

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: June 03, 2019

Time: 7:30 p.m.

1. Call to Order.
 2. Roll Call.
 3. Pledge of Allegiance.
 4. Correction or Withdrawal of Agenda Items by Sponsor.
 5. Approval of Minutes as Written or Amended.
 - A. Consideration and Action on the May 20, 2019, 7:15 p.m., Public Hearing Minutes.
 - B. Consideration and Action on the May 20, 2019, 7:30 p.m., City Council Minutes.
 6. Petitions by Citizens on Non-Agenda Items.
 7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Director of Public Works.
 - E. Report of Chief of Police.
 - F. Report of City Attorney.
 - G. Report and Communication by Mayor.
 8. Report of Standing Committees.
 9. Report of Special Committees.
 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 11. Unfinished Business.
 12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 578.
 - B. Consideration and Action on Special Event Permit for the Monroe County Fair Association for the Annual Monroe County Fair to be held the week of July 21, 2019 through July 28th, 2019.
 - C. Consideration and Action on Approval of Contract with Curt Simshauser Photo / Cinema for a One-Year Term at a cost of \$7,500.00 (\$3,750 to be paid upon acceptance, \$3,750 to be paid upon completion) to be paid out of the Hotel / Motel Tax Fund.
 - D. Consideration and Action on Purchase of a 2019 John Deere Zero Trak Lawn Mower from William Nobbe and Company in the amount of \$10,516.00 to replace a 2000 X-Mark Zero Turn Mower.
 13. Discussion of Matters by Council Members Arising After Agenda Deadline.
 14. Motion to Adjourn.
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DATES TO REMEMBER

June 11, 2019 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
June 12, 2019 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
June 13, 2019 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.
June 17, 2019 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
June 18, 2019 – Porta Westfalica Festival, Downtown Waterloo
June 25, 2019 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.

**MINUTES OF THE
PUBLIC HEARING
Monday, May 20, 2019**

**SUBJECT: Proposed Annexation Agreement between the City of Waterloo, IL
and Human Support Services for Property Located at 4505 HH Road.**

1. The meeting was called to order by Mayor Smith at 7:15 p.m.

The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.

2. Call to Notice (Advertisement is on file at City Hall).
3. Presentation of proposed Annexation Agreement between the City of Waterloo, IL and Human Support Services for Property Located at 4505 HH Road.
4. Discussion, Questions and Answers.
5. There being no further items on the agenda, a motion was made by Alderman Notheisen and seconded by Alderman Heller to adjourn the meeting. Motion passed unanimously with voice vote. Mayor Smith adjourned the meeting at 7:20 p.m.

**BARBARA PACE,
CITY CLERK**

**MINUTES OF THE
CITY COUNCIL MEETING
May 20, 2019**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Presentation of Colors and Pledge of Allegiance by Boy Scout Troop #323.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Darter and seconded by Alderman Heller to approve the May 06, 2019, 7:30 p.m., City Council Meeting Minutes. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins, and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
The report is in the packet. Motion to accept the report made by Alderman Row and seconded by Alderman Hopkins. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
 - B. Report of Treasurer.
The report is in the packet. Motion to accept the report made by Alderman Notheisen and seconded by Alderman Heller. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Building Inspector/Code Administrator.
The report is in the packet.
 - E. Report of Director of Public Works.
Tim Birk reported the concrete work at Walgreens should be completed by Friday.
 - F. Report of Chief of Police. No report.
 - G. Report of City Attorney. No report.
 - H. Report and Communication by Mayor.
 1. Proclamation for EMS Week was read by Mayor Smith. Carla Heise thanked the City for their support.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 19-08 Authorizing Amendment No. 1 to Task Order No. 12 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. for Moore Street Reconstruction – Phase V.
Motion made by Alderman Trantham and seconded by Alderman Darter to approve Resolution No. 19-08 authorizing Amendment No. 1 to Task Order No. 12 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. for Moore Street Reconstruction – Phase V. Motion passed unanimously with Aldermen Trantham, Darter, Buettner, Row, Heller, Notheisen, Thomas and Hopkins voting yea.

- B. Consideration and Action on Resolution No. 19-09 Authorizing the Execution of a Professional Services Agreement – Task Order No. 5 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. for Moore Street Reconstruction – Phase VI, with a total Not-to-Exceed amount of \$265,000.00.
Motion made by Alderman Row and seconded by Alderman Darter to approve Resolution No. 19-09 authorizing the execution of a Professional Services Agreement – Task Order No. 5 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. for Moore Street Reconstruction – Phase VI, with a total not-to-exceed amount of \$265,000.00. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- C. Consideration and Action on Ordinance No. 1782 Authorizing the Execution of an Annexation Agreement between the City of Waterloo, Illinois and Human Support Services for Approximately 1.5 Acres, more or less, of Property Contiguous to the Boundaries of the City of Waterloo, IL more Specifically Known as 4505 HH Road.
Motion made by Alderman Darter and seconded by Alderman Heller to approve Ordinance No. 1782 authorizing the execution of an Annexation Agreement between the City of Waterloo, Illinois and Human Support Services for approximately 1.5 acres, more or less, of property contiguous to the boundaries of the City of Waterloo, IL, more specifically known as 4505 HH Road. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- D. Consideration and Action on Ordinance No. 1783 Approving the Annexation and Zoning of Approximately 1.5 Acres, More or Less, of Property Contiguous to the Boundaries of the City of Waterloo, Illinois, more specifically known as 4505 HH Road and Owned by Human Support Services.
Motion made by Alderman Darter and seconded by Alderman Buettner to approve Ordinance No. 1783 approving the annexation and zoning of approximately 1.5 acres, more or less, of property contiguous to the boundaries of the City of Waterloo, Illinois, more specifically know as 4505 HH Road and owned by Human Support Services. Discussion. Anne King from Human Support spoke to the Council and thanked them for their support. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- E. Consideration and Action on Ordinance No. 1784 Amending the City of Waterloo Code of Ordinances, Chapter 1 Administration, Section 1-2-92(E) Deposit of Funds, to Revise Currently Listed Bank Names.
Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve Ordinance No. 1784 amending the City of Waterloo Code of Ordinances, Chapter 1 Administration, Section 1-2-92(E) Deposit of Funds, to revise currently listed bank names. Discussion. Collector, Shawn Kennedy stated the new addition is Simmons Bank. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
11. Unfinished Business. None.
12. Miscellaneous Business.
- A. Consideration and Action on Solicitation Request from the Waterloo Lions Club for their Annual Candy Days Fundraiser to be held on October 4 and 5, 2019 at the Intersections of Main/Mill and Rogers/Hamacher.
Motion made by Alderman Notheisen and seconded by Alderman Row to approve a Solicitation Request from the Waterloo Lions Club for their Annual Candy Days Fundraiser to be held on October 4 and 5, 2019 at the intersections of Main/Mill and Rogers/Hamacher. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

- B. Consideration and Action on Special Event Permit for the SS Peter and Paul Catholic Church Parish Picnic to be held on Friday, June 7, 2019 at 4:00 p.m. through Saturday, June 8, 2019 at 12 midnight.
Motion made by Alderman Row and seconded by Alderman Hopkins to approve a Special Event Permit for the SS Peter and Paul Catholic Church Parish Picnic to be held on Friday, June 7, 2019 at 4:00 p.m. through Saturday, June 8, 2019 at 12 midnight. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- C. Consideration and Action on Special Event Permit for the Memorial Day Assembly as submitted by the American Legion Post #747 to be held on May 27, 2019 from 9:00 a.m. to 12 p.m., with the Closure of Main Street between Mill and Third Streets.
Motion made by Alderman Heller and seconded by Alderman Darter to approve a Special Event Permit for the Memorial Day Assembly as submitted by the American Legion Post #747 to be held on May 27, 2019 from 9:00 a.m. to 12:00 p.m., with the closure of Main Street between Mill and Third Streets. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
- D. Consideration and Action on ¼ Page Ad to be Placed in the Tourism Times Fall Issue in the Amount of \$740.00 to be paid out of the Hotel/Motel Tax Fund.
Motion made by Alderman Thomas and seconded by Alderman Hopkins to approve ¼ page ad to be placed in the Tourism Times Fall Issue in the amount of \$740.00 to be paid out of the Hotel/Motel Tax Fund. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
- E. Consideration and Action Downtown Beautification Grant for Groves Investments Co. at 109-111 North Main Street.
Motion made by Alderman Notheisen and seconded by Alderman Darter to approve a Downtown Beautification Grant for Groves Investments Co. at 109-111 North Main Street. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- F. Consideration and Action on Executive Session for Discussion of Managerial Raises and the Six-Month Minute Review as allowed per 5 ILCS 120/2(c)(1)(21) respectively.
Motion made by Alderman Darter and seconded by Alderman Heller to approve Executive Session for discussion of managerial raises and the six-month minute review as allowed per 5 ILCS 120/2(c)(1)(21). Time: 7:52 p.m.

The meeting reconvened at 8:02 p.m. Motion to reconvene made by Alderman Darter and seconded by Alderman Heller. Motion passed by unanimous voice vote.

Motion made by Alderman Notheisen and seconded by Alderman Hopkins to have Executive Session minutes to remain under Schedule B: from 03/04/19-Partial, 03/11/19, 11/21/16-Partial, 01/08/18. Executive Session minutes to be made public under Schedule A: from 11/05/18, 03/04/19-Partial and 11/21/16-Partial. Motion passed with unanimous voice vote.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.
None.
14. Motion to Adjourn made by Alderman Darter and seconded by Alderman Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:08 p.m.

**Barbara Pace,
CITY CLERK**

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
June 03, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Warrant No. 578.

3. Relief or action to be requested:
Approval.

4. Submittal date: 05/31/19

Submitted by: _____
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
RECORDS			
POLICE			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-21	43.93
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-21	119.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-21	25,669.25
DA040	D AND D DISTRIBUTING SERVICES, IN	01-21	22.95
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-21	1,531.98
EL075	ELAN FINANCIAL SERVICES	01-21	501.17
FI100	FIDELITY SECURITY LIFE INSURANCE	01-21	225.31
HA390	HARRISONVILLE TELEPHONE	01-21	230.38
HE405	HEROS IN STYLE	01-21	1,118.62
IL888	ILLINOIS PROSECUTOR SERVICES, LLC	01-21	270.00
LA700	LAUX GRAFIX & SIGNS	01-21	50.00
LE080	LEADS ONLINE	01-21	2,128.00
MO460	MONROE COUNTY GENERAL FUND	01-21	11,925.00
MO755	MOTOROLA SOLUTIONS, INC.	01-21	852.00
MU350	MUNICIPAL ELECTRONICS	01-21	490.00
OH200	RAY O'HERRON COMPANY	01-21	569.34
PR645	PROTEC INSURANCE COMPANY	01-21	140.62
RE440	REJIS COMMISSION	01-21	226.24
SN200	SNAP-ON	01-21	46.16
SO825	SOUTHWESTERN ILL. LAW ENFORC. COM	01-21	1,700.00
ST120	STAPLES BUSINESS ADVANTAGE	01-21	161.56
SU600	SURE SHINE AUTO WASH	01-21	85.14
WE300	WEIR CHEVROLET	01-21	206.12
WI390	WIRELESS USA	01-21	170.00
**TOTAL POLICE			48,482.77
POLICE COMM.			
EL075	ELAN FINANCIAL SERVICES	01-25	64.85
FL720	FLORISSANT PSYCHOLOGICAL SERVICES	01-25	300.00
MI305	MIDWEST OCCUPATIONAL MEDICINE LTD	01-25	283.00
WE310	WELCOME HOMES CREDIT SERVICES	01-25	15.00
**TOTAL POLICE COMM.			662.85
SOCIAL SERVICES			
AR032	ARCHIVE SOCIAL	01-34	2,388.00
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-34	7.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-34	1,822.04
CI350	CITY OF WATERLOO - ELECTRIC FUND	01-34	5,000.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-34	104.12
FI100	FIDELITY SECURITY LIFE INSURANCE	01-34	14.13
FU260	FULL THROTTLE SCREEN PRINTING, LL	01-34	132.00
HU235	HUMAN SUPPORT SERVICE	01-34	764.56
LA700	LAUX GRAFIX & SIGNS	01-34	715.20
MO425	MONROE COUNTY ELECTRIC COMPANY	01-34	765.23
MO475	MONROE COUNTY HIGHWAY DEPARTMENT	01-34	1,163.65
NO465	NOTHEISEN, STEPHEN	01-34	30.19
PR645	PROTEC INSURANCE COMPANY	01-34	7.09
RE450	RELIABLE SANITATION	01-34	66,728.48
WA705	WATERLOO CHAMBER OF COMMERCE	01-34	1,500.00
**TOTAL SOCIAL SERVICES			81,141.69
STREETS & ALLEYS			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-41	281.83
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-41	28.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-41	6,127.03
CA470	CARTER WATERS CONSTRUCTION MATERI	01-41	9,840.80
CI250	CITY OF WATERLOO	01-41	1,032.26
CL200	CLEAN UNIFORM SERVICES	01-41	41.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-41	334.06
FA150	FABICK TRACTOR	01-41	634.53
FI100	FIDELITY SECURITY LIFE INSURANCE	01-41	61.13
HA390	HARRISONVILLE TELEPHONE	01-41	42.65
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-41	6,691.46

VENDOR #	NAME	DEPT.	AMOUNT
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01	GENERAL FUND		
	STREETS & ALLEYS		
HU200	HUEBNER CONCRETE CONTRACTING, INC	01-41	61,354.26
IR300	IRON CRAFTERS INC	01-41	26.95
JO200	JOHN DEERE FINANCIAL	01-41	2,058.90
MO515	MOCOTICO, LLC	01-41	217.50
MO755	MOTOROLA SOLUTIONS, INC.	01-41	9.00
NO100	WM. NOBBE & COMPANY	01-41	10,516.00
PO620	POTTERS INDUSTRIES LLC	01-41	1,006.87
PR645	PROTEC INSURANCE COMPANY	01-41	35.45
SN200	SNAP-ON	01-41	46.17
ST304	ST. LOUIS SAFETY, INC.	01-41	618.80
WA430	WARNER COMMUNICATIONS CORP.	01-41	17.50
WA850	WATERLOO LUMBER COMPANY	01-41	245.75
	**TOTAL STREETS & ALLEYS		101,268.30
01	GENERAL FUND	GRAND TOTAL	272,767.81

VENDOR #	NAME	DEPT.	AMOUNT
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51 WATER FUND

WATER ADMINISTRATION

BE115	BENEFIT PLANNING CONSULTANTS, INC	51-11	12.60
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-11	2,190.19
CA240	CANON SOLUTIONS AMERICA	51-11	89.02
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-11	122.03
FI100	FIDELITY SECURITY LIFE INSURANCE	51-11	16.94
LA088	LANDIS+GYR TECHNOLOGY, INC.	51-11	203.16
PH280	PHILLIP KELLEY CONSTRUCTION	51-11	30.00
PO600	POSTMASTER	51-11	236.25
PR645	PROTEC INSURANCE COMPANY	51-11	12.64
RE440	REJIS COMMISSION	51-11	399.10
ST120	STAPLES BUSINESS ADVANTAGE	51-11	172.94

**TOTAL WATER ADMINISTRATION 3,484.87

WATER DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	51-48	102.98
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-48	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-48	2,482.95
BU550	BUTLER SUPPLY COMPANY	51-48	139.30
CI250	CITY OF WATERLOO	51-48	1,078.75
CO600	CORE & MAIN	51-48	1,286.08
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-48	154.01
FI100	FIDELITY SECURITY LIFE INSURANCE	51-48	18.94
FL250	FLETCHER-REINHARDT COMPANY	51-48	259.09
HA390	HARRISONVILLE TELEPHONE	51-48	124.31
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-48	43,029.54
JO200	JOHN DEERE FINANCIAL	51-48	511.42
MO755	MOTOROLA SOLUTIONS, INC.	51-48	9.00
PR645	PROTEC INSURANCE COMPANY	51-48	13.59
SN200	SNAP-ON	51-48	46.17
UP805	UPS STORE	51-48	14.37
WA430	WARNER COMMUNICATIONS CORP.	51-48	17.50
WA850	WATERLOO LUMBER COMPANY	51-48	7.43

**TOTAL WATER DISTRIBUTION 49,309.43

51 WATER FUND GRAND TOTAL 52,794.30

VENDOR #	NAME	DEPT.	AMOUNT
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53 ELECTRIC FUND

ELECTRIC ADMINISTRATION

BA150	BARNES, HENRY, MEISENHEIMER & GEN	53-11N.	2,943.48
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-11	12.60
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-11	2,190.21
CA240	CANON SOLUTIONS AMERICA	53-11	89.02
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-11	122.02
EL075	ELAN FINANCIAL SERVICES	53-11	458.65
FI100	FIDELITY SECURITY LIFE INSURANCE	53-11	16.94
LA088	LANDIS+GYR TECHNOLOGY, INC.	53-11	203.16
PH280	PHILLIP KELLEY CONSTRUCTION	53-11	30.00
PO600	POSTMASTER	53-11	236.25
PR645	PROTEC INSURANCE COMPANY	53-11	12.65
RE440	REJIS COMMISSION	53-11	399.10
ST120	STAPLES BUSINESS ADVANTAGE	53-11	198.54

**TOTAL ELECTRIC ADMINISTRATION 6,912.62

ELECTRIC PRODUCTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-47	67.99
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-47	14.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-47	3,644.08
CI250	CITY OF WATERLOO	53-47	5,247.37
CL200	CLEAN UNIFORM SERVICES	53-47	309.68
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-47	176.39
FI100	FIDELITY SECURITY LIFE INSURANCE	53-47	28.26
HA390	HARRISONVILLE TELEPHONE	53-47	84.71
JO200	JOHN DEERE FINANCIAL	53-47	31.95
MO755	MOTOROLA SOLUTIONS, INC.	53-47	9.00
PR645	PROTEC INSURANCE COMPANY	53-47	14.18
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	53-47	228.58
WA430	WARNER COMMUNICATIONS CORP.	53-47	17.50

**TOTAL ELECTRIC PRODUCTION 9,873.69

ELECTRIC DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-48	102.99
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-48	56.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-48	10,781.06
BR240	BROWNSTOWN ELECTRIC SUPPLY	53-48	1,861.99
BU550	BUTLER SUPPLY COMPANY	53-48	2,215.06
CC001	CCP INDUSTRIES	53-48	265.52
CI250	CITY OF WATERLOO	53-48	1,169.82
CL200	CLEAN UNIFORM SERVICES	53-48	153.82
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-48	678.32
DR200	DRAKE-SCRUGGS	53-48	1,235.94
FA150	FABICK TRACTOR	53-48	663.11
FI100	FIDELITY SECURITY LIFE INSURANCE	53-48	83.52
FL250	FLETCHER-REINHARDT COMPANY	53-48	10,599.00
HA390	HARRISONVILLE TELEPHONE	53-48	39.86
JO200	JOHN DEERE FINANCIAL	53-48	91.87
MO425	MONROE COUNTY ELECTRIC COMPANY	53-48	284.75
MO755	MOTOROLA SOLUTIONS, INC.	53-48	9.00
PR645	PROTEC INSURANCE COMPANY	53-48	56.72
RE450	RELIABLE SANITATION	53-48	285.00
SN200	SNAP-ON	53-48	46.17
ST304	ST. LOUIS SAFETY, INC.	53-48	372.68
SUG00	SURE SHINE AUTO WASH	53-48	8.10
TA055	TALLMAN EQUIPMENT COMPANY INC.	53-48	223.67
WA430	WARNER COMMUNICATIONS CORP.	53-48	17.50
WA850	WATERLOO LUMBER COMPANY	53-48	43.27

**TOTAL ELECTRIC DISTRIBUTION 31,344.74

53 ELECTRIC FUND GRAND TOTAL 48,131.05

VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

GAS ADMINISTRATION

BE115	BENEFIT PLANNING CONSULTANTS, INC	54-11	12.60
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-11	2,190.20
BL430	BLUE PLANET ENERGY LAW LLC	54-11	765.00
CA240	CANON SOLUTIONS AMERICA	54-11	89.03
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-11	122.02
FI100	FIDELITY SECURITY LIFE INSURANCE	54-11	16.94
LA088	LANDIS+GYR TECHNOLOGY, INC.	54-11	203.16
PH280	PHILLIP KELLEY CONSTRUCTION	54-11	30.00
PO600	POSTMASTER	54-11	236.25
PR645	PROTEC INSURANCE COMPANY	54-11	12.64
RE440	REJIS COMMISSION	54-11	399.10
ST120	STAPLES BUSINESS ADVANTAGE	54-11	172.94
UT300	UTILITY SAFETY & DESIGN	54-11	300.00

**TOTAL GAS ADMINISTRATION 4,549.88

GAS DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	54-48	135.86
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-48	42.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-48	9,280.11
CI250	CITY OF WATERLOO	54-48	820.22
CO600	CORE & MAIN	54-48	467.60
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-48	555.92
FA150	FABICK TRACTOR	54-48	573.50
FI100	FIDELITY SECURITY LIFE INSURANCE	54-48	70.46
HA390	HARRISONVILLE TELEPHONE	54-48	164.12
LB200	LB&A, INC.	54-48	305.19
MO755	MOTOROLA SOLUTIONS, INC.	54-48	9.00
PR645	PROTEC INSURANCE COMPANY	54-48	41.95
SN200	SNAP-ON	54-48	46.17
ST120	STAPLES BUSINESS ADVANTAGE	54-48	147.54
WA300	WAL-MART STORE	54-48	826.09
WA430	WARNER COMMUNICATIONS CORP.	54-48	133.00

**TOTAL GAS DISTRIBUTION 13,618.73

54 GAS FUND GRAND TOTAL 18,168.61

GRAND TOTAL FOR ALL FUNDS: 430,760.45

TOTAL FOR REGULAR CHECKS: 430,760.45

WARRANT #578 - INTERIM CHECKS

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
MO650	MORRISON-TALBOTT LIBRARY	01-00	8,043.20
WA450	WATERLOO MUNICIPAL BAND	01-00	419.96
	**TOTAL		8,463.16
LEGISLATIVE			
MI100	MISCELLANEOUS	01-12	142.46
SM390	SM PROPERTIES WATERLOO, LLC	01-12	46,504.91
SO800	SOUTHWEST ILL. COUNCIL OF MAYORS	01-12	330.00
WA705	WATERLOO CHAMBER OF COMMERCE	01-12	30.00
	**TOTAL LEGISLATIVE		47,007.37
FINANCE			
GR390	GREAT AMERICA LEASING CORPORATION	01-13	25.00
LO250	LOCIS	01-13	1,413.60
	**TOTAL FINANCE		1,438.60
BUILDING			
RA120	RAMONA CLEANING SERVICE INC.	01-14	2,392.32
	**TOTAL BUILDING		2,392.32
ZONING/BUILDING INSPECTOR			
FU200	FUELMAN	01-16	97.36
	**TOTAL ZONING/BUILDING INSPECTOR		97.36
RECORDS			
MO480	MONROE COUNTY RECORDER OF DEEDS	01-18	520.00
	**TOTAL RECORDS		520.00
POLICE			
FU200	FUELMAN	01-21	2,476.98
WI397	WIRTH, JOSHUA	01-21	80.88
	**TOTAL POLICE		2,557.86
POLICE COMM.			
MI100	MISCELLANEOUS	01-25	866.80
	**TOTAL POLICE COMM.		866.80
SOCIAL SERVICES			
HA555	HATLEY, WILLIAM & TERESA	01-34	1,200.00
MI100	MISCELLANEOUS	01-34	649.06
ST150	STATE BANK OF WATERLOO	01-34	1,600.00
	**TOTAL SOCIAL SERVICES		3,449.06
STREETS & ALLEYS			
FU200	FUELMAN	01-41	2,196.61
	**TOTAL STREETS & ALLEYS		2,196.61
01 GENERAL FUND	GRAND TOTAL		68,989.14

\$142.46 Subway
Mayor's Meeting

\$866.80 Heather Garcia
Police Commissioner Training

MISC WARRANT CHECKS

Misc Checks for Fund 01-34
\$50.00 Baebler Education Farm
Garden Club-Speaker Fee

\$50.00 University of Illinois Extension
Garden Club-Speaker Fee

\$549.06 Jamil Tannous
Façade Grant - 2nd part of grant
\$649.06

SYS DATE:05/31/19

CITY OF WATERLOO
C L A I M S H E E T
Friday May 31, 2019

SYS TIME:10:30
[NCS]
PAGE 9

=====
A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
=====

VENDOR #	NAME	DEPT.	AMOUNT
15 MOTOR FUEL TAX			
CO250	COLUMBIA QUARRY	15-00	2,263.77
RO275	ROGERS REDI MIX	15-00	18,584.13
	**TOTAL		20,847.90
15 MOTOR FUEL TAX		GRAND TOTAL	20,847.90

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
=====

VENDOR #	NAME	DEPT.	AMOUNT
36 UTILITY DEPOSIT FUND			
ZZ100	CITY OF WATERLOO	36-00	7,925.00
	**TOTAL		7,925.00
	36 UTILITY DEPOSIT FUND	GRAND TOTAL	7,925.00

=====

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
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51 WATER FUND

WATER ADMINISTRATION

AM400	AMERICAN WATER WORKS ASSOCIATION	51-11	331.00
GR390	GREAT AMERICA LEASING CORPORATIO	51-11	25.00
LO250	LOCIS	51-11	1,413.60

**TOTAL WATER ADMINISTRATION 1,769.60

WATER DISTRIBUTION

FU200	FUELMAN	51-48	280.78
IL250	ILLINOIS AMERICAN WATER COMPANY	51-48	84,990.12

**TOTAL WATER DISTRIBUTION 85,270.90

51 WATER FUND	GRAND TOTAL	87,040.50
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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

VENDOR #	NAME	DEPT.	AMOUNT
52 SEWER FUND			
	SEWER ADMINISTRATION		
GR390	GREAT AMERICA LEASING CORPORATIO	52-11	25.00
LO250	LOCIS	52-11	1,413.60
	**TOTAL SEWER ADMINISTRATION		1,438.60
	SEWER SANITATION SYSTEM		
FU200	FUELMAN	52-44	598.34
	**TOTAL SEWER SANITATION SYSTEM		598.34
52 SEWER FUND	GRAND TOTAL		2,036.94

=====

A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
53 ELECTRIC FUND			
ELECTRIC ADMINISTRATION			
GR390	GREAT AMERICA LEASING CORPORATIO	53-11	25.00
LO250	LOCIS	53-11	1,413.60
ZZ110	CUSTOMER REFUND	53-11	100.00
	**TOTAL ELECTRIC ADMINISTRATION		1,538.60
ELECTRIC PRODUCTION			
RM600	R & M OIL COMPANY	53-47	17,939.67
	**TOTAL ELECTRIC PRODUCTION		17,939.67
ELECTRIC DISTRIBUTION			
FU200	FUELMAN	53-48	1,013.50
IL590	ILLINOIS MUNICIPAL ELECTRIC AGENC	53-48	413,097.65
	**TOTAL ELECTRIC DISTRIBUTION		414,111.15
53 ELECTRIC FUND	GRAND TOTAL		433,589.42

GLYNN	\$493.50	\$0.00	\$493.50
JOHNS	\$462.00	\$0.00	\$462.00
OLSZEWSKI	\$630.00	\$0.00	\$630.00
BROOKS	\$42.00	\$0.00	\$42.00
	<hr/>		
	\$160,736.44	\$11,913.88	\$172,650.32

SEWER			
PAISLEY	\$9,532.95	\$208.20	\$9,741.15
POLACEK	\$10,410.00	\$451.10	\$10,861.10
STRAUB, J	\$10,413.26	\$0.00	\$10,413.26
	<hr/>		
	\$30,356.21	\$659.30	\$31,015.51

STREET			
DOERR	\$5,402.40	\$151.94	\$5,554.34
DUGAN	\$8,273.82	\$361.58	\$8,635.40
HERMANN	\$5,402.40	\$151.94	\$5,554.34
MAURER	\$9,686.82	\$330.23	\$10,017.05
WASHAUSEN	\$8,508.18	\$441.93	\$8,950.11
HORN	\$611.00	\$0.00	\$611.00
	<hr/>		
	\$37,884.62	\$1,437.62	\$39,322.24

WATER			
GOFF	\$9,542.50	\$364.35	\$9,906.85
MILLER	\$10,063.00	\$260.25	\$10,323.25
	<hr/>		
	\$19,605.50	\$624.60	\$20,230.10

ELECTED OFFICIALS	
BUETTNER	\$1,304.10
DARTER	\$1,304.10
HELLER	\$1,389.10
HOPKINS	\$1,339.10
NOTHEISEN	\$1,374.10
PACE	\$1,502.29
PAPENBERG	\$726.59
ROW	\$1,339.10
SMITH, T	\$2,090.20
THOMAS, R	\$1,389.10
TRANHAM J.	\$1,319.10

E.S.D.A.	
HOFFMANN	\$150.00
SCOTT	\$330.00

PLANNING COMMISSION	
RAU	
CHILDERS	
FREDERICK	
HICKS	
LUTZ	
VOELKER	
VOGT	

ZONING BOARD	
BOOTHMAN	
GIBBS	
GOESSLING	
HAGENOW	
HARTMAN	
KAEMPFE	
LOERCH	

METER READERS	
BRADLEY, THOMAS	\$690.40
CALLAHAN, PAUL	\$946.00
DEHN, RONALD	\$360.40
GLESSNER, MICHAEL	\$704.00
LUECKING, JOHN	\$702.80
STUMPF, ROGER	\$566.40
STUMPF, RONALD	\$892.40
WASHAUSEN, JOHN	\$578.40

May 3, 2019	\$175,897.85
May 17, 2019	\$166,626.01
May 31, 2019	\$189,953.50
	<hr/>
	\$532,477.36

May 2019 PAYROLL

	Cash in Bank - Payroll Register	Cash in Bank - Deduction Register	Total
01-General	\$270,797.73	\$27,494.32	\$298,292.05
51-Water	\$36,095.20	\$5,469.09	\$41,564.29
52-Sewer	\$45,211.49	\$7,047.17	\$52,258.66
53-Electric	\$116,854.98	\$18,016.01	\$134,870.99
54-Gas	\$63,517.96	\$9,717.28	\$73,235.24
	<u>\$532,477.36</u>	<u>\$67,743.87</u>	

Total Payroll Cost:

\$600,221.23

SYS DATE:05/31/19

DATE: 05/31/19

CITY OF WATERLOO
 INVOICE HISTORY REPORT
 Friday May 31, 2019

SYS TIME:10:50
 [NHR4]
 PAGE 1

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
01-12-5310 Professional Services						
	05/31/19	49651	VERVOCITY INTERACTIVE	211154	WEBSITE FEE	139.00
	05/31/19	49651	VERVOCITY INTERACTIVE	211265	EVENT CALENDAR LI	39.00
** TOTAL **						178.00
01-13-5310 Professional Services						
	05/31/19	15941	LOCIS	05-19-15941-4	ANNUAL MEMBERSHIP	1,413.60
	05/31/19	49645	TEK-COLLECT, INC.	428202	ANNUAL MAINT FEE	75.00
** TOTAL **						1,488.60
01-14-5310 Professional Services						
	05/31/19	49636	AARON OAKLEY SHIVE	05-2019	APR CITY HALL MOW	300.00
** TOTAL **						300.00
01-15-5330 Legal						
	05/31/19	49595	HANNA & VOLMERT, LLC	25910	APR ATTORNEY FEES	1,455.00
	05/31/19	49597	HAYES, DANIEL J.	05-2019	APR ATTORNEY FEES	11,973.25
** TOTAL **						13,428.25
01-16-5310 Professional Services						
	05/31/19	49599	HENRY, MEISENHEIMER & GENDE, INC.	6592.035-100	SUBDIVISION REVIE	393.75
	05/31/19	49610	K & S LAWN SERVICE	05-2019	MOW-300 W MILL	150.00
	05/31/19	49610	K & S LAWN SERVICE	05-2019	MOW-DOLLAR GENERA	400.00
	05/31/19	49610	K & S LAWN SERVICE	05-2019	MOW-#1 RICHARD	175.00
	05/31/19	49610	K & S LAWN SERVICE	05-2019	MOW-207 FLOWER	150.00
	05/31/19	49610	K & S LAWN SERVICE	05-2019	MOW-502 WALNUT	175.00
	05/31/19	49610	K & S LAWN SERVICE	05-2019	MOW-421 S MAIN	150.00
	05/31/19	49610	K & S LAWN SERVICE	05-2019	MOW-1213 STOCKEL	200.00
	05/31/19	49610	K & S LAWN SERVICE	05-2019	MOW-BIEBER HOUSE	150.00
** TOTAL **						1,943.75
51-11-5310 Professional Services						
	05/31/19	15941	LOCIS	05-19-15941-2	ANNUAL MEMBERSHIP	1,413.60
** TOTAL **						1,413.60
52-11-5310 Professional Services						
	05/31/19	49569	BHMG SERVICE CORPORATION	163W.SC-2019.5	WTR/WSTWTR SVCS	839.86

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
	05/31/19	15941	LOCIS	05-19-15941	ANNUAL MEMBERSHIP	1,413.60
	05/31/19	49646	TEKLAB, INC	228008	TESTING	139.00
	05/31/19	49647	TESTING ANALYSIS CONTROL	11210	APRIL SERVICES	864.00
					** TOTAL **	\$3,256.46
53-11-5310			Professional Services			
	05/31/19	49567	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	0163V-2019.4	EPA/DOE REPORTING	1,987.74
	05/31/19	49567	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	163E-2019.4	GENERAL SVCS	355.74
	05/31/19	49567	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	163R-2019.4	RETAINER	300.00
	05/31/19	49567	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	163R-2019.5	RETAINER	300.00
	05/31/19	15941	LOCIS	05-19-15941-1	ANNUAL MEMBERSHIP	1,413.60
					** TOTAL **	\$4,357.08
53-48-5310			Professional Services			
	05/31/19	49634	RELIABLE SANITATION	14259-05-19	DUMPSTER PICKUP	285.00
					** TOTAL **	\$285.00
54-11-5310			Professional Services			
	05/31/19	15941	LOCIS	05-19-15941-3	ANNUAL MEMBERSHIP	1,413.60
	05/31/19	49650	UTILITY SAFETY & DESIGN	IN20191527	RETAINER	175.00
	05/31/19	49650	UTILITY SAFETY & DESIGN	IN20191774	RECORDS UPDATE	125.00
					** TOTAL **	\$1,713.60
54-11-5330			Legal			
	05/31/19	49571	BLUE PLANET ENERGY LAW LLC	INVOICE 5	MRT RATE CASE	765.00
					** TOTAL **	\$765.00
					** GRAND TOTAL **	\$29,129.34

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
June 03, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Special Event Permit for the Monroe County Fair
Association for the Annual Monroe County Fair to be held the week of July 21,
2019 through July 28th, 2019.


3. Relief or action to be requested:
Approval.

4. Submittal date: 05/15/19

Submitted by: _____
Lisa Schwarze
Monroe County Fair Association

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** will be required prior to approval by City Council.

-
1. Event Name / Type: Monroe County Fair
Location of Event: 4177 State Dr 156 - Waterloo, IL 62298
 2. Beginning Date / Time: July 21st - 10:00 AM Ending Date / Time: July 28th - 12:00 midnight
 3. Organization Name: Monroe County Fair Association
Mailing Address: PO Box 189 Waterloo IL 62298
Street City State Zip
Phone Number: _____ Email Address: _____
Not For Profit Status: Yes No ID # 37-6026717
 4. Person in Charge of Event: Lisa Schwarze
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: _____
 5. Secondary Contact Person: Donald Schroder
Mailing Address: _____
Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	The Annual Monroe County Fair
B. Number of People Expected:	??
C. Sketch Plan of Site or Route of Walk/Run (downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input type="checkbox"/>
D. Will there be inflatable jumpers/bounce houses or amusement rides:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
• If yes, <u>Proof of Liability Insurance must include inflatables.</u>	
E. Liquor License information for beer sales (hours of sale and license number):	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system)	NA

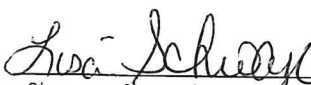
Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

 _____ 5-15-19
 Signature of person in charge of event Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes No Date _____

Zoning Department <input type="checkbox"/>	Mayor's Office <input type="checkbox"/>	Police Department <input type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input type="checkbox"/>	/	Electric Department <input type="checkbox"/>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/15/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

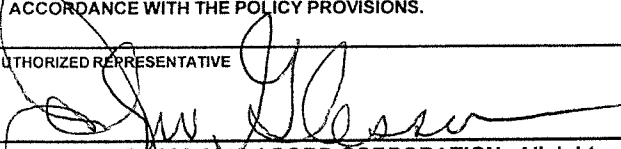
PRODUCER Petri Insurance Agency, Inc. 119 W. Mill Street Waterloo IL 62298	CONTACT NAME: John Glessner PHONE (A/C, No., Ext): 618-939-8611 E-MAIL ADDRESS: petriund@htc.net	FAX (A/C, No): 618-939-8612
	INSURER(S) AFFORDING COVERAGE	
INSURED Monroe County Fair Association, Inc. 4177 State Route 156 Waterloo IL 62298	INSURER A: U.S. Insurance Company of America	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$
A	Liquor Liability			11IL002536LL09	04/01/2019	04/01/2020	Ea. Common Cause \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 4177 State Route 156, Waterloo, IL 62298 Monroe County

CERTIFICATE HOLDER City of Waterloo, Illinois 100 W. Fourth St. Waterloo IL 62298	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
June 3, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and action on approval of contract with Curt Simshauser
Photo/Cinema for a one year term at a cost of \$7,500.00 (\$3,750 to be paid upon
acceptance, \$3,750 to be paid upon completion) to be paid out of the
to be paid out of the Hotel/Motel Tax Fund.

3. Relief or action to be requested:
Approval.

4. Submittal date: May 30, 2019

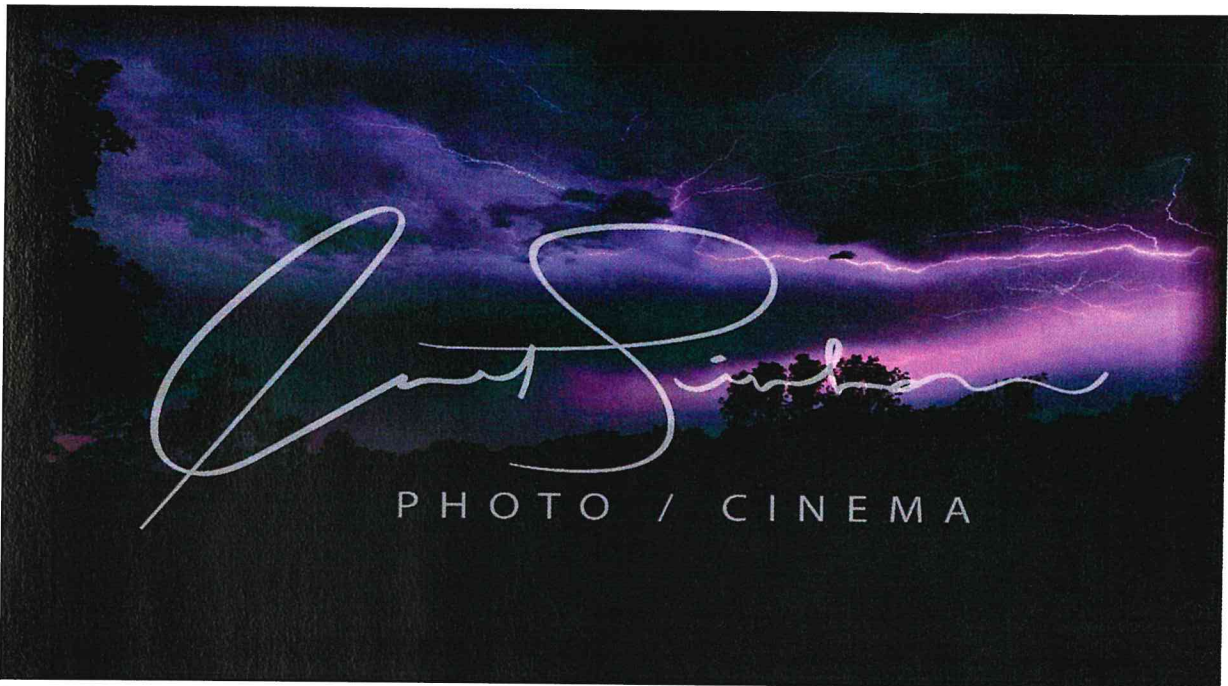
Submitted by:
Russ Thomas

DISPOSITION

- 5. Matter to be placed on agenda for meeting date requested.
- Matter to be placed on agenda for meeting to be held on
- Matter referred to



Mayor



Proposal

Client Proposal

3/31/2019

Parties:

Known as "Vendor"

Curt Simshauser Photo/Cinema

curtsimshauserpc@gmail.com

5710 N Ronnie Dr. Waterloo, IL 62298

618-541-7941

And

Known as "Client"

City of Waterloo

100 West 4th Street

Waterloo, Illinois 62298

618-939-8600

Collectively, all of the above people or businesses entering this Agreement will be referred to as the "Parties."

Purpose of the Agreement

Client wishes to hire Vendor to provide services relating to Client's requests as detailed in this Agreement. Vendor has agreed to provide such services according to the terms of this Agreement.

Terms

Client agrees to pay Vendor \$7500.00 for services. An initial deposit of 50% (\$3750.00) is due upon signing of this agreement and the final payment of (\$3750.00) due on or before Dec 1st 2019. In return the vendor will provide: (Photography/videography) outlines in the attached scope.

Services

Vendor shall provide Client with the following services and/or products ("Services"): Curt Simshauser Photo/Cinema Will Capture HD video footage and high res photos of events, and venues described in the attached scope.

Location and Delivery of Services

Location. Vendor shall deliver Services to Client at the following location(s): **City of Waterloo, Monroe County**

Delivery of Services. Vendor will provide all Services within 1 week of shoot unless otherwise specified in this Agreement.

When the provided Services are tied to the number of guests that Client expects to attend Client's Venue or other event, Client agrees to notify Vendor with an accurate guest count.

Cost, Fees and Payment

Cost. The total cost ("Total Cost") for all Services is **\$7500.00** due in full by 12/1/2019. Client shall pay the Total Cost to Vendor as follows: The first payment is a non-refundable retainer. At a minimum, Client agrees that the retainer fee fairly compensates Vendor for committing to provide the Services and turning down other potential projects/clients.

Exclusivity

Exclusivity. Client understands and agrees that he or she has hired Vendor exclusive of any other service provider. In order to provide a high level of satisfaction and quality of service, no other service providers, other than any assistant or third party that Vendor hires to complete the Services outlined in this Agreement, are permitted to provide the same or similar services or products, paid or unpaid, at the locations and dates specified in this Agreement.

Intellectual Property

Copyright Ownership. In the event that any copyrighted work(s) are created as a result of the Services provided by Vendor in accordance with this Agreement, Vendor owns all copyrights in any and all work(s) it creates or produces pursuant to federal copyright law (Title 17, Chapter 2, Section 201-02 of the United States Code), whether registered or unregistered. Any and all products, whether tangible or intangible, produced or created in connection with, or in the process of fulfilling this Agreement, are expressly and solely owned by Vendor and may be used in the reasonable course of Vendor's business.

Permitted Uses of Product(s). Vendor grants to Client a non-exclusive license of product(s) produced with and for Client for personal use only so long as Client provides Vendor with attribution each time Client uses Vendor's property. Personal use includes, but is not limited to, use within the following contexts:

1. In photos on Client's personal social media pages or profiles; or
2. In personal creations, such as a scrapbook or personal gift; or

3. In personal communications, such as a family newsletter or email or holiday card.

Artistic Release

Style. Client has spent a satisfactory amount of time reviewing Vendor's work and has a reasonable expectation that Vendor will perform the Services in a similar manner and style unless otherwise specified in this Agreement.

Consistency. Vendor will use reasonable efforts to ensure Client's desired Services are produced in a style and manner consistent with Vendor's current portfolio and Vendor will try to incorporate any reasonable suggestion made by Client. However, Client understands and agrees that:

1. Every client and wedding is different, with different tastes, budgets, and needs;
2. **Photography/Videography** services are often a subjective art and Vendor has a unique vision, with an ever evolving style and technique;
3. Vendor will use its artistic judgment when providing Services for Client, which may not include strict adherence to Client's suggestions;
4. Although Vendor will use reasonable efforts to incorporate Client's suggestions and desires when providing Client with the Services, Vendor shall have final say regarding the aesthetic judgment and artistic quality of the Services;
5. Dissatisfaction with Vendor's aesthetic judgment or artistic ability are not valid reasons for termination of this Agreement or request of any monies returned.

Limit of Liability

Maximum Damages. Client agrees that the maximum amount of damages he or she is entitled to in any claim relating to this Agreement or Services provided in this Agreement are not to exceed the Total Cost of Services provided by Vendor.

Loss of Product. In the event that any or all product(s) are lost, such as damage to or loss of a component of the product necessary for final delivery, Vendor shall refund Client a pro-rated portion of the Total Cost based on the amount of Services that were completed/provided against the amount of Services that were agreed to be completed/provided.

Indemnification. Client agrees to indemnify, defend and hold harmless Vendor and its affiliates, employees, agents and independent contractors for any injury, property damage, liability, claim or other cause of action arising out of or related to Services and/or product(s) Vendor provides to Client.

Impossibility

Force Majeure. Notwithstanding the above, either party may choose to be excused of any further performance obligations in the event of a disastrous occurrence outside the control of either party, such as, but not limited to:

1. A natural disaster (fires, explosions, earthquakes, hurricane, flooding, storms or infestation); or
2. War, Invasion, Act of Foreign Enemies, Embargo, or other Hostility (whether declared or not); or
3. Any hazardous situation created outside the control of either party such as a riot, disorder, nuclear leak or explosion, or act or threat of terrorism.

Failure to Perform Services. In the event Vendor cannot or will not perform its obligations in any or all parts of this Agreement, it (or a responsible party) will:

1. Immediately give Notice to Client via the Notice provisions detailed in this Agreement; and
2. Issue a refund or credit based on a reasonably accurate percentage of Services rendered; and
3. Excuse Client of any further performance and/or payment obligations in this Agreement.

Appropriate Conduct/ Safe Working Environment:

Event:

The Client(s) expressly agree(s) to take best efforts to provide [Vendor] and Vendor's staff with safe and appropriate working conditions. In the event of circumstances deemed by either [Vendor] or a bystander to present a threat or implied threat of injury or harm to [Vendor] staff or equipment, the [Vendor] reserves the right to cancel all services remaining under this Agreement and leave the event. At the [Vendor]'s discretion, the

[Vendor] may enact a three-strike policy. After the first offense, the [Vendor] will make reasonable efforts to notify the Client(s) or a responsible party. If the Client(s) is/are able to respond to the threatening situation in a reasonable amount of time (maximum of 15 minutes), [Vendor] shall resume work in accordance with the original terms of this Agreement. If the threatening behavior occurs for a second time, the Client(s) will agree to remove the offending person for the remainder of the event. If the behavior occurs a third time, the [Vendor] will immediately leave the event. If the [Vendor] leaves the event early due to any offending behavior, the Client(s) expressly agree to relieve and hold [Vendor] harmless as a result of incomplete event coverage, or for a lapse in the quality of the [Vendor's] work, and the Client(s) shall be responsible for payment in full.

Non Event:

The Client(s) expressly agree(s) to take best efforts to provide [Vendor] and Vendor's staff with a safe and appropriate professional relationship. In the event of circumstances deemed to present a threat or implied threat of injury or unprofessional, harassing language or behavior to [Vendor] staff, [Vendor] will make reasonable efforts to notify the Client(s). If the Client(s) is/are able to respond to the threatening situation in a reasonable amount of time, [Vendor] shall resume work in accordance with the original terms of this Agreement. If the inappropriate behavior continues, the Client(s) will agree to relieve and hold [Vendor] harmless as a result of incomplete services under this Agreement, or for a lapse in the quality of the [Vendor's] work. The Client(s) shall be responsible for payment in full, regardless of whether the situation is resolved or whether [Vendor] resumes work detailed in this Agreement.

General Provisions

Governing Law. The laws of **Illinois** govern all matters arising out of or relating to this Agreement, including torts.
Severability. If any portion of this Agreement is deemed to be illegal or unenforceable, the remaining provisions of this Agreement remain in full force.

Notice. Parties shall provide effective notice ("Notice") to each other via either of the following methods of delivery at the date and time which the Notice is sent: Email

1. Vendor's Email: **curtsimshauserpc@gmail.com**
2. Client Email:

Amendment. The parties may amend this Agreement only by the parties' written consent via proper Notice.

Turtis R Simshauser

Curt Simshauser
curtsimshauserpc@gmail.com

Signed: 3/31/2019

Scope of work:

Coverage of scheduled annual events.

(Each annual event will include high resolution edited digital photographs and a short promo video of the event)

May

- • Lions Club Car Show
- • Beer-B-Que

June

- • Porta Westfalica Fest
- • Optimist Car Show

July

- • Optimist Club Tractor Pull
- • Monroe County Fair

August

- • Waterloo Homecoming
- • Night at the Museums

September

- • Blue Army Bull riding Bash

October

- • Haunted Trail
- • Pumpkin Fest
- • Witches & Warlocks Night Out

November

- • Christmas on the Square
- • GLOW Lighted Holiday Parade

Coverage of Monthly events

(High resolution photographs and short promo videos to promote the below events)

- • Municipal Summer Band Concerts
- • Downtown Concert Series
- • Explore Waterloo Merchant Events

Monthly Spotlights

We will do monthly spotlight videos to promote Things to do and see in Waterloo

- • Attractions
- • Museums
- • Parks
- • Entertainment

- • Golfing
- • Accommodations
- • Dining

Itemized breakdown:

Single day event coverage (car shows, pumpkin fest, beer-b-que):

Photos only \$150.00.

Video only \$200.00.

Photo and Video \$300.00

2 day event coverage (Homecoming, Haunted trail):

Photos only \$250.00

Video only \$350.00

Photo and Video \$500.00

Pop up events Publicity/Promotional Photos up to 10 photos:

\$75.00

City officials Professional Headshots:

Single person 5 shots \$50.00

Multi-person (5 or more) 5 shots each \$35.00ea

Monroe county fair coverage (8days):

Photos only \$800.00

Video only \$1200.00

Photos and video \$1500.00

Monthly spotlights, Summer band concerts, Explore Waterloo merchant events per location:

Spotlight includes photos and promotional video up to 2 min of (parks, accommodations, dining, businesses, events. \$300.00

Emergency/First responder promotional, requested photos or video:

Any work for Police, Fire, EMS will be done for no fee.

THANK YOU FOR YOUR SERVICE!

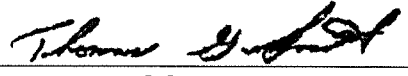
AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
June 03, 2019
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Purchase of a 2019 John Deere Zero Trak Lawn Mower from William Nobbe and Company in the amount of \$10,516.00 to replace a 2000 X-Mark Zero Turn Mower.
3. Relief or action to be requested:
Approval.
4. Submittal date: 05/30/19
Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor



JOHN DEERE

NO 100

Selling Equipment



Quote Id: 19737825

Customer: CITY OF WATERLOO

JOHN DEERE Z960M ZTrak

Hours:

Stock Number:

Code	Description	Qty	Unit	Selling Price \$ 10,516.00 Extended \$ 12,219.00
2231TC	Z960M ZTrak	1	\$ 12,219.00	\$ 12,219.00
Standard Options - Per Unit				
001A	United States/Canada	1	\$ 0.00	\$ 0.00
1038	24x12N12 Michelin X Tweel Turf for 54 In. and 60 In. Decks	1	\$ 879.00	\$ 879.00
1504	60 In. Side Discharge Mower Deck	1	\$ 0.00	\$ 0.00
2002	Fully Adjustable Suspension Seat with Armrests	1	\$ 495.00	\$ 495.00
Standard Options Total				\$ 1,374.00
Dealer Attachments				
1	Parts Manual	1	\$ 108.00	\$ 108.00
2	Technical Manual	1	\$ 108.00	\$ 108.00
Dealer Attachments Total				\$ 216.00
Value Added Services				
	NeverStop Loaner Guarantee Discount	1	\$ -249.00	\$ -249.00
	NeverStop Loaner Guarantee	1	\$ 249.00	\$ 249.00
Value Added Services Total				\$ 0.00
Other Charges				
	EnviroCrate	1	\$ 40.00	\$ 40.00
	Setup	1	\$ 100.00	\$ 100.00
Other Charges Total				\$ 140.00
Suggested Price				\$ 13,949.00
Customer Discounts				
Customer Discounts Total			\$ -3,433.00	\$ -3,433.00
Total Selling Price				\$ 10,516.00

CODE: 01-41-8300
 T.W. 5-30-19

APYDATE
 APYDATE *[Signature]*