

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: August 17, 2020

Time: 7:30 p.m.

1. Call to Order.
 2. Roll Call.
 3. Pledge of Allegiance.
 4. Correction or Withdrawal of Agenda Items by Sponsor.
 5. Approval of Minutes as Written or Amended.
 6. Petitions by Citizens on Non-Agenda Items.
 7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Presentation of Centenarian Certificate to Mrs. Gladys Ludwig in celebration of her 100th birthday on August 3, 2020.
 8. Report of Standing Committees.
 9. Report of Special Committees.
 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 11. Unfinished Business.
 12. Miscellaneous Business.
 - A. Consideration and Action on Approval of the Purchase and Installation of four City of Waterloo Monument Signs from Summit Signs & Graphics not to exceed \$72,425.82, to replace existing Welcome Signs.
 - B. Consideration and Action on Approval of Agreement with Horner & Shifrin, Inc. in the amount of \$3,000.00 for development of GIS Santa Float Tracker Module.
 - C. Consideration and Action on Purchase of a 2021 Ford Explorer SUV from Sunset Ford in the amount of \$43,783.00.
 13. Discussion of Matters by Council Members Arising After Agenda Deadline.
 14. Motion to Adjourn.
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DATES TO REMEMBER

Sept. 8, 2020 (Tuesday) – City Council Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:30 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
AUGUST 03, 2020**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Heller.
Absent: Row
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.
Mayor Smith stated “Miscellaneous Business” item 12C would be tabled until all information is received.
5. Approval of Minutes as Written or Amended.
Approval of City Council Meeting Minutes dated 07/20/2020. Motion made by Alderman Darter and seconded by Alderman Heller to approve the City Council Meeting Minutes from 07/20/2020. Motion passed unanimously with Aldermen Darter, Buettner, Heller, Notheisen, Thomas, Hopkins and Trantham voting ‘yea’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator.
The report is in the packet.
 - D. Report of Director of Public Works. No report.
 - E. Report of Chief of Police. No report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
 1. Appointment of Mr. Chuck Pittman to the Planning Commission for the remainder of Ms. Mechelle Childers’ vacant term due to expire on 09-01-21. Appointment approved unanimously with Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Heller voting ‘yea’.
 2. Appointment of Mr. Lonny Ludwig to the Board of Police Commissioners for a term to expire on 05-01-23. Appointment approved unanimously with Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Heller voting ‘yea’.

8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen. None.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 592.
Motion made by Alderman Darter and seconded by Alderman Buettner to approve Warrant No. 592. Motion passed unanimously with Aldermen Darter, Buettner, Heller, Notheisen, Thomas, Hopkins and Trantham voting ‘yea’.
 - B. Consideration and Action on Approval of Ditch Witch Sales, Inc. as low Bidder in the amount of \$45,898.00 for a 2020 Trencher.
Motion made by Alderman Notheisen and seconded by Hopkins to approve Ditch Witch Sales, Inc. as low bidder in the amount of \$45,898.00 for a 2020 trencher. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Heller voting ‘yea’.
 - C. Consideration and Action on Approval of Federal Signal as Low Bidder in the amount of \$17,107.88 or less for a Tornado Siren.
Motion made by Alderman Hopkins and seconded by Alderman Notheisen to table consideration and action on approval of Federal Signal as low Bidder in the amount of \$17,107.88 or less for a tornado siren until more information is received. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Heller, Notheisen and Thomas voting ‘yea’.
13. Discussion of Matters by Council Members Arising After Agenda Deadline. None
14. Motion to Adjourn made by Alderman Buettner and seconded by Alderman Darter. Motion passed with unanimous voice vote. Mayor Smith adjourned the meeting at 7:37 p.m.

**Mechelle Childers,
City Clerk**

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2019-2020 ACTUAL AMOUNT	2020-2021 BUDGETED AMOUNT	% INCREASE/ DECREASE	2019 JULY	2020 JULY	% INCREASE/ DECREASE	2019-2020 FISCAL YTD	2020-2021 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,618,582.13	10,943,000.00	3.06%	961,548.32	866,295.80	-9.91%	2,409,657.01	2,467,168.96	2.39%
ELEC TAX	263,799.87			24,757.95	20,341.97	-17.84%	61,871.99	59,340.23	-4.09%
ELECT MISC.	673,150.00	365,900.00	-45.64%	10,345.00	136,278.00	1217.33%	116,568.00	165,197.00	41.72%
SUBTOTAL	11,555,532.00	11,308,900.00	-2.13%	996,651.27	1,022,915.77	2.64%	2,588,097.00	2,691,706.19	4.00%
BEGINNING UNAPPLIED	565,066.81			46,892.18	59,624.03	27.15%	119,250.63	135,244.94	13.41%
UNAPPLIED CASH REC'D	140,409.32			9,381.80	9,687.59	3.26%	33,653.96	54,325.17	61.42%
UNAPPLIED DISBURSED	151,038.94			15,062.26	19,269.11	27.93%	26,387.51	27,598.31	4.59%
ENDING UNAPPLIED	554,437.19			41,211.72	50,042.51	21.43%	126,517.08	161,971.80	28.02%
GAS SALES	2,747,212.57	2,829,000.00	2.98%	139,767.00	68,695.85	-50.85%	646,205.05	547,664.53	-15.25%
GAS TAX	75,178.54			2,746.93	1,848.03	-32.72%	16,438.88	14,733.24	-10.38%
GAS MISC.	263,009.00	200,100.00	-23.92%	-2,773.00	60,610.00	2285.72%	47,164.00	70,856.00	50.23%
SUBTOTAL	3,085,400.11	3,029,100.00	-1.82%	139,740.93	131,153.88	-6.14%	709,807.93	633,253.77	-10.79%
WATER SALES	2,321,204.57	2,387,000.00	2.83%	229,433.33	191,503.15	-16.53%	613,584.19	602,152.63	-1.86%
WATER MISC.	181,639.00	128,300.00	-29.37%	10,664.00	10,523.00	-1.32%	46,436.00	23,849.00	-48.64%
SUBTOTAL	2,502,843.57	2,515,300.00	0.50%	240,097.33	202,026.15	-15.86%	660,020.19	626,001.63	-5.15%
SEWER SALES	1,727,481.19	1,762,000.00	2.00%	169,684.61	140,403.27	-17.26%	456,804.25	447,216.63	-2.10%
SEWER MISC.	192,583.00	172,000.00	-10.69%	2,744.00	24,745.00	801.79%	49,512.00	59,327.00	19.82%
SUBTOTAL	1,920,064.19	1,934,000.00	0.73%	172,428.61	165,148.27	-4.22%	506,316.25	506,543.63	0.04%
CITY TAX	518,322.32	550,000.00	6.11%	42,681.14	33,598.75	-21.28%	123,600.96	116,702.32	-5.58%
MISC.	81,413.00	25,000.00	-69.29%	-79.00	2,234.00	2927.85%	28,015.00	5,540.00	-80.22%
SUBTOTAL	599,735.32	575,000.00	-4.12%	42,602.14	35,832.75	-15.89%	151,615.96	122,242.32	-19.37%
REFUSE FEE	806,666.33	855,250.00	6.02%	71,986.25	66,073.17	-8.21%	205,591.18	212,934.13	3.57%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	42,620.00	50,000.00	17.32%	3,772.00	3,714.00	-1.54%	14,088.00	6,053.00	-57.03%
PERMITS	134,657.00	110,000.00	-18.31%	15,870.00	10,902.00	-31.30%	28,049.00	28,549.00	1.78%
INSPECTION FEES	17,325.00	20,000.00	15.44%	2,025.00	1,650.00	-18.52%	4,125.00	4,275.00	3.64%
FRANCHISE FEES	119,046.00	130,000.00	9.20%	-	-		-	-	
LIQUOR LICENSE	23,980.00	22,000.00	-8.26%	20,410.00	14,600.00	-28.47%	21,730.00	21,800.00	0.32%
INFRASTRUCTURE FEE	193,359.00	191,000.00	-1.22%	16,593.00	15,330.00	-7.61%	50,814.00	45,054.00	-11.34%
HOTEL/MOTEL TAX	20,851.00	21,000.00	0.71%	3,972.00	2,735.00	-31.14%	5,509.00	4,535.00	-17.68%
MISC.	225,058.00	210,305.00	-6.56%	18,018.00	3,616.00	-79.93%	59,625.00	7,681.00	-87.12%
REPLACEMENT TAX	72,039.00	61,500.00	-14.63%	9,529.00	9,162.00	-3.85%	25,661.00	17,980.00	-29.93%
COUNTY TAX	345,223.00	419,800.00	21.60%	-	-		-	-	
SALES TAX	2,355,818.00	2,350,000.00	-0.25%	201,032.00	201,674.00	0.32%	554,214.00	562,449.00	1.49%
BUSINESS DISTRICT TAX	88,947.00	50,000.00	-43.79%	8,505.00	-	-100.00%	22,333.00	-	-100.00%
CANNABIS USE TAX	1,779.00			-	531.00		-	1,440.00	
VIDEO GAMING	147,445.00	146,000.00	-0.98%	12,235.00	1,075.00	-91.21%	37,420.00	8,170.00	-78.17%
INCOME TAX	1,553,787.00	1,528,000.00	-1.66%	130,241.00	144,235.00	10.74%	472,917.00	383,190.00	-18.97%
SUBTOTAL	6,148,600.33	6,164,855.00	0.26%	514,188.25	475,297.17	-7.56%	1,502,076.18	1,304,110.13	-13.18%
MOTOR FUEL TAX	396,975.00	457,500.00	15.25%	20,109.00	145,712.00	624.61%	66,236.00	334,598.00	405.16%
MISC	14,375.00	16,000.00	11.30%	1,649.00	241.00	-85.39%	4,805.00	664.00	-86.18%
SUBTOTAL	411,350.00	473,500.00	15.11%	21,758.00	145,953.00	570.80%	71,041.00	335,262.00	371.93%
UTILITY DEPOSITS	110,050.00	-		11,300.00	10,750.00	-4.87%	31,250.00	32,300.00	3.36%
TOTAL DEPOSITS	26,473,984.84	26,000,655.00	-1.79%	2,148,148.33	2,198,764.58	2.36%	6,253,878.47	6,305,744.84	0.83%

August 17, 2020

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the July 31, 2020 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

TREASURER'S REPORT

CITY OF WATERLOO

For the month ending

July 31, 2020

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	62,327.81	10,750.00	13,250.00	59,827.81
General Fund	(55,092.57)	196,608.09	487,702.83	(346,187.31)
Motor Fuel Tax	85,192.67	54.30	26,815.06	58,431.91
Water Fund	47,286.87	204,628.60	234,308.54	17,606.93
Sewer Fund	501,958.56	168,718.51	107,302.92	563,374.15
Gas Fund	692,759.64	131,447.32	76,104.14	748,102.82
Electric Fund	1,765,525.13	1,027,986.94	997,728.27	1,795,783.80
Capital Improvements	359,086.69	36,830.06	78.88	395,837.87
D.A.R.E.	1,435.80	-	-	1,435.80
Interest	5,268.99	2,415.55	-	7,684.54
Hotel/Motel Tax	134,904.09	2,734.75	-	137,638.84
TOTALS:	\$3,601,151.66	\$1,782,174.12	\$1,943,290.64	\$3,440,035.14

INVESTED FUNDS				
Capital Improvements	\$ -			\$ -
Electric	8,202,445.25	9,065.22	-	8,211,510.47
E-Pay Utility Bills	5,477.72	113,801.47	85,429.13	33,850.06
Farm Account Income	178,822.63	15.19	-	178,837.82
Gas	4,175,598.25	4,614.80	-	4,180,213.05
General Fund	6,920,075.28	377,058.06	-	7,297,133.34
Motor Fuel	997,628.20	145,898.82	-	1,143,527.02
Pension Reserve	1,698,091.35	360.55	-	1,698,451.90
Sewer	590,895.36	653.05	-	591,548.41
Utility Deposits	326,771.70	361.14	-	327,132.84
Water	1,520,356.85	1,680.27	-	1,522,037.12
Total Invested Funds:	\$24,616,162.59	\$653,508.57	\$85,429.13	\$25,184,242.03
Total All City Funds:	\$28,217,314.25	\$2,435,682.69	\$2,028,719.77	\$28,624,277.17

Debt and Pension Obligations	Date Opened	Original Balance	Current Balance	Rate	Payment Dates
Unfunded Actuarial Accrued Liability - IMRF			\$0.00		
Unfunded Actuarial Accrued Liability - Police			\$3,900,765.00		
Total Liabilities		\$0.00	\$3,900,765.00		

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Building Inspector/Code Administrator Monthly Report 7/31/2020

	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2020	22	23	33	21	29	40	42						210
2019	31	27	33	52	36	37	30	29	37	30	29	34	405
2018	20	30	33	45	42	57	41	45	27	45	23	27	435
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
New Construction Re-Inspections:													
2020	4	6	7	0	5	10	4						36
2019	4	3	6	4	8	6	7	5	3	6	4	7	63
2018	3	8	4	10	3	9	6	12	5	19	5	8	92
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
Rental Inspections:													
2020	21	22	20	16	23	12	14						128
2019	19	17	26	20	13	15	25	26	17	19	16	21	234
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
Rental Re-Inspections:													
2020	10	11	9	0	7	5	6						48
2019	12	14	15	13	8	12	16	15	13	9	9	9	145
2018	6	6	10	7	4	13	9	20	8	15	9	7	114
Dumpster/POD Permits Issued:													
2020	15	5	13	17	18	10	11						89
2019	8	9	15	18	25	10	22	11	21	7	8	11	165
2018	8	6	6	11	9	14	9	13	14	12	12	6	120
Motor Vehicle Violation Notices:													
2020	14	9	0	0	0	0	3						26
2019	7	0	4	0	4	2	1	1	5	6	0	1	31
2018	9	6	2	3	2	2	1	2	0	1	7	3	38
Property Violation Notices:													
2020	12	9	6	7	19	7	18						78
2019	4	8	18	12	22	14	17	13	7	10	12	13	150
2018	14	14	9	19	26	14	10	20	5	8	20	8	167
Ordinance Violation Tickets Issued:													
2020	0	0	0	0	3	1	2						6
2019	0	1	3	1	1	3	1	0	1	2	0	1	14
2018	0	0	3	0	7	0	5	6	0	0	4	5	30
2017	1	0	5	1	3	1	4	2	3	7	3	1	31

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 17, 2020
(Date)

2. Description of matter to be placed on agenda:
Presentation of Centenarian Certificate to Mrs. Gladys Ludwig in celebration of her
100th birthday on August 3, 2020.

3. Relief or action to be requested:
Presentation.

4. Submittal date: 08/06/20

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



SUMMIT SIGN & GRAPHICS, LLC

330 Southport Drive
Columbia, IL 62236
Ph: (618) 281-2639
Fax: (618) 281-8703
Web: <https://summitsign-stl.com/>

Estimate #: 5892

Estimate Date: 07/29/2020
Entered By: Adam Garner
Salesperson: Adam Garner

Prepared For: City of Waterloo
Contact: Sarah Deutch
E-mail: sdeutch@waterloo.il.us

Office Phone: 618
Office Fax:

We appreciate you considering Summit Sign and Graphics. Please don't hesitate to call or email with any questions or concerns pertaining to your estimate!

City of Waterloo | Monument Sign

Product	Quantity	Unit Price	Subtotal
Monument Sign Custom Fabricated Monument Sign with Faux Stone Base; Double Sided, Internally Illuminated. North & South Locations	2	21,938.50	43,877.00
Post and Panel Custom Fabricated Post & Panel Sign; Double Sided, Internally Illuminated. East & West Locations	2	10,254.41	20,508.82
Installation Installation of Items listed above. Includes all labor and materials. *Electrical connections to power at sign locations. Electrical service to signs by others.	1	6,960.00	6,960.00
Design Covers all the designing required, submittals and proofs. Includes file preparation for production.	1	1,080.00	1,080.00

Notes:
North & South Monuments
East & West Post/Panels
Estimate is valid for 0 days from the date listed above.

Subtotal:	72,425.82 USD
Tax:	0.00 USD
Total:	72,425.82 USD
Deposit Required:	36,212.91 USD

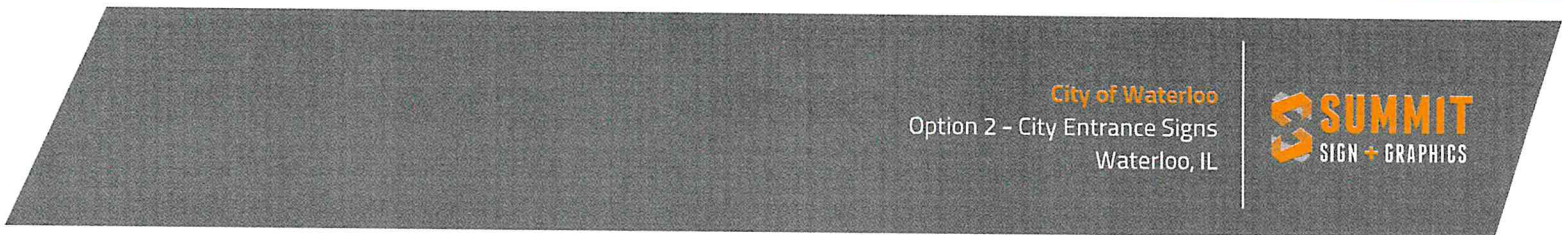
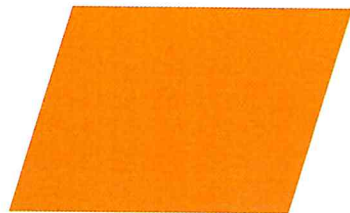
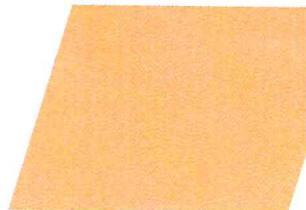
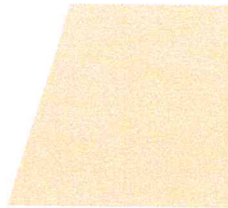
Payment Terms: 50% deposit due upon project approval. Remaining 50% due Net 30.

ATTN: Sarah Deutch
City of Waterloo
330 Southport
Waterloo, IL 62298

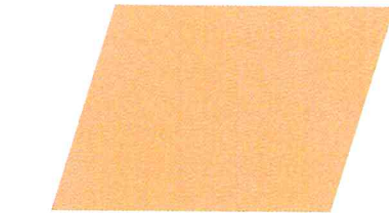
- Estimate Accepted As Is. Please proceed with Order.
- Changes required, please contact me.

Accepted By:

_____/_____/_____
(Today's Date)



City of Waterloo
Option 2 - City Entrance Signs
Waterloo, IL



OPTION 2 DESIGN | MONUMENT SIGN | QTY: 2 | OVERALL SIZE: 144"H X 134"W X 34.5"D | DOUBLE-SIDED | 134 SQFT

MATERIAL SPECIFICATIONS

- 1 Cabinet**

 - Overall size: 119" w x 74" h x 24" d
 - Constructed out of aluminum, masked and painted 2 colors
 - MP Brushed Aluminum and 1 PMS color (Red)
 - Topper:** painted 1 PMS color (Dark Gray)
 - Front side:**
 - "Welcome to": Routed out of aluminum and backed with 3/4" push-thru white acrylic
 - "Waterloo": Routed out of aluminum and backed with 3/4" push-thru white acrylic
 - Accent Lines: Routed and backed with flat white acrylic, 3M translucent vinyl Silver 3630-121, kiss-cut and weed, applied to acrylic face
 - Back side:**
 - Letters are routed out of aluminum and backed with flat white acrylic
 - Internally illuminated with LEDs
- 2 Front-Lit Channel Letter**

 - Size: 36" circle x 3" d
 - Front lit channel letter, constructed out of aluminum with 3/16" acrylic face
 - Digitally printed vinyl applied to face
 - 1" Trimcap, painted 1 PMS color (Red)
 - Return: 3", painted 1 PMS color (Red)
 - Internally illuminated with LEDs
 - Stud mounted flush to cabinet face
- 3 Aluminum Base + Cap w/ Faux Stone**

Cap:

 - Painted 1 PMS color (TBD)
 - Overall size: 134" w x 5" h x 34.5" d

Base:

 - Constructed of aluminum with faux panels applied
 - Overall size: 127.5" w x 48" h x 28" d
 - Style: Norwich Kentucky Dry Stack
 - Color: Fresco, TOTAL SQ FT: 104







Sister City Sign Panel:

 - .063 aluminum panel, painted 1 PMS color (Dark Gray)
 - Text to be masked & painted White

Installation

 - Sign to be saddle mounted
 - (1) One 6" Diameter, SCH40 Steel Pole
 - Pole length: 15 ft, installed 56" below grade

COLOR DETAILS

- | | |
|--|---|
|  Painted PMS (TBD) |  Painted PMS (TBD) |
|  White |  Digitally printed vinyl |
|  Faux Stone |  Matthews Paint Brushed Aluminum |

FRONT SIDE



330 Southport Drive
Columbia, IL 62236
Phone: 618.281.2639
Fax: 618.281.8703
summitsign-stl.com

PROJECT
City Entrance Signs

CLIENT
City of Waterloo

CONTACT
Sarah Deutch

PROOF DATE
3/23/2020

REVISION DATE
6/30/20, 7/22/20

SALES REP
Andy Hrdlicka

BRAWN BY
Jillian Woosley

ATTENTION:
Please read copy carefully and check for spelling errors and copy omissions. We will not be held responsible for any errors which are not marked on this proof. Renderings are not to exact scale and are for visual purposes only.

The use of any image from this proof is prohibited unless prior written permission from Summit Sign and Graphics is obtained.



PRODUCTION CANNOT BEGIN UNTIL WE RECEIVE PROOF APPROVAL VIA EMAIL

OPTION 2 DESIGN | MONUMENT SIGN | QTY: 2 | OVERALL SIZE: 144" H X 134" W X 34.5" D | DOUBLE-SIDED | 134 SQFT

MATERIAL SPECIFICATIONS







- 1 Cabinet**
 -Overall size: 119" w x 74" h x 24" d
 -Constructed out of aluminum, masked and painted 2 colors
 -MP Brushed Aluminum and 1 PMS color (Red)
 -Topper: painted 1 PMS color (Dark Gray)
Front side:
 -"Welcome to": Routed out of aluminum and backed with 3/4" push-thru white acrylic
 -"Waterloo": Routed out of aluminum and backed with 3/4" push-thru white acrylic
 -Accent Lines: Routed and backed with flat white acrylic, 3M Translucent vinyl Silver 3630-121, kiss-cut and weed, applied to acrylic face
Back side:
 -Letters are routed out of aluminum and backed with flat white acrylic
 -Internally illuminated with LEDs
- 2 Front-Lit Channel Letter**
 -Size: 36" circle x 3" d
 -Front lit channel letter, constructed out of aluminum with 3/16" acrylic face
 -Digitally printed vinyl applied to face
 -1" Trimcap, painted 1 PMS color (Red)
 -Return: 3", painted 1 PMS color (Red)
 -Internally illuminated with LEDs
 -Stud mounted flush to cabinet face
- 3 Aluminum Base + Cap w /Faux Stone**
Cap:
 -Painted 1 PMS color (TBD)
 -Overall size: 134" w x 5" h x 34.5" d
Base:
 -Constructed of aluminum with faux panels applied
 -Overall size: 127.5" w x 48" h x 28" d
 Style: Norwich Kentucky Dry Stack
 Color: Fresco, TOTAL SQ FT: 104

Installation
 -Sign to be saddle mounted
 -(1) One 6" Diameter, SCH40 Steel Pole
 -Pole length: 15 ft, installed 56" below grade

BACK SIDE



COLOR DETAILS

-  Painted PMS (TBD)
-  Painted PMS (TBD)
-  White
-  Digitally printed vinyl
-  Faux Stone
-  Matthews Paint Brushed Aluminum



330 Southport Drive
 Columbia, IL 62236
 Phone: 618.281.2639
 Fax: 618.281.8703
 summitsign-stl.com

PROJECT
 City Entrance Signs

CLIENT
 City of Waterloo

CONTACT
 Sarah Deutch

PROOF DATE
 3/23/2020

REVISION DATE
 6/30/20, 7/22/20

SALES REP
 Andy Hrdlicka

DRAWN BY
 Jillian Woosley

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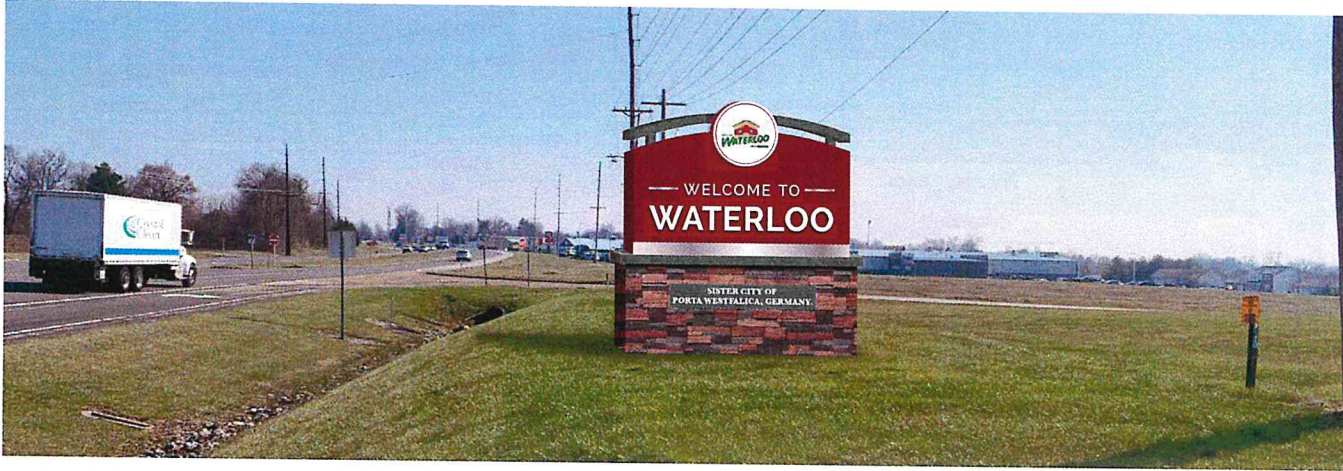
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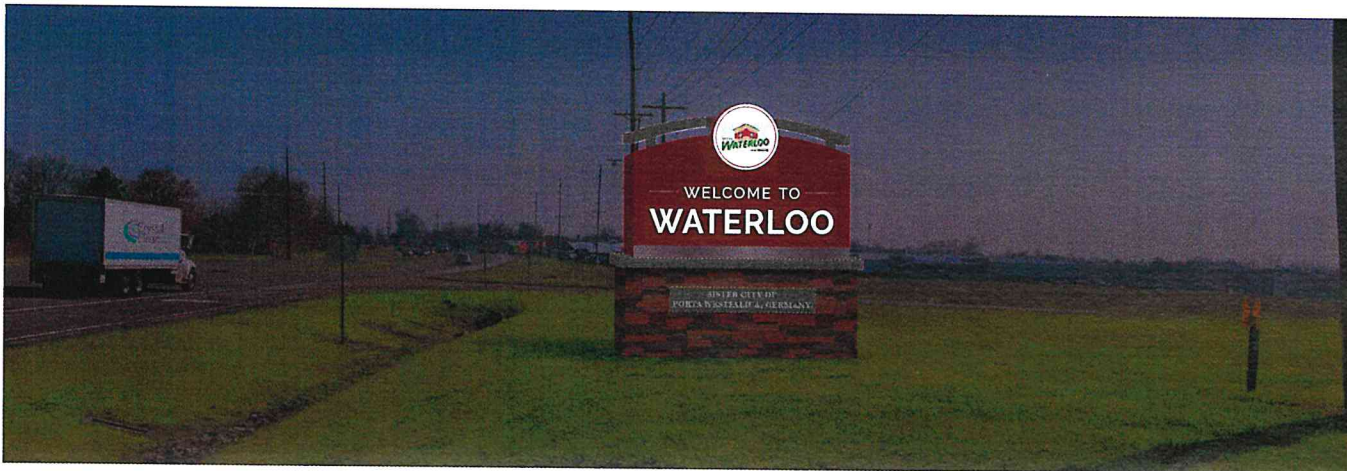
PRODUCTION CANNOT BEGIN UNTIL WE RECEIVE PROOF APPROVAL VIA EMAIL

OPTION 2 DESIGN | MONUMENT SIGN | QTY: 2 | OVERALL SIZE: 144" H X 134" W X 34.5" D | DOUBLE-SIDED | 134 SQFT

DAY RENDERING



NIGHT RENDERING



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Jillian Woodsley

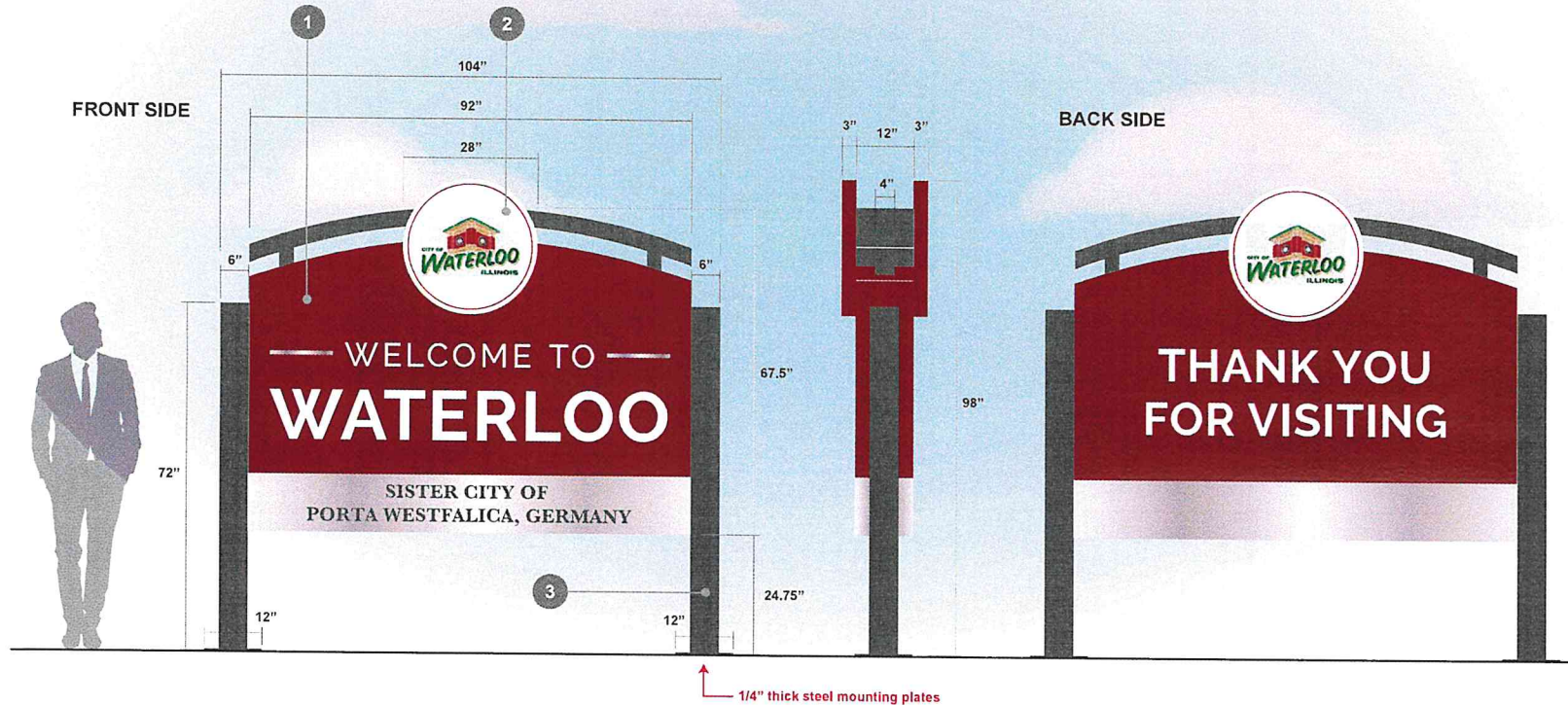
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PRODUCTION CANNOT BEGIN UNTIL WE RECEIVE PROOF APPROVAL VIA EMAIL

OPTION 2 DESIGN | POST AND PANEL | QTY: 2 | OVERALL SIZE: 98" H X 104" W X 18" D | DOUBLE-SIDED | 70.83 SQFT



MATERIAL SPECIFICATIONS

- Cabinet**
 - Overall size: 92" w x 67.5" h x 12" d
 - Constructed out of aluminum, masked and painted 2 colors
 - MP Brushed Aluminum and 1 PMS color (Red)
 - Topper: painted 1 PMS color (Dark Gray)**Front side:**
 - "Welcome to": Routed out of aluminum and backed with flat white acrylic
 - "Waterloo": Routed out of aluminum and backed with flat white acrylic
 - Accent Lines: Routed and backed with flat white acrylic, 3M translucent vinyl Silver 3630-121, kiss-cut and weed, applied to acrylic face
 - "Sister City..." text: masked & painted 1 PMS color (Dark Gray)**Back side:**
 - Letters are routed out of aluminum and backed with flat white acrylic
 - Internally illuminated with LEDs

- Front-Lit Channel Letter**
 - Size: 36" circle x 3" d
 - Front lit channel letter, constructed out of aluminum with 3/16" acrylic face
 - Digitally printed vinyl applied to face
 - 1" Trimcap, painted 1 PMS color (Red)
 - Return: 3", painted 1 PMS color (Red)
 - Internally illuminated with LEDs
 - Stud mounted flush to cabinet face

- Posts**
 - (2) 6" x 6" aluminum posts, painted 1 PMS color
 - Overall height: 72" h
 - (2) 1/4" thick steel mounting plates, 12" x 12"
 - Mounting holes drilled in each corner
 - Sign will bolt into existing concrete bases

COLOR DETAILS

- | | | | |
|--|---------------------------------|--|-------------------------|
| | Painted PMS (TBD) | | Painted PMS (TBD) |
| | Matthews Paint Brushed Aluminum | | Digitally printed vinyl |
| | White | | |



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CONTACT
Sarah Deutch

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REVISION DATE
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7/29/20

SALES REP
Andy Hrdlicka

DRAWN BY
Jillian Woosley

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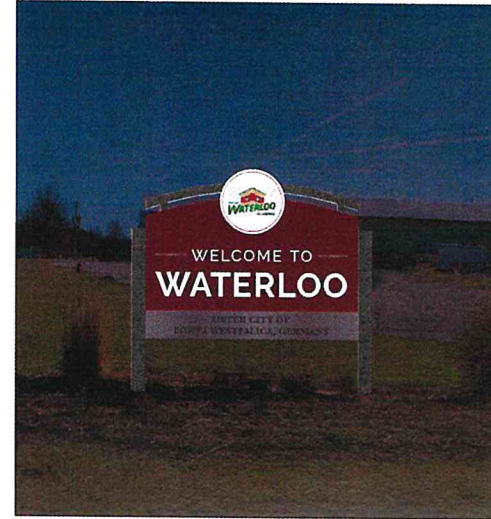
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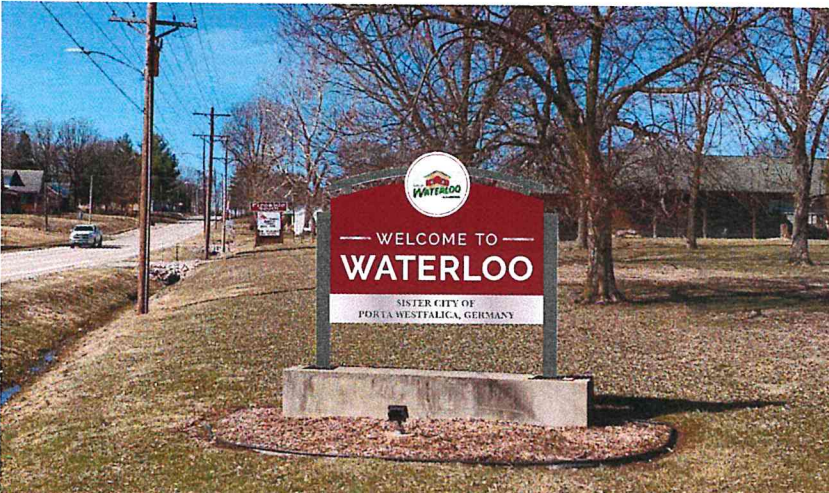
DAY RENDERING



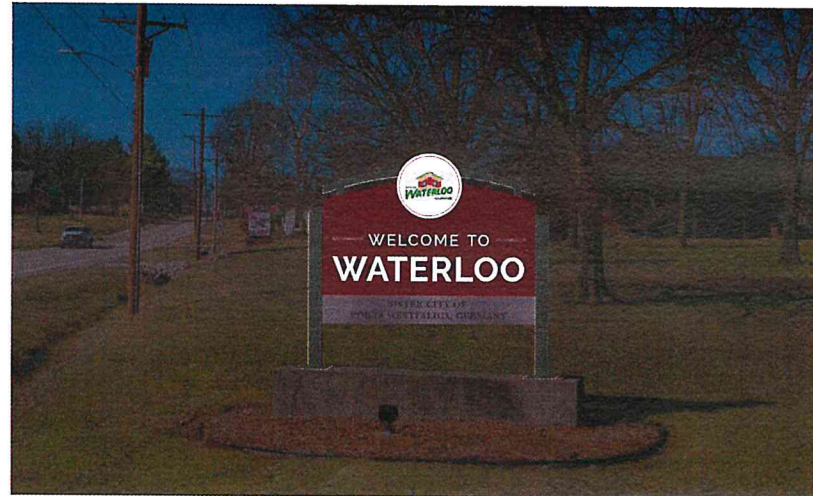
NIGHT RENDERING



DAY RENDERING



NIGHT RENDERING



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AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 17, 2020
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Agreement with Horner & Shifrin, Inc.
In the Amount of \$3,000.00 for Development of GIS Santa Float Tracker Module.
3. Relief or action to be requested:
Approval
4. Submittal date: August 11, 2020

Submitted by:
Sarah Deutch

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

**SHORT FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of (“Effective Date”) between City of Waterloo, IL (“Owner”) and Horner & Shifrin, Inc. (“Engineer”).

Owner’s Project, of which Engineer’s services under this Agreement are a part, is generally identified as follows: GIS Santa Tracker Module (“Project”).

Engineer’s services under this Agreement are generally identified as follows: GIS Module Service (“Services”).

Owner and Engineer further agree as follows:

1.01 Basic Agreement and Period of Service

- A. Engineer shall provide or furnish the Services set forth in this Agreement as defined in Appendix 1. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above (“Additional Services”).
- B. Engineer shall provide GIS Module Service within the following specific time period: 3 months (the “Effective Date”) effective upon the date this Contact is signed by both Parties.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer’s Services is impaired, or Engineer’s Services are delayed or suspended, then the time for completion of Engineer’s Services, and the rates and amounts of Engineer’s compensation, shall be adjusted equitably.

2.01 Payment Procedures

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer’s invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Engineer may, after giving seven days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.
- B. *Payment:* As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

2.02 *Basis of Payment – GIS Hosted Services*

A. Owner shall pay Engineer for Services as follows:

1. A Lump Sum fee in the amount of \$3,000 for GIS Module Services at the subsequent billing period of the Effective Date per 1.01B. Statements shall be prepared from ENGINEER to OWNER on a monthly, quarterly, or yearly basis as agreed upon between OWNER and ENGINEER.
2. Any modifications to the application after initial setup and approval will be considered additional services. See 2.03 for additional services and fees.

2.03 *Additional Services:* For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rate is attached as Appendix 2.

3.01 *Termination*

A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,

- a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
- b. By Engineer:
 - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's Services are delayed for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.G.
- c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
- d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

- B. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any. For GIS Hosted prepaid services Owner is entitled to a pro rata refund of the lump sum less Engineer cumulative hourly cost at current billing rates.
- C. In the event of any termination under Paragraph 3.01, Engineer will provide a full backup of all hosted data in an ESRI ArcGIS compatible geodatabase to Owner.

4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

5.01 *General Considerations*

- A. The standard of care for professional services performed or furnished by Engineer under this Agreement will be the care and skill specified in Appendix 1, Engineer's Service Level Agreement to Provide GIS Services. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with the accuracy of any data not furnished directly by the Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.

- D. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Owner and Engineer may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- F. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to the total amount of compensation received by Engineer.
- G. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- H. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- I. This Agreement is to be governed by the law of the state in which the Project is located.
- J. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement regarding the subject matter hereof between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Definitions

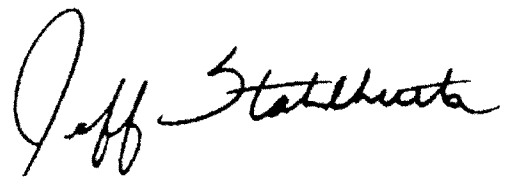
- B. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner’s work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

 - C. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.
- 1.01 *Attachments: Appendix 1, Engineer’s Service Level Agreement to Provide GIS Services. Appendix 2, Engineer’s standard hourly rates.*

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner:

Engineer: Horner & Shifrin, Inc.



By: _____
Print name: _____
Title: _____
Date Signed: _____

By: _____
Print name: Jeff Stahlhuth
Title: Assoc. V.P., Business Unit Leader – IT/Geomatics
Date Signed: 08/11/2020

Address for Owner's receipt of notices:

Address for Engineer's receipt of notices:
401 S. 18th St., Suite 400, St. Louis, MO 63103

This is **Appendix 1, Engineer's Service Level Agreement to Provide GIS Services**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated 08/11/2020.

Engineer's Service Level Agreement to Provide GIS Module Service

1. Term:

1.1. This Agreement shall become effective and remain in effect from the Effective Date.

2. Services Provided:

- 2.1. ENGINEER will host the application "ESRI ArcSDE" that will facilitate storing and managing spatial data in a Microsoft SQL Server Management system.
- 2.2. ENGINEER will host OWNER-provided geographic information system (GIS) data.
- 2.3. ENGINEER will collaborate with OWNER GIS users to specify database requirements and identify GIS development needs.
- 2.4. ENGINEER will provide a single organizational web portal for the organization of all related web-based OWNER applications.
- 2.5. ENGINEER will provide unlimited data storage and unlimited web-based access for OWNER portals and applications.
- 2.6. ENGINEER will provide password authentication accounts for use with secure mobile and for web application security.
- 2.7. ENGINEER will provide custom web-based application development services not included in this agreement.
- 2.8. ENGINEER will provide two (2) hours of onsite training session and unlimited online technical support for issues relating to the use of hosted GIS services.
- 2.9. ENGINEER will provide a GIS team to manage the GIS services.

3. Support Structure:

- 3.1. ENGINEER GIS group will provide a secure and stable environment and system administration for the GIS services
 - 3.1.1. Provide computing and disk storage resources.
 - 3.1.2. Maintain computing resources and operating system software; apply patches, hot fixes and service packs.
 - 3.1.3. Provide backup and recovery for hosted enterprise GIS data.
 - 3.1.4. Perform system-monitoring functions (space, performance, system logs).
- 3.2. ENGINEER GIS group will provide Data Base Administration support for the GIS system.
 - 3.2.1. SQL Server database support for the GIS data. All routine patch maintenance will be performed during scheduled maintenance window: Monday – Sunday, 11PM – 4AM CST.
 - 3.2.2. Provide production database monitoring. All resources are housed in a climate controlled secured environment and monitored 24x7.
 - 3.2.3. Provide backup and recovery of database components. All database transaction record logs are stored for a minimum of 30 days and included with all incremental backups. Each server is stored on our SAN and backed up on 15-minute snapshots. Incremental backups are

performed on 4-hour intervals to a local backup device and replicated off-site to cloud storage. Full system

3.2.4. Provide system level Data Base Administrator (DBA) support.

4. System Location:

4.1. The GIS system resources will be located in the ENGINEER data facility, located at 401 S. 18th St., Suite 400, St. Louis, MO 63103, which provides a stable physical environment that is equipped with environmental controls, uninterruptible power supplies, and physical security systems.

5. Application Management:

5.1. ENGINEER GIS group will manage GIS application(s).

5.2. ENGINEER GIS group will have oversight of the administration of the server-side GIS application software.

5.3. ENGINEER GIS group will provide GIS application development and administration support as applicable.

5.4. ENGINEER GIS group will function as the security liaison with OWNER, identifying security needs and coordinating to implement them.

6. Owner will be responsible for the following:

6.1. Will own their respective GIS data and must authorize individuals be granted or denied access.

6.2. Must register GIS point of contact(s) with the ENGINEER GIS group.

6.3. Coordinate with ENGINEER to ensure OWNER provided data is in a compatible geospatial format.

7. Planned Outages:

7.1. Planned outage for the enterprise GIS system will be conducted during established maintenance windows.

7.2. The GIS point of contact(s) and/or designee will be notified via E-mail in advance of any planned outages.

8. Unplanned Outages:

8.1. Unplanned outages will be announced and an estimated time to resolve.

This is **Appendix 2, Engineer's Service Level Agreement to Provide GIS Services**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated 08/11/2020.

Engineer's Standard Hourly Rates



Hourly Billing Rates by Classification
Effective: 1/20/20

CLASSIFICATION	RATE	CLASSIFICATION	RATE
AP1 PROFESSIONAL 1	\$ 293	GP3 MANAGER	\$ 153
AP2 PROFESSIONAL 2	\$ 147	GT4 COORDINATOR	\$ 79
AT4 CLERICAL 3	\$ 81	IP1 AVP - GIS/IT/SURVEY	\$ 200
AT6 CLERICAL 6	\$ 59	IP2 SENIOR GIS/IT PROFESSIONAL	\$ 131
BP1 AVP BUILDING SERVICES	\$ 200	IT2 GIS/IT ANALYST	\$ 95
BP3 SR PM BUILDING SERVICES	\$ 189	IT5 GIS ANALYST	\$ 81
BP4 SR PM BUILDING SERVICES	\$ 168	SP1 VP STRUCTURAL ENGR	\$ 252
BP5 SR PM BUILDING SERVICES	\$ 155	SP2 AVP STRUCTURAL ENGR	\$ 195
BP7 PM BUILDING SERVICES	\$ 131	SP3 SR PM STRUCTURAL ENGR	\$ 187
BP8 PE BUILDING SERVICES	\$ 126	SP4 SR PM STRUCTURAL ENGR	\$ 168
BP13 ENGR BUILDING SERVICES	\$ 89	SP5 SR PM STRUCTURAL ENGR	\$ 163
BT1 PROF DESIGNER BUILDING SERVICES	\$ 128	SP6 PM STRUCTURAL ENGR	\$ 151
BT2 SR DESIGNER BUILDING SERVICES	\$ 105	SP7 PM STRUCTURAL ENGR	\$ 140
BT3 DESIGNER BUILDING SERVICES	\$ 89	SP8 SR PE STRUCTURAL ENGR	\$ 128
BT4 CAD TECH BUILDING SERVICES	\$ 81	SP9 PE STRUCTURAL ENGR	\$ 118
BT5 CAD TECH BUILDING SERVICES	\$ 74	SP10 PE STRUCTURAL ENGR	\$ 108
CP1 DEPT MGR CONST SVCS	\$ 147	SP11 DESIGN ENGR STRUCTURAL ENGR	\$ 101
CP3 PROJ ENGR CONST SVCS	\$ 121	SP12 DESIGN ENGR STRUCTURAL ENGR	\$ 95
CT1 CONST SVCS TECH 1	\$ 122	ST3 DESIGNER STRUCTURAL ENGR	\$ 92
CT2 CONST SVCS TECH 2	\$ 118	SU1 PROFESSIONAL LAND SURVEYOR	\$ 142
CT4 CONST SVCS TECH 4	\$ 98	SU2 PROFESSIONAL LAND SURVEYOR	\$ 124
CT5 CONST SVCS TECH 5	\$ 87	SU3 PROFESSIONAL LAND SURVEYOR	\$ 105
CT6 CONST SVCS TECH 6	\$ 58	SU4 SURVEY INSTRUMENT TECHNICIAN	\$ 92
EP1 VP ENVIRONMENTAL ENGR	\$ 254	TES2 ENV SCIENTIST TRANS CIV ENGR	\$ 163
EP2 AVP ENVIRONMENTAL ENGR	\$ 198	TP1 VP TRANS CIV ENGR	\$ 252
EP4 SR PM ENVIRONMENTAL ENGR	\$ 175	TP2 AVP TRANS CIV ENGR	\$ 205
EP5 SR PM ENVIRONMENTAL ENGR	\$ 172	TP3 ENGR MGR TRANS CIV ENGR	\$ 189
EP7 PM ENVIRONMENTAL ENGR	\$ 154	TP4 SR PM TRANS CIV ENGR	\$ 168
EP8 SR PE ENVIRONMENTAL ENGR	\$ 131	TP5 SR PM TRANS CIV ENGR	\$ 163
EP9 PE ENVIRONMENTAL ENGR	\$ 126	TP6 PM TRANS CIV ENGR	\$ 147
EP10 PE ENVIRONMENTAL ENGR	\$ 108	TP7 PM TRANS CIV ENGR	\$ 131
EP11 DESIGN ENGR ENVIRONMENTAL ENGR	\$ 103	TP8 SR PE TRANS CIV ENGR	\$ 123
EP12 DESIGN ENGR ENVIRONMENTAL ENGR	\$ 98	TP9 PE TRANS CIV ENGR	\$ 116
ET1 PROF DESIGNER ENVIRONMENTAL ENGR	\$ 117	TP10 DESIGN ENGR TRANS CIV ENGR	\$ 110
ET3 DESIGNER ENVIRONMENTAL ENGR	\$ 88	TP11 DESIGN ENGR TRANS CIV ENGR	\$ 103
ET4 CAD TECH ENVIRONMENTAL ENGR	\$ 70	TP12 DESIGN ENGR TRANS CIV ENGR	\$ 98
ET5 CAD TECH ENVIRONMENTAL ENGR	\$ 66	TP13 ENGR TRANS CIV ENGR	\$ 93
ET6 CAD TECH ENVIRONMENTAL ENGR	\$ 55	TT1 PROF DESIGNER TRANS CIV ENGR	\$ 112
GP2 MANAGER	\$ 157	TT3 DESIGNER TRANS CIV ENGR	\$ 89

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
August 17, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Purchase of a 2021 Ford Explorer SUV from Sunset Ford in the amount of \$43,783.00.


3. Relief or action to be requested:
Approval.

4. Submittal date: 08/14/20

Submitted by: _____
Chief of Police, Jeff Prosis

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor