

# WATERLOO CITY COUNCIL

## *Regular Meeting Agenda*

Date: July 16, 2018

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Zoning Administrator.
  - D. Report of Building Inspector / Code Administrator.
  - E. Report of Director of Public Works.
  - F. Report of Chief of Police.
  - G. Report of City Attorney
  - H. Report and Communication by Mayor.
    1. Certificate of Commendation to Jenna Schwartz.
    2. Certificate of Commendation to Donovan McBride.
    3. Certificate of Commendation to Jackson Ivers.
    4. Certificate of Commendation to Jackson McAlister, Eli Ward, Adam Robson and Cayden Kirkham.
    5. Certificate of Commendation to the WHS Boys Track & Field Team.
    6. Presentation of an IMUA \$500 Check to Alex Nobbe for his Award Winning Scholarship Program Essay on Solar Energy.
    7. Reappointment of Mr. Nathan Rau to the Planning Commission for a Term to Expire on 09-01-20.
    8. Reappointment of Mr. Kenneth Perkins to the Library Board for a Term to Expire 07-01-21.
    9. Reappointment of Mr. Roger Osterhage to the Building / Property Maintenance Board of Appeals for a Term to Expire on 11-01-22.
    10. Appointment of Mr. Lonny Ludwig to the Building / Property Maintenance Board of Appeals for a Term to Expire on 11-01-21.
    11. Appointment of Mr. Matt Holtman to the Building / Property Maintenance Board of Appeals for a Term to Expire on 11-01-20.
    12. Presentation of the 2018 Yards of Distinction Awards.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 18-05 Authorizing the Execution of a Services Agreement with REJIS to Expire 04-30-19.
  - B. Consideration and Action on Resolution No. 18-06 Authorizing the Execution of an Agreement with Moran Economic Development for Technical Services and Assistance in Regard to an Enterprise Zone Application for the Monroe / Randolph County Enterprise Zone.
  - C. Consideration and Action on Ordinance No. 1759 Amending the Revised Code of Ordinances for the City of Waterloo, Illinois, Chapter 29 Property Maintenance Code, Section 29-12-1(C) Regarding Temporary Dumpster Permits.
  - D. Consideration and Action on Ordinance No. 1760 Amending the Revised Code of Ordinances for the City of Waterloo, Illinois, Chapter 6 Building Regulations, by the Addition of Article VIII Entitled Small Wireless Facilities, to Provide for the Regulation of and Application for Small Wireless Facilities.
11. Unfinished Business.
12. Miscellaneous Business.
  - A. Consideration and Action on Special Event Permit Application No. 18-013-E from LifeChurchX for an Extreme Playdate / Foam Party to be held on Saturday July 28, 2018 from noon till 4:00 p.m., with the Street Closure of Steining Street between Park Street and the Alley.

- B. Consideration and Action on Special Event Permit Application No. 18-014-E from LifeChurchX for a Pot Luck Dinner to be held on Sunday July 29, 2018 from 9:00 a.m. till 1:00 p.m., with the Street Closure of Steining Street between Park Street and the Alley.
  - C. Consideration and Action on Special Event Permit Application No. 18-015-E from LifeChurchX for Biker Sunday to be held on Sunday September 30, 2018 from 7:00 a.m. till 3:00 p.m., at the Courthouse Square with the Street Closure of Main Street between Mill Street and Third Street.
  - D. Consideration and Action on Special Event Permit Application No. 18-016-E from Randy’s Double R Bar for their Annual Anniversary Party to be held on Saturday August 11, 2018 from 5:00 p.m. till 1:00 a.m., with the Street Closure of Main Street between Mill Street and south Alley.
  - E. Consideration and Action on Special Event Permit Application No. 18-017-E from the WCUSD #5 for their Annual Color Run to be held on Saturday September 08, 2018 from 4:45 p.m. till 7:30 p.m., in the School Area as per the Attached Map.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.
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**DATES TO REMEMBER**

- July 18, 2018 – Police Pension Board Meeting, Waterloo City Hall: Council Chambers, 5:30 p.m.
- July 19, 2018 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- July 24, 2018 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.
- Aug. 06, 2018 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- Aug. 08, 2018 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- Aug. 09, 2018 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.
- Aug. 13, 2018 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- Aug. 14, 2018 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- Aug. 16, 2018 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- Aug. 20, 2018 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- Aug. 28, 2018 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.

**MINUTES OF THE  
CITY COUNCIL MEETING  
JULY 02, 2018**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
Motion was made by Alderman Notheisen and seconded by Alderman Thomas to switch Agenda Items 12F and 12G. Motion passed unanimously.  
Alderman Thomas additionally noted the amount on Agenda Item 12C should be changed from \$500 to \$700.
5. Approval of Minutes as Written or Amended  
Motion made by Alderman Heller and seconded by Alderman Darter to approve the June 18, 2018, 7:30 p.m. City Council Minutes. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
6. Petitions by Citizens on Non-Agenda Items.  
None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. Absent.
  - C. Report of Zoning Administrator. No report.
  - D. Report of Director of Public Works. No report
  - E. Report of Chief of Police. No report.
  - F. Report of City Attorney. No report.
  - G. Report and Communication by Mayor.
    1. Presentation of Gifts Received by Sister Cities of Porta Westfalica.  
Alderman Heller displayed the nutcracker and Mayor Smith the silver plate.
8. Report of Standing Committees.  
None.
9. Report of Special Committees.  
None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.  
None.
11. Unfinished Business.  
None.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 567.  
Motion made by Alderman Darter and seconded by Alderman Row to approve Warrant No. 567. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

- B. Consideration and Action on Annual Membership Dues (Ruby Level) of \$2,500.00 with the Tourism Bureau to be Paid Out of the Hotel / Motel Tax Fund.  
Motion made by Alderman Thomas and seconded by Alderman Heller to approve payment of the Annual Tourism Bureau Membership Dues (Ruby Level) of \$2,500.00 out of the Hotel / Motel Tax Fund. Alderman Thomas noted the city was at the same level as before and there had been no change in cost. Alderman Heller stated the next Tourism Bureau Quarterly Board Meeting was on July 26, 2018. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
- C. Consideration and Action on Participation in the Distribution Service from the Tourism Bureau of Illinois South for a Cost of \$700.00 to be Paid Out of the Hotel / Motel Tax Fund.  
Motion made by Alderman Thomas and seconded by Alderman Hopkins to participate in the Distribution Service from the Tourism Bureau of Illinois South for a cost of \$700.00 to be paid out of the Hotel / Motel Tax Fund. Alderman Thomas stated the fee had gone from \$500 to \$700 to cover the cost of digital distribution. He said the city had given the Tourism Bureau brochures to hand out at 22 events; however, the digital version would be easy to change when necessary. Alderman Heller the digital version is in conjunction with the website. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
- D. Consideration and Action on Request for a Waiver of Building Permit and Inspection Fees from the Monroe County Health Department for Office Remodeling at 1315 – 1323 Jamie Lane.  
Motion made by Alderman Notheisen and seconded by Hopkins to approve the waiver of the building permit and inspection fees for the Monroe County Health Department for office remodeling at 1315 – 1323 Jamie Lane. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- E. Consideration and Action on Approval of Insituform Technologies, LLC as Low Bidder in the Amount of \$145,991.20 for the 2018 Sewer Lining Project.  
Motion made by Alderman Row and seconded by Alderman Heller to approve Insituform Technologies, LLC as low bidder in the amount of \$145,991.20 for the 2018 Sewer Lining Project. Tim Birk stated that SAK was the second lowest bidder but the city has been using Insituform for several years. He further stated that Insituform invented and patented this technology. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- F. Consideration and Action on Approval of Midwestern Contractors as Low Bidder in the Amount of \$485,000.00 for the 2018 High Pressure Main North Project.  
Motion made by Alderman Notheisen and seconded by Alderman Heller to approve Midwestern Contractors as low bidder in the amount of \$485,000.00 for the 2018 High Pressure Main North Project. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- G. Consideration and Action on Approval of Edgen Murray Corporation with the Lowest Quote in the Amount of \$64,400.00 for the Gas Department 4” Steel H.P. Pipe.  
Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve Edgen Murray Corporation with the lowest quote in the amount of \$64,400.00 for the Gas Department 4” Steel H.P. Pipe. Alderman Notheisen stated that Agenda Items F and G were approved by the Gas Committee 5-0. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

13. Matters by Council Members Arising After Agenda Deadline.

**Alderman Hopkins** stated it was an honor to represent the city, along with Alderman Heller, at the Courthouse bison fencing dedication and there was a long list of contributors. Alderman Heller noted the plants used were native to the area.

**Alderman Row** stated the building permit numbers were up. Jim Nagel agreed and stated at this time they were three to four permits ahead of last year.

**Mayor Smith** stated it was very hot at the tractor pull. Alderman Darter agreed and noted there were only eight spectators in the stands; however, there were quite a number of people with their tractors.

**All** wished everyone a safe Fourth of July.

**Audience member and reporter, Kermit Constantine** asked for an update on the downtown clock. Nathan Krebel stated the city was waiting on a technician to put the clock together. Tim Birk noted the electric had been installed.

14. Motion to Adjourn. Motion made by Alderman Hopkins and seconded by Alderman Notheisen to adjourn. Motion passed with unanimous voice vote. Mayor Tom Smith adjourned the meeting at 7:48 p.m.

**Tamara Kujawa,  
Deputy City Clerk**

**CITY OF WATERLOO, ILLINOIS  
COLLECTION REPORT**

	2017-2018 ACTUAL AMOUNT	2018-2019 BUDGETED AMOUNT	% INCREASE/ DECREASE	2017 JUNE	2018 JUNE	% INCREASE/ DECREASE	2017-2018 FISCAL YTD	2018-2019 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	11,374,889.69	11,282,000.00	-0.82%	758,044.26	749,381.38	-1.14%	1,667,092.55	1,500,740.50	-9.98%
ELEC TAX	272,696.74			18,504.13	18,330.18	-0.94%	40,667.70	36,332.91	-10.66%
ELECT MISC.	311,492.00	189,280.00	-39.23%	18,684.00	18,896.00	1.13%	31,293.00	46,793.00	49.53%
SUBTOTAL	11,959,078.43	11,471,280.00	-4.08%	795,232.39	786,607.56	-1.08%	1,739,053.25	1,583,866.41	-8.92%
BEGINNING UNAPPLIED	421,005.50			31,167.60	38,762.30	24.37%	61,555.06	73,378.09	19.21%
UNAPPLIED CASH REC'D	113,557.31			12,504.86	11,574.64	-7.44%	19,630.52	20,814.18	6.03%
UNAPPLIED DISBURSED	109,328.98			3,932.67	6,244.22	58.78%	10,278.19	11,337.25	10.30%
ENDING UNAPPLIED	425,233.83			39,739.79	44,092.72	10.95%	70,907.39	82,855.02	16.85%
GAS SALES	2,649,237.71	2,615,000.00	-1.29%	138,128.61	210,999.42	52.76%	403,739.21	517,434.05	28.16%
GAS TAX	74,281.38			3,664.31	6,324.23	72.59%	11,278.25	15,566.79	38.02%
GAS MISC.	114,945.00	82,800.00	-27.97%	6,947.00	7,276.00	4.74%	12,252.00	22,269.00	81.76%
SUBTOTAL	2,838,464.09	2,697,800.00	-4.96%	148,739.92	224,599.65	51.00%	427,269.46	555,269.84	29.96%
WATER SALES	2,398,117.55	2,463,000.00	2.71%	182,166.10	172,796.54	-5.14%	393,456.62	349,155.26	-11.26%
WATER MISC.	104,341.00	95,950.00	-8.04%	13,518.00	8,506.00	-37.08%	18,369.00	19,015.00	3.52%
SUBTOTAL	2,502,458.55	2,558,950.00	2.26%	195,684.10	181,302.54	-7.35%	411,825.62	368,170.26	-10.60%
SEWER SALES	1,780,174.39	1,845,000.00	3.64%	137,997.22	131,120.03	-4.98%	299,029.70	264,942.26	-11.40%
SEWER MISC.	265,464.00	243,200.00	-8.39%	37,090.00	23,347.00	-37.05%	43,071.00	33,596.00	-22.00%
SUBTOTAL	2,045,638.39	2,088,200.00	2.08%	175,087.22	154,467.03	-11.78%	342,100.70	298,538.26	-12.73%
CITY TAX	521,024.56	504,000.00	-3.27%	33,678.77	37,009.94	9.89%	78,834.26	79,004.59	0.22%
MISC.	17,071.00	30,150.00	76.62%	538.00	2,377.00	341.82%	4,451.00	11,684.00	162.50%
SUBTOTAL	538,095.56	534,150.00	-0.73%	34,216.77	39,386.94	15.11%	83,285.26	90,688.59	8.89%
REFUSE FEE	744,854.09	779,850.00	4.70%	62,553.74	62,009.09	-0.87%	129,386.37	123,297.37	-4.71%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	71,970.00	75,000.00	4.21%	6,720.00	5,383.00	-19.90%	11,975.00	8,984.00	-24.98%
PERMITS	128,676.00	125,000.00	-2.86%	27,454.00	12,673.00	-53.84%	29,953.00	16,591.00	-44.61%
INSPECTION FEES	17,275.00	20,000.00	15.77%	1,575.00	1,500.00	-4.76%	2,400.00	2,325.00	-3.13%
FRANCHISE FEES	124,668.00	125,000.00	0.27%	-	-		17,715.00	17,097.00	-3.49%
LIQUOR LICENSE	9,806.00	14,000.00	42.77%	6,880.00	7,900.00	14.83%	6,900.00	7,900.00	14.49%
INFRASTRUCTURE FEE	239,509.00	235,000.00	-1.88%	21,615.00	20,313.00	-6.02%	42,318.00	38,474.00	-9.08%
HOTEL/MOTEL TAX	20,538.00	22,000.00	7.12%	3,454.00	1,636.00	-52.63%	4,703.00	3,538.00	-24.77%
MISC.	241,826.00	170,515.00	-29.49%	12,931.00	11,809.00	-8.68%	49,825.00	27,952.00	-43.90%
REPLACEMENT TAX	51,943.00	55,250.00	6.37%	-	-		9,845.00	11,516.00	16.97%
COUNTY TAX	400,461.00	418,000.00	4.38%	-	-		-	-	
SALES TAX	2,184,317.00	2,250,000.00	3.01%	184,854.00	182,342.00	-1.36%	345,508.00	342,608.00	-0.84%
BUSINESS DISTRICT TAX	91,963.00	90,000.00	-2.13%	7,086.00	6,417.00	-9.44%	13,893.00	12,393.00	-10.80%
VIDEO GAMING	102,878.00	104,000.00	1.09%	8,761.00	8,778.00	0.19%	18,264.00	18,375.00	0.61%
INCOME TAX	1,328,455.00	1,328,000.00	-0.03%	120,460.00	94,621.00	-21.45%	188,428.00	265,060.00	40.67%
SUBTOTAL	5,759,139.09	5,811,615.00	0.91%	464,343.74	415,381.09	-10.54%	871,113.37	896,110.37	2.87%
MOTOR FUEL TAX	268,215.00	292,000.00	8.87%	21,780.00	22,917.00	5.22%	43,261.00	47,810.00	10.52%
MISC	8,746.00	8,500.00	-2.81%	556.00	1,037.00	86.51%	1,154.00	2,111.00	82.93%
SUBTOTAL	276,961.00	300,500.00	8.50%	22,336.00	23,954.00	7.24%	44,415.00	49,921.00	12.40%
UTILITY DEPOSITS	128,925.00	-		13,250.00	7,700.00	-41.89%	22,325.00	15,850.00	-29.00%
<b>TOTAL DEPOSITS</b>	<b>26,162,317.42</b>	<b>25,462,495.00</b>	<b>-2.67%</b>	<b>1,861,395.00</b>	<b>1,844,973.45</b>	<b>-0.88%</b>	<b>3,961,018.18</b>	<b>3,879,228.91</b>	<b>-2.06%</b>

July 16, 2018

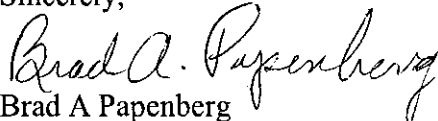
To: Mayor Tom Smith  
City Attorney  
City Aldermen

Re: Treasurer's Report

Attached, please find the June 30, 2018 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

  
Brad A Papenberg  
City Treasurer

**TREASURER'S REPORT  
CITY OF WATERLOO**

For the month ending  
June 30, 2018

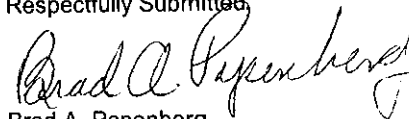
<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	73,819.49	7,700.00	9,850.00	71,669.49
General Fund	159,362.85	173,173.05	579,271.01	(246,735.11)
Motor Fuel Tax	26,698.58	15.72	14,427.92	12,286.38
Water Fund	129,079.02	182,636.72	258,943.19	52,772.55
Sewer Fund	433,013.41	155,917.61	115,922.86	473,008.16
Gas Fund	857,766.67	226,652.03	162,849.83	921,568.87
Electric Fund	940,225.25	800,306.28	1,389,276.28	351,255.25
Capital Improvements	521,344.53	39,472.85	-	560,817.38
D.A.R.E.	1,225.21	-	-	1,225.21
Interest	2,570.66	2,241.26	-	4,811.92
Hotel/Motel Tax	120,439.49	1,635.97	2,500.00	119,575.46
<b>TOTALS:</b>	<b>\$3,266,043.14</b>	<b>\$1,589,751.49</b>	<b>\$2,533,041.09</b>	<b>\$2,322,753.54</b>

<u>INVESTED FUNDS</u>				
Capital Improvements	\$ 2,248,114.09	465.04	-	\$ 2,248,579.13
Electric	\$ 6,154,706.82	1,273.15	-	\$ 6,155,979.97
E-Pay Utility Bills	3,642.21	46,986.86	46,194.96	4,434.11
Farm Account Income	141,564.71	17.45	-	141,582.16
Gas	4,172,952.54	863.21	-	4,173,815.75
General Fund	6,513,453.34	321,816.41	-	6,835,269.75
Motor Fuel	715,504.03	23,938.63	-	739,442.66
Pension Reserve	1,689,264.29	358.68	-	1,689,622.97
Sewer	1,980,071.15	409.59	-	1,980,480.74
Utility Deposits	303,627.14	62.81	-	303,689.95
Water	2,343,589.73	484.79	-	2,344,074.52
<b>Total Invested Funds:</b>	<b>\$26,266,490.05</b>	<b>\$396,676.62</b>	<b>\$46,194.96</b>	<b>\$26,616,971.71</b>

<b>Total All City Funds:</b>	<b>\$29,532,533.19</b>	<b>\$1,986,428.11</b>	<b>\$2,579,236.05</b>	<b>\$28,939,725.25</b>
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<u>Debt and Pension Obligations</u>	<u>Date Opened</u>	<u>Original Balance</u>	<u>Current Balance</u>	<u>Rate</u>	<u>Payment Dates</u>
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$6,469,735.97	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$1,684,152.00		
Unfunded Actuarial Accrued Liability - Police			\$3,084,088.00		
<b>Total Liabilities</b>		<b>\$12,372,060.00</b>	<b>\$11,237,975.97</b>		

Respectfully Submitted,



Brad A. Papenberg  
City Treasurer



## Building Inspector/Code Administrator Monthly Report 6/30/18

	January	February	March	April	May	June	July	August	September	October	November	December	Total
<b>New Construction Inspections:</b>													
<b>2018</b>	20	30	33	45	42	<b>57</b>							<b>227</b>
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
2016	12	14	23	30	49	26	44	21	42	35	20	23	339
2015	21	16	19	32	19	37	13	47	26	29	19	15	293
<b>New Construction Re-Inspections:</b>													
<b>2018</b>	3	8	4	10	3	<b>9</b>							<b>37</b>
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
<b>Rental Inspections:</b>													
<b>2018</b>	17	12	16	15	10	<b>26</b>							<b>96</b>
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
2016	21	15	12	18	26	23	26	23	20	22	17	16	239
2015	11	16	15	29	20	26	28	22	21	25	17	17	247
<b>Rental Re-Inspections:</b>													
<b>2018</b>	6	6	10	7	4	<b>13</b>							<b>46</b>
2017	9	8	13	1	8	13	14	9	17	11	13	14	130
<b>Dumpster/POD Permits Issued:</b>													
<b>2018</b>	8	6	6	11	9	<b>14</b>							<b>54</b>
2017	9	7	13	16	10	13	13	9	13	6	9	5	123
2016	5	12	8	15	13	14	14	10	11	15	8	5	130
2015	7	5	9	9	11	6	4	10	6	6	5	6	84
<b>Motor Vehicle Violation Notices:</b>													
<b>2018</b>	9	6	2	3	2	<b>2</b>							<b>24</b>
2017	12	2	15	2	3	5	3	6	1	1	0	4	54
<b>Property Violation Notices:</b>													
<b>2018</b>	14	14	9	19	26	<b>14</b>							<b>96</b>
2017	7	11	10	14	22	8	15	11	4	3	7	4	116
<b>Tickets Issued:</b>													
<b>2018</b>	0	0	3	0	7	<b>0</b>							<b>10</b>
2017	1	0	5	1	3	1	4	2	3	7	3	1	31

**AGENDA REQUEST**

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Certificate of Commendation to Jenna Schwartz.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Presentation.  
\_\_\_\_\_
4. Submittal date: June 29, 2018  
  
Submitted by:  
Sarah Deutch  
\_\_\_\_\_  
\_\_\_\_\_

**DISPOSITION**

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**AGENDA REQUEST**

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Certificate of Commendation to Donovan McBride.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Presentation.  
\_\_\_\_\_
4. Submittal date: June 29, 2018  
  
Submitted by:  
Sarah Deutch  
\_\_\_\_\_  
\_\_\_\_\_

**DISPOSITION**

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**AGENDA REQUEST**

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Certificate of Commendation to Jackson Ivers.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Presentation.  
\_\_\_\_\_
4. Submittal date: June 29, 2018  
  
Submitted by:  
Sarah Deutch  
\_\_\_\_\_  
\_\_\_\_\_

**DISPOSITION**

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**AGENDA REQUEST**

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Certificate of Commendation to Jackson McAlister, Eli Ward, Adam Robson and Cayden Kirkham.  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Presentation.  
\_\_\_\_\_
4. Submittal date: June 29, 2018  
  
Submitted by:  
Sarah Deutch  
\_\_\_\_\_  
\_\_\_\_\_

**DISPOSITION**

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**AGENDA REQUEST**

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Certificate of Commendation to WHS Boys Track & Field Team.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Presentation.  
\_\_\_\_\_
4. Submittal date: June 29, 2018  
  
Submitted by:  
Sarah Deutch  
\_\_\_\_\_  
\_\_\_\_\_

**DISPOSITION**

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Presentation of an IMUA \$500 Check to Alex Nobbe for his Award Winning  
Scholarship Program Essay on Solar Energy.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Check Presentation.  
\_\_\_\_\_
  
4. Submittal date: 06-26-18  
  
Submitted by: \_\_\_\_\_  
Tim Birk, Director of Public Works  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

Solar energy is rapidly becoming more popular and cost-effective among consumers of all classes, residential, commercial and industrial? Do you think it's possible for the U.S. to become dependent on solar energy to meet all its energy needs? If no, why not? (please explain)

Solar energy has made significant progress and gained consumer popularity over the last decade. However, solar energy still has limitations that restrict its ability to overtake other energy sources. Solar energy does not have the potential to fully meet the country's energy needs.

Many supporters of solar energy argue that it is a financially feasible option for producing the nation's power. However, this claim does not account for the limited benefits to solar energy prices that will eventually expire. The government subsidies and other benefits will no longer apply to the new technology when it is scaled up to a national level.

Another issue with solar energy is mass-producing the solar panels. Although the current production prices are reasonable, certain components can only be obtained in limited quantities. The amount of materials required to scale up the solar power supply would significantly increase the cost of production.

The functionality of solar panels also restricts their ability to become the country's main energy source. Although other power sources can currently compensate for solar energy during periods of low solar power production, issues would arise if solar panels become the main source of power. Supporters of solar energy argue that the energy can be temporarily stored to compensate for lapses in production. However, the additional facilities would increase the overall costs of production.

Finally, it would be very difficult to make a full transition to any alternative energy source, including solar energy. Fossil fuels and other energy sources have entrenched support that would be difficult to overcome. The push for clean, environmentally-friendly energy will increase the use of



alternative energy sources, but it will not completely eradicate the use of fossil fuels and other energy sources.

Solar energy has the potential to become a major part of the country's future energy supply. However, it has certain drawbacks, mostly economic, that would prevent further expansion. Solar energy sources cannot feasibly supply all energy needs of the U.S.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Reappointment of Mr. Nathan Rau to the Planning Commission for a Term to Expire on 09-01-20.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Appointment.  
\_\_\_\_\_
  
4. Submittal date: 07-10-18  
  
Submitted by: \_\_\_\_\_  
Jim Nagel, Subdivision & Zoning Administrator  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Reappointment of Mr. Kenneth Perkins to the Library Board for a Term to Expire  
07-01-21.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Appointment.  
\_\_\_\_\_
  
4. Submittal date: 07-10-18  
  
Submitted by: \_\_\_\_\_  
Elaine Steingrubey, Director  
Morrison-Talbot Library  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Reappointment of Mr. Roger Osterhage to the Building / Property Maintenance Board of Appeals for a Term to Expire on 11-01-22.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Appointment.  
\_\_\_\_\_
4. Submittal date: 07-10-18  
  
Submitted by: \_\_\_\_\_  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

July 16, 2018

(Date)

2. Description of matter to be placed on agenda:

Appointment of Mr. Lonny Ludwig to the Building / Property Maintenance Board of Appeals for a Term to Expire on 11-01-21.

3. Relief or action to be requested:

Appointment.

4. Submittal date: 07-10-18

Submitted by: \_\_\_\_\_

Mayor Tom Smith

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.

\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_

\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Appointment of Mr. Matt Holtman to the Building / Property Maintenance Board of Appeals for a Term to Expire on 11-01-20.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Appointment.  
(retired probation officer from Monroe County)
  
4. Submittal date: 07-10-18  
  
Submitted by: \_\_\_\_\_  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Presentation of the 2018 Yards of Distinction Awards.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Presentation.  
\_\_\_\_\_
4. Submittal date: 07-10-18  
  
Submitted by: \_\_\_\_\_  
Alderman Steve Notheisen,  
\_\_\_\_\_ Waterloo Garden Club  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 18-05 Authorizing the Execution of a Services Agreement with REJIS to Expire 04-30-19.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
4. Submittal date: 07-10-18  
Submitted by:  
Shawn Kennedy, Collector / Budget Officer  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor





4255 West Pine Blvd  
St. Louis, MO 63108  
314.535.1950

[www.rejis.org](http://www.rejis.org)

**Dr. William R. Powell, Jr.**  
*Chairman*

**Chief Jon Belmer**  
*Vice Chairman*

**Ms. Cindy Riordan**  
*Secretary – Treasurer*

**Chief Michael Wiegand**

**Chief John Hayden**

**Mr. Richard Torack**

**Mr. Rick Nolle**

**Daniel Isom, PhD.**  
*General Manager*  
*Retired Police Chief, City of St. Louis*

## Services Agreement

The City of Waterloo, Illinois ("Agency") and the REJIS Commission ("REJIS") have entered into an annual Information Technology (IT) Support Services Agreement ("Agreement") for network technology support to be supplied by REJIS. The intent of the parties is that REJIS will supply a pool of network technology hours which may be utilized by the Agency based upon its needs and discretion. The **REJIS Services Definitions and Conditions** outline the services to be provided and the pricing for these services.

The term of this Agreement shall be for one year beginning July 1, 2018 and terminating April 30, 2019. The Agreement may be renewed for additional like periods. A minimum of sixty (60) days prior to the termination date, the Agency shall notify REJIS of its intent either to allow the Agreement to expire or to renew the Agreement for another year. Notwithstanding other terms to the contrary, the obligation of the Agency under this Agreement shall cease immediately for a fiscal year in which the Agency does not, for any reason, appropriate funds for this Agreement or any of its renewals. Cancellation for cause by the Agency may occur at any time upon sixty day (60) written notice. REJIS may cancel at the end of the original Agreement, or any renewal term, by giving the Agency sixty day (60) advance notice.

Fees for services shall be those set out in **REJIS Services Definitions and Conditions**. The method of payment for the annual cost shall be monthly based on the number of IT Support Service hours worked at the Agency the previous month. Based on the number of hours purchased, a REJIS staff member shall be assigned to the Agency site in full day eight (8) hour increments. The day(s) assigned shall be mutually agreed upon by REJIS and the Agency. If the Agency requires hours in addition to the mutually agreed upon scheduled hours, additional fees may apply as outlined in the REJIS Services Definitions and Conditions section. The Agency will be invoiced monthly at the same contract rate for those IT support hours.

REJIS represents and warrants that it presently has no interest and shall not acquire any interest, which would conflict in any manner with the performance of services to be provided under this Agreement.

REJIS shall not discriminate against any employee or applicant for employment, or in terms or conditions of employment due to said person's age, race, religion, creed, color, sex, national origin, handicap, or disability relative to carrying out this Agreement.

REJIS shall have the right to use Agency information technology assets at no cost to REJIS to carry out the obligations under this Agreement. The Agency, at no charge to REJIS, will provide the necessary facilities to assist REJIS in performing its duties. Such facilities would include, but not be limited to, adequate office space and parking, access to equipment and any required supplies.

REJIS will provide insurance coverage including Professional Liability Coverage in an amount of not less than \$1,000,000.

The Agency data and confidentiality shall be kept secure by REJIS. Only authorized REJIS employees or contractors will have access to the Agency data

or processes. Information originating from the Agency shall not be provided to any third parties without written consent of the appropriate Official.

Technology operations is the responsibility of the Agency. REJIS does not assume full responsibility for those operations. However, REJIS does assume liability for REJIS actions when supporting the organization.

REJIS and the Agency agree they will not solicit for employment, nor employ each other's personnel during the term of this Agreement and for six (6) months after the termination of the Agreement. In the event that REJIS or the Agency chooses to employ an individual who within the preceding six (6) months was employed by the other party as a full time employee, both REJIS and the Agency hereby agree to pay an amount equal to six (6) months base salary, without deductions and including benefits, to the other party. The base salary will be computed on the employee's salary as of the time of departure from either REJIS or the Agency.

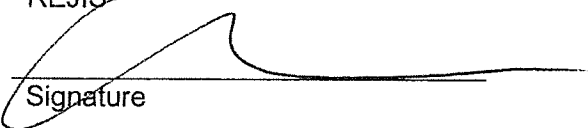
The prices in the **REJIS Services Definitions and Conditions** are for an annual cost based upon the number of hours committed to for one (1) year. Requirements exceeding the base hours, may be subject to additional fees as outlined in the REJIS Services Definitions and Conditions section. All prices stated are subject to an annual review upon the anniversary of the Agreement. Any such increase in base fees or rates will be sent in writing with the appropriate documentation to the Agency sixty (60) days prior to the due date of the next annual Agreement.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement.

City of Waterloo, Illinois

REJIS

\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

Dr. Daniel Isom, PhD.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

Executive Director

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

6-29-18  
\_\_\_\_\_  
Date

**Attachment - REJIS Services Definitions and Conditions**

## Attachment to Services Agreement

### REJIS Services Definitions and Conditions

The REJIS Commission ("REJIS"), and the City of Waterloo, Illinois ("Agency") have entered into an annual Information Technology (IT) Support Services Agreement ("Agreement") in which the Agency has access to the various network skills supplied by REJIS, upon request, required to support technology installed at the Agency. Those skills may vary from technology planning, project management, network configuration, workstation selection, product evaluation, to problem resolution. The Agreement consists of an annual hour allotment that will be scheduled on a weekly basis in full day eight (8) hour increments. The day scheduled will be mutually agreed upon between REJIS and the Agency. If additional hours are required in addition to the contracted scheduled hours, those hours may be purchased at a non-discounted rate and scheduled based on the availability of REJIS staff.

#### Structure of the Agreement:

Annual Agreement: May be renewed for a like period unless cancelled sixty (60) days before end date. Agreement is cancelable for cause.

Base Hour Commitment: 200 hours annually. Base Hours may only be used for the Agency listed on the agreement.

Hourly Rate: \$77.00 This rate is based on the fact that the Agency listed on the agreement will pay for a minimum of 200 hours during this Agreement period.

If the Agency listed on the agreement does not use at least 200 hours during the Agreement period, the Agency will be billed at the end of the Agreement period for any unused hours at the contracted rate.

Annual Cost: \$15,400.00

Hours Logged to Base Hours: Service will be scheduled during normal business hours (7:00 am - 5:00 pm: Monday - Friday). Service will be scheduled in eight (8) hour increments. Work will be based on work plans established by REJIS and the Agency staff. In addition, the REJIS staff assigned will also handle issues or service requests that exists on the regularly scheduled day. In an effort to maximize our effectiveness in resolving technical issues in a timely manner, the Agency must have connectivity to the Internet with a firewall that uses current generation VPN connectivity or be part of the REJIS network to allow a connection to REJIS for remote support.

Agencies must call or email the REJIS Help Desk ([helpdesk@rejis.org](mailto:helpdesk@rejis.org)) by the beginning of business the day before a scheduled visit to cancel that scheduled visit. If proper notification is not given, eight (8) hours will be assessed to the Agency's agreement at the contracted hourly rate for the staff assigned when notification is not provided. If proper notice is given, make up hours for that service day will be given based on availability of REJIS staff.

Type of Service: Any network technology service normally provided by REJIS including management, special skills, problem resolution, consulting, etc. Does not include application development, database management, wiring, hardware repair, proprietary software fixes, or software bug repair. If any hardware or software is identified during the initial on-site assessment that REJIS does not have requisite expertise, REJIS will either offer limited support or advise that support is not available. This issue will be brought to the attention of the Agency at the conclusion of the assessment. This Contract is for non-specialized skills. In the event a specialist in the area of Infrastructure or LAN/WAN is required, the Agency shall be charged at the Specialist rate of \$106.00 per hour.

Service Includes at No Additional Cost:

- Unlimited use of the Help Desk
- Account Manager
- Monthly Reporting - Each month an invoice report will be provided which identifies: the hours used for the month, the name of the person who performed the work and a brief description of the work performed.

Service Levels:

All calls for assistance outside the normal schedule service time will be originated through the REJIS Help Desk, with the exception of Projects. Projects will be mutually agreed upon by appropriate REJIS staff and the appropriate level of management at the Agency. At the initiation of a service call, the caller determines if the call is an incident or a service request. All critical incidents not resolved by level one support (Help Desk) will be handled remotely or responded to (by phone or in person) in four (4) hours during normal business hours (7 am to 5 pm - Monday - Friday) and within six (6) hours during non-business hours and holidays. Non-priority service calls placed after 3 pm will be handled remotely, responded to by 9 am next business day or held for the next scheduled service day if agreeable to the Agency and if REJIS has available unassigned staff. Outside of the Agency's scheduled date/time, the Agency will be charged a minimum of one (1) hour for on-site response or a minimum of fifteen (15) minutes for remote response. The Agency will determine the level of priority.

Overtime Charges:

- Hours worked in excess of forty (40) hours per week for a fulltime facility site to be billed at 1.5 times the contracted rate.
- Hours worked outside normal business hours to be billed at 1.5 times the contracted rates.
- Hours worked during normal business hours, but outside of the Agency's regularly scheduled day/time will be billed at non-discounted rates and scheduling will be based on availability of REJIS staff. Minimum times apply.
- Normal business hours are 7 am to 5 pm. Monday through Friday, excluding Holidays.

## Travel Charges

- During normal business hours, travel time to and from the Agency's primary location is included as part of the Infrastructure rate. Any additional time or mileage are billed at the Agency's contracted rate and mileage at the standard federal mileage rate.
- All travel outside of the Agency's scheduled day/time will be billed at the non-discounted rates and mileage at the standard federal mileage rate.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 18-06 Authorizing the Execution of an Agreement with Moran Economic Development for Technical Services and Assistance in Regard to an Enterprise Zone Application for the Monroe / Randolph County Enterprise Zone.  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 07-10-18  
  
Submitted by: \_\_\_\_\_  
Shawn Kennedy, Collector / Budget Officer  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**Agreement for Technical Services and Assistance  
Enterprise Zone Application  
Monroe/Randolph County Enterprise Zone**

This Agreement, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018 by and between the City of Waterloo, Illinois, hereinafter referred to as the "Applicant" and Moran Economic Development, hereinafter referred to as the "Consultant".

Whereas, the Applicant has a need for assistance in the completion of an Enterprise Zone Application "Application"; and,

Whereas, the Consultant is duly experienced in providing such assistance,

Now, Therefore, the Applicant and the Consultant, for the considerations and under the conditions hereinafter set forth, do mutually agree as follows:

**ENTERPRISE ZONE APPLICATION SCOPE OF SERVICES**

We propose the following services:

Provide advice, consultation and application to the Illinois Department of Commerce & Economic Opportunity (DCEO) in matters pertaining to the designation of a new Enterprise Zone. The following is an outline of the process of justifying the need for re-designation of an Enterprise Zone:

**I. PHASE ONE**

Phase one will consist of the preliminary steps in the Illinois Enterprise Zone Application process. Much of phase one will rely on mapping and GIS work, and Moran Economic Development will need to work in conjunction with the Applicant throughout the process.

**Determining Zone Boundary**

The Applicant will work with the Consultant to develop the Enterprise Zone boundary. Through the use of GIS mapping, the Consultant will provide the Applicant with aerial photography, parcel and land use maps, and additional resources to aid in the planning of the Enterprise Zone area.

**Determining Local Labor Market Area**

The "Local Labor Market Area" (LLMA) is used in 8 of the 10 tests in the application. The LLMA refers to an economically integrated area within which individuals can reside and find employment within a reasonable distance or can readily change jobs without changing their place of residence. The LLMA is designated by the Applicant, and is required to be:

- Contiguous
- Compact
- Entirely within Illinois
- Comprised of whole Census Tracts
- Contain the entire area of the Enterprise Zone

- May take into account communities of interest

The Consultant will examine geographic characteristics, such as neighboring communities, interstates, landmarks, etc. Additionally, the Consultant will analyze many of the conditions found in the application tests on a census tract-by-census tract basis. From this point, the Consultant will be able to provide the Applicant with a suggested LLMA.

## II. PHASE TWO

Phase two concerns the application itself, specifically the 10 eligibility criterion "tests" which the application is scored on. This phase relies heavily on data collection, as well as writing the narrative response for each of the tests. The result of Phase Two will determine the eligibility of the enterprise zone area.

### **Test 1 (50 POINTS)**

All or part of the local labor market area has had an annual average unemployment rate of at least 120% of the State's annual average unemployment rate for the most recent calendar year or the most recent fiscal year as reported by the Illinois Department of Employment Security. Databases of IDES data will be created in order provide analysis for the local labor market area;

#### **Test 1 Process**

The Consultant will work with the Illinois Department of Employment Security to research unemployment in the LLMA.

### **Test 2 50 POINTS**

Designation will result in the development of substantial employment opportunities by creating or retaining a minimum aggregate of 1,000 full-time equivalent jobs due to an aggregate investment of \$100,000,000 or more, and will help alleviate the effects of poverty and unemployment within the local labor market area;

#### **Test 2 Process**

The Consultant will engage in a dialogue with the Applicant about job creation, potential projects resulting from zone designation, and other general goals of the enterprise zone program. The Consultant will research market factors in the LLMA to generate an estimate of the effects of the zone on employment, as well as how the zone will alleviate poverty/unemployment.

### **Test 3 (40 POINTS)**

All or part of the local labor market area has a poverty rate of at least 20% according to the latest federal decennial census, 50% or more of children in the local labor market area participate in the federal free lunch program according to reported statistics from the State Board of Education, or 20% or more households in the local labor market area receive food stamps according to the latest federal decennial census;



### **Test 3 Process**

The Consultant will determine the poverty rate of the LLMA by utilizing data from the American Community Survey. The number and percentage of children in the LLMA that are eligible for free/reduced price school lunches will be calculated using the USDA's income eligibility criteria. Finally, the number and percentage of households in the LLMA that receive SNAP benefits will be determined.

### **Test 4 (30 POINTS)**

An abandoned coal mine or a brownfield (as defined in Section 58.2 of the Environmental Protection Act) is located in the proposed zone area, or all or a portion of the proposed zone was declared a federal disaster area in the 3 years preceding the date of application;

### **Test 4 Process**

The Consultant will analyze coal mine data from IDNR, and will map out any abandoned mines in the proposed zone area. The Consultant will then determine if a brownfield is present in the proposed zone area by using IEPA resources. Historical FEMA data will be analyzed to determine if any portion of the proposed zone is or was declared a federal disaster area.

### **Test 5 (50 POINTS)**

The local labor market area contains a presence of large employers that have downsized over the years, the labor market area has experienced plant closures in the 5 years prior to the date of application affecting more than 50 workers, or the local labor market area has experienced State or federal facility closures in the 5 years prior to the date of application affecting more than 50 workers;

### **Test 5 Process**

Historical WARN data from DCEO for the past 10 years will be researched to determine if any large employers have left the LLMA. The CGFA state facilities closures will be researched for the past 5 years as well.

### **Test 6 (40 POINTS)**

Based on data from Multiple Listing Service information or other suitable sources, the local labor market area contains a high floor vacancy rate of industrial or commercial properties, vacant or demolished commercial and industrial structures are prevalent in the local labor market area, or industrial structures in the local labor market area are not used because of age, deterioration, relocation of the former occupants, or cessation of operation;

### **Test 6 Process**

The Consultant will use a variety of data to research vacancy rates in the LLMA, including MLS information, LOIS databases, and local realtor data. Field investigations will be used to determine the degree of deterioration.

### **Test 7 (30 POINTS)**

The Applicant demonstrates a substantial plan for using the designation to improve the State and local government tax base, including income, sales, and property taxes;

**Test 7 Process**

The Consultant will work with the Applicant to create a draft plan that will demonstrate how the potential zone will improve the state and local government tax bases. Projections of state and local sales taxes, property tax, and state income tax will be used to provide an estimate of the zone's impact.

**Test 8 (50 POINTS)**

Significant public infrastructure is present in the local labor market area in addition to a plan for infrastructure development and improvement;

**Test 8 Process**

The Applicant will be asked to provide an inventory of all "public infrastructure" (as defined by the Application) in its respective portion of the LLMA. The Consultant will refer to utility companies and other officials to provide an inventory of the other infrastructure in the LLMA. The Applicant will be asked to provide a three-year public infrastructure improvement and development plan (to include capital improvement projects, financing of such improvements, and justification for such improvements). Based on the above information, the Consultant will prepare a public infrastructure improvement and development plan, which will be reviewed with the Applicant.

**Test 9 (40 POINTS)**

High schools or community colleges located within the local labor market area are engaged in ACT Work Keys, Manufacturing Skills Standard Certification, or other industry-based credentials that prepare students for careers;

**Test 9 Process**

The Consultant will identify all high schools and community colleges within the LLMA. In each case, the Consultant will research the institution's participation in career skills programs (ACT Work Keys, Manufacturing Skills Standard Certification, etc.).

**Test 10 (40 POINTS)**

The change in equalized assessed valuation (EAV) of industrial and/or commercial properties in the 5 years prior to the date of application is equal to or less than 50% of the State average change in equalized assessed valuation for industrial and/or commercial properties, as applicable, for the same period of time.

**Test 10 Process**

The Consultant will research equalized assessed values (EAVs) for commercial and industrial properties in the LLMA, dating back five years. The annual changes in the LLMA commercial/industrial EAV will then be compared to the state's annual change for the same time period.

**III. PHASE THREE**

The Consultant will present the Applicant with a completed package of materials developed to address each of the ten Application Tests. This package will additionally include any maps, tables, charts, or narrative that will improve the

Application as a whole. The Consultant will provide the Applicant with a draft Application for review, where any changes will be able to be made before a final Application is submitted to DCEO.

The Application will be approved or denied by a majority determination of the Enterprise Zone Board.

### **ADDITIONAL SERVICES**

In addition to the above elements associated with the justification of the designation of the Enterprise Zone, the Consult will assist the Applicant in any other matters pertaining to the application on an as-needed basis. These matters include:

- The assembly of the application package, including all requisite maps, tables, appendices, ordinances, resolutions, etc.;
- Delineating the geographic boundaries of the proposed Zone, as well as the LLMA to be used as part of the application's tests;
- Assisting with units of government and their respective Chambers/Businesses (although cannot attend all units of government meetings);
- Establishing a list of businesses which might take advantage of Zone benefits, as well as identifying those which could potentially take advantage of the proposed Zone benefits, to request letters of support to be used in the application tests;

### **COMPENSATION**

The total proposed fee for the above work will be **\$6,000**, plus actual reimbursable expenses not to exceed **\$1,000**. Reimbursable expenses shall consist of actual costs incurred by Moran Economic Development for printing, travel, photographic work, production, economic modeling, delivery charges, long distance telephone charges and any other similar expenses required to provide the above Scope of Services. Such expenses shall be billed to the City at their direct and actual cost to Moran Economic Development.

Qualification Analysis of Enterprise Zone Area..... \$5,000

Upon the completion of Application for Designation of Enterprise Zone ..... \$1,000

Payment of current charges and reimbursable expenses shall be made to the Consultant within 30 days of the receipt of the invoice concerning these items. Unpaid invoices shall accrue interest of 1.5% per month until paid.

### **TERMINATION OF AGREEMENT**

If for whatever reason the Applicant determines that the work should be terminated, the Applicant will inform Consultant in writing that it wishes to terminate this agreement. The

date of termination shall occur upon receipt of the written notice of termination by Consultant pursuant to Section 13 of this agreement.

The Applicant will pay Consultant an amount representing the work performed to the date of termination, plus any expenses Consultant incurred to that date.

**1. Confidentiality; FOIA Requests.** “Confidential Information” means any information which Consultant has designated as confidential in writing or ought to be considered confidential (however it is conveyed or on whatever media it is stored) including information that relates to a party’s trade secrets, commercial information, proprietary information, and, private personal information, In the event the Applicant, or an authorized representative thereof, receives a FOIA request for documents containing Confidential Information, Applicant shall notify Consultant of the request. Upon receipt of such notice by email or facsimile, Consultant shall notify Applicant within two business days whether, and if so why, it believes the requested documents are exempt from disclosure under the applicable FOIA law, or if any portion of the requested documents is exempt from disclosure (and therefore should be redacted) under the Illinois Freedom of Information Act or other applicable rules, laws or regulations.

**2. Not Legal Advice.** Applicant understands that any information or deliverables Consultant provides to Applicant in connection with this agreement or the services provided hereunder is not, and should not be relied upon as, legal advice.

**3. Delay.** Consultant shall not be responsible for failure to perform or for delays in the performance of services which arise out of causes beyond the control and/or without the fault or negligence of Consultant.

**4. Relationship.** Consultant will act under this agreement as an independent contractor, and nothing contained herein will constitute either party as the employer, employee, or representative of the other party, or both parties as joint venturers or partners for any purpose.

**5. Enforceability.** The invalidity or unenforceability of any provision of this agreement does not affect the validity or enforceability of any other provisions of this agreement, which will remain in full force and effect.

**6. Amendments.** This agreement may not be amended or modified except in writing signed by the parties hereto.

**7. Governing Law.** The laws of the state of Illinois, without regard to conflicts of law principles thereof, govern all matters arising under this agreement.

**8. Notices.** All notices pursuant to this agreement must be in writing and delivered by hand, sent via telecopy or overnight delivery or by certified or registered mail to each party’s address provided in this agreement.

**9. Entire Understanding.** This agreement sets forth the entire agreement and understanding between Consultant and Applicant with respect to the subject matter hereof. The Applicant understands that the Enterprise Zone may not be granted by the State of Illinois.

10. **Execution.** The signature of either party hereto that is transmitted to the other party or other party's authorized representative electronically (e.g. facsimile, e-mail, etc.) will be deemed for all purposes to be an original signature. This agreement may be executed in any number of counterparts with the same effect as if all parties hereto had signed the same document.

**IN WITNESS WHEREOF**, the parties have caused this Contract to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

ATTEST:

The City of Waterloo


\_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST:

Moran Economic Development, LLC

\_\_\_\_\_



\_\_\_\_\_  
Keith Moran  
President

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1759 Amending the Revised Code of Ordinances for the City of Waterloo, Illinois, Chapter 29 Property Maintenance Code, Section 29-12-1(C) Regarding Temporary Dumpster Permits.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 07-11-18  
  
Submitted by: \_\_\_\_\_  
Nathan Krebel, Building Inspector / Code Administrator  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1759**

**AN ORDINANCE AMENDING THE REVISED CODE OF ORDINANCES FOR THE CITY OF WATERLOO, ILLINOIS, CHAPTER 29 PROPERTY MAINTENANCE CODE, SECTION 29-12-1(C) REGARDING TEMPORARY DUMPSTER PERMITS.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:**

**SECTION ONE.** Section 29-12-1 (C) shall be amended to read as follows:

**29-12-1        Temporary Dumpsters.**

(C)    The duration of the permit shall be as follows, unless renewed by the Building Inspector / Code Administrator:

- (1)    Fourteen (14) days for general cleanup, new roofs, and similar activities on private property
- (2)    Fourteen (14) day for general cleanup, new roofs, and similar activities on public street or alley.
- (3)    Thirty (30) days for new construction on public street or alley.
- (4)    Forty-five (45) days for remodeling, additions and similar activities on private property
- (5)    Eight (8) months for new construction on private property.
- (6)    As determined by the Building Inspector / Code Administrator for projects other than the above.

**SECTION TWO.** All other ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

**SECTION THREE.** This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

**PASSED** this 16<sup>th</sup> day of July, 2018, pursuant to a roll call vote as follows:

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_


AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1760 Amending the Revised Code of Ordinances for the City of Waterloo, Illinois, Chapter 6 Building Regulations, by the Addition of Article VIII Entitled Small Wireless Facilities, .  
to Provide for the Regulation of and Application for Small Wireless Facilities.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 07-12-18  
  
Submitted by:  
Tim Birk, Director of Public Works

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to

  
\_\_\_\_\_  
Mayor



**ORDINANCE NO. 1760**

**AN ORDINANCE AUTHORIZING THE AMENDMENT OF THE CITY OF WATERLOO, ILLINOIS REVISED CODE OF ORDINANCES, CHAPTER 6 BUILDING REGULATIONS, BY THE ADDITION OF ARTICLE VIII ENTITLED SMALL WIRELESS FACILITIES, TO PROVIDE FOR THE REGULATION OF AND APPLICATION FOR SMALL WIRELESS FACILITIES.**

**WHEREAS**, the Illinois General Assembly has recently enacted Public Act 100-0585, known as the Small Wireless Facilities Deployment Act, which becomes effective on June 1, 2018;

**WHEREAS**, the City of Waterloo is an Illinois municipality in accordance with the Constitution of the State of Illinois of 1970;

**WHEREAS**, the City is authorized under the Illinois Municipal Code (65 ILCS 5/1-1-1 *et seq.*) and Illinois law to adopt ordinances pertaining to the public health, safety and welfare;

**WHEREAS**, the City is further authorized to adopt the amendments contained herein pursuant to its authority to regulate the public right-of-way under section 11-80-1 *et seq.*, of the Illinois Municipal Code; and

**WHEREAS**, the City uses the public right-of-way within its City limits to provide essential public services to its residents and businesses. The public right-of-way within the City is a limited public resource held by the City for the benefit of its citizens and the City has a custodial duty to ensure that the public right-of-way is used, repaired, and maintained in a manner that best serves the public interest; and

**WHEREAS**, growing demand for personal wireless telecommunications services has resulted in increasing requests nationwide and locally from the wireless industry to place small cell facilities, distributed antenna systems, and other personal wireless telecommunication facilities on utility and street light poles and other structures in the public right-of-way. While State and federal law limit the authority of local governments to enact laws that unreasonably discriminate among providers of functionally equivalent services, prohibit, or have the effect of prohibiting the provision of telecommunications services by wireless service providers, the City is authorized, under existing State and federal law, to enact appropriate regulations and restrictions relative to small cell facilities, distributed antenna systems, and other personal wireless telecommunication facility installations in the public right-of-way.

**NOW BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:**

**SECTION ONE.** The City of Waterloo, Illinois Revised Code of Ordinances, Chapter Six Building Regulations, shall be amended by the addition of Article VIII Small Wireless Facilities to read as follows:

## ARTICLE VIII: SMALL WIRELESS FACILITIES

### Section

- 6-8-1 Purpose and Scope
- 6-8-2 Definitions
- 6-8-3 Regulation of Small Wireless Facilities
- 6-8-4 Dispute Resolution
- 6-8-5 Indemnification
- 6-8-6 Insurance
- 6-8-7 Severability

#### 6-8-1 Purpose and Scope.

A. Purpose.

The purpose of this Ordinance is to establish regulations, standards and procedures for the siting and collocation of small wireless facilities on rights-of-way within the City's jurisdiction, or outside the rights-of-way on property zoned by the City exclusively for commercial or industrial use, in a manner that is consistent the Small Wireless Facilities Deployment Act, Public Act 100-0585.

B. Conflicts with Other Ordinances.

This Ordinance supersedes all Ordinances or parts of Ordinances adopted prior hereto that are in conflict herewith, to the extent of such conflict.

C. Conflicts with State and Federal Laws.

In the event that applicable federal or State laws or regulations conflict with the requirements of this Ordinance, the wireless provider shall comply with the requirements of this Ordinance to the maximum extent possible without violating federal or State laws or regulations.

#### 6-8-2 Definitions.

All terms defined in this section have the meaning provided in Section 10 of the Small Wireless Facilities Deployment Act (PA 100-0585).

**Antenna** – communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

**Applicable codes** – uniform building, fire, electrical, plumbing, or mechanical codes adopted by a recognized national code organization or local amendments to those codes, including the National Electric Safety Code.

**Applicant** – any person who submits an application and is a wireless provider.

**Application** – a request submitted by an applicant to an authority for a permit to collocate small wireless facilities, and a request that includes the installation of a new utility pole for such collocation, as well as any applicable fee for the review of such application.

**Authority** – a unit of local government that has jurisdiction and control for use of public rights-of-way as provided by the Illinois Highway Code for placements within public rights-of-way or has zoning or land use control for placements not within public rights-of-way.

**Authority utility pole** – a utility pole owned or operated by an authority in public rights-of-way.

**Collocate or collocation** – to install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole.

**Communications service** – cable service, as defined in 47 U.S.C. 522(6), as amended; information service, as defined in 47 U.S.C. 153(24), as amended; telecommunications service, as defined in 47 U.S.C. 153(53), as amended; mobile service, as defined in 47 U.S.C. 153(53), as amended; or wireless service other than mobile service.

**Communications service provider** – a cable operator, as defined in 47 U.S.C. 522(5), as amended; a provider of information service, as defined in 47 U.S.C. 153(24), as amended; a telecommunications carrier, as defined in 47 U.S.C. 153(51), as amended; or a wireless provider.

**FCC** – the Federal Communications Commission of the United States.

**Fee** – a one-time charge.

**Historic district or historic landmark** – a building, property, or site, or group of buildings, properties, or sites that are either (i) listed in the National Register of Historic Places or formally determined eligible for listing by the Keeper of the National Register, the individual who has been delegated the authority by the federal agency to list properties and determine their eligibility for the National Register, in accordance with Section VI.D.1.a.i through Section VI.D.1.a.v of the Nationwide Programmatic Agreement codified at 47 CFR Part 1, Appendix C; or (ii) designated as a locally landmarked building, property, site, or historic district by an ordinance adopted by the authority pursuant to a preservation program that meets the requirements of the Certified Local Government Program of the Illinois State Historic Preservation Office or where such certification of the preservation program by the Illinois State Historic Preservation Office is pending.

**Law** – a federal or State statute, common law, code, rule, regulation, order, or local ordinance or resolution.

**Micro wireless facility** – a small wireless facility that is not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height and that has an exterior antenna, if any, no longer than 11 inches.

**Permit** – a written authorization required by an authority to perform an action or initiate, continue, or complete a project.

**Person** – an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization, including an authority.

**Public safety agency** – the functional division of the federal government, the State, a unit of local government, or a special purpose district located in whole or in part within this State, that provides or has authority to provide firefighting, police, ambulance, medical, or other emergency services to respond to and manage emergency incidents.

**Rate** – a recurring charge.

**Right-of-way** – the area on, below, or above a public roadway, highway, street, public sidewalk, alley, or utility easement dedicated for compatible use. Right-of-way does not include authority-owned aerial lines.

**Small wireless facility** – a wireless facility that meets both of the following qualifications: (i) each antenna is located inside an enclosure of no more than 6 cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an imaginary enclosure of no more than 6 cubic feet; and (ii) all other wireless equipment attached directly to a utility pole associated with the facility is cumulatively no more than 25 cubic feet in volume. The following types of associated ancillary equipment are not included in the calculation of equipment volume: electric meter, concealment elements, telecommunications demarcation box, ground-based enclosures, grounding equipment, power transfer switch, cut-off switch, and vertical cable runs for the connection of power and other services.

**Utility pole** – a pole or similar structure that is used in whole or in part by a communications service provider or for electric distribution, lighting, traffic control, or a similar function.

**Wireless facility** – equipment at a fixed location that enables wireless communications between user equipment and a communications network, including: (i) equipment associated with wireless communications; and (ii) radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. Wireless facility includes small wireless facilities. Wireless facility does not include: (i) the structure or improvements on, under, or within which the equipment is collocated; or (ii) wireline backhaul facilities, coaxial or fiber optic cable that is between wireless support structures or utility poles or coaxial, or fiber optic cable that is otherwise not immediately adjacent to or directly associated with an antenna.

**Wireless infrastructure provider** – any person authorized to provide telecommunications service in the State that builds or installs wireless communication transmission equipment, wireless facilities, wireless support structures, or utility poles and that is not a wireless services provider but is acting as an agent or a contractor for a wireless services provider for the application submitted to the authority.

**Wireless provider** – a wireless infrastructure provider or a wireless services provider.

**Wireless services** – any services provided to the general public, including a particular class of customers, and made available on a nondiscriminatory basis using licensed or unlicensed spectrum, whether at a fixed location or mobile, provided using wireless facilities.

**Wireless services provider** – a person who provides wireless services.

**Wireless support structure** – a freestanding structure, such as a monopole; tower, either guyed or self-supporting; billboard; or other existing or proposed structure designed to support or capable of supporting wireless facilities. Wireless support structure does not include a utility pole.

### 6-8-3 Regulation of small wireless facilities.

A. Permitted Use.

Small wireless facilities shall be classified as permitted uses and subject to administrative review, except as provided in paragraph (4) regarding height exceptions or variances, but not subject to zoning review or approval if they are collocated (i) in rights-of-way in any zone, or (ii) outside rights-of-way in property zoned exclusively for commercial or industrial use.

B. Permit Required.

An applicant is required to obtain one or more permits to collocate a small wireless facility. An application is received and processed, and permits are issued subject to the following requirements:

(1) Public Safety Space Reservation. The City may reserve space on authority utility poles for future public safety uses *or for the City's electric utility uses*, but a reservation of space may not preclude the collocation of a small wireless facility unless the City reasonably determines that the authority utility pole cannot accommodate both uses.

(2) Application Requirements. A wireless provider shall be required to provide the following information when seeking a permit to collocate small wireless facilities on a utility pole or wireless support structure:

a. Site specific structural integrity and, for an authority utility pole, make-ready analysis prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989;

- b. The location where each proposed small wireless facility or utility pole would be installed and photographs of the location and its immediate surroundings depicting the utility poles or structures on which each proposed small wireless facility would be mounted or location where utility poles or structures would be installed;
  - c. Specifications and drawings prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989, for each proposed small wireless facility covered by the application as it is proposed to be installed;
  - d. The equipment types and model numbers for the antennas and all other wireless equipment associated with the small wireless facility;
  - e. A proposed schedule for the installation and completion of each small wireless facility covered by the application, if approved; and
  - f. Certification that the collocation complies with paragraph (5), Requirements, to the best of the applicant's knowledge.
- (3) Alternate Placements. With respect to an application for the collocation of a small wireless facility associated with a new utility pole, the City may propose that the small wireless facility be collocated on an existing utility pole or existing wireless support structure within 100 feet of the proposed collocation, which the applicant shall accept if it has the right to use the alternate structure on reasonable terms and conditions, and the alternate location and structure does not impose technical limits or additional material costs as determined by the applicant.

The City may require the applicant to provide a written certification describing the property rights, technical limits or material cost reasons the alternate location does not satisfy the criteria in this paragraph.

- (4) Height Limitations. The City may limit the maximum height of a small wireless facility to 10 feet above the utility pole or wireless support structure on which the small wireless facility is collocated.

Subject to any applicable waiver, zoning, or other process that addresses wireless provider requests for an exception or variance and does not prohibit granting of such exceptions or variances, the City may limit the height of new or replacement utility poles or

wireless support structures on which small wireless facilities are collocated to the higher of:

- a. 10 feet in height above the tallest existing utility pole, other than a utility pole supporting only wireless facilities, that is in place on the date the application is submitted to the City, that is located within 300 feet of the new or replacement utility pole or wireless support structure and that is in the same right-of-way within the jurisdictional boundary of the City, provided the City may designate which intersecting right-of-way within 300 feet of the proposed utility pole or wireless support structures shall control the height limitation for such facility; or
- b. 45 feet above ground level.

(5) Requirements.

- a. The wireless provider's operation of the small wireless facilities shall not interfere with the frequencies used by a public safety agency for public safety communications.

A wireless provider shall install small wireless facilities of the type and frequency that will not cause unacceptable interference with a public safety agency's communications equipment.

Unacceptable interference will be determined by and measured in accordance with industry standards and the FCC's regulations addressing unacceptable interference to public safety spectrum or any other spectrum licensed by a public safety agency.

If a small wireless facility causes such interference, and the wireless provider has been given written notice of the interference by the public safety agency, the wireless provider, at its own expense, shall take all reasonable steps necessary to correct and eliminate the interference, including, but not limited to, powering down the small wireless facility and later powering up the small wireless facility for intermittent testing, if necessary.

The City may terminate a permit for a small wireless facility based on such interference if the wireless provider is not making a good faith effort to remedy the problem in a manner consistent with the abatement and resolution procedures for interference with public safety spectrum established by the

FCC including 47 CFR 22.970 through 47 CFR 22.973 and 47 CFR 90.672 through 47 CFR 90.675.

- b. The wireless provider shall comply with requirements that are imposed by a contract between the City and a private property owner that concern design or construction standards applicable to utility poles and ground-mounted equipment located in the right-of-way.
- c. The wireless provider shall comply with applicable spacing requirements in applicable codes and ordinances concerning the location of ground-mounted equipment located in the right-of-way if the requirements include a waiver, zoning, or other process that addresses wireless provider requests for exception or variance and do not prohibit granting of such exceptions or variances.
- d. The wireless provider shall comply with local code provisions or regulations concerning undergrounding requirements that prohibit the installation of new or the modification of existing utility poles in a right-of-way without prior approval if the requirements include a waiver, zoning, or other process that addresses requests to install such new utility poles or modify such existing utility poles and do not prohibit the replacement of utility poles.
- e. The wireless provider shall comply with generally applicable standards that are consistent with PA 100-0585 and adopted by an authority for construction and public safety in the rights-of-way, including, but not limited to, reasonable and nondiscriminatory wiring and cabling requirements, grounding requirements, utility pole extension requirements, and signage limitations; and shall comply with reasonable and nondiscriminatory requirements that are consistent with PA 100-0585 and adopted by an authority regulating the location, size, surface area and height of small wireless facilities, or the abandonment and removal of small wireless facilities.
- f. The wireless provider shall not collocate small wireless facilities on City utility poles that are part of an electric distribution or transmission system within the communication worker safety zone of the pole or the electric supply zone of the pole.

However, the antenna and support equipment of the small wireless facility may be located in the communications space



on the City utility pole and on the top of the pole, if not otherwise unavailable, if the wireless provider complies with applicable codes for work involving the top of the pole.

For purposes of this subparagraph (f), the terms "communications space", "communication worker safety zone", and "electric supply zone" have the meanings given to those terms in the National Electric Safety Code as published by the Institute of Electrical and Electronics Engineers.

- g. The wireless provider shall comply with the applicable codes and local code provisions or regulations that concern public safety.
- h. The wireless provider shall comply with written design standards that are generally applicable for decorative utility poles, or reasonable stealth, concealment, and aesthetic requirements that are identified by the City in an ordinance, written policy adopted by the governing board of the authority, a comprehensive plan, or other written design plan that applies to other occupiers of the rights-of-way, including on a historic landmark or in a historic district.
- i. Subject to the subsection titled Permitted Use, and except for facilities excluded from evaluation for effects on historic properties under 47 CFR 1.1307(a)(4), the City requires reasonable, technically feasible and non-discriminatory design or concealment measures in a historic district or historic landmark.

Any such design or concealment measures, including restrictions on a specific category of poles, may not have the effect of prohibiting any provider's technology. Such design and concealment measures shall not be considered a part of the small wireless facility for purposes of the size restrictions of a small wireless facility.

This paragraph may not be construed to limit an authority's enforcement of historic preservation in conformance with the requirements adopted pursuant to the Illinois State Agency Historic Resources Preservation Act or the National Historic Preservation Act of 1966, 54 U.S.C. Section 300101 et seq., and the regulations adopted to implement those laws.

(6) Completeness of Application.

Within 30 days after receiving an application, the City must determine whether the application is complete and notify the

applicant. If an application is incomplete, the City must specifically identify the missing information. An application shall be deemed complete if the City fails to provide notification to the applicant within 30 days after when all documents, information, and fees specifically enumerated in the City's permit application form are submitted by the applicant to the City.

Processing deadlines are tolled from the time the City sends the notice of incompleteness to the time the applicant provides the missing information.

(7) Application Process.

The City shall process applications as follows:

- a. An application to collocate a small wireless facility on an existing utility pole or wireless support structure shall be processed on a nondiscriminatory basis and deemed approved if the City fails to approve or deny the application within 90 days.

However, if an applicant intends to proceed with the permitted activity on a deemed approved basis, the applicant must notify the City in writing of its intention to invoke the deemed approved remedy no sooner than 75 days after the submission of a completed application.

The permit shall be deemed approved on the latter of the 90th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by the City. The receipt of the deemed approved notice shall not preclude the City's denial of the permit request within the time limits as provided under this Ordinance.

- b. An application to collocate a small wireless facility that includes the installation of a new utility pole shall be processed on a nondiscriminatory basis and deemed approved if the City fails to approve or deny the application within 120 days.

However, if an applicant intends to proceed with the permitted activity on a deemed approved basis, the applicant must notify the City in writing of its intention to invoke the deemed approved remedy no sooner than 105 days after the submission of a completed application.

The permit shall be deemed approved on the latter of the 120th day after submission of the complete application or the 10th day after the receipt of the deemed approved notice by the City.

The receipt of the deemed approved notice shall not preclude the City's denial of the permit request within the time limits as provided under this Ordinance.

- c. The City shall approve an application unless the application does not meet the requirements of this Ordinance.

If the City determines that applicable codes, local code provisions or regulations that concern public safety, or the Requirements of paragraph (5) require that the utility pole or wireless support structure be replaced before the requested collocation, approval may be conditioned on the replacement of the utility pole or wireless support structure at the cost of the provider.

The City must document the basis for a denial, including the specific code provisions or application conditions on which the denial was based, and send the documentation to the applicant on or before the day the City denies an application.

The applicant may cure the deficiencies identified by the City and resubmit the revised application once within 30 days after notice of denial is sent to the applicant without paying an additional application fee. The City shall approve or deny the revised application within 30 days after the applicant resubmits the application or it is deemed approved.

However, the applicant must notify the City in writing of its intention to proceed with the permitted activity on a deemed approved basis, which may be submitted with the resubmitted application.

Any subsequent review shall be limited to the deficiencies cited in the denial. However, this revised application cure does not apply if the cure requires the review of a new location, new or different structure to be collocated upon, new antennas, or other wireless equipment associated with the small wireless facility.

(8) Tolling.

The time period for applications may be further tolled by:

- a. The express agreement in writing by both the applicant and the City; or
- b. A local, State or federal disaster declaration or similar emergency that causes the delay.

(9) Consolidated Applications.

An applicant seeking to collocate small wireless facilities within the jurisdiction of a single authority shall be allowed, at the applicant's discretion, to file a consolidated application and receive a single permit for the collocation of up to 25 small wireless facilities if the collocations each involve substantially the same type of small wireless facility and substantially the same type of structure.

If an application includes multiple small wireless facilities, the City may remove small wireless facility collocations from the application and treat separately small wireless facility collocations for which incomplete information has been provided or that do not qualify for consolidated treatment or that are denied. The City may issue separate permits for each collocation that is approved in a consolidated application.

- (10) Collocation Completion Deadline. Collocation for which a permit is granted shall be completed within 180 days after issuance of the permit, unless the City and the wireless provider agree to extend this period or a delay is caused by make-ready work for an authority utility pole or by the lack of commercial power or backhaul availability at the site, provided the wireless provider has made a timely request within 60 days after the issuance of the permit for commercial power or backhaul services, and the additional time to complete installation does not exceed 360 days after issuance of the permit. Otherwise, the permit shall be void unless the City grants an extension in writing to the applicant.

- (11) Duration of Permits. The duration of a permit shall be for a period of not less than 5 years, and the permit shall be renewed for equivalent durations unless the City makes a finding that the small wireless facilities or the new or modified utility pole do not comply with the applicable codes or local code provisions or regulations in paragraphs (5) and (7)c.

If PA 100-0585 is repealed as provided in Section 90 of the Act, renewals of permits shall be subject to the applicable authority code provisions or regulations in effect at the time of renewal.

(12) Means of Submitting Applications.

Applicants shall submit applications, supporting information, and notices by personal delivery or as otherwise required by the City.

The City may require that permits, supporting information, and notices be submitted by personal delivery at the City's designated

place of business, by regular mail postmarked on the date due, or by any other commonly used means, including electronic mail, as required by the City.

(13) Application Fees.

Application fees are subject to the following requirements:

- (a) The City will charge an application fee of (up to) \$650 for an application to collocate a single small wireless facility on an existing utility pole or wireless support structure and (up to) \$350 for each small wireless facility addressed in an application to collocate more than one small wireless facility on existing utility poles or wireless support structures.
- (b) The City will charge an application fee of \$1,000 for each small wireless facility addressed in an application that includes the installation of a new utility pole for such collocation.
- (c) Notwithstanding any contrary provision of State law or local ordinance, applications pursuant to this Section must be accompanied by the required application fee.
- (d) The City shall not require an application, approval, or permit, or require any fees or other charges, from a communications service provider authorized to occupy the rights-of-way, for:
  - i. routine maintenance;
  - ii. the replacement of wireless facilities with wireless facilities that are substantially similar, the same size, or smaller if the wireless provider notifies the City at least 10 days prior to the planned replacement and includes equipment specifications for the replacement of equipment consistent with the requirements of (2)d under the subsection titled Application Requirements; or
  - iii. the installation, placement, maintenance, operation, or replacement of micro wireless facilities that are suspended on cables that are strung between existing utility poles in compliance with applicable safety codes.

However, the City may require a permit to work within rights-of-way for activities that affect traffic patterns or require lane closures.

(14) Exceptions to Applicability.

Nothing in this Ordinance authorizes a person to collocate small wireless facilities on:

- (a) property owned by a private party or property owned or controlled by the City or another unit of local government that is not located within rights-of-way, or a privately-owned utility pole or wireless support structure without the consent of the property owner;
- (b) property owned, leased, or controlled by a park district, forest preserve district, or conservation district for public park, recreation, or conservation purposes without the consent of the affected district, excluding the placement of facilities on rights-of-way located in an affected district that are under the jurisdiction and control of a different unit of local government as provided by the Illinois Highway Code; or
- (c) property owned by a rail carrier registered under Section 18c-7201 of the Illinois Vehicle Code, Metra Commuter Rail or any other public commuter rail service, or an electric utility as defined in Section 16-102 of the Public Utilities Act, without the consent of the rail carrier, public commuter rail service, or electric utility. The provisions of this Ordinance do not apply to an electric or gas public utility or such utility's wireless facilities if the facilities are being used, developed, and maintained consistent with the provisions of subsection (i) of Section 16-108.5 of the Public Utilities Act.

For the purposes of this subsection, "public utility" has the meaning given to that term in Section 3-105 of the Public Utilities Act. Nothing in this Ordinance shall be construed to relieve any person from any requirement (a) to obtain a franchise or a State-issued authorization to offer cable service or video service or (b) to obtain any required permission to install, place, maintain, or operate communications facilities, other than small wireless facilities subject to this Ordinance.

(15) Existing Agreements Grandfathered for Existing Locations.

Agreements between the City and wireless providers that relate to the collocation of small wireless facilities in the right-of-way, including the collocation of small wireless facilities on authority utility poles, that are in effect on June 1, 2018, remain in effect for all small wireless facilities collocated on the City's utility poles pursuant to applications submitted to the City before June 1, 2018, subject to applicable termination provisions.

(16) Annual Recurring Rate.

The City may charge an annual recurring rate to collocate a small wireless facility on a City utility pole located in a right-of-way that equals (i) \$200 per year or (ii) the actual, direct, and reasonable costs related to the wireless provider's use of space on the City utility pole.

Rates for collocation on City utility poles located outside of a right-of-way are not subject to these limitations.

In any controversy concerning the appropriateness of a cost-based rate for a City utility pole located within a right-of-way, the City shall have the burden of proving that the rate does not exceed the actual, direct, and reasonable costs for the applicant's proposed use of the authority utility pole.

- (17) **Aerial Facilities.** For City utility poles that support aerial facilities used to provide communications services or electric service, wireless providers shall comply with the process for make-ready work under 47 U.S.C. 224 and its implementing regulations.

- (18) **Abandonment.** A small wireless facility that is not operated for a continuous period of 12 months shall be considered abandoned and the owner of the facility must remove the small wireless facility within 90 days after receipt of written notice from the City notifying the owner of the abandonment.

The notice shall be sent by certified or registered mail, return receipt requested, by the City to the owner at the last known address of the owner. If the small wireless facility is not removed within 90 days of such notice, the City may remove or cause the removal of such facility pursuant to the terms of its pole attachment agreement for authority utility poles or through whatever actions are provided for abatement of nuisances or by other law for removal and cost recovery.

The City may require a wireless provider to provide written notice to the City if it sells or transfers small wireless facilities within the jurisdictional boundary of the City. Such notice shall include the name and contact information of the new wireless provider.

#### **6-8-4 Dispute Resolution.**

A circuit court has jurisdiction to resolve all disputes arising under the Small Wireless Facilities Deployment Act. Pending resolution of a dispute concerning rates for collocation of small wireless facilities on authority utility poles within the right-of-way, the authority shall allow the collocating person to collocate on its poles at annual rates of no more than \$200 per year per authority utility pole, with rates to be determined upon final resolution of the dispute.

**6-8-5 Indemnification.**

A wireless provider shall indemnify and hold the City harmless against any and all liability or loss from personal injury or property damage resulting from or arising out of, in whole or in part, the use or occupancy of the authority improvements or right-of-way associated with such improvements by the wireless provider or its employees, agents, or contractors arising out of the rights and privileges granted under this Ordinance and PA 100-0585. A wireless provider has no obligation to indemnify or hold harmless against any liabilities and losses as may be due to or caused by the sole negligence of the City or its employees or agents. A wireless provider shall further waive any claims that they may have against the City with respect to consequential, incidental, or special damages, however caused, based on the theory of liability.

**6-8-6 Insurance.**

The City may require the wireless provider to carry, at the wireless provider's own cost and expense, the following insurance: (i) property insurance for its property's replacement cost against all risks; (ii) workers' compensation insurance, as required by law; or (iii) commercial general liability insurance with respect to its activities on the authority improvements or rights-of-way to afford minimum protection limits consistent with its requirements of other users of authority improvements or rights-of-way, including coverage for bodily injury and property damage.

The City may require a wireless provider to include the City as an additional insured on the commercial general liability policy and provide certification and documentation of inclusion of the City in a commercial general liability policy as reasonably required by the City.

**6-8-7 Severability.**

If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**6-8-8 Effective Date.**

This Ordinance shall be in full force and effect on August 01, 2018.



**SECTION TWO** All ordinances, or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

**SECTION THREE.** This ordinance shall be in full force and effect August 01, 2018.

**PASSED** this 16<sup>th</sup> day of July, 2018, pursuant to a roll call vote as follows:

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 16<sup>th</sup> day of July, 2018.

**ATTESTED**, filed in my office and published in pamphlet form on the 17<sup>th</sup> day of July, 2018.

\_\_\_\_\_  
**THOMAS G. SMITH**, Mayor  
City of Waterloo, Illinois

\_\_\_\_\_  
**BARBARA PACE**, City Clerk  
City of Waterloo, Illinois


AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Special Event Permit Application No. 18-013-E from  
LifeChurchX for an Extreme Playdate / Foam Party to be held on Saturday July 28,  
2018 from noon till 4:00 p.m., with the Street Closure of Steining Street between  
Park Street and the Alley.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 07-10-18  
  
Submitted by:  
Lisa Ross, LifeChurchX

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



## SPECIAL EVENT PERMIT APPLICATION

### Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted thirty (30) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.

- Event Name / Type: Extreme Playdate / Foam Party  
Location of Event: 400 Park Street
- Beginning Date / Time: NOON July 28<sup>th</sup> Ending Date / Time: 4pm
- Organization Name: Lifekurchx  
Mailing Address: 400 Park Street, Waterloo, IL 62298  
Street City State Zip  
Phone Number: 618-939-0228 Email Address: Lisa@lifekurchx.com  
Not For Profit Status: Yes  No  ID # 81-1490500
- Person in Charge of Event: Lisa Ross  
Mailing Address: 400 Park Street, Waterloo, IL 62298  
Street City State Zip  
Cell Phone Number \_\_\_\_\_ Email Address: Lisa@lifekurchx.com
- Secondary Contact Person: Pastor Matt Hock  
Mailing Address: 400 Park Street, Waterloo, IL 62298  
Street City State Zip  
Cell Phone Number \_\_\_\_\_ Email Address: matt@lifekurchx.com

**THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.**

A. Narrative of Event. *We will have a "foam party" for kids. Foam is pumped into an area by a truck + the kids will dance + play games in it.*

B. Sketch Plan of Site or Route of Walk/Run Attached  Not Applicable

C. Will there be inflatable jumpers/bounce houses or amusement rides: Yes  No   
• If yes, Proof of Liability Insurance is required. (See Clerk's Office for details.)

D. Proof of Liability Insurance must be provided and, if the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.  
Attached  *to be faxed over by Brian Bise @ Country Companies*

E. Liquor License information for beer sales (hours of sale):

G. Special Needs (i.e. Police, Fire, EMS, Street Dept., Electric)  
*We would like the Street Dept to close off Steinig St. between Park Street + the alley (beside our building)*

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event in a timely manner.

**Signage**  
As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.  
*Matt Kledts / [Signature]* *6/26/2018*  
Signature of person in charge of event Date of Submission

*For office use only*

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes  No  Date \_\_\_\_\_

Police Department  Fire Department  EMS  Dispatch   
DPW / Street Department (for street closings, signalization, and detour routes)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/11/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> BRIAN BISE (16593) 204 E MILL ST WATERLOO, IL 62298-0000	<b>CONTACT NAME:</b> BRIAN BISE	
	<b>PHONE (A/C, No, Ext):</b> 618-939-1500 <b>FAX (A/C, No):</b> 618-939-1503 <b>E-MAIL ADDRESS:</b> BRIAN.BISE@COUNTRYFINANCIAL.COM	
<b>INSURED</b> 4302081 LIFECHURCHX 400 PARK ST WATERLOO, IL 62298	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> COUNTRY Mutual Insurance Company	20990
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	✓		AB9226290	9/1/2017	9/1/2018	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	AW9255191	2/21/2018	9/1/2018	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 100,000
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 JOB NAME:  
 EXTREME PLAYDATE EVENT 7/28/18  
 (CONTINUED)

<b>CERTIFICATE HOLDER</b>  CITY OF WATERLOO 100 W 4TH ST WATERLOO, IL 62298	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

AGENCY CUSTOMER ID: \_\_\_\_\_  
LOC #: \_\_\_\_\_



### ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY		NAMED INSURED	
POLICY NUMBER AB9226290		LIFECHURCHX 400 PARK ST WATERLOO, IL 62298	
CARRIER COUNTRY Mutual Insurance Company	NAIC CODE 20990	EFFECTIVE DATE: 7/11/2018	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

ADDITIONAL INSURED(S):  
CITY OF WATERLOO  
100 W 4TH ST  
WATERLOO, IL 62298

WORKERS COMPENSATION EXCLUSIONS:  
PROPRIETOR, PARTNER(S), EXECUTIVE OFFICER(S), MEMBERS(S) IS/ARE EXCLUDED ON WORKERS COMPENSATION BY  
ENDORSEMENT.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Special Event Permit Application No. 18-014-E from  
LifeChurchX for a Pot Luck Dinner to be held on Sunday July 29, 2018 from 9:00  
a.m. till 1:00 p.m., with the Street Closure of Steining Street between Park Street  
and the Alley.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 07-10-18  
  
Submitted by:  
Lisa Ross, LifeChurchX

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to

  
\_\_\_\_\_  
Mayor



**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600  
FAX 939-8988

## SPECIAL EVENT PERMIT APPLICATION

### Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted thirty (30) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.

1. Event Name / Type: Potluck  
Location of Event: 400 Park Street
2. Beginning Date / Time: 7/29/18 - 9am Ending Date / Time: 7/29/18 - 1pm
3. Organization Name: LifechurchX  
Mailing Address: 400 Park Street, Waterloo, IL 62298  
Street City State Zip  
Phone Number: 618-939-0228 Email Address: Lisa@lifechurchX.com  
Not For Profit Status: Yes  No  ID # 81-1490500
4. Person in Charge of Event: Lisa Ross  
Mailing Address: 400 Park Street, Waterloo, IL 62298  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: Lisa@lifechurchX.com
5. Secondary Contact Person: Pastor Matt Heck  
Mailing Address: 400 Park Street, Waterloo, IL 62298  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: matt@lifechurchX.com



**THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.**

A. Narrative of Event. Service & luncheon for church members & guests - outdoors.

B. Sketch Plan of Site or Route of Walk/Run Attached  Not Applicable

C. Will there be inflatable jumpers/bounce houses or amusement rides: Yes  No   
 • If yes, Proof of Liability Insurance is required. (See Clerk's Office for details.)

D. Proof of Liability Insurance must be provided and, if the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.  
 Attached  Being faxed over by Brian Blase @ Country Companies.

E. Liquor License information for beer sales (hours of sale): N/A

G. Special Needs (i.e. Police, Fire, EMS, Street Dept., Electric)  
Please close off Steining Street from Park St. through the alley behind the church.

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event in a timely manner.

**Signage**  
 As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

[Signature] 5/19/18  
 Signature of person in charge of event Date of Submission

*For office use only*

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes  No  Date \_\_\_\_\_

Police Department  Fire Department  EMS  Dispatch   
 DPW / Street Department (for street closings, signalization, and detour routes)



AGENCY CUSTOMER ID: \_\_\_\_\_

LOC #: \_\_\_\_\_



## ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY		NAMED INSURED	
POLICY NUMBER AB9226290		LIFECHURCHX 400 PARK ST WATERLOO, IL 62298	
CARRIER COUNTRY Mutual Insurance Company	NAIC CODE 20990	EFFECTIVE DATE: 5/9/2018	

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

ADDITIONAL INSURED(S):  
CITY OF WATERLOO  
100 W 4TH ST  
WATERLOO, IL 62298

WORKERS COMPENSATION EXCLUSIONS:  
PROPRIETOR, PARTNER(S), EXECUTIVE OFFICER(S), MEMBERS(S) IS/ARE EXCLUDED ON WORKERS COMPENSATION BY  
ENDORSEMENT.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Special Event Permit Application No. 18-015-E from  
LifeChurchX for Biker Sunday to be held on Sunday September 30, 2018 from 7:00  
a.m. till 3:00 p.m., at the Courthouse Square with the Street Closure of Main Street  
between Mill Street and Third Street.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Submittal date: 07-10-18  
  
Submitted by:  
Lisa Ross, LifeChurchX  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## SPECIAL EVENT PERMIT APPLICATION

**Instructions to Applicant:**

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted thirty (30) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.

- 
1. Event Name / Type: Biker Sunday  
Location of Event: Bandstand
  2. Beginning Date / Time: Sept 30 7 am Ending Date / Time: Sept 30 3 pm
  3. Organization Name: Lifechurch X  
Mailing Address: 400 Park St. Waterloo, IL 62298  
Street City State Zip  
Phone Number: 618-939-0228 Email Address: Lisa@lifechurchx.com  
Not For Profit Status: Yes  No  ID # 81-1490508
  4. Person in Charge of Event: Pastor Matt Heck  
Mailing Address: 400 Park St. Waterloo, IL 62298  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: matt@lifechurchx.com
  5. Secondary Contact Person: LISA ROSS  
Mailing Address: 400 Park St. Waterloo, IL 62298  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: LISA@lifechurchx.com

**THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.**

A. Narrative of Event. *Lifetechurch<sup>x</sup> is hosting "Biker Sunday" (approx. 300 people) on the Bandstand (already approved). We are closing the street to set up tables & chairs for bbq lunch catered by new business, Shorty's. In addition, we will have a mechanical bull professionally set-up, staffed, & fully insured.*

B. Sketch Plan of Site or Route of Walk/Run Attached  Not Applicable

C. Will there be inflatable jumpers/bounce houses or amusement rides: Yes  No   
 • If yes, Proof of Liability Insurance is required. (See Clerk's Office for details.) *Mechanical Bull*

D. Proof of Liability Insurance must be provided and, if the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.  
*300 +/- people Attached  To be faxed by Country Companies*

E. Liquor License information for beer sales (hours of sale): *N/A*

G. Special Needs (i.e. Police, Fire, EMS, Street Dept., Electric) *Please close 666 S. Main Street between W. Mill St. and W 3rd St.*

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event in a timely manner.

**Signage**  
 As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

**I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.**

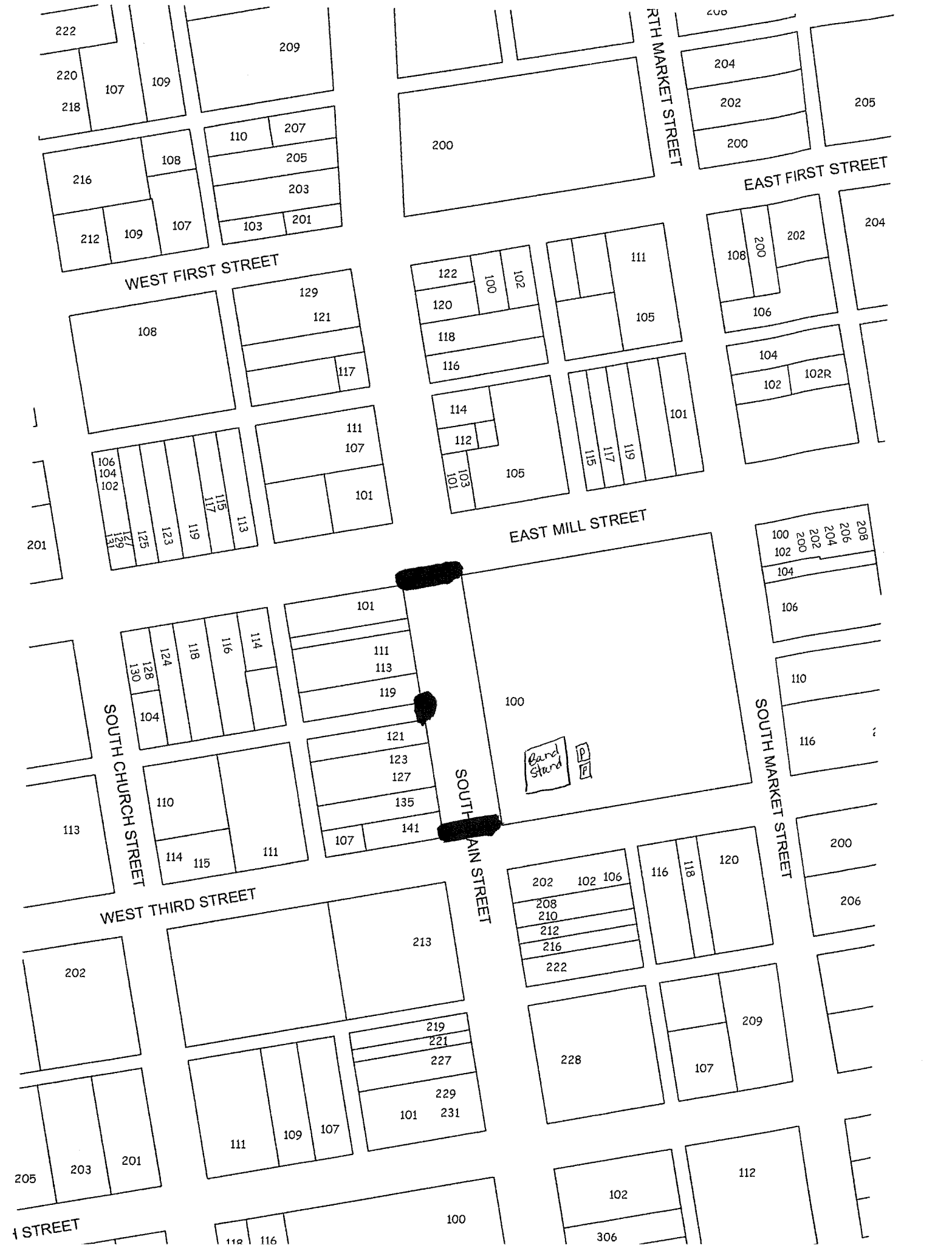
*Natt York*  
 \_\_\_\_\_  
 Signature of person in charge of event Date of Submission

*For office use only*

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes  No  Date \_\_\_\_\_

Police Department  Fire Department  EMS  Dispatch   
 DPW / Street Department (for street closings, signalization, and detour routes)



WEST FIRST STREET

EAST FIRST STREET

EAST MILL STREET

SOUTH CHURCH STREET

SOUTH MAIN STREET

SOUTH MARKET STREET

WEST THIRD STREET

1 STREET

Band Stand

P F


AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Special Event Permit Application No. 18-016-E from  
Randy's Double R Bar for their Annual Anniversary Party to be held on Saturday  
August 11, 2018 from 5:00 p.m. till 1:00 a.m., with the Street Closure of Main  
Street between Mill Street and south Alley.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 07-10-18  
  
Submitted by:  
Randy Rehmer, Randy's Double R Bar  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor





**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## SPECIAL EVENT PERMIT APPLICATION

### Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** will be required prior to approval by City Council.

1. Event Name / Type: RANDY'S DOUBLE R BAR ANNIVERSARY PARTY  
Location of Event: 107 S. MAIN

2. Beginning Date / Time: AUG 11 - 5 PM Ending Date / Time: AUG 12 1 AM.

3. Organization Name: RANDY'S DOUBLE R BAR  
Mailing Address: 107 S. MAIN WATERLOO IL 62298  
Street City State Zip  
Phone Number: 618-939-8110 Email Address: rrbar1@hotmail.com

Not For Profit Status: Yes  No  ID # \_\_\_\_\_

4. Person in Charge of Event: RANDY REUNER  
Mailing Address: 107 S. MAIN WATERLOO IL 62298  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: rrbar1@hotmail.com

5. Secondary Contact Person: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.**

A. Narrative of Event:	BAND - FATHER JACK BAND TO PLAY 7-11 MASON'S TO HAVE TO BRATWURST - NOT SOG HAMBURGER STAND SET UP TO PERMISSION TO CLOSE MAIN ST FROM MILL TO ALLEY BY STUBBS RD
B. Number of People Expected:	200-300? (NOON)
C. Sketch Plan of Site or Route of Walk/Run (downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input checked="" type="checkbox"/>
D. Will there be inflatable jumpers/bounce houses or amusement rides:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, Proof of Liability Insurance must include inflatables.
E. Liquor License information for beer sales (hours of sale and license number):	#2 - 5 PM TO 12 PM
F. Special Needs (i.e. Police, Street Dept., Electric - outlets, sound system)	ELECTRIC

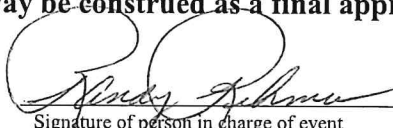
Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received  Date \_\_\_\_\_

**Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.** 7 extra trash cans

**Signage:** As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

  
 Signature of person in charge of event \_\_\_\_\_ Date of Submission \_\_\_\_\_

*For office use only*

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes  No  Date \_\_\_\_\_

Zoning Department <input checked="" type="checkbox"/>	Mayor's Office <input type="checkbox"/>	Police Department <input checked="" type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input checked="" type="checkbox"/>	/ Electric Department <input checked="" type="checkbox"/>	

COURT HOUSE

4

COURT YARD

POLE

MASON  
FOOD STAND

TRAMP  
FOOD  
BAR

T-SHIRT  
TABLE

TEMP.  
BAR

ALLEY

STUBBEN  
GERMAN

RANDY'S  
DOUBLE  
R BAR  
107 S.  
MAIN

SIDE WALK

SIDE WALK

3 - PORTA POTS  
DUMSTER

MILK STREET

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
July 16, 2018  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Special Event Permit Application No. 18-017-E from  
the WCUSD #5 for their Annual Color Run to be held on Saturday September 08,  
2018 from 4:45 p.m. till 7:30 p.m., in the School Area as per the Attached Map.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 07-10-18  
  
Submitted by:  
Dawn Ivers, WCUSD #5  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## SPECIAL EVENT PERMIT APPLICATION

**Instructions to Applicant:**

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted thirty (30) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.

1. Event Name / Type: Bulldog Color Run  
Location of Event: Gardner Soccer Field + Roads Around Schools

2. Beginning Date / Time: Sept. 8, 18 4:45 Ending Date / Time: Sept. 8, 18 7:30

3. Organization Name: WCUSD 5  
Mailing Address: 302 Bellefontaine Waterloo IL 62298  
Street City State Zip  
Phone Number: 618-939-3060 Email Address: divers@wcusd5.net  
Not For Profit Status: Yes  No  ID# E 9994-2941-07

4. Person in Charge of Event: Dawn Ivers  
Mailing Address: 1 Ed Gardner Place Waterloo IL 62298  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: divers@wcusd5.net

5. Secondary Contact Person: Jamie Barksdale  
Mailing Address: 302 Bellefontaine Waterloo IL 62298  
Street City State Zip  
Cell Phone Number: \_\_\_\_\_ Email Address: j.barksdale@wcusd5.net

**THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.**

A. Narrative of Event. *3<sup>rd</sup> annual Bulldog Color Run. Students, parents, staff + community members will run around the 4 "in town" schools. They will be sprayed with color in grassy areas around school*

B. Sketch Plan of Site or Route of Walk/Run Attached  Not Applicable

C. Will there be inflatable jumpers/bounce houses or amusement rides: Yes  No   
 • If yes, Proof of Liability Insurance is required. (See Clerk's Office for details.)

D. Proof of Liability Insurance must be provided and, if the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.  
 Attached  *(\* Late June \*)* → *District is getting a new policy in for I will bring a copy to you late June early July*

E. Liquor License information for beer sales (hours of sale): *NA*

G. Special Needs (i.e. Police, Fire, EMS, Street Dept., Electric)  
*We need the streets blocked off for the runners*

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event in a timely manner.

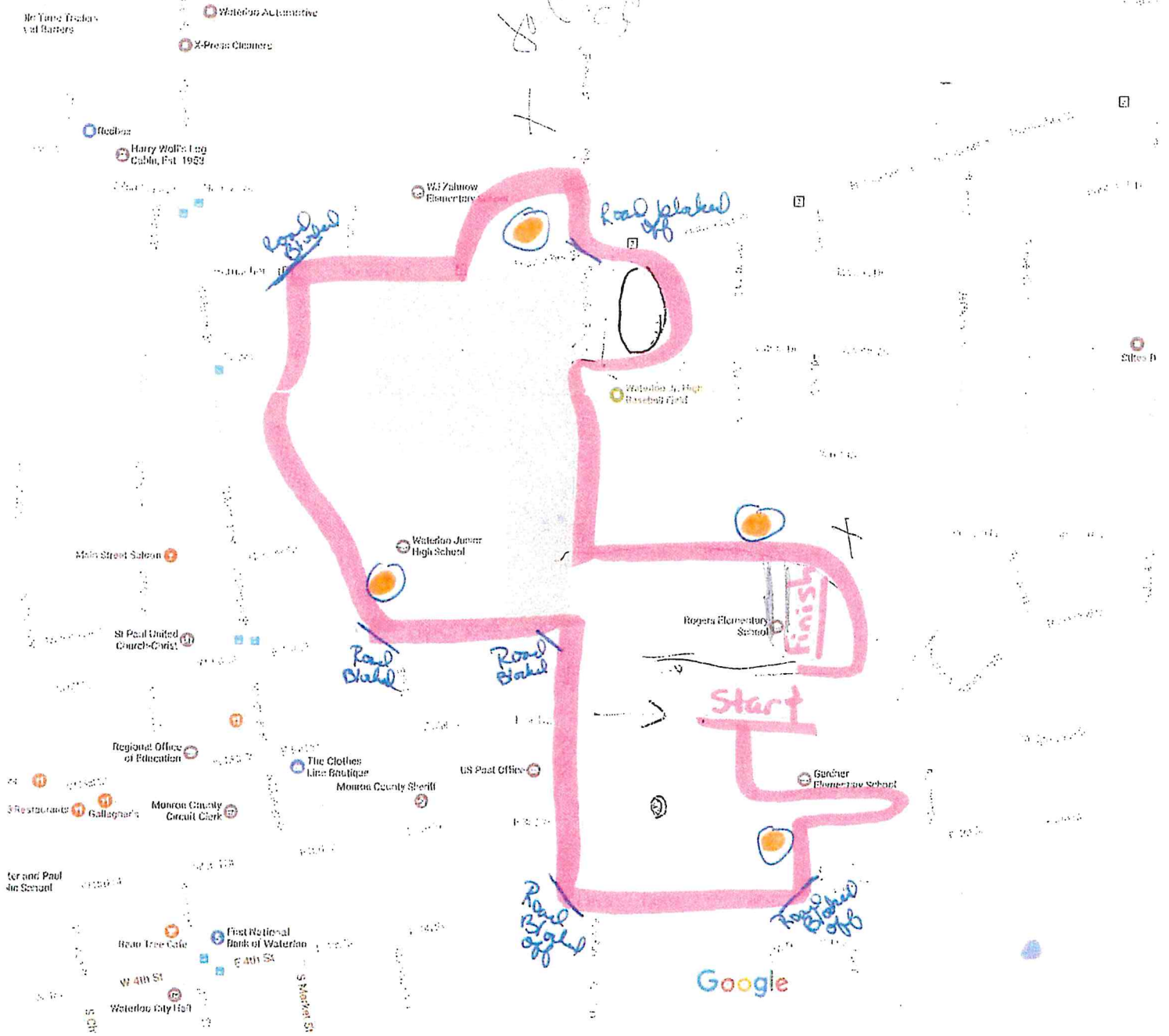
**Signage**  
 As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.  
*[Signature]*  
 Signature of person in charge of event  
 Date of Submission *June 18, 18*

*For office use only*  
 "Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes  No  Date \_\_\_\_\_

Police Department  Fire Department  EMS  Dispatch   
 DPW / Street Department (for street closings, signalization, and detour routes)



● = Color Stations

2 miles

X = spray on school property

Map d:



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/25/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	<b>CONTACT NAME:</b> Beth Kawell	
	<b>PHONE (A/C. No. Ext.):</b> 630-285-3714	<b>FAX (A/C. No.):</b>
<b>E-MAIL ADDRESS:</b> beth_kawell@ajg.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Underwriters at Lloyd's, London		11230
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**INSURED**  
 Prairie State Insurance Cooperative  
 Waterloo CUSD #5  
 302 Bellefontaine Drive  
 Waterloo IL 62298


**COVERAGES**      **CERTIFICATE NUMBER:** 1449363020      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Agg applies-dist GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PK1010718	7/1/2018	7/1/2019	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			PK1010718	7/1/2018	7/1/2019	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							Comp Ded: \$1,000	\$ Coll Ded: \$1,000
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Additional Insured status provided herein afforded by blanket insured per endorsement named certificates of insurance.

City of Waterloo is shown as additional insured solely with respect to general liability coverage for Waterloo CUSD #5, to use the facilities for Color Run. Event to be held on September 8, 2018.

<b>CERTIFICATE HOLDER</b>  City of Waterloo 100 West 4th Street Waterloo IL 62298	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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