

# WATERLOO CITY COUNCIL

## *Regular Meeting Agenda*

Date: January 18, 2016

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Zoning Administrator.
  - D. Report of Director of Public Works.
  - E. Report of Chief of Police.
  - F. Report of City Attorney.
  - G. Report and Communication by Mayor.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 16-01 Urging Members of the United States Congress to Take Steps to Reduce “Dumping” of Foreign Steel Into the United States Market.
  - B. Consideration and Action on Resolution No. 16-02 Approving the Proclamation and Naming of the City of Waterloo, Illinois as a Purple Heart City.
11. Unfinished Business.
12. Miscellaneous Business.
  - A. Consideration and Action on a Trane Service Agreement in the Total Amount of \$18,138.00 for the HVAC System at the Waterloo City Hall.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

---

---

### **DATES TO REMEMBER**

- Jan. 19, 2016 – Garden Club Meeting, Waterloo City Hall: Front Conference Room, 6:30 p.m.  
Jan. 20, 2016 – Discover Historic Waterloo Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Jan. 21, 2016 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Jan. 25, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Feb. 02, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Feb. 08, 2016 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Feb. 09, 2016 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Feb. 10, 2016 – Minister’s Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.  
Feb. 10, 2016 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Feb. 11, 2016 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.  
Feb. 13 and 15, 2016 – Closed for the President’s Day Holiday

**MINUTES OF THE  
CITY COUNCIL MEETING  
JANUARY 04, 2016**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller.
3. Pledge of Allegiance led by Mayor Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Darter and seconded by Alderman Frederick to approve December 28, 2015, 7:30 p.m., City Council Meeting Minutes. Correction: Item 10A to 'The allowance per customer is capped at 2%'. Motion with correction passed unanimously with Aldermen Darter, Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items.  
None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
No report.
  - B. Report of Treasurer.  
No report.
  - C. Report of Zoning Administrator.  
No report.
  - D. Report of Building Inspector/Code Administrator.  
The report is in the packet.
  - E. Report of Director of Public Works.  
No report.
  - F. Report of Chief of Police.  
Chief Trantham reported the New Year celebrations were quiet.
  - G. Report of City Attorney.  
No report.
  - H. Report and Communication by Mayor.
    1. Mayor Smith thanked Chief Trantham, Alderman Koerber, Shawn Kennedy and Sarah Deutch and everyone who helped make the New Year's Day "Ring In the Bicentennial" celebration at the Court House bandstand a success. Mayor Smith thanked the Baptist Church Choir for their concert and he had their commemorative bells special delivered to the Baptist church. The attendance was over 400 with cake and hot chocolate served.
8. Report of Standing Committees.  
None.
9. Report of Special Committees.  
None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Ordinance No. 1694 Amending the City of Waterloo Code of Ordinances, Chapter 1 Administration, Section 1-2-92(E) Deposit of Funds, to Revise Currently Listed Bank Names.

Motion made by Alderman Koerber and seconded by Alderman Notheisen to approve Ordinance No. 1694 amending the City of Waterloo Code of Ordinances, Chapter 1 Administration, Section 1-2-92(E) Deposit of Funds, to revise currently listed bank names. Discussion. Shawn Kennedy explained the state of Illinois Epay notified the City that the payments will no longer be received from an investment account but must now be in a bank account to receive credit card payments. Alderman Koerber stated the Ordinance Committee was in unanimous agreement with this ordinance. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
11. Unfinished Business.

None.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 537.

Motion made by Alderman Heller and seconded by Alderman Darter to approve Warrant No. 537. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick and Koerber voting yea.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**Mayor Smith and the Aldermen** wished everyone a safe and prosperous 2016.
14. Motion to Adjourn. Motion made by Alderman Notheisen and seconded by Alderman Heller to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:00 p.m.

**Barbara Pace,  
CITY CLERK**

**CITY OF WATERLOO, ILLINOIS  
COLLECTION REPORT**

	2014-2015 ACTUAL AMOUNT	2015-2016 BUDGETED AMOUNT	% INCREASE/ DECREASE	2014 DEC	2015 DEC	% INCREASE/ DECREASE	2014-2015 FISCAL YTD	2015-2016 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,267,348.89	10,685,000.00	4.07%	917,273.05	831,845.92	-9.31%	6,987,822.79	7,238,989.08	3.59%
ELEC TAX	262,050.16			22,672.84	20,364.61	-10.18%	177,232.96	180,136.46	1.64%
ELEC MISC.	492,660.00	158,600.00	-67.81%	12,341.00	11,704.00	-5.16%	125,636.00	137,318.00	9.30%
SUBTOTAL	11,022,059.05	10,843,600.00	-1.62%	952,286.89	863,914.53	-9.28%	7,290,691.75	7,556,443.54	3.65%
BEGINNING UNAPPLIED UNAPPLIED CASH REC'D UNAPPLIED DISBURSED ENDING UNAPPLIED	319,734.31 116,468.70 108,610.29 327,592.72			36,216.27 13,243.31 7,660.71 41,798.87	30,895.31 25,836.86 5,646.78 51,085.39	-14.69% 95.09% -26.29% 22.22%	172,156.72 78,827.34 45,316.98 205,667.08	214,833.29 88,097.12 53,158.65 249,771.76	24.79% 11.76% 17.30% 21.44%
GAS SALES	3,182,179.06	3,429,000.00	7.76%	197,116.70	144,213.04	-26.84%	1,382,066.30	1,048,604.21	-24.13%
GAS TAX	80,144.20			4,978.86	3,745.19	-24.78%	29,092.12	26,149.98	-10.11%
GAS MISC.	435,141.00	73,600.00	-83.09%	-1,828.00	4,768.00	360.83%	381,963.00	47,882.00	-87.46%
SUBTOTAL	3,697,464.26	3,502,600.00	-5.27%	200,267.56	152,726.23	-23.74%	1,793,121.42	1,122,636.19	-37.39%
WATER SALES	2,116,126.86	2,223,000.00	5.05%	195,230.71	204,942.19	4.97%	1,452,952.87	1,446,985.10	-0.41%
WATER MISC.	272,022.00	71,200.00	-73.83%	1,059.00	3,332.00	214.64%	237,635.00	48,386.00	-79.64%
SUBTOTAL	2,388,148.86	2,294,200.00	-3.93%	196,289.71	208,274.19	6.11%	1,690,587.87	1,495,371.10	-11.55%
SEWER SALES	1,676,422.12	1,733,000.00	3.37%	154,952.03	161,696.41	4.35%	1,140,742.57	1,146,239.58	0.48%
SEWER MISC.	362,413.00	150,350.00	-58.51%	10,309.00	9,029.00	-12.42%	282,470.00	108,877.00	-61.46%
SUBTOTAL	2,038,835.12	1,883,350.00	-7.63%	165,261.03	170,725.41	3.31%	1,423,212.57	1,255,116.58	-11.81%
CITY TAX MISC.	524,077.62 37,655.00	548,300.00 39,000.00	4.62% 3.57%	42,118.14 -2,144.00	37,887.36 -429.00	-10.05% 79.99%	320,594.18 20,087.00	306,949.91 10,758.00	-4.26% -46.44%
SUBTOTAL	561,732.62	587,300.00	4.55%	39,974.14	37,458.36	-6.29%	340,681.18	317,707.91	-6.74%
REFUSE FEE VEHICLE STICKER FINES PERMITS INSPECTION FEES FRANCHISE FEES LIQUOR LICENSE INFRASTRUCTURE FEE HOTEL/MOTEL TAX MISC. REPLACEMENT TAX COUNTY TAX SALES TAX BUSINESS DISTRICT TAX VIDEO GAMING INCOME TAX	687,868.18 - 63,595.00 93,498.00 18,750.00 112,175.00 5,640.00 251,709.00 17,256.00 158,244.00 60,695.00 394,465.00 2,140,229.00 61,031.00 51,873.00 1,141,632.00	741,250.00 - 60,000.00 80,000.00 20,000.00 116,000.00 6,000.00 258,000.00 15,000.00 60,870.00 60,560.00 399,500.00 2,100,000.00 60,000.00 47,000.00 1,161,600.00	7.76% - -5.65% -14.44% 6.67% 3.41% 6.38% 2.50% -13.07% -61.53% -0.22% 1.28% -1.88% -1.69% -9.39% 1.75%	62,292.71 - 4,049.00 10,428.00 750.00 - - 19,189.00 44.00 25,163.00 2,659.00 - 171,582.00 5,439.00 - 111,649.00	62,005.03 - 3,449.00 3,559.00 1,350.00 - 10.00 21,898.00 969.00 1,599.00 2,583.00 - 173,031.00 5,608.00 28,486.00 154,137.00	-0.46% - -14.82% -65.87% 80.00% - - 14.12% 2102.27% -93.65% -2.86% - 0.84% 3.11% 38.05% 11.00%	454,154.47 - 36,778.00 61,388.00 12,675.00 42,942.00 5,600.00 174,025.00 14,119.00 105,567.00 33,816.00 394,465.00 1,405,513.00 39,509.00 28,067.00 763,893.00	469,930.72 - 31,663.00 56,701.00 13,350.00 65,390.00 6,037.00 179,966.00 9,842.00 60,637.00 37,900.00 388,154.00 1,445,899.00 40,550.00 39,150.00 852,545.00	3.47% - -13.91% -7.64% 5.33% 52.28% 7.80% 3.41% -30.29% -42.56% 12.08% -1.60% 2.87% 2.63% 39.49% 11.61%
SUBTOTAL	5,258,660.18	5,185,780.00	-1.39%	413,244.71	458,684.03	11.00%	3,572,511.47	3,697,714.72	3.50%
MOTOR FUEL TAX MISC.	336,043.00 491.00	290,000.00 500.00	-13.70% 1.83%	21,559.00 34.00	109,675.00 67.00	408.72% 97.06%	261,450.00 357.00	180,157.00 354.00	-31.09% -0.84%
SUBTOTAL	336,534.00	290,500.00	-13.68%	21,593.00	109,742.00	408.23%	261,807.00	180,511.00	-31.05%
UTILITY DEPOSITS	109,900.00	-		6,275.00	9,050.00	44.22%	76,200.00	83,625.00	9.74%
<b>TOTAL DEPOSITS</b>	<b>25,529,802.79</b>	<b>24,587,330.00</b>	<b>-3.69%</b>	<b>2,008,435.35</b>	<b>2,036,411.61</b>	<b>1.39%</b>	<b>16,527,640.60</b>	<b>15,797,223.16</b>	<b>-4.42%</b>

January 18, 2016

To: Mayor Tom Smith  
City Attorney  
City Aldermen

Re: Treasurer's Report

Attached, please find the December 31, 2015 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

A handwritten signature in black ink that reads "Brad A. Papenberg". The signature is written in a cursive style with a large, prominent initial "B".

Brad A Papenberg  
City Treasurer

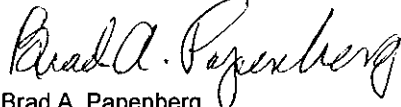
**TREASURER'S REPORT  
CITY OF WATERLOO**  
For the month ending  
December 31, 2015

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 5,497.98	\$ -	\$ -	\$ 5,497.98
Utility Deposit	58,180.03	9,050.00	10,850.00	56,380.03
General Fund	(100,217.61)	393,306.21	636,633.30	(343,544.70)
Motor Fuel Tax	12,614.14	50,020.31	13,468.72	49,165.73
Water Fund	383,185.24	211,104.19	71,584.46	522,704.97
Sewer Fund	363,914.76	173,597.97	90,804.43	446,708.30
Gas Fund	606,547.23	158,298.71	199,830.45	565,015.49
Electric Fund	369,211.84	894,746.12	710,631.62	553,326.34
Capital Improvements	263,421.24	39,642.68	-	303,063.92
D.A.R.E.	541.59	-	-	541.59
Interest	6,236.08	1,972.51	-	8,208.59
Hotel/Motel Tax	86,825.10	969.30	-	87,794.40
<b>TOTALS:</b>	<b>\$2,055,957.62</b>	<b>\$1,932,708.00</b>	<b>\$1,733,802.98</b>	<b>\$2,254,862.64</b>

INVESTED FUNDS				
Capital Improvements	\$ 2,230,907.65		1,860.15	\$ 2,229,047.50
Electric	\$ 2,924,786.24		2,438.73	2,922,347.51
IPTIP - E-Pay Utility Bills	937.11	14,516.68		15,453.79
Farm Account Income	97,324.14	12.40		97,336.54
Gas	3,345,521.88		2,789.53	3,342,732.35
General Fund	6,762,099.37	359,270.19		7,121,369.56
Motor Fuel	466,827.37	109,722.04	50,000.00	526,549.41
Pension Reserve	822,799.65	174.71		822,974.36
Sewer	1,467,750.45		1,223.82	1,466,526.63
Utility Deposits	301,303.26		251.23	301,052.03
Water	1,530,428.37		1,276.09	1,529,152.28

<b>Total Invested Funds:</b>	<b>\$19,950,685.49</b>	<b>\$483,696.02</b>	<b>\$59,839.55</b>	<b>\$20,374,541.96</b>
<b>Total All City Funds:</b>	<b>\$22,006,643.11</b>	<b>\$2,416,404.02</b>	<b>\$1,793,642.53</b>	<b>\$22,629,404.60</b>

Debt and Pension Obligations	Date Opened	Original Balance	Current Balance	Rate	Payment Dates
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$8,024,650.00	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$1,812,163.00		
Unfunded Actuarial Accrued Liability - Police			\$2,446,000.00		
<b>Total Liabilities</b>		<b>\$12,372,060.00</b>	<b>\$12,282,813.00</b>		

Respectfully Submitted,  
  
Brad A. Papenberg  
City Treasurer

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
January 18, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 16-01 Urging Members of the United States Congress to Take Steps to Reduce "Dumping" of Foreign Steel Into the United States Market.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 01-06-16  
Submitted by:  
Mayor Tom Smith

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**RESOLUTION NO. 16-01**

01-18-16

**A RESOLUTION URGING MEMBERS OF THE UNITED STATES CONGRESS TO TAKE STEPS TO REDUCE “DUMPING” OF FOREIGN STEEL INTO THE UNITES STATES MARKET.**

**WHEREAS,** The Granite City Works steel mill has operated since 1878; it was originally founded by brothers William and Frederick Niedringhaus as the Granite Iron Rolling Mills, and most recently, owned by Unites States Steel Corporation; and,

**WHEREAS,** The Granite City Works has been an industry leader in sheet steel products for customers in the construction, container, piping and tubing, service center, and automotive industries and has an annual raw steelmaking capability of 2.8 million net tons; and,

**WHEREAS,** Global influences in the market such as reduced steel prices, unfair trade practices, imports, and fluctuating oil prices, continue to have a dramatic negative impact on the steel production industry; and,

**WHEREAS,** Domestic steelmakers continue to lose substantial sales to foreign countries, particularly China and South Korea, which have “dumped” their steel products into the United States market at prices below fair market value; and,

**WHEREAS,** Due to these disruptions in the steel market in October 2015, United States Steel Corporation announced that it will temporarily idle the Granite City mill and lay off 2,080 steel workers by the end of 2015; and,

**WHEREAS,** Granite City Works is a vital part of the Metro-East economy, and the loss of this mill would be devastating to thousands of families and the financial well-being of the entire region.

**NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL AND MAYOR OF THE CITY OF WATERLOO, ILLINOIS** on this **18<sup>th</sup> day of January, 2016** that it urges the members of the Illinois Congressional delegation to take action to review the national tariff policy on steel goods and make immediate efforts to eliminate the practice of steel “dumping” and to consider all possible trade and economic policies to protect this vital American industry and minimize the financial impact on these hardworking men and women.

**AND BE IT FURTHER RESOLVED,** that suitable copies of this resolution be presented to the members of the Illinois delegation of the U.S. House of Representatives and to our two United States Senators.

**SIGNED:**

\_\_\_\_\_  
Thomas Smith, Mayor

**ATTESTED:**

\_\_\_\_\_  
Barbara Pace, City Clerk



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
January 18, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 16-02 Approving the Proclamation and Naming of the City of Waterloo, Illinois as a Purple Heart City.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 01-06-16  
Submitted by:  
Mayor Tom Smith

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**RESOLUTION NO. 16-02**

**A RESOLUTION APPROVING THE PROCLAMATION AND NAMING OF THE CITY OF WATERLOO, ILLINOIS AS A PURPLE HEART CITY.**

**WHEREAS**, the Order of the Purple Heart for Military Merit is a uniquely American decoration – the oldest military decoration in the world in present use and the first award made available to a common soldier; and,

**WHEREAS**, on August 7, 1782, General George Washington created the Badge of Military Merit in the figure of a heart in purple cloth and wrote that it was to be awarded “whenever any singularly meritorious action is performed”. On February 22, 1932, it was designated the Purple Heart; and,

**WHEREAS**, the Order of the Purple Heart is a combat decoration awarded to members of the Armed Forces of the United States who are wounded by an instrument of war in the hands of the enemy and posthumously to the next of kin in the name of those who are killed in action or die of wounds received in action; and,

**WHEREAS**, the Military Order of the Purple Heart of the United States of America, Inc., was chartered by Congress on August 26, 1958 as the only organization of combat wounded veterans; and,

**WHEREAS**, the blessings of freedom and democracy we enjoy today are the direct result of the courage and sacrifice of generations of Americans, and the City of Waterloo, IL is proud to honor the recipients of the Order of the Purple Heart; now,

**NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL AND MAYOR OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:**

**Section 1:** The recitals herein are true and correct findings of the City Council.

**Section 2:** A Proclamation is approved to encourage the citizens of the City of Waterloo, Illinois to show their appreciation for the sacrifices of the Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and to show them the honor and support they have earned.

**AND BE IT FURTHER RESOLVED, BY THE CITY COUNCIL AND MAYOR OF THE CITY OF WATERLOO, ILLINOIS** that the City of Waterloo, Illinois is now designated as a

***PURPLE HEART CITY***

**PASSED** this 18<sup>th</sup> day of January, 2016, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED:**

**ATTESTED:**

\_\_\_\_\_  
**THOMAS SMITH**, Mayor,  
City of Waterloo, Illinois

\_\_\_\_\_  
**BARBARA PACE**, City Clerk  
City of Waterloo, Illinois

# PROCLAMATION

for

## *Purple Heart City*

January 10, 2016

**WHEREAS,** the Order of the Purple Heart for Military Merit is a uniquely American decoration – the oldest military decoration in the world in present use and the first award made available to a common soldier; and,

**WHEREAS,** on August 7, 1782, General George Washington created the Badge of Military Merit in the figure of a heart in purple cloth and wrote that it was to be awarded “whenever any singularly meritorious action is performed”. On February 22, 1932, it was designated the Purple Heart; and,

**WHEREAS,** the Order of the Purple Heart is a combat decoration awarded to members of the Armed Forces of the United States who are wounded by an instrument of war in the hands of the enemy and posthumously to the next of kin in the name of those who are killed in action or die of wounds received in action; and,

**WHEREAS,** the Military Order of the Purple Heart of the United States of America, Inc., was chartered by Congress on August 26, 1958 as the only organization of combat wounded veterans; and,

**WHEREAS,** the blessings of freedom and democracy we enjoy today are the direct result of the courage and sacrifice of generations of Americans, and the City of Waterloo, IL is proud to honor the recipients of the Order of the Purple Heart; now,

**THEREFORE,** I, Thomas G. Smith, Mayor of the City of Waterloo, IL, do hereby proclaim the City of Waterloo, Illinois as a

### *PURPLE HEART CITY*

and encourage the citizens of the City of Waterloo to show their appreciation for the sacrifices of the Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and to show them the honor and support they have earned.

In witness whereof, I have hereunto placed my hand and caused the seal of the City of Waterloo, IL to be affixed this 10<sup>th</sup> day of January 2016.

---

Mayor Thomas G. Smith

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
January 18, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on a Trane Service Agreement in the Total Amount of  
\$18,138.00 for the HVAC System at the Waterloo City Hall.

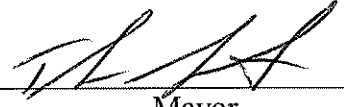
3. Relief or action to be requested:  
Approval.

4. Submittal date: 01-13-16

Submitted by:  
Russ Row, Building Inspector / Code Administrator

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



**TRANE**

Building Services

TRANE SELECT SERVICE AGREEMENT

# Pricing and Acceptance

Customer:

Waterloo City Hall  
301 South Main Street  
Waterloo, IL 62298

Site:

Waterloo City Hall  
301 South Main Street  
Waterloo, IL 62298

### Trane Service Agreement

This Service Agreement consists of the pages beginning with the title page entitled "The Agreement," the consecutively numbered pages immediately following such title page, and includes and ends with the Trane Terms and Conditions (Service) (collectively, the "Service Agreement" or "Agreement").

Trane agrees to inspect and maintain the Covered Equipment hereof according to the terms of this Service Agreement, including the "Terms and Conditions," and "Scope of Services" sections hereof. Trane agrees to give preferential service to Customer over non-contract customers.

### Service Fee

Customer agrees to pay to each year of the Term, payable at **\$15,949.00** per year, as the fee (the "Service Fee") for the inspection and maintenance services described in the Scope of Services section hereof with respect to the Covered Equipment. The Service Fee is subject to adjustment as provided herein.

Please check preferred billing frequency:     Annually     Semi-Annually     Quarterly

**\$2,189.00** – Include Option of **Four (4)** Filter Changes *(Please check box and initial to include in this agreement)*

### Term

The initial term of this Service Agreement shall be 1 year, effective **October 1, 2015** provided that Trane will have no obligation to Customer prior to execution of this Service Agreement in the space provided below by an authorized representative of Trane.

**LOCK-IN OPTION:** Customer may extend this Agreement at signing for 3 continuous years at a maximum 3% increase per year with the Agreement ending on September 30, 2018.

This Agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions.

### CUSTOMER ACCEPTANCE

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Purchase Order

\_\_\_\_\_  
Acceptance Date

### TRANE ACCEPTANCE

Trane U.S. Inc.

\_\_\_\_\_  
Authorized Representative

Account Manager  
\_\_\_\_\_  
Title

12/9/2015  
\_\_\_\_\_  
Signature Date