MO460	MONROE COUNTY GENERAL FUND	01-21	11,925.00
MO755	MOTOROLA SOLUTIONS, INC.	01-21	834.00
PR645	PROTEC INSURANCE COMPANY	01-21	117.58
RE440	REJIS COMMISSION	01-21	620.90
SN200	SNAP-ON	01-21	531.61
SU600	SURE SHINE AUTO WASH	01-21	76.64
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	01-21	71.66
TL300	TRANSUNION RISK AND ALT DATA SOLU	01-21,	25.00
WA300	WAL-MART STORE	01-21	10.97
**TOTAL POLICE			45,137.22
EMERGENCY MANAGEMENT AGENCY			
CM400	US POSTAL SERVICE(CMRS-FP)	01-23	50.00
**TOTAL EMERGENCY MANAGEMENT AGENCY			50.00
HEALTH AND ORDINANCE			
CM400	US POSTAL SERVICE(CMRS-FP)	01-31	50.00
**TOTAL HEALTH AND ORDINANCE			50.00
SOCIAL SERVICES			
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-34	7.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-34	1,592.24
CI350	CITY OF WATERLOO - ELECTRIC FUND	01-34	5,000.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-34	109.60
EL075	ELAN FINANCIAL SERVICES	01-34	1,088.96
FI100	FIDELITY SECURITY LIFE INSURANCE	01-34	14.13
GR200	W.W. GRAINGER, INC.	01-34	3,192.00
HU235	HUMAN SUPPORT SERVICE	01-34	523.12
IL750	ILLINOIS MUNICIPAL LEAGUE	01-34	30.00
JO200	JOHN DEERE FINANCIAL	01-34	5.98
KA020	K & D PRINTING	01-34	602.00
LA700	LAUX GRAFIX & SIGNS	01-34	337.08
MO425	MONROE COUNTY ELECTRIC COMPANY	01-34	765.23
NO465	NOTHEISEN, STEPHEN	01-34	50.00
PR645	PROTEC INSURANCE COMPANY	01-34	7.09
RE410	REPUBLIC TIMES LLC	01-34	96.70

DATE: 04/30/18

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

SOCIAL SERVICES

RE450	RELIABLE SANITATION	01-34	62,255.08
SC340	SCHNUCKS	01-34	15.00
WA705	WATERLOO CHAMBER OF COMMERCE	01-34	100.00
WA850	WATERLOO LUMBER COMPANY	01-34	14.86

\*\*TOTAL SOCIAL SERVICES 69,422.07

STREETS & ALLEYS

AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-41	972.47
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-41	28.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-41	5,524.46
CC001	CCP INDUSTRIES	01-41	635.92
CI250	CITY OF WATERLOO	01-41	2,108.78
CL200	CLEAN UNIFORM SERVICES	01-41	55.80
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-41	323.68
FI100	FIDELITY SECURITY LIFE INSURANCE	01-41	55.85
GR200	W.W. GRAINGER, INC.	01-41	116.25
HA390	HARRISONVILLE TELEPHONE	01-41	42.26
HE240	HENKE EXCAVATING, INC.	01-41	5,668.50
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-41	22,622.76
HE403	HERMANN, THOMAS	01-41	50.00
IL825	ILLINOIS MUNICIPAL UTILITIES	01-41	150.00
JO200	JOHN DEERE FINANCIAL	01-41	758.71
LA500	LAWSON PRODUCTS, INC.	01-41	28.75
LA700	LAUX GRAFIX & SIGNS	01-41	96.00
MO755	MOTOROLA SOLUTIONS, INC.	01-41	9.00
PR645	PROTEC INSURANCE COMPANY	01-41	21.27
QU060	QUALITY CHEMICAL COMPANY MIDWEST	01-41	313.86
SC610	SCHWARZE TRAILER REPAIR, INC.	01-41	199.50
SN200	SNAP-ON	01-41	531.61
ST259	STATEWIDE TIRE OF ST. LOUIS, INC.	01-41	2,019.72
TA055	TALLMAN EQUIPMENT COMPANY INC.	01-41	2,765.60
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	01-41	1,126.43
TY200	TYNDALE COMPANY, INC.	01-41	1,640.95
WA850	WATERLOO LUMBER COMPANY	01-41	283.76

\*\*TOTAL STREETS & ALLEYS 48,149.89

01 GENERAL FUND

GRAND TOTAL 211,890.76

DATE: 04/30/18

VENDOR #	NAME	DEPT.	AMOUNT
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51 WATER FUND

WATER ADMINISTRATION

AM500	AMERICOM IMAGING SYSTEMS, INC.	51-11	61.10
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-11	11.20
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-11	1,835.42
CA240	CANON SOLUTIONS AMERICA	51-11	126.50
CB200	CBIZ BENEFITS & INSURANCE SERVICES	51-11C.	37.70
CO025	COAST TO COAST EQUIP & SUPPLIES	51-11	24.99
DE430	DELL MARKETING L.P.	51-11	93.26
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-11	132.47
EL075	ELAN FINANCIAL SERVICES	51-11	32.48
FI100	FIDELITY SECURITY LIFE INSURANCE	51-11	13.25
FR900	FREEDOM PAPER	51-11	15.40
GR390	GREAT AMERICA LEASING CORPORATION	51-11	25.00
KA020	K & D PRINTING	51-11	789.46
LU150	LUEDERS, ROBERTSON & KONZEN LLC	51-11	5,190.25
PO600	POSTMASTER	51-11	2,750.00
PR645	PROTEC INSURANCE COMPANY	51-11	12.28
RE440	REJIS COMMISSION	51-11	411.87
ST120	STAPLES BUSINESS ADVANTAGE	51-11	238.97
WO700	WORLD WIDE TECHNOLOGY, INC.	51-11	33.46

\*\*TOTAL WATER ADMINISTRATION 11,835.06

WATER DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	51-48	140.67
BA129	BARCO MUNICIPAL PRODUCTS INC	51-48	154.95-
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-48	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-48	2,170.53
BU550	BUTLER SUPPLY COMPANY	51-48	582.00
CI250	CITY OF WATERLOO	51-48	426.69
CO600	CORE & MAIN	51-48	69,836.16
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-48	162.12
EL075	ELAN FINANCIAL SERVICES	51-48	44.99
FI100	FIDELITY SECURITY LIFE INSURANCE	51-48	18.94
GR200	W.W. GRAINGER, INC.	51-48	116.25
HA390	HARRISONVILLE TELEPHONE	51-48	124.39
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-48	3,065.00
IL302	ILLINOIS ENVIRONMENTAL PROT. AGEN	51-48	1,776.00
IL825	ILLINOIS MUNICIPAL UTILITIES	51-48	150.00
IM100	IMCO UTILITY SUPPLY	51-48	536.25
JO200	JOHN DEERE FINANCIAL	51-48	5.19
LA088	LANDIS+GYR TECHNOLOGY, INC.	51-48	78,212.50
LA700	LAUX GRAFIX & SIGNS	51-48	72.00
MO755	MOTOROLA SOLUTIONS, INC.	51-48	9.00
OR200	O'REILLY AUTOMOTIVE, INC.	51-48	39.32
PR645	PROTEC INSURANCE COMPANY	51-48	13.59
SN200	SNAP-ON	51-48	531.62
TE240	TEKLAB, INC	51-48	135.00
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	51-48	71.67
WA850	WATERLOO LUMBER COMPANY	51-48	131.34
ZO220	ZOIE LLC	51-48	2,186.00

\*\*TOTAL WATER DISTRIBUTION 160,416.27

51 WATER FUND

GRAND TOTAL 172,251.33

DATE: 04/30/18

VENDOR #	NAME	DEPT.	AMOUNT
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52 SEWER FUND

SEWER ADMINISTRATION

AM500	AMERICOM IMAGING SYSTEMS, INC.	52-11	61.10
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-11	11.20
BH200	BHMG SERVICE CORPORATION	52-11	1,139.28
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-11	1,835.42
CA240	CANON SOLUTIONS AMERICA	52-11	126.50
CB200	CBIZ BENEFITS & INSURANCE SERVICE	52-11C.	37.70
CL340	CLINICAL COLLECTION MANAGEMENT	52-11	116.75
CO025	COAST TO COAST EQUIP & SUPPLIES	52-11	24.99
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-11	132.49
EL075	ELAN FINANCIAL SERVICES	52-11	32.49
FI100	FIDELITY SECURITY LIFE INSURANCE	52-11	13.25
FR900	FREEDOM PAPER	52-11	15.40
GR390	GREAT AMERICA LEASING CORPORATIO	52-11	25.00
KA020	K & D PRINTING	52-11	501.47
PO600	POSTMASTER	52-11	2,750.00
PR645	PROTEC INSURANCE COMPANY	52-11	12.29
RE440	REJIS COMMISSION	52-11	411.87
ST120	STAPLES BUSINESS ADVANTAGE	52-11	238.98
TE240	TEKLAB, INC	52-11	1,050.00
TE425	TESTING ANALYSIS CONTROL	52-11	864.00
UP805	UPS STORE	52-11	12.75
WO700	WORLD WIDE TECHNOLOGY, INC.	52-11	33.46

\*\*TOTAL SEWER ADMINISTRATION 9,446.39

SEWER TREATMENT PLANT

BE115	BENEFIT PLANNING CONSULTANTS, INC	52-43	21.00
BH200	BHMG SERVICE CORPORATION	52-43	626.55
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-43	2,748.82
CH420	CHEMCO INDUSTRIES, INC.	52-43	185.93
CI250	CITY OF WATERLOO	52-43	17,437.65
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-43	186.26
FI100	FIDELITY SECURITY LIFE INSURANCE	52-43	23.75
FL400	FLO-SYSTEMS, INC.	52-43	584.90
GR200	W.W. GRAINGER, INC.	52-43	2,358.00
HA390	HARRISONVILLE TELEPHONE	52-43	170.38
IL825	ILLINOIS MUNICIPAL UTILITIES	52-43	150.00
JO200	JOHN DEERE FINANCIAL	52-43	463.71
MO755	MOTOROLA SOLUTIONS, INC.	52-43	9.00
MU357	MUNICIPAL EQUIPMENT COMPANY, INC.	52-43	294.62
OM350	OMNI SITE	52-43	3,399.93
PA270	PAISLEY, SCOTT	52-43	140.84
PR645	PROTEC INSURANCE COMPANY	52-43	20.09
WA850	WATERLOO LUMBER COMPANY	52-43	366.49

\*\*TOTAL SEWER TREATMENT PLANT 29,187.92

SEWER SANITATION SYSTEM

AL125	AL'S AUTOMOTIVE SUPPLY INC.	52-44	172.72
BU550	BUTLER SUPPLY COMPANY	52-44	106.80
CI250	CITY OF WATERLOO	52-44	6,725.66
FL400	FLO-SYSTEMS, INC.	52-44	924.86
GA100	G & R INDUSTRIAL SUPPLY INC.	52-44	166.00
GR200	W.W. GRAINGER, INC.	52-44	244.52
JO200	JOHN DEERE FINANCIAL	52-44	119.77
KO400	KOHNEN CONCRETE PRODUCTS, INC.	52-44	324.00
MO425	MONROE COUNTY ELECTRIC COMPANY	52-44	61.57
MP500	MPS INDUSTRIES	52-44	139.75
SN200	SNAP-ON	52-44	531.62
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	52-44	71.66
WA300	WAL-MART STORE	52-44	162.64

\*\*TOTAL SEWER SANITATION SYSTEM 9,751.57

52 SEWER FUND GRAND TOTAL 48,385.88

DATE: 04/30/18

VENDOR #	NAME	DEPT.	AMOUNT
53 ELECTRIC FUND			
ELECTRIC ADMINISTRATION			
AM500	AMERICOM IMAGING SYSTEMS, INC.	53-11	61.10
BA150	BARNES, HENRY, MEISENHEIMER & GEN	53-11	300.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-11	11.20
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-11	1,835.41
CA240	CANON SOLUTIONS AMERICA	53-11	126.50
CB200	CBIZ BENEFITS & INSURANCE SERVICE	53-11	37.70
CO025	COAST TO COAST EQUIP & SUPPLIES	53-11	25.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-11	132.47
EL075	ELAN FINANCIAL SERVICES	53-11	32.49
FI100	FIDELITY SECURITY LIFE INSURANCE	53-11	13.24
FR900	FREEDOM PAPER	53-11	15.40
GR390	GREAT AMERICA LEASING CORPORATIO	53-11	25.00
KA020	K & D PRINTING	53-11	789.47
PO600	POSTMASTER	53-11	2,750.00
PR645	PROTEC INSURANCE COMPANY	53-11	12.30
RE440	REJIS COMMISSION	53-11	411.87
ST120	STAPLES BUSINESS ADVANTAGE	53-11	238.99
WO700	WORLD WIDE TECHNOLOGY, INC.	53-11	33.47
**TOTAL ELECTRIC ADMINISTRATION			6,851.61
ELECTRIC PRODUCTION			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-47	814.80
BE016	BEL-O SALES AND SERVICE, INC.	53-47	17,305.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-47	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-47	3,184.48
BU550	BUTLER SUPPLY COMPANY	53-47	101.10
CH460	CHEMQUEST, INC.	53-47	495.00
CI250	CITY OF WATERLOO	53-47	6,295.21
CL200	CLEAN UNIFORM SERVICES	53-47	398.40
CU615	CULLIGAN/SCHAEFER WATER CENTERS	53-47	180.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-47	185.67
EX320	EXLINE, INC.	53-47	24,923.49
FI100	FIDELITY SECURITY LIFE INSURANCE	53-47	28.26
GR200	W.W. GRAINGER, INC.	53-47	26.90
HA390	HARRISONVILLE TELEPHONE	53-47	94.49
IL825	ILLINOIS MUNICIPAL UTILITIES	53-47	150.00
JO200	JOHN DEERE FINANCIAL	53-47	17.94
LI400	LIMBAUGH CONSTRUCTION CO. INC.	53-47	19,947.72
MC600	MCMASTER-CARR SUPPLY CO	53-47	269.61
MO755	MOTOROLA SOLUTIONS, INC.	53-47	9.00
NO455	NORTHERN SAFETY CO., INC.	53-47	96.32
PR645	PROTEC INSURANCE COMPANY	53-47	14.18
SU560	SUPERIOR EXPRESS, INC.	53-47	118.54
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	53-47	723.70
WA300	WAL-MART STORE	53-47	509.94
WA850	WATERLOO LUMBER COMPANY	53-47	26.84
**TOTAL ELECTRIC PRODUCTION			75,930.99
ELECTRIC DISTRIBUTION			
AL130	ALTEC INDUSTRIES, INC.	53-48	272.74
AN130	ANIXTER INC.	53-48	667.76
AU083	AUTO DESIGNS BY SEBASTIAN INC.	53-48	600.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-48	42.00
BH200	BHMG SERVICE CORPORATION	53-48	619.03
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-48	9,287.23
BR240	BROWNSTOWN ELECTRIC SUPPLY	53-48	27,659.34
BU550	BUTLER SUPPLY COMPANY	53-48	2,065.33
CI250	CITY OF WATERLOO	53-48	2,011.16
CL340	CLINICAL COLLECTION MANAGEMENT	53-48	114.41
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-48	742.91
DI650	DITCH-WITCH SALES, INC.	53-48	1,072.87
EL075	ELAN FINANCIAL SERVICES	53-48	214.93
FI100	FIDELITY SECURITY LIFE INSURANCE	53-48	88.52
FL250	FLETCHER-REINHARDT COMPANY	53-48	44,945.00
GL165	GLOBAL EQUIPMENT CO.	53-48	1,790.87

VENDOR #	NAME	DEPT.	AMOUNT
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53 ELECTRIC FUND

ELECTRIC DISTRIBUTION

GR200	W.W. GRAINGER, INC.	53-48	972.25
HA390	HARRISONVILLE TELEPHONE	53-48	51.69
IL825	ILLINOIS MUNICIPAL UTILITIES	53-48	150.00
JO200	JOHN DEERE FINANCIAL	53-48	164.19
LA500	LAWSON PRODUCTS, INC.	53-48	8.08
MA575	MARTIN GLASS COMPANY	53-48	608.00
MO425	MONROE COUNTY ELECTRIC COMPANY	53-48	548.57
MO755	MOTOROLA SOLUTIONS, INC.	53-48	9.00
NO455	NORTHERN SAFETY CO., INC.	53-48	380.66
PR645	PROTEC INSURANCE COMPANY	53-48	54.36
RE450	RELIABLE SANITATION	53-48	275.00
RE460	RELIABLE HIGH PERFORMANCE PRODUCT	53-48C	297.00
SC322	SCHMITZ, JARED	53-48	30.00
SN200	SNAP-ON	53-48	531.62
ST259	STATEWIDE TIRE OF ST. LOUIS, INC.	53-48	780.84
ST304	ST. LOUIS SAFETY, INC.	53-48	641.16
TA055	TALLMAN EQUIPMENT COMPANY INC.	53-48	700.61
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	53-48	71.67
TY200	TYNDALE COMPANY, INC.	53-48	612.75
WA850	WATERLOO LUMBER COMPANY	53-48	63.54

\*\*TOTAL ELECTRIC DISTRIBUTION 99,145.09

53 ELECTRIC FUND GRAND TOTAL 181,927.69

DATE: 04/30/18

VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

GAS ADMINISTRATION

AM500	AMERICOM IMAGING SYSTEMS, INC.	54-11	61.10
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-11	11.20
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-11	1,835.41
CA240	CANON SOLUTIONS AMERICA	54-11	126.50
CB200	CBIZ BENEFITS & INSURANCE SERVICES	54-11C.	37.70
CL340	CLINICAL COLLECTION MANAGEMENT	54-11	297.59
CO025	COAST TO COAST EQUIP & SUPPLIES	54-11	25.00
DE430	DELL MARKETING L.P.	54-11	93.27
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-11	132.46
EL075	ELAN FINANCIAL SERVICES	54-11	32.49
FI100	FIDELITY SECURITY LIFE INSURANCE	54-11	13.24
FR900	FREEDOM PAPER	54-11	15.40
GR390	GREAT AMERICA LEASING CORPORATIO	54-11	25.00
KA020	K & D PRINTING	54-11	789.47
PO600	POSTMASTER	54-11	2,750.00
PR645	PROTEC INSURANCE COMPANY	54-11	12.29
RE440	REJIS COMMISSION	54-11	411.87
ST120	STAPLES BUSINESS ADVANTAGE	54-11	238.98
UP805	UPS STORE	54-11	101.35
UT300	UTILITY SAFETY & DESIGN	54-11	2,291.40
WO700	WORLD WIDE TECHNOLOGY, INC.	54-11	33.47

\*\*TOTAL GAS ADMINISTRATION 9,335.19

GAS DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	54-48	72.93
BA129	BARCO MUNICIPAL PRODUCTS INC	54-48	768.67
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-48	42.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-48	8,117.24
BU550	BUTLER SUPPLY COMPANY	54-48	95.26
CI250	CITY OF WATERLOO	54-48	1,313.56
CO600	CORE & MAIN	54-48	70.80
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-48	549.56
EL075	ELAN FINANCIAL SERVICES	54-48	89.98
FI100	FIDELITY SECURITY LIFE INSURANCE	54-48	70.26
GR200	W.W. GRAINGER, INC.	54-48	116.25
HA390	HARRISONVILLE TELEPHONE	54-48	214.30
HO250	HOLLAND SUPPLY COMPANY	54-48	3,788.19
IL825	ILLINOIS MUNICIPAL UTILITIES	54-48	150.00
JO200	JOHN DEERE FINANCIAL	54-48	613.82
LA088	LANDIS+GYR TECHNOLOGY, INC.	54-48	2,612.50
MO755	MOTOROLA SOLUTIONS, INC.	54-48	9.00
PR645	PROTEC INSURANCE COMPANY	54-48	42.54
RP300	R.P. LUMBER COMPANY	54-48	5.98
SN200	SNAP-ON	54-48	531.62
ST120	STAPLES BUSINESS ADVANTAGE	54-48	106.42
SU550	SUPERIOR INDUSTRIAL SUPPLY	54-48	1,124.08
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	54-48	71.67
TY200	TYNDALE COMPANY, INC.	54-48	371.02
UT300	UTILITY SAFETY & DESIGN	54-48	2,719.56

\*\*TOTAL GAS DISTRIBUTION 23,667.21

54 GAS FUND GRAND TOTAL 33,002.40

GRAND TOTAL FOR ALL FUNDS: 647,458.06

TOTAL FOR REGULAR CHECKS: 647,458.06

INTERIM CHECKS - WARRANT #565

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT			
<b>01 GENERAL FUND</b>						
MI100	MISCELLANEOUS	01-00	175.00	\$175.00	01-00-3480	J & J Ventures Gaming, LLC refund-overpayment of gaming licenses
MO650	MORRISON-TALBOTT LIBRARY	01-00	5,947.23			
WA450	WATERLOO MUNICIPAL BAND	01-00	309.31			
	<b>**TOTAL</b>		6,431.54			
<b>LEGISLATIVE</b>						
AT070	AT&T MOBILITY	01-12	335.11	\$40.00	01-12-5960	Call for Help, Inc.
HE060	HEARTLANDS CONSERVANCY	01-12	120.00			
MI100	MISCELLANEOUS	01-12	88.00	\$48.00	01-12-5960	Walk a Mile Event Registration Hope Christian Church Prayer Breakfast
SO800	SOUTHWEST ILL. COUNCIL OF MAYORS	01-12	50.00			
WA455	WATERLOO MUSEUM SOCIETY	01-12	200.00			
WA705	WATERLOO CHAMBER OF COMMERCE	01-12	30.00			
WI100	WICKED SMOKE	01-12	190.00			
	<b>**TOTAL LEGISLATIVE</b>		1,013.11			
<b>FINANCE</b>						
AT070	AT&T MOBILITY	01-13	143.55			
GL600	G.L.O.W.	01-13	30.00			
GR390	GREAT AMERICA LEASING CORPORATION	01-13	25.00			
MI100	MISCELLANEOUS	01-13	465.00	\$465.00	01-13-9130	St Louis Post Dispatch Go Magazine Ad
	<b>**TOTAL FINANCE</b>		663.55			
<b>BUILDING</b>						
RA120	RAMONA CLEANING SERVICE INC.	01-14	1,400.00			
	<b>**TOTAL BUILDING</b>		1,400.00			
<b>ZONING/BUILDING INSPECTOR</b>						
AT070	AT&T MOBILITY	01-16	98.52			
FU200	FUELMAN	01-16	129.42			
	<b>**TOTAL ZONING/BUILDING INSPECTOR</b>		227.94			
<b>RECORDS</b>						
MO480	MONROE COUNTY RECORDER OF DEEDS	01-18	147.00			
	<b>**TOTAL RECORDS</b>		147.00			
<b>POLICE</b>						
AT070	AT&T MOBILITY	01-21	403.93			
FU200	FUELMAN	01-21	2,671.38			
SO814	SOUTHWESTERN ILLINOIS POLICE ACAD	01-21	45.00			
	<b>**TOTAL POLICE</b>		3,120.31			
<b>EMERGENCY MANAGEMENT AGENCY</b>						
AT070	AT&T MOBILITY	01-23	20.69			
	<b>**TOTAL EMERGENCY MANAGEMENT AGENCY</b>		20.69			
<b>SOCIAL SERVICES</b>						
AT070	AT&T MOBILITY	01-34	81.02			
	<b>**TOTAL SOCIAL SERVICES</b>		81.02			
<b>STREETS &amp; ALLEYS</b>						
AT070	AT&T MOBILITY	01-41	54.65			
FU200	FUELMAN	01-41	1,808.34			
HA390	HARRISONVILLE TELEPHONE	01-41	1,119.75			
NO100	WM. NOBBE & COMPANY	01-41	89,267.79			
	<b>**TOTAL STREETS &amp; ALLEYS</b>		92,250.53			

01 GENERAL FUND GRAND TOTAL 105,355.69



SYS DATE:05/02/18

CITY OF WATERLOO  
C L A I M S H E E T  
Monday April 30, 2018

SYS TIME:12:03  
[NCS]  
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A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)  
=====

VENDOR #	NAME	DEPT.	AMOUNT
15 MOTOR FUEL TAX			
CH600	CHRIST BROS. PRODUCTS, LLC	15-00	1,023.33
CI360	CITY OF WATERLOO - GENERAL FUND	15-00	4,957.51
CO250	COLUMBIA QUARRY	15-00	162.97
MO700	MORTON SALT, INC.	15-00	5,044.36
	**TOTAL		11,188.17
15 MOTOR FUEL TAX		GRAND TOTAL	11,188.17

SYS DATE:05/02/18

CITY OF WATERLOO  
C L A I M S H E E T  
Monday April 30,2018

SYS TIME:12:03  
[NCS]  
PAGE 11

DATE: 04/30/18

=====

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

VENDOR #	NAME	DEPT.	AMOUNT
36 UTILITY DEPOSIT FUND			
ZZ100	CITY OF WATERLOO	36-00	8,425.00
	**TOTAL		----- 8,425.00
	36 UTILITY DEPOSIT FUND	GRAND TOTAL	8,425.00

=====  
A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)  
=====

VENDOR #	NAME	DEPT.	AMOUNT
51 WATER FUND			
WATER ADMINISTRATION			
GR390	GREAT AMERICA LEASING CORPORATIO	51-11	25.00
TR376	TREASURER STATE OF ILLINOIS	51-11	10.00
	**TOTAL WATER ADMINISTRATION		35.00
WATER DISTRIBUTION			
FU200	FUELMAN	51-48	249.58
IL250	ILLINOIS AMERICAN WATER COMPANY	51-48	70,765.47
	**TOTAL WATER DISTRIBUTION		71,015.05
51 WATER FUND	GRAND TOTAL		71,050.05

=====

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

VENDOR #	NAME	DEPT.	AMOUNT
52 SEWER FUND			
	SEWER ADMINISTRATION		
GR390	GREAT AMERICA LEASING CORPORATION	52-11	25.00
	**TOTAL SEWER ADMINISTRATION		----- 25.00
	SEWER TREATMENT PLANT		
AT070	AT&T MOBILITY	52-43	54.65
NO100	WM. NOBBE & COMPANY	52-43	17,627.25
	**TOTAL SEWER TREATMENT PLANT		----- 17,681.90
	SEWER SANITATION SYSTEM		
FU200	FUELMAN	52-44	223.29
	**TOTAL SEWER SANITATION SYSTEM		----- 223.29
52 SEWER FUND	GRAND TOTAL		17,930.19

=====  
A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)  
=====

VENDOR #	NAME	DEPT.	AMOUNT
53 ELECTRIC FUND			
ZZ100	CITY OF WATERLOO	53-00	192.76
	**TOTAL		192.76
ELECTRIC ADMINISTRATION			
GR390	GREAT AMERICA LEASING CORPORATIO	53-11	25.00
	**TOTAL ELECTRIC ADMINISTRATION		25.00
ELECTRIC PRODUCTION			
AT070	AT&T MOBILITY	53-47	43.65
	**TOTAL ELECTRIC PRODUCTION		43.65
ELECTRIC DISTRIBUTION			
AT070	AT&T MOBILITY	53-48	119.28
FU200	FUELMAN	53-48	1,119.41
IL590	ILLINOIS MUNICIPAL ELECTRIC AGENC	53-48	437,246.08
	**TOTAL ELECTRIC DISTRIBUTION		438,484.77
53 ELECTRIC FUND	GRAND TOTAL		438,746.18

=====
A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
=====

VENDOR # NAME DEPT. AMOUNT
=====

54 GAS FUND

GAS ADMINISTRATION
GR390 GREAT AMERICA LEASING CORPORATIO 54-11 25.00
\*\*TOTAL GAS ADMINISTRATION 25.00

GAS DISTRIBUTION
AT070 AT&T MOBILITY 54-48 11.00
CE207 CENTERPOINT ENERGY SERVICES, INC. 54-48 127,825.13
FU200 FUELMAN 54-48 993.09
HO250 HOLLAND SUPPLY COMPANY 54-48 13,222.73
\*\*TOTAL GAS DISTRIBUTION 142,051.95

54 GAS FUND GRAND TOTAL 142,076.95

GRAND TOTAL FOR ALL FUNDS--MANUAL CHECKS: 794,772.23

GRAND TOTAL FOR ALL FUNDS--REGULAR AND MANUAL 1,442,230.29



BROOKS	\$270.00	\$0.00	\$270.00
GLYNN	\$340.00	\$0.00	\$340.00
JOHNS	\$340.00	\$0.00	\$340.00
OLSZEWSKI	\$420.00	\$0.00	\$420.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00

\$99,663.54                      \$4,623.07                      \$104,286.61

**SEWER**

PAISLEY	\$6,193.27	\$135.08	\$6,328.35
POLACEK	\$6,179.91	\$312.37	\$6,492.28
STRAUB, J	\$7,265.20	\$567.04	\$7,832.24
	\$0.00	\$0.00	\$0.00

\$89,945.48

\$13,445.11                      \$879.41

**STREET**

COLLETTE	\$2,471.12	\$0.00	\$2,471.12
DOERR	\$3,003.20	\$28.16	\$3,031.36
HERMANN	\$3,003.20	\$0.00	\$3,003.20
HOFFMANN	\$5,612.56	\$0.00	\$5,612.56
MAURER	\$6,394.24	\$0.00	\$6,394.24
WASHAUSEN	\$5,255.04	\$0.00	\$5,255.04
HORN	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00

\$25,767.52

\$25,739.36                      \$28.16

**WATER**

GOFF	\$5,774.67	\$25.33	\$5,800.00
MILLER	\$6,483.84	\$405.24	\$6,889.08
	\$0.00	\$0.00	\$0.00

\$12,689.08

\$12,258.51                      \$430.57

**ELECTED OFFICIALS**

BUETTNER	\$1,283.33
DARTER	\$1,303.33
HELLER	\$1,368.33
HOPKINS	\$1,338.33
NOTHEISEN	\$1,388.33
PACE	\$1,459.69
PAPENBERG	\$705.28
ROW	\$1,338.33
SMITH	\$2,069.84
THOMAS, R	\$1,268.33
TRANHAM	\$1,268.33

**E.S.D.A.**

HOFFMANN	\$150.00
SCOTT	\$330.00

**PLANNING COMMISSION**

CHILDERS	\$320.00
FREDERICK	\$140.00
GARDNER	\$140.00
HICKS	\$140.00
LUTZ	\$140.00
RAU	\$190.00
VOGT	\$140.00

**ZONING**

BOOTHMAN	\$140.00
GIBBS	\$140.00
GOESSLING	\$70.00
HAGENOW	\$140.00
HARTMAN	\$95.00
KAEMPFE	\$70.00
LOERCH	\$140.00

**METER READERS**

BRADLEY	\$689.20
CALLAHAN	\$944.80
DEHN	\$360.40
GLESSNER	\$704.00
LUECKING	\$702.40
STUMPF, ROGER	\$565.20
STUMPF, RONALD	\$892.40
WASHAUSEN, JOHN	\$578.40

April 6, 2018  
April 20, 2018

\$172,032.68  
\$173,335.85

\$345,368.53

\$345,368.53



April 2018 Payroll

	<u>Cash in Bank - Payroll Register</u>	<u>Cash in Bank - Deduction Register</u>	<u>Total</u>
01-General	\$174,382.59	\$19,212.73	\$193,595.32
51-Water	\$22,991.17	\$3,993.96	\$26,985.13
52-Sewer	\$30,185.57	\$5,498.70	\$35,684.27
53-Electric	\$72,560.82	\$12,970.11	\$85,530.93
54-Gas	\$45,248.38	\$8,028.01	\$53,276.39
	<u>\$345,368.53</u>	<u>\$49,703.51</u>	
<b>Total Payroll Cost:</b>			<u><u>\$395,072.04</u></u>

SYS DATE:05/02/18

DATE: 04/30/18

CITY OF WATERLOO  
 INVOICE HISTORY REPORT  
 Monday April 30,2018

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G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
01-12-5310 Professional Services						
	04/30/18	48094	LINNEMANN LAWN CARE & LANDSCAPING INC.	49240	PORCH PLANTER	50.00
	04/30/18	48142	VERVOCITY INTERACTIVE	207532	WEBSITE FEE	99.00
						-----
						** TOTAL **
						\$149.00
01-15-5330 Legal						
	04/30/18	48047	CURTIS, HEINZ, GARRETT & O'KEEFE, P.C.	132639	CABLE TV FRANCHIS	220.00
	04/30/18	48066	GREENSFELDER, HEMKER & GALE, PC	598607	LOESS VS CITY	2,261.00
	04/30/18	48068	HANNA & VOLMERT, LLC	24724	MAR ATTORNEY FEES	765.00
	04/30/18	48070	HAYES, DANIEL J.	04-2018	MAR ATTORNEY FEES	12,796.50
						-----
						** TOTAL **
						\$16,042.50
01-18-5310 Professional Services						
	04/30/18	48016	AMERICAN LEGAL PUBLISHING CORPORATION	0121587	ORD CODE-INTERNET	495.00
						-----
						** TOTAL **
						\$495.00
51-11-5310 Professional Services						
	04/30/18	48095	LUEDERS, ROBERTSON & KONZEN LLC	88645.2	ATTORNEY FEES	5,190.25
						-----
						** TOTAL **
						\$5,190.25
52-11-5310 Professional Services						
	04/30/18	48024	BHMG SERVICE CORPORATION	0163W.SC.325	WTR/WSTWTR SVCS	1,139.28
	04/30/18	48040	CLINICAL COLLECTION MANAGEMENT	191499	DRUG/ALCOHOL TEST	116.75
	04/30/18	48134	TEKLAB, INC	212878	BIOMONITORING	1,050.00
	04/30/18	48135	TESTING ANALYSIS CONTROL	10896	MARCH SERVICES	864.00
						-----
						** TOTAL **
						\$3,170.03
53-11-5310 Professional Services						
	04/30/18	48021	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	0163R.335	RETAINER	300.00
						-----
						** TOTAL **
						\$300.00
53-48-5310 Professional Services						
	04/30/18	48040	CLINICAL COLLECTION MANAGEMENT	191507	DRUG/ALCOHOL TEST	114.41
	04/30/18	48114	RELIABLE SANITATION	14259-04-2018	DUMPSTER PICKUP	275.00
	04/30/18	48117	SCHMITZ, JARED	04-2018	CDL LICENSE	30.00
						-----
						** TOTAL **
						\$419.41
54-11-5310 Professional Services						

SYS DATE:05/02/18

CITY OF WATERLOO  
INVOICE HISTORY REPORT  
Monday April 30,2018

SYS TIME:12:51  
[NHR4]  
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DATE: 04/30/18

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
04/30/18	48040	CLINICAL COLLECTION MANAGEMENT	191291	DRUG/ALCOHOL TEST	116.75	
04/30/18	48040	CLINICAL COLLECTION MANAGEMENT	191507	DRUG/ALCOHOL TEST	180.84	
04/30/18	48141	UTILITY SAFETY & DESIGN	IN20180728	EIA-176 REPORT	345.00	
04/30/18	48141	UTILITY SAFETY & DESIGN	IN20180951	RETAINER	175.00	
04/30/18	48141	UTILITY SAFETY & DESIGN	IN20181191	HP MAIN NORTH PRO	1,771.40	
					** TOTAL **	\$2,588.99
					** GRAND TOTAL **	\$28,355.18

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Re-Appointment of Mr. Allen Jacobs to the Cemetery Board for a Three-Year Term to Expire April 01, 2021.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 05-02-18  
  
Submitted by: \_\_\_\_\_  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Approval of Huebner Concrete Contractors, Inc. as  
Low Bidder in the Amount of \$134,925.00 for the 2018 Street, Curb, Sidewalk, and  
Curb Ramp Improvement Program as Bid on May 02, 2018 at 2:00 p.m.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 05-02-18

Submitted by:  
Tim Birk, Director of Public Works

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Solicitation Request from the Rotary Club of Monroe County for their Annual Bucket Brigade to be held on Friday, June 15, 2018, 7 a.m. to 10 a.m., and Saturday, June 16, 2018, 7 a.m. to noon, at the intersections of Rogers/Hamacher and First/Main.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 04-26-18  
  
Submitted by:  
Jill Hempen, Rotary Club of Monroe County

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

## Tammy Kujawa

---

**From:**  
**Sent:** Thursday, April 26, 2018 8:51 PM  
**To:** Tammy Kujawa;  
**Subject:** Rotary Club of Monroe County - Bucket Brigade

Tammy,

Thanks for your time on the phone the other day. Rotary is an international organization made up of over 35,000 clubs worldwide.

Funds raised by rotary clubs are used locally, nationally and internationally. The Rotary Club of Monroe County is one of these clubs working to make a difference at home and abroad. Locally, the Rotary Club of Monroe County has paid for dictionaries for third graders, donated and installed park benches, provided hot meals, provided backpacks for children in need, awarded high school scholarships and supported other local organizations (Baebler Farm, Human Support Services, Waterloo band, etc. ). Nationally we have donated money to for disaster relief and internationally we continue to raise funds to eradicate polio.

Rotary Club of Monroe County would like to ask for donations this year on the mornings of June 15th and 16th. We will be at the corners of Rogers and Hammacher and First and Main street. Friday (15th) we will solicit funds from 7am to 10am and Saturday will be 7am to noon.

Sincerely,

Jill Hempen  
Rotary Club of Monroe County



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Special Event Permit Request from the Vintage Wine Bar for a Live Music Event to be held on Saturday, May 19, 2018, 9 a.m. to 11 p.m. and Sunday, May 20, 2018 to 10 p.m., at the Vintage Wine Bar Back Patio and Adjacent Alley Area.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 04-24-18  
  
Submitted by:  
Justin Schmidt, Vintage Wine Bar

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



## SPECIAL EVENT PERMIT APPLICATION

**Instructions to Applicant:**

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted thirty (30) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.

- 
1. Event Name / Type: Live Music Event  
Location of Event: Vintage Wine Bar & Hopskeller Brewing Co.
  2. Beginning Date / Time: May 19, 2018 @ 9:00AM Ending Date / Time: May 20, 2018 @ 11:00 PM
  3. Organization Name: Vintage Wine Bar  
Mailing Address: \_\_\_\_\_  
Street City State Zip  
Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Not For Profit Status: Yes \_\_\_\_\_ No X ID # 42661-9177
  4. Person in Charge of Event: Justin Schmidt  
Mailing Address: \_\_\_\_\_  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_
  5. Secondary Contact Person: Matt Schweizer  
Mailing Address: \_\_\_\_\_  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.**

**A. Narrative of Event.**  
 Blocking off the alley at Third Street entrance and at First National Bank parking lot. Music starts at Saturday noon and ends at midnight. Music starts Sunday at noon and ends at 11:00 PM

**B. Sketch Plan of Site or Route of Walk/Run**      Attached       Not Applicable

**C. Will there be inflatable jumpers/bounce houses or amusement rides:**    Yes     No   
 • If yes, Proof of Liability Insurance is required. (See Clerk's Office for details.)

**D. Proof of Liability Insurance** must be provided and, if the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.  
 Attached

**E. Liquor License information for beer sales (hours of sale):** license # 1A-1136015

**G. Special Needs (i.e. Police, Fire, EMS, Street Dept., Electric)**  
electric

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event in a timely manner.

**Signage**  
 As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

**I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.**

*Just Schmidt*      3/21/18  
 Signature of person in charge of event      Date of Submission

*For office use only*

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council:    Yes     No       Date \_\_\_\_\_

Police Department       Fire Department       EMS       Dispatch   
 DPW / Street Department (for street closings, signalization, and detour routes)

← Barricade

3rd Street

MASC

merchant  
Tent

Apartment

Hopskeller

Vintage Wine Bar  
Patio

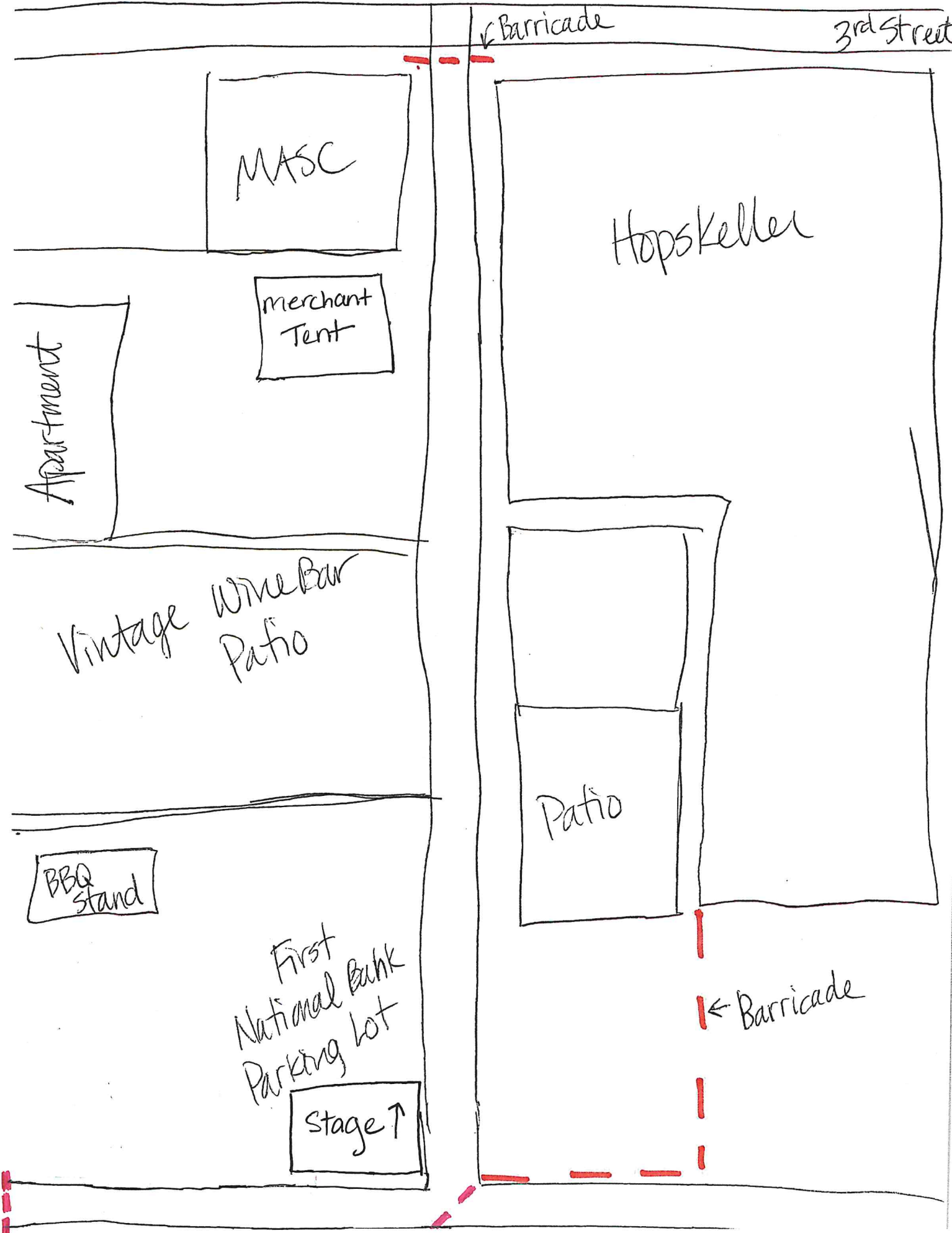
Patio

BBQ  
stand

First  
National Bank  
Parking lot

Stage ↑

← Barricade





# CERTIFICATE OF LIABILITY INSURANCE

VINTA-1

OP ID: JK

DATE (MM/DD/YYYY)

03/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>IPM of Waterloo, Inc.</b> 119 E Mill Street Waterloo, IL 62298 Bill Wirth	CONTACT NAME: <b>Bill Wirth</b>	FAX (A/C, No): <b>618-939-6367</b>
	PHONE (A/C, No, Ext): <b>618-939-6368</b>	FAX (A/C, No): <b>618-939-6367</b>
	E-MAIL ADDRESS: <b>billw@wirthagency.com</b>	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : <b>Spriska</b>	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED **Vintage Wine Bar, Inc.**  
212 S Main  
Waterloo, IL 62298

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

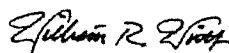
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<b>X</b> COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	<b>Y</b>	<b>10-2016-2212</b>	<b>04/29/2018</b>	<b>04/29/2019</b>	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
	<b>AUTOMOBILE LIABILITY</b>  ANY AUTO ALL OWNED AUTOS HIRED AUTOS  SCHEDULED AUTOS NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b>  DED RETENTION \$					OCCUR CLAIMS-MADE  EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<b>Y / N</b> <input type="checkbox"/> <b>N / A</b>				PER STATUTE OTH-ER E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
<b>A</b>	<b>Liquor Liability</b>		<b>10-2017-6328</b>	<b>08/14/2017</b>	<b>08/14/2018</b>	<b>Occurrence 1,000,000</b> <b>Aggregate 1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Waterloo is additional insured on insured's general liability policy pursuant GL 0718 10 05 for event scheduled for May 19-21, 2018.

**CERTIFICATE HOLDER****CANCELLATION**

<b>CITYWAT</b>  <b>City of Waterloo, IL</b> <b>100 West Fourth Street</b> <b>Waterloo, IL 62298</b>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Special Event Permit Request from Zahnow  
Elementary School for a 5K Fun Walk / Run to be held on Saturday, June 09, 2018,  
9 a.m. to noon, with the Closure of Rogers Street from Hamacher to Country Club  
Lane.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 05-02-18  
  
Submitted by:  
Vicky Mudd & Mary Gardner, Zahnow Elementary School

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

To: Jim N.



THANK YOU!

CITY OFFICE  
100 West Fourth Street  
Waterloo, Illinois 62248  
(618) 939-8611

## SPECIAL EVENT PERMIT APPLICATION

### Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** will be required prior to approval by City Council.

- Event Name / Type: 5K Fun Walk/Run  
Location of Event: W.J. Zahnaw Elem. School & Rogers St.
- Beginning Date / Time: 9:00am June 9th Ending Date / Time: Noon June 9th, 2018
- Organization Name: W.J. Zahnaw Elem School  
Mailing Address: 301 Hamacher St Waterloo IL 62248  
Street City State Zip  
Phone Number: 618 939-3458 Email Address: \_\_\_\_\_  
Not For Profit Status: Yes  No  ID # \_\_\_\_\_
- Person in Charge of Event: Vicky Mudd & Mary Gardner  
Mailing Address: 301 Hamacher Waterloo  
School Street City State Zip  
Cell Phone Number: 939-3458 Email Address: \_\_\_\_\_
- Secondary Contact Person: Mary Gardner  
Mailing Address: 301 Hamacher Waterloo  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.**

A. Narrative of Event:	Fund raising event for 1st grader, Camryn Coughlin, who is fighting a degenerative disease. The money raised will go to his family for medical expenses.
B. Number of People Expected:	300?
C. Sketch Plan of Site or Route of Walk/Run (downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input type="checkbox"/> We have a meeting on 4/12 at 4:00. I will bring this in.
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
• If yes, Proof of Liability Insurance must include inflatables. School has insurance.	
E. Liquor License information for beer sales (hours of sale and license number):	I will obtain + also bring it to you.
No	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system)	No

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

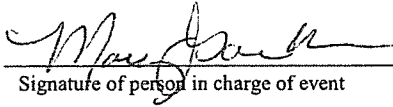
Received  Date \_\_\_\_\_

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Will do. We will be using our school.

**Signage:** As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

 \_\_\_\_\_  
Signature of person in charge of event

4-9-18  
Date of Submission

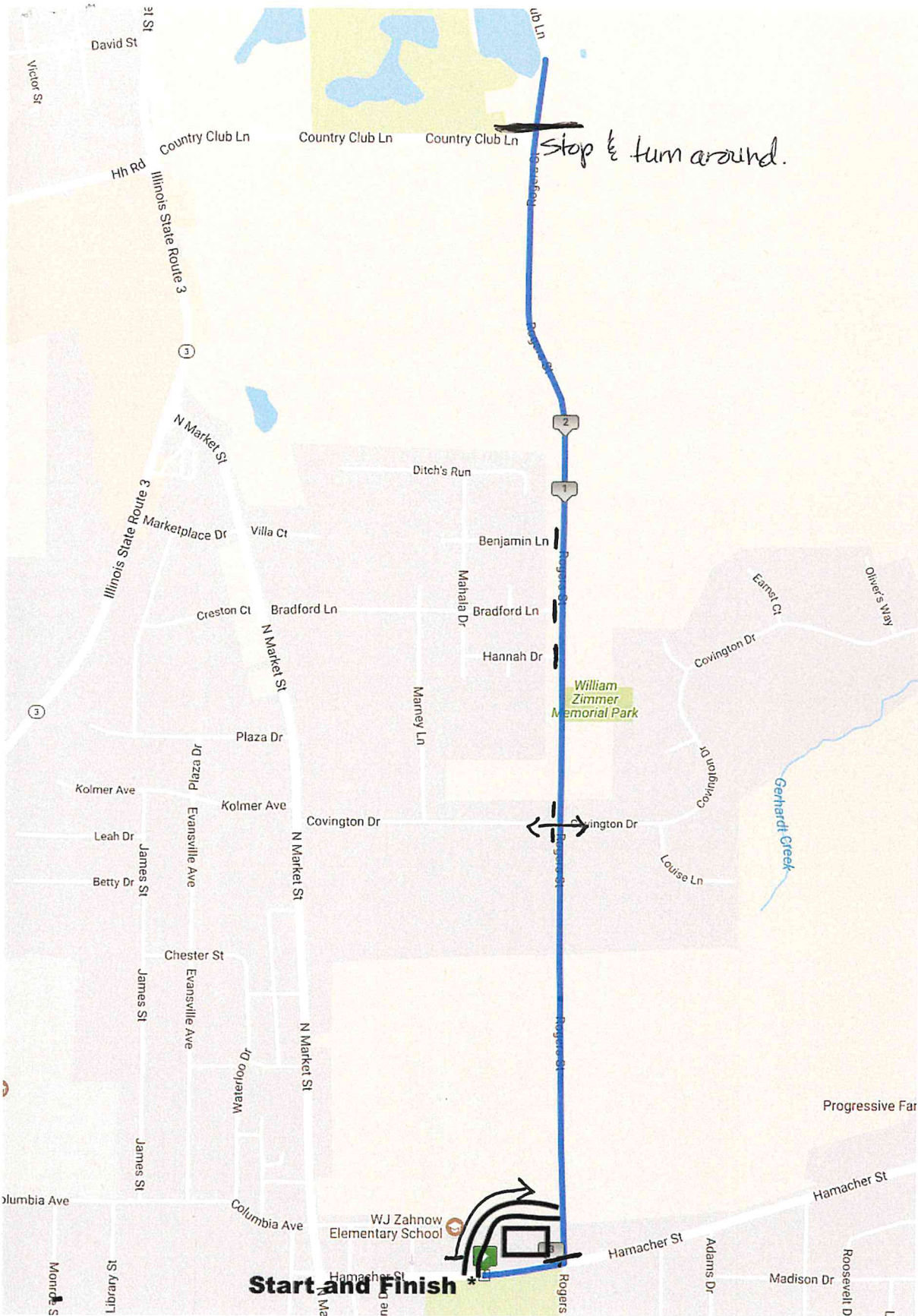
*For office use only*

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes  No  Date \_\_\_\_\_

Zoning Department  Mayor's Office  Police Department   
DPW / Street Department (for street closings, signalization, and detour routes)  / Electric Department





stop & turn around.

Start and Finish \*

Camryn's Walk/Run Walk



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/13/2018

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	<b>CONTACT NAME:</b> Beth Kawell	
	<b>PHONE (A/C, No, Ext):</b> 630-285-3714	<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b> beth_kawell@ajg.com	
	INSURER(S) AFFORDING COVERAGE	
<b>INSURED</b> Prairie State Insurance Cooperative Waterloo CUSD #5 302 Bellefontaine Drive Waterloo IL 62298	<b>INSURER A :</b> Lloyd's Synd 2987	
	<b>INSURER B :</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**COVERAGES** **CERTIFICATE NUMBER: 602613376** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Agg applies-dist GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PK1010717	7/1/2017	7/1/2018	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> OTHER:			PK1010717	7/1/2017	7/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp Ded: \$1,000 \$Coll Ded: \$1,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured status provided herein afforded by blanket insured per endorsement named certificates of insurance.

City of Waterloo is shown as additional insured solely with respect to general liability coverage for Waterloo CUSD #5, to use the facilities for Walk/Run to raise funds. Event to be held on June 9, 2018 from 9:00 am to 12:00 pm to include Rogers Street, Waterloo, IL

<b>CERTIFICATE HOLDER</b> City of Waterloo 100 West 4th Street Waterloo IL 62298	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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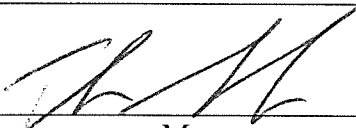
AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 07, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Managerial Raises at the Same Percentage (2.75%) as Contracted Employees Effective May 01, 2018 for the Following Individuals: Tim Birk, Shawn Kennedy, Jim Nagel, Sarah Deutch, Mike Douglas and Jeff Prosisie.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 05-03-18  
  
Submitted by: \_\_\_\_\_  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

May 07, 2018

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of Executive Session for the Semi-Annual  
Review of Executive Session Minutes as per 5 ILCS 120/2(c)(21).

3. Relief or action to be requested:

Executive Session.

4. Submittal date: 05-01-18

Submitted by:

City Clerk, Barbara Pace

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.

         Matter to be placed on agenda for meeting to be held on         

         Matter referred to         

  
\_\_\_\_\_  
Mayor