

**MINUTES OF THE  
CITY COUNCIL MEETING  
SEPTEMBER 16, 2019**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Trantham, Darter, Buettner, Row and Heller. Alderman Hopkins was absent.
3. Pledge of Allegiance by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Darter and seconded by Alderman Row to approve the September 3, 2019, 7:30 p.m. City Council Minutes. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
The report is in the packet. Motion to accept the report made by Alderman Notheisen and seconded by Alderman Row. Motion passed unanimously with Aldermen Notheisen, Thomas, Trantham, Darter, Buettner, Row and Heller voting yea.
  - B. Report of Treasurer.  
The report is in the packet. Motion to accept the report made by Alderman Darter and seconded by Alderman Heller. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas and Trantham voting yea.
  - C. Report of Subdivision and Zoning Administrator.  
Report given to Aldermen and Mayor Smith.
  - D. Report of Building Inspector/Code Administrator.  
Report is in the packet.
  - E. Report of Director of Public Works.  
Tim Birk reported the contractor will begin work on the asphalt overlay Wednesday. The Walking Trail is being looked into while waiting for the State to reply.
  - F. Report of Chief of Police.  
No report.
  - G. Report of City Attorney.  
No report.
  - H. Report and Communication by Mayor.
    1. Re-Appointment of Carol Vogt to a 3-Year Term on the Planning Commission to expire on 09-01-22. The appointment was unanimously approved with Aldermen Notheisen, Thomas, Trantham, Darter, Buettner, Row and Heller voting yea.
    2. Re-Appointment of Daniel Lutz to a 3-Year Term on the Planning Commission to expire on 09-01-22. The appointment was unanimously approved with Aldermen Notheisen, Thomas, Trantham, Darter, Buettner, Row and Heller voting yea.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 19-16 Approving an Agreement between the County of Monroe, Illinois and the City of Waterloo, Illinois for Coordinated Communications Service.

Motion made by Alderman Notheisen and seconded by Alderman Buettner to approve Resolution No. 19-16 approving an Agreement between the County of Monroe, Illinois and the City of Waterloo, Illinois for Coordinated Communications Service. Motion passed unanimously with Aldermen Notheisen, Thomas, Trantham, Darter, Buettner, Row and Heller voting yea.
  - B. Consideration and Action on Resolution No. 19-17 Approving an Agreement between the County of Monroe, Illinois and the City of Waterloo, Illinois for Pedestrian Traffic Improvements at the HH Road/Country Club Lane/IL Route 3 Intersection.

Motion made by Alderman Darter and seconded by Alderman Heller to approve Resolution No. 19-17 approving an Agreement between the County of Monroe, Illinois and the City of Waterloo, Illinois for Pedestrian Traffic Improvements at the HH Road/Country Club Lane/IL Route 3 Intersection. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, and Trantham voting yea.
11. Unfinished Business. None.
12. Miscellaneous Business.
  - A. Consideration and Action on Waiving of Fees in the amount of \$210.60 associated with the Building Permit for the VFW at 406 Veteran’s Drive for an ADA accessible entrance.

Motion made by Alderman Darter and seconded by Alderman Heller to approve waiving of fees in the amount of \$210.60 associated with the Building Permit for the VFW at 406 Veteran’s Drive for an ADA accessible entrance. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, and Trantham voting yea.
  - B. Consideration and Action on Downtown Beautification Grant for WEL Properties, LLC at 736 N. Market Street, Waterloo, IL.

Motion made by Alderman Darter and seconded by Alderman Row to approve a Downtown Beautification Grant for WEL Properties, LLC at 736 N. Market Street, Waterloo, IL. Motion passed with Alderman Darter, Buettner, Row, Heller, Notheisen and Trantham voting yea. Alderman Thomas voted nay.
  - C. Consideration and Action on Six-Month Extension for the Downtown Beautification Grant for Philomena + Ruth at 118 W. Mill Street, Waterloo, IL.

Motion made by Alderman Notheisen and seconded by Alderman Darter to approve a Six-Month Extension for the Downtown Beautification Grant for Philomena + Ruth at 118 W. Mill Street, Waterloo, IL. Motion passed unanimously with Aldermen Notheisen, Thomas, Trantham, Darter, Buettner, Row and Heller voting yea.
  - D. Consideration and Action on Special Event Permit Request from the Vintage Wine Bar for their Annual Wine Tasting Festival to be held on Saturday, September 28, 2019 from 2:00 p.m. to 11:00 p.m., to include the Closure of Main Street between Third Street and the HTC alley.

Motion made by Alderman Row and seconded by Alderman Heller to approve a Special Event Permit Request from the Vintage Wine Bar for their Annual Wine Tasting Festival to be held on Saturday, September 28, 2019 from 2:00 p.m. to 11:00 p.m., to include the closure of Main Street between Third Street and the HTC alley. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Trantham, Darter and Buettner voting yea.

- E. Consideration and Action on Special Event Permit Request the City of Waterloo and other Organizations for the Annual Trunk or Treat to be held on Thursday, October 31, 2019 from 5:00 p.m. to 9:00 p.m., to include the Closure of Main Street between Third Street and Mill Street.

Motion made by Alderman Darter and seconded by Alderman Heller to approve a Special Event Permit Request from the City of Waterloo and other Organizations for the Annual Trunk or Treat to be held on Thursday, October 31, 2019 from 5:00 p.m. to 9:00 p.m., to include the closure of Main Street between Third Street and Mill Street. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas and Trantham voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Mayor Smith reminded the Council of the various functions Saturday, September 21, 2019;

- 1.) POW/MIA Monument Dedication. 9 a.m.
- 2.) Life Network Walk/Run
- 3.) Optimist Annual Rodeo.

14. Motion to Adjourn made by Alderman Buettner and seconded by Alderman Thomas. Motion passed with unanimous voice vote. Mayor Smith adjourned the meeting at 7:45 p.m.

**Barbara Pace,  
CITY CLERK**