

# **WATERLOO CITY COUNCIL**

## ***Regular Meeting Agenda***

Date: May 26, 2015

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Zoning Administrator.
  - D. Report of Code Administrator / Building Inspector.
  - E. Report of Director of Public Works.
  - F. Report of Chief of Police.
  - G. Report of City Attorney.
  - H. Report and Communication by Mayor.
    1. Re-appointment of Dennis Bauers to the Board of Police Commissioners for a Three-Year Term to Expire on May 01, 2018.
    2. Re-appointment of Earl Chambers to the Board of Police Commissioners for a Three-Year Term to Expire on May 01, 2018.
    3. Re-appointment of Jennifer Mechler as Trustee to the Library Board for a Three-Year Term to Expire on June 30, 2018.
    4. Re-appointment of Kenneth Perkins as Trustee to the Library Board for a Three-Year Term to Expire on June 30, 2018.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
11. Unfinished Business.
12. Miscellaneous Business.
  - A. Consideration and Action on Approval of Street Closures: Main Street from Mill to the Alley between Fourth & Third, Third Street from Market to Main, and Mill from Market to Main, for PumpkinFest on Saturday, October 10, 2015.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

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### **DATES TO REMEMBER**

- May 27, 2015 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
May 28, 2015 – Zoning Board of Appeals, Waterloo City Hall: Council Chambers, 7:30 p.m.  
June 01, 2015 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
June 09, 2015 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
June 10, 2015 – Minister’s Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.  
June 10, 2015 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
June 11, 2015 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.

**MINUTES OF THE  
CITY COUNCIL MEETING  
MAY 18, 2015**

1. Call to Order.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Frederick, Darter, Koerber and Heller.
3. Pledge of Allegiance was led by Mayor Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Heller and seconded by Alderman Frederick to approve May 04, 2015, 7:30 p.m. City Council Meeting Minutes. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick and Koerber voting yea.
6. Petitions by Citizens on Non-Agenda Items.  
None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector  
Report is in the packet. Motion to accept the report made by Alderman Notheisen and seconded by Alderman Heller. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
  - B. Report of Treasurer.  
Report is in the packet. Motion to accept the report made by Alderman Frederick and seconded by Alderman Thomas. Motion passed unanimously with Aldermen Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.
  - C. Report of Zoning Administrator.  
Zoning Administrator Jim Nagel stated May 27, 2015 is the Planning Commission meeting and May 28, 2015 is the Zoning Board of Appeals meeting.
  - D. Report of Director of Public Works.  
Tim Birk explained that the direct lightning strike to a metering point near the ambulance garage at 901 Illinois Avenue on Friday, May 15, 2015, resulted in only a 41-minute power outage thanks to the city going to generated power. He stated the town would have been without power for about three hours otherwise.
  - E. Report of Chief of Police.  
No report.
  - F. Report of City Attorney.  
No report.
  - G. Report and Communication by Mayor.
    1. Mayor Smith read the Proclamation for EMS Week. He designated the week of May 17-23, 2015 as Emergency Medical Services Week. Monroe County Ambulance Director Carla Heise showed a video highlighting the value of Monroe County EMS in the community as part of this proclamation.
8. Report of Standing Committees.  
No report.
9. Report of Special Committees.  
No report.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 15-08 Supporting the “Waterloo Pancake Ride” as Hosted by the SS Peter and Paul Catholic Church of Waterloo, Illinois.

Motion made by Alderman Thomas and seconded by Alderman Heller to approve Resolution No. 15-08 supporting the “Waterloo Pancake Ride” as hosted by the SS Peter and Paul Catholic Church of Waterloo, Illinois. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Frederick, Koerber, Heller and Notheisen voting yea.
  - B. Consideration and Action on Resolution No. 15-09 to Approve and Sign Utility Permit Application No. 8-30011 for the Installation and Maintenance of a 6-inch PVC Force Main Within the Right-of-Way of FAP Route 312 (II Route 3) for the Elsie Kolmer Life Station.

Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve Resolution No. 15-09 to approve and sign Utility Permit Application No. 8-30011 for the installation and maintenance of a 6-inch PVC force main within the right-of-way of FAP Route 312 (IL Route 3) for the Elsie Kolmer Lift Station. Motion passed unanimously with Aldermen Trantham, Darter, Frederick, Koerber, Heller, Notheisen, Thomas and Hopkins voting yea.
11. Unfinished Business.

None.
12. Miscellaneous Business.
  - A. Consideration and Action on Purchase of Outdoor Warning Siren from Blue Valley Public Safety Inc. in the Amount of \$16,798.54.

Motion made by Alderman Heller and seconded by Alderman Hopkins to approve Action on Purchase of Outdoor Warning Siren from Blue Valley Public Safety Inc. in the Amount of \$16,798.43. Discussion. The new siren will replace the one at the City Sewer Plant. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick and Koerber voting yea.
  - B. Consideration and Action on Purchase of Fifteen (15) Panasonic Toughbook 31 Mobile Computers from CDS Technologies, Springfield, IL on Illinois State Bid in the Amount of \$59,925.00.

Motion made by Alderman Koerber and seconded by Alderman Heller to approve the purchase of fifteen (15) Panasonic Toughbook 31 Mobile Computers from CDS Technologies, Springfield, IL on Illinois State bid in the amount of \$59,925.00. Discussion. Chief Trantham explained the new computers will be compatible with the present police systems and should improve overall service. The former computers will be used by the City. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
  - C. Consideration and Action on Approval of CK Power as Low Bidder in the Amount of \$48,435.00 for Standby Generators at the Legion and South Library Lift Stations.

Motion made by Alderman Trantham and seconded by Alderman Heller to approve CK Power as low bidder in the amount of \$48,435.00 for standby generators at the Legion and South Library Lift Stations. Motion passed unanimously with Aldermen Trantham, Darter, Frederick, Koerber, Heller, Notheisen, Thomas and Hopkins voting yea.
  - D. Consideration and Action on Approval of Mike A. Maedge Trucking, Inc. and Maclair Asphalt Sales and Service as Low Bidders from the 2015 MFT Bid Opening held on May 12, 2015.

Motion made by Alderman Hopkins and seconded by Alderman Heller to approve Mike A. Maedge Trucking, Inc. and Maclair Asphalt Sales and Service as low bidders from the 2015 MFT Bid Opening held on May 12, 2014. Discussion. Tim Birk explained this is for the MFT oil & chip and bulk asphalt program. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Frederick, Koerber, Heller, Notheisen and Thomas voting yea.

- E. Consideration and Action on Waiver of Fees for the SS Peter and Paul Handicap Ramp Construction.  
Motion made by Alderman Frederick and seconded by Alderman Notheisen to approve waiver of fees for the SS Peter and Paul handicap ramp construction. Discussion. Jim Nagel stated this will connect to the parking lot and the education building. Motion passed unanimously with Aldermen Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.
- F. Consideration and Action on Approval of the Final Plat for McDonald's.  
Motion made by Alderman Hopkins and seconded by Alderman Heller to approve the Final Plat for McDonald's. Discussion. Jim Nagel stated sidewalks were accidentally left off the site plan but there will be sidewalks along Market Place Drive and future sidewalks will be discussed later. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Frederick, Koerber, Heller, Notheisen and Thomas voting yea.
- G. Consideration and Action on Approval of the Site Plan for McDonald's.  
Motion made by Alderman Heller and seconded by Alderman Hopkins to approve the Site Plan for McDonald's. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick and Koerber voting yea.
- H. Consideration and Action on Executive Session for the Discussion of Imminent Litigation and for the Semi-Annual Executive Session Minute Review as per 5 ILCS 120/2(C)(11) and (21) Respectively.  
Motion made by Alderman Notheisen and seconded by Alderman Frederick to approve Executive Session for the discussion of Imminent Litigation and for the Semi-Annual Executive Session Minutes Review as per 5 ILCS 120/2(C)(11) and (21). Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea. Time: 8:02 p.m.  
Council meeting reconvened at 8:40 p.m. Motion to reconvene made by Alderman Notheisen and seconded by Alderman Heller. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
- I. Mayor Smith requested City Clerk, Barbara Pace to read the Executive Session minutes approved for release under Schedule A under the requirements of the Open Meetings Act 5 ICLS 120/2.06 to release minutes to the public: 11-3-14, 12-1-14, 12-8-14, 12-15-14, 3-1-15, 4-27-15. Under Schedule B requirements of the Open Meetings Act 5 ICLS 120/2.06 there were no minutes to remain confidential. Motion made by Alderman Notheisen and seconded by Alderman Heller to accept the approved schedules. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.  
None.
14. Motion to Adjourn. Motion made by Alderman Koerber and seconded by Alderman Thomas to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:40 p.m.

**Barbara Pace,  
CITY CLERK**





AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 26, 2015  
(Date)
  
2. Description of matter to be placed on agenda:  
Re-appointment of Dennis Bauers to the Board of Police Commissioners for a  
Three-Year Term to Expire on May 01, 2018.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 05-22-15  
  
Submitted by:  
Mayor Tom Smith

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to



          
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 26, 2015  
(Date)
  
2. Description of matter to be placed on agenda:  
Re-appointment of Earl Chambers to the Board of Police Commissioners for a  
Three-Year Term to Expire on May 01, 2018.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 05-22-15  
  
Submitted by:  
Mayor Tom Smith

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to



          
Mayor



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
May 26, 2015  
(Date)
  
2. Description of matter to be placed on agenda:  
Re-appointment of Jennifer Mechler as Trustee to the Library Board for a Three-Year Term to Expire on June 30, 2018.  
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3. Relief or action to be requested:  
Approval.  
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\_\_\_\_\_
  
4. Submittal date: 05-08-15  
  
Submitted by:  
Elaine Steingrubey, Director  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

\_\_\_\_\_  
Mayor

# MORRISON-TALBOTT LIBRARY

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215 Park Street • Waterloo, Illinois 62298 • Voice: 618-939-6232 • Fax: 618-939-4974  
[www.waterloolibrary.org](http://www.waterloolibrary.org) • e-mail: [elaines@waterloolibrary.org](mailto:elaines@waterloolibrary.org)

8 May 2015

Mayor Tom Smith  
City of Waterloo  
100 West Fourth Street  
Waterloo, IL 62298

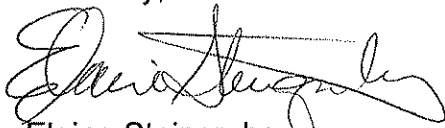
Dear Mayor Smith:

The terms of two trustees, Jennifer Mechler and Kenneth Perkins will expire on 30 June 2015. Both trustees have asked to be reappointed to the Library Board. Ms. Mechler has served on the board since 2012, and Mr. Perkins since 2008. The Board values the contributions of both of these people and recognizes each person's interest in providing the best possible library service to the residents of Waterloo.

On behalf of the Library Board, I respectfully ask you to reappoint Jennifer Mechler and Kenneth Perkins to three-year terms, beginning on 1 July 2015 and expiring 30 June 2018.

Thank you for your consideration in this matter. Should you have any questions, please call me at 939-6232, extension 205, or e-mail me at [elaines@waterloolibrary.org](mailto:elaines@waterloolibrary.org).

Sincerely,



Elaine Steingrubey  
Library Director

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Re-appointment of Kenneth Perkins as Trustee to the Library Board for a Three-Year Term to Expire on June 30, 2018.  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Submittal date: 05-08-15  
  
Submitted by:  
Elaine Steingrubey, Director  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

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\_\_\_\_\_  
Mayor

# MORRISON-TALBOTT LIBRARY

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215 Park Street • Waterloo, Illinois 62298 • Voice: 618-939-6232 • Fax: 618-939-4974  
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8 May 2015

Mayor Tom Smith  
City of Waterloo  
100 West Fourth Street  
Waterloo, IL 62298

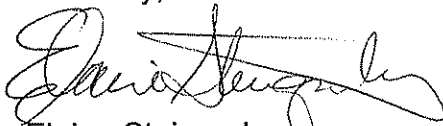
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Elaine Steingrubey  
Library Director


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2. Description of matter to be placed on agenda:  
Consideration and Action on Approval of Street Closures: Main Street from Mill to the Alley between Fourth & Third, Third Street from Market to Main, and Mill from Market to Main, for PumpkinFest on Saturday, October 10, 2015.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 05-22-15  
  
Submitted by:  
Shawn Kennedy

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to

  
\_\_\_\_\_  
Mayor