

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: September 16, 2019

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Re-Appointment of Carol Vogt to a 3-Year Term on the Planning Commission to expire on 09-01-22.
 2. Re-Appointment of Daniel Lutz to a 3-Year Term on the Planning Commission to expire on 09-01-22.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 19-16 Approving an Agreement Between the County of Monroe, Illinois and the City of Waterloo, Illinois for Coordinated Communications Services.
 - B. Consideration and Action on Resolution No. 19-17 Approving an Agreement Between the County of Monroe, Illinois and the City of Waterloo, Illinois for Pedestrian Traffic Improvements at the HH Road / Country Club Lane / IL Route 3 Intersection.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Waiving of Fees in the amount of \$210.60 associated with the Building Permit for the VFW at 406 Veteran's Drive for an ADA accessible entrance.
 - B. Consideration and Action on Downtown Beautification Grant for WEL Properties, LLC at 736 N. Market Street, Waterloo, IL.
 - C. Consideration and Action on Six-Month Extension for the Downtown Beautification Grant for Philomena + Ruth at 118 W. Mill Street, Waterloo, IL.
 - D. Consideration and Action on Special Event Permit Request from the Vintage Wine Bar for their Annual Wine Tasting Festival to be held on Saturday, September 28, 2019 from 2:00 p.m. to 11:00 p.m., to include the Closure of Main Street between Third Street and the HTC alley.
 - E. Consideration and Action on Special Event Permit Request the City of Waterloo and other Organizations for the Annual Trunk or Treat to be held on Thursday, October 31, 2019 from 5:00 p.m. to 9:00 p.m., to include the Closure of Main Street between Third Street and Mill Street.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Sept. 24, 2019 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.
Oct. 07, 2019 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Oct. 08, 2019 – Sister Cities Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.
Oct. 09, 2019 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Oct. 10, 2019 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.
Oct. 14, 2019 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Oct. 17, 2019 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Oct. 21, 2019 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Oct. 22, 2019 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
SEPTEMBER 03, 2019**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance by Mayor Tom Smith. After a moment of silence for State Trooper Nick Hopkins, son of Alderman Jim Hopkins, Dan Hayes led the Council in prayer.
4. Correction or Withdrawal of Agenda Items by Sponsor.
Motion made by Aldermen Heller and seconded by Alderman Buettner to revise the agenda by the addition of Item #7G3. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Darter and seconded by Alderman Heller to approve the August 18, 2019, 7:30 p.m. City Council Minutes. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report. Treasurer Papenberg was absent.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works.
Tim Birk reported the grassy areas on the city lakes have been sprayed by a licensed aquatic employee from the Illinois Department of Natural Resources.
 - E. Report of Chief of Police. No report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
 1. Presentation of Downtown Beautification Grant Check in the Amount of \$10,000.00 to George Obernagel and Fitzgibbons Contracting for their property located at 114 N Main Street.
 2. Presentation of Downtown Beautification Grant Check in the Amount of \$7,179.07 to Paul Diehl (Main Street Saloon) for his property located at 220 N. Main Street.
 3. Approval of Appointment of Captain Jeffrey Prosis as Chief of Police to be Effective September 07, 2019. The appointment was unanimously approved with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea. Chief of Police Jeffrey Prosis was sworn in by City Clerk Barbara Pace.
8. Report of Standing Committees. No report.
9. Report of Special Committees.
Alderman Heller reported the visiting students from Germany were treated to a meal at Papa Vito's before departing for home.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1789 Dissolving the “Waterloo Commons Business District” and Removing the One-Percent Sales Tax Levied Thereunder.

Motion made by Alderman Notheisen and seconded by Alderman Heller to approve Ordinance No. 1789 dissolving the “Waterloo Commons Business District” and removing the one-percent sales tax levied thereunder. Discussion. It was explained the 1% sales tax was set up for infrastructure cost for 10 years and will expire 12/31/19. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
 - B. Consideration and Action on Resolution No. 19-15 Approving a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, October 09, 2019, from 6-7 p.m., and to include the temporary closure of sections of Bellefontaine, Hamacher, Market, Columbia, Main, Fourth and Rogers Streets.

Motion made by Alderman Darter and seconded by Alderman Row to approve Resolution No. 19-15 approving a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, October 09, 2019, from 6-7 p.m., and to include the temporary closure of sections of Bellefontaine, Hamacher, Market, Columbia, Main, Fourth and Rogers Streets. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 581.

Motion made by Alderman Darter and seconded by Alderman Buettner to approve Warrant No. 581. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Mayor Smith thanked the citizens of Waterloo for their support for the Hopkins family in the death of Nick Hopkins. He thanked them for their support for the City of Waterloo. He reminded everyone to do an act of kindness each day in Nick Hopkin’s name who was an example of kindness.

Alderman Trantham said it was an honor to serve the community in the Hopkin’s name.

Alderman Heller stated the Illinois State Police admired the high school students for the way they volunteered and helped with all the honor celebrations throughout the last week.

Alderman Hopkins thanked Mayor Smith, the Waterloo Police Department and all the citizens of Waterloo for their outstanding support and stated, “The City of Waterloo is a Class Act.”

Aldermen Notheisen, Thomas, Darter, Buettner, Row and Heller stated they all agreed with Mayor Smith.
14. Motion to Adjourn made by Alderman Hopkins and seconded by Alderman Heller. Motion passed with unanimous voice vote. Mayor Smith adjourned the meeting at 7:50 p.m.

Barbara Pace,
CITY CLERK

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2018-2019 ACTUAL AMOUNT	2019-2020 BUDGETED AMOUNT	% INCREASE/ DECREASE	2018 AUG	2019 AUG	% INCREASE/ DECREASE	2018-2019 FISCAL YTD	2019-2020 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	11,486,100.40	11,475,000.00	-0.10%	1,328,040.99	1,012,407.03	-23.77%	3,930,217.71	3,422,064.04	-12.93%
ELEC TAX	284,075.14			32,189.34	25,489.44	-20.81%	96,333.97	87,361.43	-9.31%
ELECT MISC.	321,562.00	270,400.00	-15.91%	26,451.00	73,879.00	179.31%	92,012.00	190,447.00	106.98%
SUBTOTAL	12,091,737.54	11,745,400.00	-2.86%	1,386,681.33	1,111,775.47	-19.82%	4,118,563.68	3,699,872.47	-10.17%
BEGINNING UNAPPLIED	453,097.19			41,228.06	41,211.72	-0.04%	158,698.87	160,462.35	1.11%
UNAPPLIED CASH REC'D	149,476.53			8,644.67	12,278.57	42.04%	38,124.08	45,932.53	20.48%
UNAPPLIED DISBURSED	150,147.05			15,864.51	8,097.84	-48.96%	38,731.65	34,485.35	-10.96%
ENDING UNAPPLIED	452,426.67			34,008.22	45,392.45	33.47%	158,091.30	171,909.53	8.74%
GAS SALES	2,947,323.95	2,872,000.00	-2.56%	95,462.00	98,461.23	3.14%	730,297.21	744,666.28	1.97%
GAS TAX	82,906.85			1,955.69	1,724.53	-11.82%	20,342.88	18,163.41	-10.71%
GAS MISC.	163,357.00	158,000.00	-3.28%	14,544.00	36,702.00	152.35%	44,290.00	83,866.00	89.36%
SUBTOTAL	3,193,587.80	3,030,000.00	-5.12%	111,961.69	136,887.76	22.26%	794,930.09	846,695.69	6.51%
WATER SALES	2,386,304.02	2,515,000.00	5.39%	226,352.66	201,559.02	-10.95%	783,765.71	815,143.21	4.00%
WATER MISC.	124,035.00	107,100.00	-13.65%	11,611.00	22,045.00	89.86%	41,403.00	68,481.00	65.40%
SUBTOTAL	2,510,339.02	2,622,100.00	4.45%	237,963.66	223,604.02	-6.03%	825,168.71	883,624.21	7.08%
SEWER SALES	1,771,911.51	1,857,000.00	4.80%	161,099.10	150,149.85	-6.80%	578,267.51	606,954.10	4.96%
SEWER MISC.	221,743.00	195,100.00	-12.02%	18,256.00	20,837.00	14.14%	81,638.00	70,349.00	-13.83%
SUBTOTAL	1,993,654.51	2,052,100.00	2.93%	179,355.10	170,986.85	-4.67%	659,905.51	677,303.10	2.64%
CITY TAX	550,373.40	572,000.00	3.93%	49,022.80	41,067.10	-16.23%	170,858.69	164,668.06	-3.62%
MISC.	89,041.00	72,500.00	-18.58%	8,349.00	21,947.00	162.87%	22,483.00	49,962.00	122.22%
SUBTOTAL	639,414.40	644,500.00	0.80%	57,371.80	63,014.10	9.83%	193,341.69	214,630.06	11.01%
REFUSE FEE	769,489.62	838,250.00	8.94%	62,515.07	66,980.65	7.14%	252,271.27	272,571.83	8.05%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,962.00	50,000.00	2.12%	4,131.00	3,947.00	-4.45%	17,491.00	18,035.00	3.11%
PERMITS	94,785.00	110,000.00	16.05%	5,627.00	35,035.00	522.62%	36,367.00	63,084.00	73.46%
INSPECTION FEES	17,750.00	20,000.00	12.68%	2,300.00	1,950.00	-15.22%	6,050.00	6,075.00	0.41%
FRANCHISE FEES	126,510.00	127,000.00	0.39%	16,981.00	19,995.00	17.75%	34,078.00	19,995.00	-41.33%
LIQUOR LICENSE	20,810.00	20,000.00	-3.89%	3,670.00	20.00	-99.46%	19,805.00	21,750.00	9.82%
INFRASTRUCTURE FEE	230,006.00	230,000.00	0.00%	19,414.00	17,065.00	-12.10%	76,726.00	67,879.00	-11.53%
HOTEL/MOTEL TAX	19,655.00	20,000.00	1.76%	2,072.00	735.00	-64.53%	7,658.00	6,244.00	-18.46%
MISC.	227,908.00	213,315.00	-6.40%	18,103.00	34,778.00	92.11%	67,953.00	94,403.00	38.92%
REPLACEMENT TAX	53,844.00	56,400.00	4.75%	907.00	1,143.00	26.02%	21,396.00	26,804.00	25.28%
COUNTY TAX	416,899.00	345,500.00	-17.13%	-	-		-	-	
SALES TAX	2,225,155.00	2,250,000.00	1.12%	195,999.00	198,195.00	1.12%	715,627.00	752,409.00	5.14%
BUSINESS DISTRICT TAX	88,899.00	80,000.00	-10.01%	7,355.00	8,570.00	16.52%	27,001.00	30,903.00	14.45%
VIDEO GAMING	117,079.00	122,000.00	4.20%	9,547.00	11,953.00	25.20%	36,733.00	49,373.00	34.41%
INCOME TAX	1,377,258.00	1,440,000.00	4.56%	92,863.00	101,485.00	9.28%	473,529.00	574,402.00	21.30%
SUBTOTAL	5,835,009.62	5,922,465.00	1.50%	441,484.07	501,851.65	13.67%	1,792,685.27	2,003,927.83	11.78%
MOTOR FUEL TAX	292,487.00	292,500.00	0.00%	24,651.00	25,135.00	1.96%	93,464.00	91,371.00	-2.24%
MISC	15,960.00	16,000.00	0.25%	1,212.00	1,798.00	48.35%	4,545.00	6,603.00	45.28%
SUBTOTAL	308,447.00	308,500.00	0.02%	25,863.00	26,933.00	4.14%	98,009.00	97,974.00	-0.04%
UTILITY DEPOSITS	114,225.00	-		15,600.00	10,050.00	-35.58%	41,275.00	41,300.00	0.06%
TOTAL DEPOSITS	26,835,891.42	26,325,065.00	-1.90%	2,464,925.32	2,257,381.42	-8.42%	8,562,003.03	8,511,259.89	-0.59%

September 16, 2019

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the August 31, 2019 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
August 31, 2019

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	66,402.52	10,050.00	9,425.00	67,027.52
General Fund	(598,636.47)	243,142.87	465,227.68	(820,721.28)
Motor Fuel Tax	37,571.81	24.93	18,108.21	19,488.53
Water Fund	277,261.96	205,348.16	414,332.90	68,277.22
Sewer Fund	486,229.67	156,403.75	96,288.06	546,345.36
Gas Fund	493,921.11	106,071.74	252,819.07	347,173.78
Electric Fund	1,177,809.67	1,061,250.94	1,027,024.01	1,212,036.60
Capital Improvements	489,503.73	44,193.17	-	533,696.90
D.A.R.E.	1,398.85	-	-	1,398.85
Interest	6,715.49	1,760.96	-	8,476.45
Hotel/Motel Tax	128,239.71	735.38	1,440.00	127,535.09
TOTALS:	\$2,566,916.03	\$1,828,981.90	\$2,284,664.93	\$2,111,233.00

INVESTED FUNDS

Capital Improvements	\$ 2,324,612.98	19,531.63	-	\$ 2,344,144.61
Electric	\$ 7,880,827.10	66,215.50	-	\$ 7,947,042.60
E-Pay Utility Bills	14,371.02	75,291.96	81,271.43	8,391.55
Farm Account Income	158,219.40	26.88	-	158,246.28
Gas	4,011,872.90	33,708.16	-	4,045,581.06
General Fund	7,408,794.53	356,290.54	-	7,765,085.07
Motor Fuel	768,516.56	26,907.92	-	795,424.48
Pension Reserve	1,694,199.93	359.73	-	1,694,559.66
Sewer	2,047,449.07	17,202.87	-	2,064,651.94
Utility Deposits	313,958.97	2,637.92	-	316,596.89
Water	2,423,337.47	20,361.13	-	2,443,698.60
Total Invested Funds:	\$29,046,159.93	\$618,534.24	\$81,271.43	\$29,583,422.74
Total All City Funds:	\$31,613,075.96	\$2,447,516.14	\$2,365,936.36	\$31,694,655.74

Debt and Pension Obligations	Date Opened	Original Balance	Current Balance	Rate	Payment Dates
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$5,489,358.51	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$0.00		
Unfunded Actuarial Accrued Liability - Police			<u>\$3,900,765.00</u>		
Total Liabilities		\$12,372,060.00	\$9,390,123.51		

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Building Inspector/Code Administrator Monthly Report 8/31/19

	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2019	31	27	33	52	36	37	30	29					275
2018	20	30	33	45	42	57	41	45	27	45	23	27	435
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
2016	12	14	23	30	49	26	44	21	42	35	20	23	339
2015	21	16	19	32	19	37	13	47	26	29	19	15	293
New Construction Re-Inspections:													
2019	4	3	6	4	8	6	7	5					43
2018	3	8	4	10	3	9	6	12	5	19	5	8	92
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
Rental Inspections:													
2019	19	17	26	20	13	15	25	26					161
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
2016	21	15	12	18	26	23	26	23	20	22	17	16	239
Rental Re-Inspections:													
2019	12	14	15	13	8	12	16	15					105
2018	6	6	10	7	4	13	9	20	8	15	9	7	114
2017	9	8	13	1	8	13	14	9	17	11	13	14	130
Dumpster/POD Permits Issued:													
2019	8	9	15	18	25	10	22	11					118
2018	8	6	6	11	9	14	9	13	14	12	12	6	120
2017	9	7	13	16	10	13	13	9	13	6	9	5	123
2016	5	12	8	15	13	14	14	10	11	15	8	5	130
Motor Vehicle Violation Notices:													
2019	7	0	4	0	4	2	1	1					19
2018	9	6	2	3	2	2	1	2	0	1	7	3	38
2017	12	2	15	2	3	5	3	6	1	1	0	4	54
Property Violation Notices:													
2019	4	8	18	12	22	14	17	13					108
2018	14	14	9	19	26	14	10	20	5	8	20	8	167
2017	7	11	10	14	22	8	15	11	4	3	7	4	116
Ordinance Violation Tickets Issued:													
2019	0	1	3	1	1	3	1	0					10
2018	0	0	3	0	7	0	5	6	0	0	4	5	30
2017	1	0	5	1	3	1	4	2	3	7	3	1	31

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 16, 2019
(Date)
2. Description of matter to be placed on agenda:
Re-Appointment of Carol Vogt to a 3-Year Term on the Planning Commission to
expire on 09-01-22.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/12/19

Submitted by: _____
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 16, 2019
(Date)

2. Description of matter to be placed on agenda:
Re-Appointment of Daniel Lutz to a 3-Year Term on the Planning Commission to
expire on 09-01-22.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/12/19

Submitted by:
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 16, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 19-16 Approving an Agreement
Between the County of Monroe, Illinois and the City of Waterloo, Illinois for
Coordinated Communications Services.


3. Relief or action to be requested:
Approval.

4. Submittal date: 09/10/19

Submitted by:
Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

RESOLUTION NO. 19-16

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE COUNTY OF MONROE, ILLINOIS AND THE CITY OF WATERLOO, ILLINOIS FOR COORDINATED COMMUNICATIONS SERVICES.

WHEREAS, attached is a proposed Agreement for the coordination of communications services between the County of Monroe, Illinois and the City of Waterloo, Illinois; and,

WHEREAS, it is in the best interest of the City of Waterloo, Illinois to sign said Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo, Illinois does hereby direct and authorize the Mayor to execute said Agreement as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 16th day of September, 2019.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

APPROVED:

Thomas Smith, Mayor
City of Waterloo, IL

ATTESTED:

Barbara Pace, City Clerk
City of Waterloo, IL

**AGREEMENT BY AND BETWEEN THE COUNTY OF MONROE, ILLINOIS
AND THE CITY OF WATERLOO, ILLINOIS FOR COORDINATED
COMMUNICATIONS SERVICES**

THIS AGREEMENT, made and entered into as indicated by the date of the latter signature herein between County of Monroe, Illinois hereinafter referred to as **COUNTY**, and City of Waterloo, Illinois, hereinafter referred to as **SERVICE RECIPIENT**.

WHEREAS, **COUNTY** holds a license from the Federal Communications Commission and there under operates radio stations in the performance of its duties of law enforcement, and has offered to perform certain communications services for various cities, villages, municipalities, fire districts, fire departments, EMS departments, EMS districts, federal agencies and county agencies;

WHEREAS, the **SERVICE RECIPIENT** wishes to avail itself of the 9-1-1 and various communications services offered by St. Clair County, including telephones, radio, paging, and computerized criminal histories (LEADS) and other services. LEAD services will apply to law enforcement services only;

WHEREAS, the **SERVICE RECIPIENT** may own and/or operate certain communications equipment which it desires to use in connection therewith;

NOW, THEREFORE, this Agreement has been entered into by the undersigned in order to accomplish the aforementioned purposes.

1. **COUNTY** shall provide 9-1-1 and non-emergency telephone call processing, radio dispatching, and paging services to and from the **SERVICE RECIPIENT'S** telephones, radios and pagers. The services provide shall include but not limited to the following: 9-1-1 calls, administrative non-emergency calls, police calls, utility calls, fire calls, EMS calls, and City utility calls;
Arch and similar air rescue calls, and contacts to non-local police, fire, & EMS in certain emergency situations.
The **COUNTY** shall gather details pertinent to officers safety and transfer same to officers and provide status checks while officers are on calls.
Service Provider shall also utilize the Monroe County warrant list to check for active warrants. **COUNTY** shall dispatch police to all file and EMS

calls. **COUNTY** shall directly contact **SERVICE RECIPIENT** utility departures on after hours and weekend calls regarding utilities and maintain a utility call-out list to contact each dispatch for specific issues.

2. **COUNTY** shall perform the services provided for in this Contract, in compliance with the standards of Monroe County Government, the Emergency Telephone Systems Act, ETSB Interagency Agreements and all applicable laws.
3. The **SERVICE RECIPIENT** shall comply with all regulations set forth by the FCC and those rules and regulations set by Monroe County ETSB (pertaining to 9-1-1 services) and Monroe County Government.
4. The **SERVICE RECIPIENT** shall pay Monroe County:
 - A. From the date of execution thru September 30, 2019 the sum of \$143,000 per year, payable in monthly installments.
 - B. From October 1, 2019 thru September 30, 2020 the sum of \$175,000 per year, payable in monthly installments.
 - C. From October 1, 2020 thru September 30, 2021 the sum of \$190,000 per year, payable in monthly installments.
 - D. From October 1, 2021 thru September 2022 the sum of \$205,000 per year, payable in monthly installments.
5. The **COUNTY** shall send an invoice for a month's services within one week of the services being rendered and the invoice shall be payable on or before the 15th day of the month following the month in which the invoice was sent. For example, an invoice for January services shall be sent to the **SERVICE RECIPIENT** on or before the 7th day of February and shall be due and payable on or before the 15th day of March. Late payments will be assessed a 1.5% penalty for each month or part thereof that the invoice remains unpaid.

6. The **COUNTY** and the **SERVICE RECIPIENT** shall confer commencing June 1, 2022 toward a goal of extending this agreement, for the benefit of the citizens of the County of Monroe, including those of the City of Waterloo.

ACCEPTED:

City of Waterloo, Illinois

County of Monroe, Illinois

By _____

By _____

Title _____

Title _____

Date _____

Date _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 16, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 19-17 Approving an Agreement
Between the County of Monroe, Illinois and the City of Waterloo, Illinois for
Pedestrian Traffic Improvements at the HH Road / Country Club Lane / IL Route 3
Intersection.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/11/19

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

RESOLUTION NO. 19-17

A RESOLUTION APPROVING AN AGREEMENT BETWEEN THE COUNTY OF MONROE, ILLINOIS AND THE CITY OF WATERLOO, ILLINOIS FOR PEDESTRIAN TRAFFIC IMPROVEMENTS AT THE HH ROAD / COUNTRY CLUB LANE / IL ROUTE 3 INTERSECTION.

WHEREAS, attached is a proposed Agreement for pedestrian traffic improvements at the HH Road / Country Club Lane / IL Route 3 Intersection, between the County of Monroe, Illinois and the City of Waterloo, Illinois; and,

WHEREAS, it is in the best interest of the City of Waterloo, Illinois to sign said Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo, Illinois does hereby direct and authorize the Mayor to execute said Agreement as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 16th day of September, 2019.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

APPROVED:

Thomas Smith, Mayor
City of Waterloo, IL

ATTESTED:

Barbara Pace, City Clerk
City of Waterloo, IL

AGREEMENT

NORTH WATERLOO TRAIL CONNECTOR – SECTION 17-00062-03-SW

BETWEEN THE CITY OF WATERLOO AND THE COUNTY OF MONROE

THIS AGREEMENT entered into this _____ day of _____, 2019, by and between the County of Monroe (County) and the City of Waterloo (City):

WITNESSETH:

WHEREAS, the parties to this agreement, in order to accommodate pedestrian traffic and in the interest of safety to the public wish to cooperate in the improvement of Country Club Lane (C.H. 2) and HH Road within the City at the intersection of IL Route 3 with a pedestrian signalized intersection; and

WHEREAS, said improvement will be of immediate benefit to the residents of the City of Waterloo and rural Monroe County, and permanent in nature;

NOW, THEREFORE, in consideration of the covenants contained herein, the parties hereto agree as follows:

1. The County agrees to prepare or cause to be prepared plans and specifications, furnish engineering during construction, and cause the improvement to be built in accordance with the plans, specifications and construction contract approved by the Illinois Department of Transportation.
2. The County agrees to prepare or cause to be prepared the plats, deeds, and appraisals, and perform all negotiations necessary to acquire all needed additional right-of-way (this includes acquisition by eminent domain, if necessary).
3. The County and City agree to cause utilities located within the project to be relocated or adjusted, if necessary.
4. The County and City agree that the plans for this improvement will be prepared in accordance with the rules and guidelines of the State of Illinois for federal participation and that the actual contract for the street work will be let and executed by the State of Illinois Department of Transportation.
5. The City and County will share in the project costs on the following percentage (%) basis with the actual amount dependent on the final cost of construction, right-of-way and utility adjustments.

<u>TYPE WORK</u>	<u>CITY %</u>	<u>COUNTY %</u>	<u>TOTAL</u>
Engineering	\$25,000 (50%)	\$25,000 (50%)	\$ 50,000
Right-of-Way	(50%)	(50%)	Non-Anticipated
Non Municipal Utilities	10,000 (50%)	10,000 (50%)	20,000
<u>Construction *</u>	<u>30,000 (50%)</u>	<u>30,000 (50%)</u>	<u>60,000</u>
TOTALS	\$65,000	\$65,000	\$130,000

* TOTAL CONSTRUCTION COST

ESTIMATE	FEDERAL	BALANCE
\$300,000	\$240,000	\$ 60,000

The amounts shown shall be allowed to increase up to 25% based on actual costs at time of construction. Any expenditure for line items in excess of the 25% amount will require prior approval of the County and City before work on that item can be authorized to proceed.

6. The City will relocate city owned utilities as needed to allow for construction.
7. Work to be performed includes:
 - Sidewalk, cross walks, pedestrian signals, milling, HMA overlay and other appurtenances on Country Club Lane and HH Road at the intersection with IL Route 3. And as depicted on Exhibit "A".
8. The County will be the Administrative Agency for all work provided for by this agreement and will invoice the City for its participating share as payments are due. This includes any agreements required with the State for work on IL Route 3.
9. Upon completion of the improvement maintenance/jurisdiction of HH Road will remain the responsibility of the City. Country Club Lane will remain the responsibility of the County and IL Route 3 with the State.
10. This agreement shall be binding upon and inure to the benefit of the parties hereto, their successors, and assigns.

NORTH WATERLOO TRAIL CONNECTOR AGREEMENT

APPROVED: CITY OF WATERLOO

APPROVED: COUNTY OF MONROE

BY _____
Mayor Date

County Board Chairman Date

ATTESTED:

ATTESTED:

City Clerk

County Clerk

(seal)

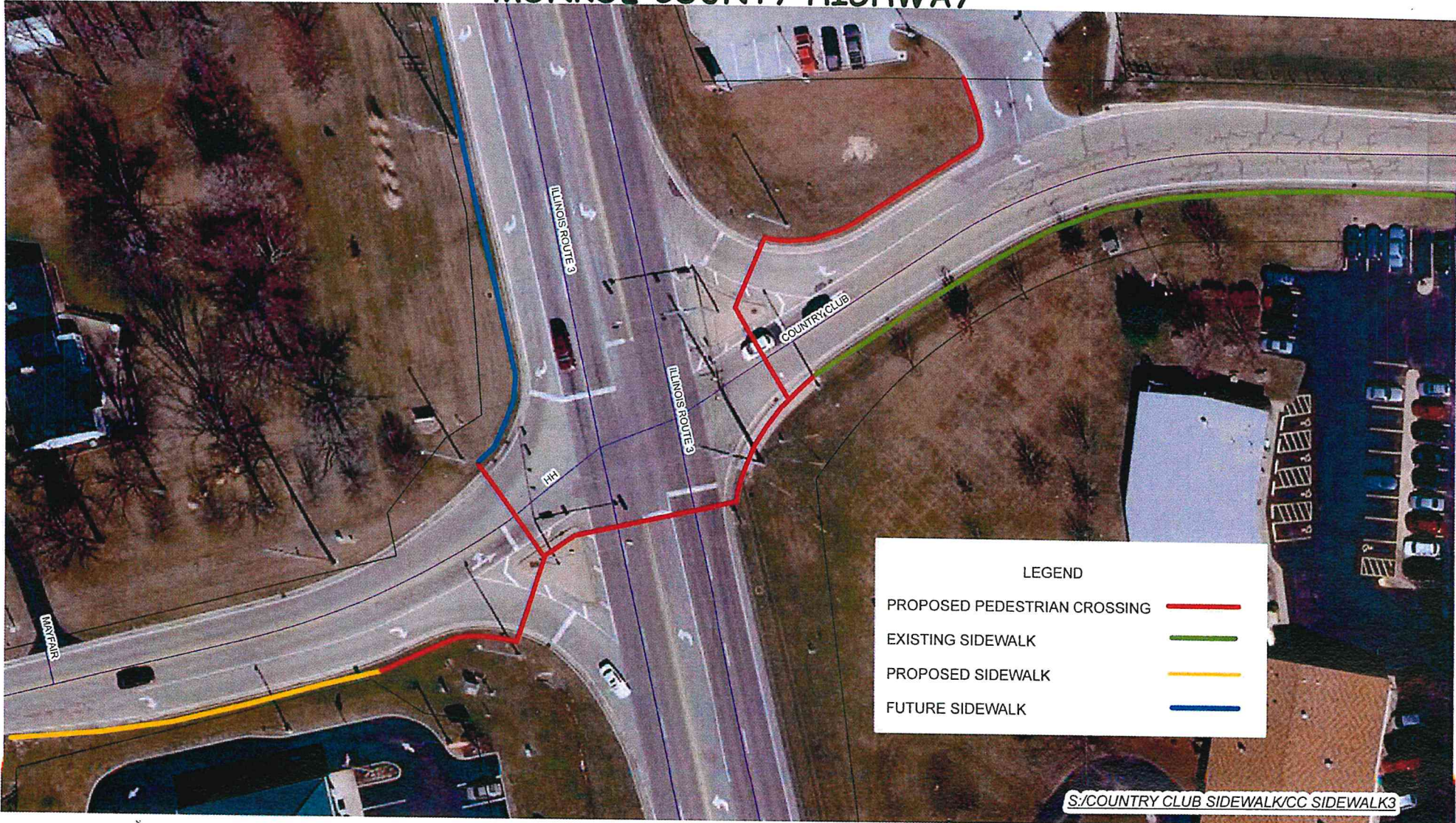
(seal)

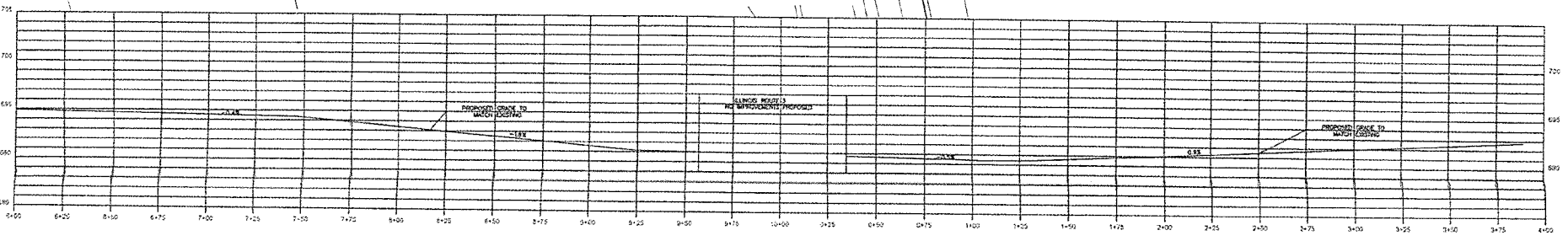
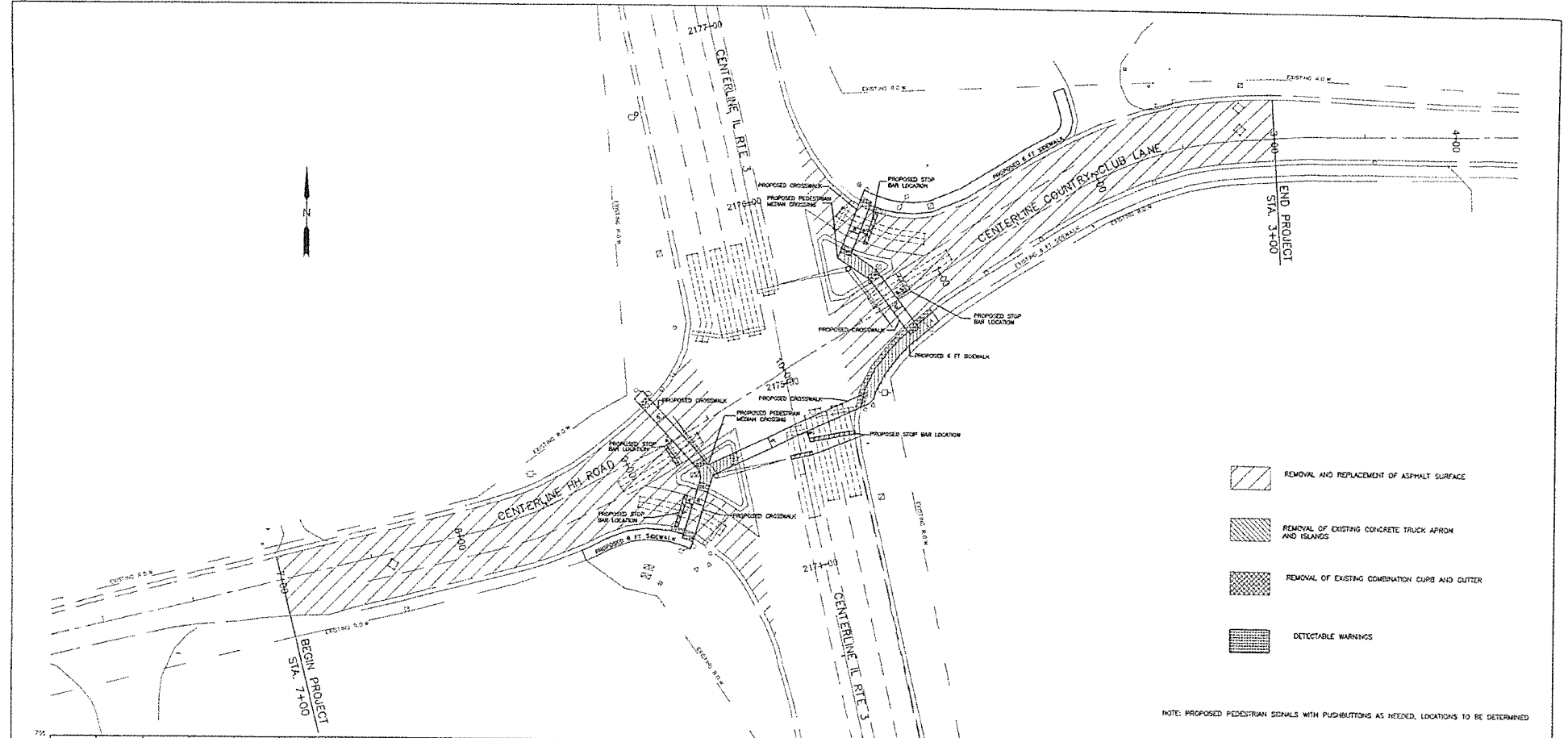
ATTACHMENTS:

“A” – SITE PLAN

“B” – CONSTRUCTION COST ESTIMATES

MONROE COUNTY HIGHWAY





NORTH WATERLOO TRAIL CONNECTOR
 SECTION 17 - 00062 - 03 - SW
 CITY OF WATERLOO
 MONROE COUNTY, IL

DATE: 05/10/11 11:58 AM PROJECT: 17-00062-03-SW



Local Public Agency

Monroe County Highway Department

County

Monroe

Section Number

17-00062-03-SW

Route(s)/Street-Road Name

Country Club Lane C.H. 2 - FAS 850 & HH Road FAU 9322

Project Length

600 Ft

Project Termini

Country Club Lane/HH Road/Illinois Route 3 Signalized Pedestrian Crossing

Item Number	Item	Unit of Measure	Quantity	Unit Price	Total Estimated Cost
	Median Removal	Sq Ft	700	\$10.00	\$7,000.00
	Combination Curb & Gutter Removal	Foot	150	\$10.00	\$1,500.00
	HMA Surface Removal	Sq Yd	2500	\$10.00	\$25,000.00
	HMA Surface Course	Ton	300	\$150.00	\$45,000.00
	Portland Cement Concrete Sidewalk 4 Inch	Sq Ft	2200	\$10.00	\$22,000.00
	Detectable Warnings	Sq Ft	120	\$50.00	\$6,000.00
	Earth Excavation	Cu Yd	25	\$80.00	\$2,000.00
	Combination Curb & Gutter	Foot	250	\$25.00	\$6,250.00
	Pavement Markings	L Sum	1	\$5,000.00	\$5,000.00
	Detector Loops	L Sum	1	\$10,000.00	\$10,000.00
	Pedestrian Signals/Push Buttons	Each	10	\$10,000.00	\$100,000.00
	Mobilization/Traffic Control	L Sum	1	\$20,000.00	\$20,000.00
	Contingent	%	0.2	\$249,750.00	\$49,950.00

Add

Total Overall Estimated Cost: \$299,700.00

Prepared By

Date

Verified By

Date


Aaron W. Metzger, P.E.
County Engineer

Tel: 618/939-8681 x 212
Fax: 618/939-4191
E-mail: highway@monroecountyil.gov

Monroe County Highway Department
100 S. Main Street, Room 16
Waterloo, Illinois 62298-1322

MEMORANDUM

TO: Tim Birk, City of Waterloo
Director of Public Works

FROM: Aaron W. Metzger 

DATE: September 6, 2019

SUBJECT: North Waterloo Trail Connector

Enclosed for your review and council approval is the agreement for the Country Club Lane, HH Road, Illinois Route 3 signalized pedestrian crossing.

I have also enclosed a plan and profile depicting the HMA resurfacing.

I plan to apply for ITEP Funding when solicitation opens in October.

Please call with any questions or comments.

AWM:mam

Enclosures

cc: File: North Waterloo Trail Connector - Correspondence

NWATTRAIL.MEM

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

September 16, 2019

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Waiving of Fees in the amount of \$210.60 associated
with the Building Permit for the VFW at 406 Veteran's Drive for an ADA
accessible entrance.

3. Relief or action to be requested:

Approval.

4. Submittal date: 09/11/19

Submitted by:

Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor



Metzger Crook Post 6504
406 Veterans Dr. Waterloo, IL 62298

September 11, 2019

Mayor Tom Smith,

The VFW would like to request The City of Waterloo waive the Fees associated with the Building Permit to construct the New Handicap Entrance on the Southwest corner of our building at 406 Veterans Drive. The VFW is a Non-Profit Organization with an All Volunteer work force.

Thanks very much for the City's on-going support of our Veterans and First Responders.

Regards,

John Fuller
Commander
Metzger-Crook VFW Post 6504
406 Veterans Dr
Waterloo, Il 62298



FEE SCHEDULE CITY OF WATERLOO

BUILDING PERMIT # <u>19-112-D</u>	APPLICANT <u>Nathan Krebel</u>
ACCOUNT #(S) _____	ADDRESS <u>711 Morrison Ave.</u>
_____	<u>Waterloo IL 62298</u>
_____	DATE <u>9-10-19</u>
PROJECT <u>ADA Entrance</u>	METER SERIAL NUMBER(S) _____
LOT # _____	Electric _____
SUBDIVISION * _____	_____
CONNECTION ADDRESS _____	Gas _____
<u>406 Veterans Dr.</u>	_____

UTILITY CONNECTION, BUILDING INSPECTION AND BUILDING PERMIT FEES

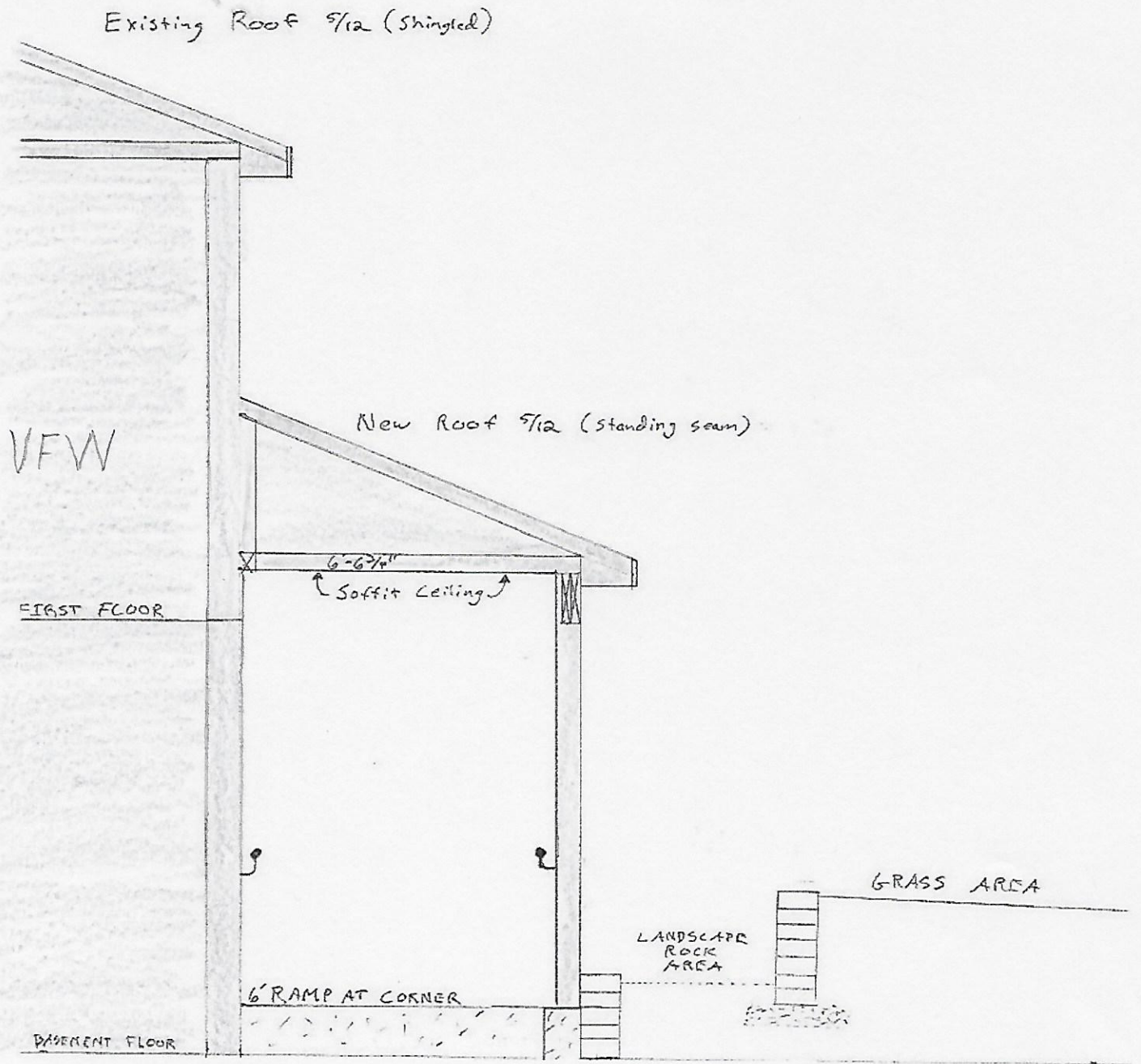
SEWER CONNECTION	\$	
WATER TAP-IN (Includes 3/4" meter)*	\$	
SITE REVIEW	\$	
ELECTRIC INFRASTRUCTURE CONNECTION**	\$	
ELECTRIC SERVICE CONNECTION	\$	
ELECTRIC TAX @ 5%	\$	
GAS CONNECTION (Includes meter)*	\$	
GAS TAX @ 5%	\$	
UTILITY CONNECTION FEE		
TOTAL	\$	
SQUARE FEET IMPROVEMENT: <u>202 sq ft.</u> BUILDING PERMIT FEE	\$	60.60
BUILDING INSPECTION AND PLUMBING INSPECTION FEE	\$	150.00
GRAND TOTAL		\$ 210.60

*Larger meters require additional cost
 **Three-phase requires larger meter at additional cost

- Required Inspections and Special Instructions are printed on back of the Building Permit.

COPIED FOR:	
<input type="checkbox"/> Applicant	<input type="checkbox"/> File
<input type="checkbox"/> Business Office	<input type="checkbox"/> Front Desk
<input type="checkbox"/> Electric Dept.	<input type="checkbox"/> Gas Dept.
<input type="checkbox"/> City Inspector	<input type="checkbox"/> Plumbing Inspector
<input type="checkbox"/> Assessor	<input type="checkbox"/> Electric Inspector

8-22-19
8-29-19
Scale 1/2" = 1'



8-16-17
8-21-17
8-28-17

SCALE 1/4" = 1'

Grass Area

VFW

HANDICAP PARKING

TAPER OFF 30" TALL
LANDSCAPE BLOCKS

LANDING AREA
28' ±

6' WIDE SLOPED WALK

DOWN 5.4%

4' WIDE DOOR

TROUGH DRAIN

LANDING AREA

SOUP PIT

LANDSCAPE BLOCKS TAPER OFF 40" ± 20" LANDSCAPE BLOCK WALL

6' WIDE SIDEWALK

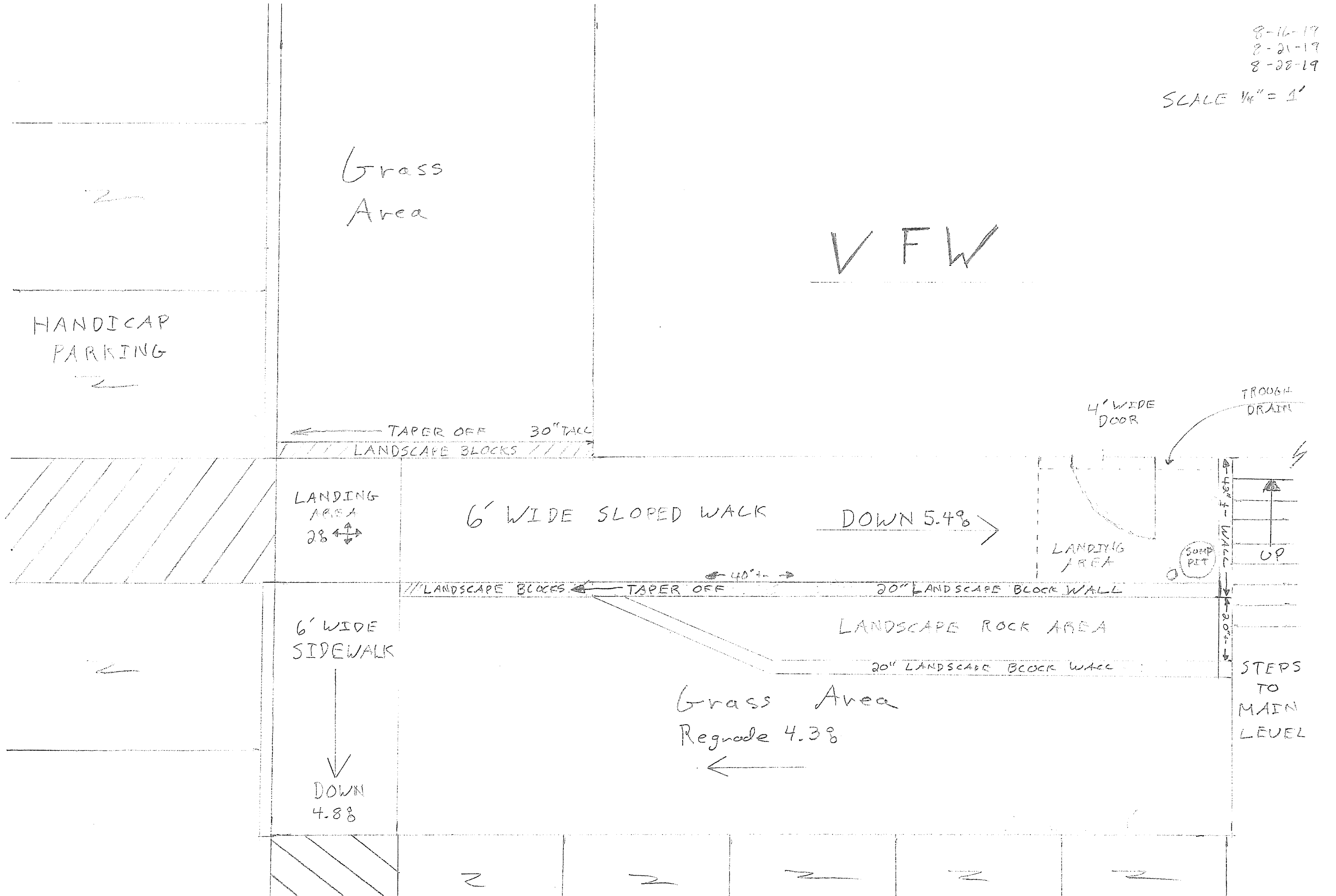
LANDSCAPE ROCK AREA

20" LANDSCAPE BLOCK WALL

STEPS TO MAIN LEVEL

DOWN 4.8%

Grass Area
Regrade 4.3%



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 16, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Downtown Beautification Grant for WEL Properties, LLC at 736 N. Market Street, Waterloo, IL.


3. Relief or action to be requested:
Approval.

4. Submittal date: 09/10/19

Submitted by: _____
Nathan Krebel, Building Inspector / Code Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
 100 West Fourth Street
 Waterloo, Illinois 62298
 618.939.8600
 Thomas G. Smith, Mayor

WATERLOO DOWNTOWN BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Downtown Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Downtown Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name: Bill & Lisa Hult
Name Telephone #

Applicant Address: _____
No. Street City State Zip Code

Name of Business: WEL Properties LLC

Business Description: Business / Retail Rental
Business Phone #

Business Address: 736 n Market Waterloo IL 62298

Please check "Yes" or "No" for each question below:	Yes	No
Are you or your business delinquent on any fee obligations?		✓
Are you or your business delinquent on any tax obligations?		✓



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

Total project cost: \$ 1,000,000

Funds requested: \$ 10,000
(\$10,000.00 maximum reimbursement - see matching reimbursement rules)

Start date: mid Sept 2019

Completion date: Jan 2020

Project description: (attach additional pages if necessary)

To tear down the existing building at 736 N Market Street (formerly McDonalds) and to construct a 7000 sq ft. building for business/retail space.

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.

[Signature]
Applicant signature

9/3/19
Date

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

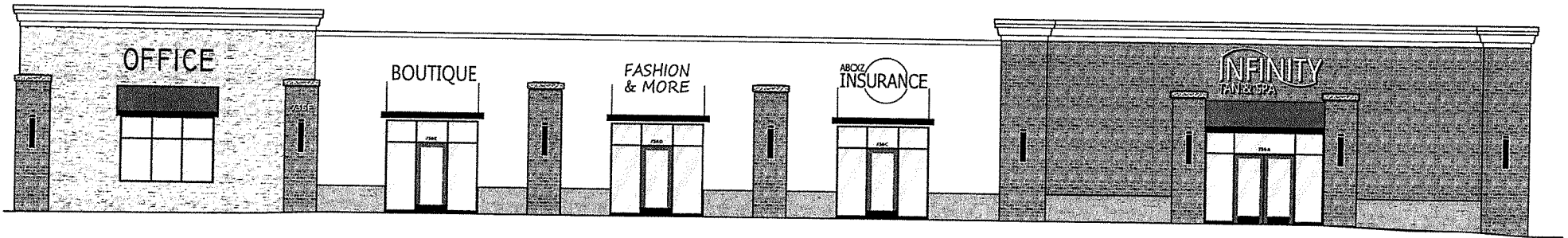
[Signature]
Authorized signature

9-05-19
Date

APPROVED - BEAUTIFICATION COMMITTEE

[Signature]
Authorized signature

9-05-2019
Date



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 16, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Six-Month Extension for the Downtown
Beautification Grant for Philomena + Ruth at 118 W. Mill Street, Waterloo, IL.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/10/19

Submitted by:
Nathan Krebel, Building Inspector / Code Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 16, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Special Event Permit Request from the Vintage Wine Bar for their Annual Wine Tasting Festival to be held on Saturday, September 28, 2019 from 2:00 p.m. to 11:00 p.m., to include the Closure of Main Street between Third Street and the HTC alley.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/12/19

Submitted by: _____
Justin Schmidt, Vintage Wine Bar

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** will be required prior to approval by City Council.

1. Event Name / Type: Vintage Wine Festival

Location of Event: 212 S Main St

2. Beginning Date / Time: 9-28-19 2:00 pm Ending Date / Time: 9-28-19 11:00 pm

3. Organization Name: _____

Mailing Address: _____
Street City State Zip

Phone Number: _____ Email Address: _____

Not For Profit Status: Yes _____ No _____ ID # _____

4. Person in

Charge of Event: Justin Schmidt

Mailing Address: _____
Street City State Zip

Cell Phone Number: _____ Email Address: vintagewinebar17@gmail.com

5. Secondary

Contact Person: _____

Mailing Address: _____
Street City State Zip

Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

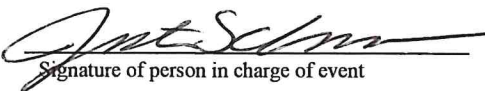
A. Narrative of Event: We will close off Main St Between alley and 3 rd St. We will have a stage with music from 3-11. There will be tables set up for wine tastings.	
B. Number of People Expected: 200	
C. Sketch Plan of Site or Route of Walk/Run (downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input checked="" type="checkbox"/>	
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, Proof of Liability Insurance must include inflatables.	
E. Liquor License information for beer sales (hours of sale and license number): IA-1136015 12:00pm - 12:00 am	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system) Electric	

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.
Received Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

 9-11-19
 Signature of person in charge of event Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes No Date _____

Zoning Department <input type="checkbox"/>	Mayor's Office <input type="checkbox"/>	Police Department <input type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input type="checkbox"/>	/ Electric Department <input type="checkbox"/>	

1st National Bank

Stage

Bar

Vintage Wine Bar

ATC

Savannah



Theater

Port's



Amber



401 Fayette Ave
Springfield, IL 62704
1-800-252-2907
www.spriska.com

Renewal

Policy ID: 10-2017-6328
A Stock Insurance Company

DECLARATION, *Liquor Liability - Illinois*

Mail To: City of Waterloo 100 West 4th Street Waterloo, IL 62298	Named Insured(s): Vintage Wine Bar, Inc. Attn: Justin Schmidt 1933 State Route 156 Waterloo, IL 62298	Agency: Insurance Planning & Management of Waterloo Inc. dba Wirth Agency Insurance 119 Mill Street P O Box 323 Waterloo, IL 62298 Work: (618) 939-6368 Fax: (618) 939-6367
--	---	---

Policy Term Effective Date:
08/15/2019, 12:01AM Standard Time

Policy Term Expiration Date:
08/15/2020, 12:01AM Standard Time

The current Declaration replaces all previously issued policy Declarations, if any. The policy effective date and expiration date stated above constitutes the policy period.

This policy applies only to those coverages indicated below for the limit of coverage as shown and for which a premium has been charged. The limit for each coverage shall not be more than the amount stated for such coverage, subject to all the terms and conditions of this policy.

In return for the payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy. All fees are fully earned and will not be returned if this policy is cancelled.

This policy consists of the following coverage parts for which a premium is indicated. This premium may be subject to adjustment.

*** Contained in the limit field indicates either limits do not apply or is included in another coverage limit.

Location #1 Building #1 - 212 South Main Street - Waterloo IL 62298 - Monroe County

Property: 1 of 1

Section I	COVERAGE LIMIT	PREMIUM
Liquor Liability Policy <i>(Each Common Cause)</i>	\$1,000,000	\$880.00
Aggregate Limit	\$1,000,000	Incl.
Additional Insureds - NC	***	\$0.00
Federal Terrorism Risk Insurance Act Coverage	***	Incl.
Section II	COVERAGE LIMIT	PREMIUM
Policy Fee	***	\$35.00

SIGNATURE 	DATE 08/28/2019
---------------	--------------------



Coverage Premium: \$880.00
Fees: \$35.00
Total: \$915.00

SUPPLEMENTAL DECLARATIONS RATING INFORMATION:

■ **Liquor Liability Policy**

Receipt Amount Up To \$100,000: 100000
Amount of Receipts Over \$100,000:
Business Operation Class: *Restaurant - receipts from alcohol >= 40%*
Territory: *Remainder of state except Cook, Madison and St. Clair county*
Package Credit? Yes

■ **Legal Entity**

Type: *Corporation or organization not including a partnership or joint venture or limited liability company*

■ **Change Endorsement**

It is understood and agreed that the policy is amended as follows: *Adding Additional Insured, City of Waterloo for off-premises events Rock and Blues Benefit Concert; Scheduled Dates: 8/31/2019 to 9/2/2019 & Vintage Wine Festival: Scheduled Dates: 9/27/2019 to 9/29/2019*

Policy Subject to the Following Forms and Endorsements:

CL 0605 01 15 Certified Terrorism Loss Disclosure of Premium and Federal Share of Insured Losses
CL 1045 01 15 Certified Terrorism Loss
LL610 05 18 Illinois Liquor Liability Coverage
LL615 10/11 Additional Insured
LL625 10/11 Defense Costs Reimbursement
SPR 630 2 12 Change Endorsement

ADDITIONAL INTEREST(S):

- City of Waterloo
100 West 4th Street
Waterloo, IL 62298
Interest: *Additional Insured: Rock & Blues Benefit Concert (Scheduled Dates: 8/31/2019 through 9/2/2019) & Vintage Wine Festival (Scheduled Dates: 9/27/2019 through 9/29/2019)*
-

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
September 16, 2019
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Special Event Permit Request the City of Waterloo
and other Organizations for the Annual Trunk or Treat to be held on Thursday,
October 31, 2019 from 5:00 p.m. to 9:00 p.m., to include the Closure of Main Street
between Third Street and Mill Street.

3. Relief or action to be requested:
Approval.

4. Submittal date: 09/11/19

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted thirty (30) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.

1. Event Name / Type: Trunk or Treat
Location of Event: Downtown Waterloo
2. Beginning Date / Time: October 31, 2019, 5pm Ending Date / Time: October 31, 2019, 9pm
3. Organization Name: City of Waterloo and other organizations
Mailing Address: 100 West Fourth St. Waterloo Illinois 62298
Street City State Zip
Phone Number: 618-939-8600 Email Address: sdeutch@waterloo.il.us
Not For Profit Status: Yes No ID # _____
4. Person in Charge of Event: Mayor Tom Smith
Mailing Address: 100 West Fourth Street Waterloo Illinois 62298
Street City State Zip
Cell Phone Number: 618-410-4923 Email Address: mayorsmith@waterloo.il.us
5. Secondary Contact Person: Sarah Deutch
Mailing Address: 100 West Fourth Street Waterloo Illinois 62298
Street City State Zip
Cell Phone Number: _____ Email Address: sdeutch@waterloo.il.us

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event.
 Annual trick or treating event. Anyone who wants to participate can park their vehicle along Main Street and hand out goodies to trick-or-treaters. Main Street from Third Street to Mill Street will need to be closed from 5pm to 9pm.

B. Sketch Plan of Site or Route of Walk/Run Attached Not Applicable

C. Will there be inflatable jumpers/bounce houses or amusement rides: Yes No
 • If yes, Proof of Liability Insurance is required. (See Clerk's Office for details.)

D. Proof of Liability Insurance must be provided and, if the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.
 Attached

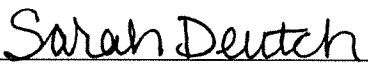
E. Liquor License information for beer sales (hours of sale): NA

G. Special Needs (i.e. Police, Fire, EMS, Street Dept., Electric)
 Street Department and Police to help close street. Electric for those that would like to plug in lights and popcorn machine.

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event in a timely manner.

Signage
 As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


 Signature of person in charge of event

9/11/19
 Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes No Date _____

Police Department Fire Department EMS Dispatch
 DPW / Street Department (for street closings, signalization, and detour routes)



Lm Pool & Spa Supplies

Midland States Bank

Regional Office of Education

K & D Printing

Bountiful Blossoms

Mill Street Treasures

AmeriGas Propane

W Mill St

W Mill St

W Mill St

W Mill St

Close street here

S Market St

Out

W Mill St

W Mill St

Sunvine Florist & Gifts

Western Union

Burris Management

Gallagher's

Randy's Double R Bar

Phillips 66

US Bank ATM -
Waterloo Schnucks

S Church St

SUBWAY® Restaurants

Salem Radio
Representatives

S Main St

Monroe County
Circuit Clerk

S Market St

S Market St

Stubborn German
Brewing Company

Heartland Travel

Wightman Pharmacy

S Main St

Close street here

Wm. Nobbe & Co

Gail's Coins
& Collectibles

Momma's On Main

W 3rd St

W 3rd St

W 3rd St

S Church St

S Church St

S Church St

S Church

W 3rd St

Monroe Actors
Stage Company

Hopskeller
Brewing Company

Capitol Theater

Echoes of the
Past Antiques

Waterloo Chamber
of Commerce

Harrisonville
Telephone Company

Savannah's Southern
Charm - Home Decor

LIABILITY COVERAGES

<u>FORM</u>	<u>DESCRIPTION</u>	<u>TOTAL AVAILABLE LIMITS FOR MEMBERS</u>	
RMA 1	General Liability	\$8,000,000. each occurrence, each Member, for all applicable coverages including "Special Liability Coverages" listed below --even if more than one coverage applies to the same loss.	
RMA 2	Broad Form Property		
RMA 2	Civil Constitutional Rights-Assault/ Battery		
RMA 2	Contractual Liability		
RMA 2	Employee Benefit Programs Liability		
RMA 2	Incidental Malpractice		
RMA 2	Intentional Building Removal		\$16,000,000 annual aggregate, each Member, as respects, RMA 1, RMA 2 and RMA 4
RMA 2	Limited Worldwide Liability		
RMA 2	Personal Injury/ Advertising Liability		
RMA 2	Watercraft Liability		
RMA 2	Personal Injury as Respects Employment Practices		
RMA 4	Public Officials/Employees		
RMA 6	Auto Liability		

SPECIAL LIABILITY COVERAGES

<u>FORM</u>	<u>DESCRIPTION</u>	<u>TOTAL AVAILABLE LIMITS FOR MEMBERS</u>
RMA 2	Premises Medical Payments	\$3,000. each person; \$1,000,000. each occurrence
RMA 2	Fire Legal Liability	\$100,000. each occurrence; \$100,000. annual agg.
RMA 2	Equal Employment Opportunity Comm. (EEOC) – <i>defense only</i>	\$15,000. each occurrence; \$15,000. annual aggregate
RMA 5	Liquor Liability – Special Events & Host	\$1,000,000. each occurrence - \$1,000,000. annual agg.
RMA 6	Auto Medical Payments	\$10,000. each person; \$1,000,000. each occurrence
RMA 6	Uninsured/Underinsured Motorist	\$100,000. each person; \$300,000. each accident

PROPERTY COVERAGES

<u>FORM</u>	<u>DESCRIPTION</u>	<u>TOTAL AVAILABLE LIMITS FOR MEMBERS</u>
RMA 10,	Auto Physical Damage	Combined limit: \$30,000,000. Any location, each occurrence; \$250,000,000. Each occurrence, all Members
RMA 11 and RMA 13	Building/Personal Property	
RMA 13	Inland Marine	\$50,000. extra expense
RMA 12	Valuable Papers/Records and Electronic Media/Records	\$50,000. each occurrence
RMA 10, RMA 11 and RMA 13	Flood/Earthquake (<i>combined</i>)	*\$76,500,000. annual aggregate all Members