

**MINUTES OF THE  
CITY COUNCIL MEETING  
OCTOBER 17, 2016**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Hopkins, Trantham, Darter, Frederick and Heller. Aldermen Koerber and Thomas were absent. Treasurer Brad Papenberg was absent.
3. Pledge of Allegiance led by Mayor Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Frederick and seconded by Alderman Darter to approve October 3, 2016 7:30 p.m. City Council Meeting Minutes. Motion passed unanimously with Aldermen Frederick, Heller, Notheisen, Hopkins, Trantham and Darter voting yea.
6. Petitions by Citizens on Non-Agenda Items.  
None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
Motion made by Alderman Notheisen and seconded by Alderman Darter to approve the Collector's Report. Motion passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.
  - B. Report of Treasurer.
    1. Consideration and Action on Monthly Treasurer's Report. Motion made by Alderman Notheisen and seconded by Alderman Darter to approve the Monthly Treasurer's Report. Motion passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.
    2. Consideration and Action on Annual Treasurer's Report. Motion made by Alderman Notheisen and seconded by Alderman Darter. Motion passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.
  - C. Report of Zoning Administrator.  
Administrator Nagel stated the Workshop for the Comprehensive Plan will be Wednesday, 10-19-16 @ 5:30 p.m.; and, the Zoning Board of Appeals Meeting will be Thursday, 10-20-16 @ 7:30 p.m.
  - D. Report of Building Inspector / Code Administrator.  
Inspector Nathan Krebel stated the report is in the packet.
  - E. Report of Director of Public Works.  
No report.
  - F. Report of Chief of Police.  
No report.
  - G. Report and City Attorney.  
No report.
  - H. Report and Communication by Mayor.
    1. Re-Appointment of Carol Vogt to the Planning Commission for a Three-Year Term to Expire on September 1, 2019. Consent to approve passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.

2. Re-Appointment of Daniel Lutz to the Planning Commission for a Three-Year term to Expire on September 1, 2019. Consent to approve passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.
3. Recognition of Russ Row, Building Inspector/Code Administrator. Mayor Smith presented Row with a gift for his retirement on behalf of the City for his dedicated service for eight years. Row thanked everybody for their support over the past eight years.

Mayor Smith thanked everyone who attended and helped with the PumpkinFest.

8. Report of Standing Committees.  
No report.
9. Report of Special Committees.  
Planning Committee Chairman, Clyde Heller thanked everyone who attended the reception for the Sister Cities visitors. He stated the Porta Westfalica mayor's wife was particularly impressed with the attendance at the PumpkinFest of the youth with 'no technology' involved.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.  
None.
11. Unfinished Business.  
None.
12. Miscellaneous Business.
  - A. Consideration and Action on Raffle License Request and Waiver of Bond from Headquarter's Salon for a Raffle to be held on October 26, 2016 at 5:00 p.m. for the benefit of Backstoppers.  
Motion made by Alderman Hopkins and seconded by Alderman Darter to approve the Raffle License Request and Waiver of Bond from Headquarter's Salon for a Raffle to be held on October 26, 2016 at 5:00 p.m. for the benefit of Backstoppers. Discussion. Motion made by Alderman Notheisen and seconded by Aldermen Darter to table the motion. Motion to table the motion passed with unanimous voice vote. Discussion. After new Raffle License Ordinance #1702 was read by City Attorney Dan Hayes, a motion was made by Alderman Darter and seconded by Alderman Frederick to approve the Raffle License Request and Waiver of Bond from Headquarter's Salon for a Raffle to be held on October 26, 1016 at 5:00 p.m. for the benefit of Backstoppers. Motion passed 5-1 with Aldermen Darter, Frederick, Heller, Hopkins and Trantham voting yea. Alderman Notheisen voted nay.
  - B. Consideration and Action on Raffle License Request and Waiver of Bond for the Lydia Boyer Fundraiser to be held at the Oak Hill Rehabilitation and Care Center on October 22, 2016 at 2:00 p.m.  
Motion made by Alderman Darter and seconded by Alderman Frederick to approve the Raffle License Request and Waiver of Bond for the Lydia Boyer Fundraiser to be held at the Oak Hill Rehabilitation and Care Center on October 22, 2016 at 2:00 p.m. Motion passed 5-1 with Aldermen Darter, Frederick, Heller, Hopkins and Trantham voting yea. Alderman Notheisen voted nay.
  - C. Consideration and Action Request for Street Closure of Main Street (between Mill & Third), Mill Street (between Main & Market), and Third Street (between Main & Market) for the Annual Halloween Trunk or Treat to be held on October 31, 2016 from 5:00 p.m. to 10:00 p.m.  
Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve the Request for Street Closure of Main Street (between Mill & Third), Mill Street (between Main & Market), and Third Street (between Main & Market) for the Annual Halloween Trunk or Treat to be held on October 31, 2016 from 5:00 p.m. to 10:00 p.m. Motion passed unanimously with Aldermen Trantham, Hopkins, Heller, Notheisen, Darter and Frederick voting yea.

- D. Consideration and Action on Solicitation Request from the Waterloo VFW Post #6504 for their Annual Buddy Poppy Drive to be held on Saturday, November 5, 2016 at the Intersection of Main and Mill Streets from 8:00 a.m. to 12:00 p.m.  
Motion made by Alderman Frederick and seconded by Alderman Heller to approve a Solicitation Request from the Waterloo VFW Post #6504 for their Annual Buddy Poppy Drive to be held on Saturday, November 5, 2016 at the intersection of Main and Mill Streets from 8:00 a.m. to 12:00 p.m. Motion passed unanimously with Aldermen Frederick, Heller, Notheisen, Hopkins, Trantham and Darter voting yea.
- E. Consideration and Action on Extension of Employment Agreement with Eric Zaber as a Temporary Police Officer for the City of Waterloo.  
Motion made by Alderman Darter and seconded by Alderman Frederick to approve the Extension of Employment Agreement with Eric Zaber as a Temporary Police Officer for the City of Waterloo. Discussion. Motion amended by Alderman Frederick and seconded by Alderman Darter to Authorize Mayor Smith to execute the Extension of Employment Agreement with Eric Zaber after the Board of Police Commissioners Scheduled Meeting. Amended Motion passed unanimously with Aldermen Frederick, Heller, Notheisen, Hopkins, Trantham and Darter voting yea.
- F. Consideration and Action on a 2.75% Managerial Pay Increase. Motion made by Alderman Heller and seconded by Alderman Darter to approve the 2.75% Managerial Pay Increase. Discussion. Mayor Smith stated the pay 2.75% increase is retroactive from May 1, 2016. Motion passed with Aldermen Darter, Frederick, Heller, Notheisen and Hopkins voting yea. Alderman Trantham abstained.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.  
**Alderman Hopkins** thanked those who explained the contract in Item 12E.  
**Alderman Darter** stated the PumpkinFest was great.  
He reminded the Council of the luncheon celebrating the VFW 70-Year Anniversary that will be this Sunday, 10-23-16 from 11 a.m. to 3 p.m.  
**Alderman Heller** thanked everyone who helped celebrate and enjoy the Porta Westfalica Sister Cities visitors who stayed for 4 days in Waterloo.
14. Motion to Adjourn. Motion made by Alderman Darter and seconded by Alderman Frederick to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:10 p.m.

**Barbara Pace,  
CITY CLERK**