

# WATERLOO CITY COUNCIL

## *Regular Meeting Agenda*

Date: August 21, 2017

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Zoning Administrator.
  - D. Report of Building Inspector / Code Administrator.
  - E. Report of Director of Public Works.
  - F. Report of Chief of Police.
  - G. Report of City Attorney.
  - H. Report and Communication by Mayor.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 17-20 Expressing Support for the Counties of Jackson, Monroe, Perry and Randolph for an Intergovernmental Cooperation Agreement Regarding a Four-Lane Road / Highway Connection to the St. Louis Area.
  - B. Consideration and Action on Resolution No. 17-21 Approving an Intergovernmental Cooperation Contract between the City of Waterloo, IL and the Illinois Municipal League Risk Management Association.
  - C. Consideration and Action on Ordinance No. 1735 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII Traffic Schedules, Schedules "A" and "C".
  - D. Consideration and Action on Ordinance No. 1736 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Section 24-6-3 No Parking Places.
11. Unfinished Business.
12. Miscellaneous Business.
  - A. Consideration and Action on Raffle License Request and Waiver of Bond from the Monroe County EMS Association for a Raffle to be held on November 1, 2017 at the Monroe County Ambulance Garage.
  - B. Consideration and Action on Special Event Permit Application 17-015-E from the Stubborn German Brewery for "StubbornFest" to be held on September 29 and 30, 2017 with the Street Closure of Main Street from the Stubborn German alley to south of Randy's Double R Bar.
  - C. Consideration and Action on Approval of Kilian Corporation as Low Bidder in the Amount of \$479,543.75 for the 2017 Lou-Del Subdivision Street Overlay Bid as was held on 08-15-17 at 2:00 p.m.
  - D. Consideration and Action on Purchase of Motorola APX 4000 Portable Radio, Motorola APX 4500 Mobile Radio and Associated Equipment from Motorola Solutions for a Total of \$7,771.48.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

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### **DATES TO REMEMBER**

Aug. 22, 2017 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.  
Aug. 25-26, 2017 – Waterloo Homecoming, Downtown Waterloo  
Sept. 02 & 04, 2017 – City Offices Closed for the Labor Day Holiday.  
Sept. 05, 2017 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Sept. 11, 2017 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Sept. 12, 2017 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Sept. 13, 2017 – Minister's Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.  
Sept. 13, 2017 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Sept. 14, 2017 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.  
Sept. 18, 2017 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Sept. 21, 2017 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Sept. 26, 2017 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.

**MINUTES OF THE  
CITY COUNCIL MEETING  
AUGUST 07, 2017**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Darter, Buettner, and Heller. Aldermen Trantham and Row were absent.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
None.
5. Approval of Minutes as Written or Amended.
  - A. Consideration and Action on Public Hearing Minutes dated July 17, 2017, 7:15 p.m.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve July 17, 2017, 7:15 p.m., Public Hearing Meeting Minutes. Motion passed unanimously with Aldermen Darter, Buettner, Heller, Notheisen, Thomas and Hopkins voting yea.
  - B. Consideration and Action on City Council Minutes dates July 17, 2017, 7:30 p.m.  
Motion made by Alderman Heller and seconded by Alderman Hopkins to approve July 17, 2017, 7:30 p.m. City Council Meeting Minutes. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Darter and Buettner voting yea.
6. Petitions by Citizens on Non-Agenda Items.  
None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. No report.
  - C. Report of Zoning Administrator. No report.
  - D. Report of Director of Public Works.  
Tim Birk reported the Waterloo High School will be painting the Spirit Paws on specific streets tomorrow at 6 p.m.
  - E. Report of Chief of Police.  
Chief Douglas reported the Monroe County Fair went okay thanks to so many helpers and employees.
  - F. Report of City Attorney. No report.
  - G. Report and Communication by Mayor.
    1. Swearing in of Police Officer Robert Fernandez. Officer Fernandez was sworn in by City Clerk Barbara Pace.
    2. Swearing in of Police Officer Justin Ellis. Officer Ellis was sworn in by City Clerk Barbara Pace.
    3. Swearing in of Police Officer Shaun Wiegand. Officer Wiegand was sworn in by City Clerk Barbara Pace.
    4. Presentation of 2017 Yard of Distinction Awards.
    5. Presentation of the Good Neighbor Award to Vivian Horn.
    6. Presentation of Façade Grant to Willie's West End in the Amount of \$6,791.84.
8. Report of Standing Committees.  
None.
9. Report of Special Committees.  
None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 17-19 Approving the Signing of an Acknowledgement of Notice and Consent, for the Replacement of Existing Antennas and the Addition of Radios with Associated Lines, as required by existing PCS Site Lease Agreement between Spring Spectrum Realty Company and the City of Waterloo, IL.

Motion made by Alderman Notheisen and seconded by Alderman Darter to approve Resolution No. 17-19 approving the signing of an Acknowledgement of Notice and Consent, for the replacement of existing antennas and the addition of radios with associated lines, as required by the existing PCS Site Lease Agreement between Sprint Spectrum Realty Company and the City of Waterloo, IL. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Darter, Buettner and Heller voting yea.
11. Unfinished Business.

None.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 556.

Motion made by Alderman Darter and seconded by Alderman Heller to approve Warrant No. 556. Motion passed unanimously with Aldermen Darter, Buettner, Heller, Notheisen, Thomas and Hopkins voting yea.
  - B. Consideration and Action on Special Event Permit Application No. 17-012-E and Street Closure Request from Randy’s Double R Bar, Inc. for a Block Party to be held on August 12, 2017 from 5 p.m. to 1 a.m. on August 13, 2017 at 107 S. Main Street between Mill Street and the Alley.

Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve Special Event Permit Application No. 17-012-E and Street Closure Request from Randy’s Double R Bar, Inc. for a Block Party to be held on August 12, 2017 from 5 p.m. to 1 a.m. on August 13, 2017 at 107 S. Main Street between Mill Street and the alley. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Darter, Buettner and Heller voting yea.
  - C. Consideration and Action on Special Event Permit Application 17-013-E from the WCUSD #5 for their Annual Bulldog Color Run Event to be held on September 9, 2017 at the Gardner Elementary Soccer Field and roads surrounding the schools with the run being from 5:30 p.m. to 6:30 p.m.

Motion made by Alderman Hopkins and seconded by Alderman Darter to approve Special Event Permit Application No. 17-013-E from the WCUSD #5 for their Annual Bulldog Color Run Event to be held on September 9, 2017 at the Gardner Elementary Soccer Field and roads surrounding the schools with the run being from 5:30 p.m. to 6:30 p.m. Motion passed unanimously with Aldermen Hopkins, Darter, Buettner, Heller, Notheisen and Thomas voting yea.
  - D. Consideration and Action on Solicitation Request from the Waterloo Knights of Columbus for their Annual Tootsie Roll Drive to be held on September 15, 16 and 17, 2017 at the intersections of Hamacher/Rogers and Main/Mill Streets.

Motion made by Alderman Heller and seconded by Alderman Buettner to approve a Solicitation Request from the Waterloo Knights of Columbus for their Annual Tootsie Roll Drive to be held on September 15, 16 and 17, 2017 at the intersections of Hamacher/Rogers and Main/Mill Streets. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Darter and Buettner voting yea.
  - E. Consideration and Action on Special Event Permit Application No. 17-014-E from the Life Network of Southern Illinois for a 5K Run/1.8 Mile Walk to be held on Saturday, September 16, 2017 at 9 :00 a.m.

Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve Special Event Permit Application No. 17-014-E from the Life Network of Southern Illinois for a 5K Run/1.8 Mile Walk to be held on Saturday, September 16, 2017 at

9:00 a.m. Discussion. The closing of specific streets was discussed. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Darter, Buettner and Heller voting yea.

- F. Consideration and Action on Solicitation Request from the Waterloo Lions Club for their Annual Candy Days Fundraiser to be held on September 29 and 30, 2017 at the Intersections of Hamacher/Rogers and Main/Mill Streets.

Motion made by Alderman Notheisen and seconded by Alderman Heller to approve a Solicitation Request from the Waterloo Lions Club for their Annual Candy Days Fundraiser to be held on September 29 and 30, 2017 at the intersections of Hamacher/Rogers and Main//Mill Streets. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Darter, Buettner and Heller yea.

- G. Consideration and Action on Purchase of Two (2) 2017 Ford Police Interceptor Utility AWD Vehicles with a Base Price of \$28,270.00 plus Installation/Equipment at \$4,975.00 and Additional Options at \$2,140.00 plus a Computer Docking Station and GPS Antenna for one (1) Vehicle at \$860.00 for a Total Amount of \$71,630.00.

Motion made by Alderman Hopkins and seconded by Alderman Darter to approve the purchase of two (2) 2017 Ford Police Interceptor Utility AWD Vehicles with a base price of \$28,270.00 plus installation/equipment at \$4,975.00 and additional options at \$2,140.00 plus a computer docking station and GPS antenna for one (1) vehicle at \$860.00 for a total amount of \$71,630.00. Motion passed unanimously with Aldermen Hopkins, Darter, Buettner, Heller, Notheisen and Thomas voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**Alderman Notheisen** reported a Monroe County Rhythm Band will be formed and meet the first Monday of each month, 9:30 a.m., at the Waterloo Senior Center.

**Alderman Hopkins** congratulated the three new Waterloo Police officers who were sworn in tonight and welcomed them to Waterloo.

**Alderman Heller** welcomed the two new German students who arrived in Waterloo the last week in July.

14. Motion to Adjourn. Motion made by Alderman Notheisen and seconded by Alderman Buettner to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:06 p.m.

**Barbara Pace,**  
**CITY CLERK**

**CITY OF WATERLOO, ILLINOIS  
COLLECTION REPORT**

	<b>2016-2017</b>	<b>2017-2018</b>	<b>%</b>			<b>%</b>	<b>2016-2017</b>	<b>2017-2018</b>	<b>%</b>
	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>INCREASE/</b>	<b>2016</b>	<b>2017</b>	<b>INCREASE/</b>	<b>FISCAL</b>	<b>FISCAL</b>	<b>INCREASE/</b>
	<b>AMOUNT</b>	<b>AMOUNT</b>	<b>DECREASE</b>	<b>JULY</b>	<b>JULY</b>	<b>DECREASE</b>	<b>YTD</b>	<b>YTD</b>	<b>DECREASE</b>
ELEC SALES	10,928,682.18	11,485,000.00	5.09%	780,735.38	901,544.20	15.47%	2,211,798.71	2,568,636.75	16.13%
ELEC TAX	267,262.30			19,602.30	21,395.79	9.15%	55,628.77	62,063.49	11.57%
ELECT MISC.	249,779.00	165,000.00	-33.94%	23,950.00	29,063.00	21.35%	77,424.00	60,356.00	-22.04%
SUBTOTAL	11,445,723.48	11,650,000.00	1.78%	824,287.68	952,002.99	15.49%	2,344,851.48	2,691,056.24	14.76%
BEGINNING UNAPPLIED	452,042.85			48,839.62	39,739.79		132,379.05	101,294.85	-23.48%
UNAPPLIED CASH REC'D	121,448.56			5,778.80	6,507.08	12.60%	31,033.21	26,137.60	-15.78%
UNAPPLIED DISBURSED	130,190.08			19,697.32	12,897.28	-34.52%	35,241.09	23,175.47	-34.24%
ENDING UNAPPLIED	443,301.33			34,921.10	33,349.59		128,171.17	104,256.98	-18.66%
GAS SALES	2,226,705.93	2,919,000.00	31.09%	88,652.66	105,612.28	19.13%	479,050.64	509,351.49	6.33%
GAS TAX	61,558.14			2,307.09	2,562.35	11.06%	12,843.19	13,840.60	7.77%
GAS MISC.	158,757.00	70,400.00	-55.66%	6,309.00	17,332.00	174.72%	44,639.00	29,584.00	-33.73%
SUBTOTAL	2,447,021.07	2,989,400.00	22.16%	97,268.75	125,506.63	29.03%	536,532.83	552,776.09	3.03%
WATER SALES	2,146,492.75	2,363,000.00	10.09%	165,371.66	186,766.81	12.94%	510,767.87	580,223.43	13.60%
WATER MISC.	88,822.00	82,000.00	-7.68%	9,301.00	11,460.00	23.21%	32,403.00	29,829.00	-7.94%
SUBTOTAL	2,235,314.75	2,445,000.00	9.38%	174,672.66	198,226.81	13.48%	543,170.87	610,052.43	12.31%
SEWER SALES	1,692,984.08	1,767,000.00	4.37%	128,891.94	135,797.17	5.36%	408,521.25	434,826.87	6.44%
SEWER MISC.	219,335.00	176,200.00	-19.67%	24,408.00	26,324.00	7.85%	76,892.00	69,395.00	-9.75%
SUBTOTAL	1,912,319.08	1,943,200.00	1.61%	153,299.94	162,121.17	5.75%	485,413.25	504,221.87	3.87%
CITY TAX	483,286.24	504,000.00	4.29%	30,914.21	34,909.91	12.93%	102,338.89	113,744.17	11.14%
MISC.	27,895.00	31,700.00	13.64%	1,423.00	5,518.00	287.77%	12,353.00	9,969.00	-19.30%
SUBTOTAL	511,181.24	535,700.00	4.80%	32,337.21	40,427.91	25.02%	114,691.89	123,713.17	7.87%
REFUSE FEE	712,392.25	750,450.00	5.34%	53,522.02	58,988.89	10.21%	175,952.22	188,375.26	7.06%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	50,963.00	50,000.00	-1.89%	4,568.00	7,273.00	59.22%	11,839.00	19,248.00	62.58%
PERMITS	124,114.00	90,000.00	-27.49%	10,961.00	11,284.00	2.95%	33,698.00	41,237.00	22.37%
INSPECTION FEES	17,400.00	20,000.00	14.94%	1,875.00	1,350.00	-28.00%	5,775.00	3,750.00	-35.06%
FRANCHISE FEES	129,254.00	130,000.00	0.58%	-	-		17,602.00	17,715.00	0.64%
LIQUOR LICENSE	7,030.00	7,000.00	-0.43%	410.00	10.00	-97.56%	6,663.00	6,910.00	3.71%
INFRASTRUCTURE FEE	252,166.00	245,000.00	-2.84%	20,545.00	18,978.00	-7.63%	62,664.00	61,296.00	-2.18%
HOTEL/MOTEL TAX	24,205.00	22,000.00	-9.11%	210.00	1,808.00	760.95%	4,616.00	6,511.00	41.05%
MISC.	143,122.00	98,020.00	-31.51%	12,934.00	11,751.00	-9.15%	56,891.00	61,576.00	8.24%
REPLACEMENT TAX	64,357.00	52,900.00	-17.80%	10,481.00	10,067.00	-3.95%	20,122.00	19,912.00	-1.04%
COUNTY TAX	348,623.00	395,000.00	13.30%	-	-		-	-	
SALES TAX	2,216,796.00	2,250,000.00	1.50%	187,601.00	185,385.00	-1.18%	535,230.00	530,893.00	-0.81%
BUSINESS DISTRICT TAX	91,643.00	90,000.00	-1.79%	8,072.00	8,513.00	5.46%	22,030.00	22,406.00	1.71%
VIDEO GAMING	83,455.00	84,000.00	0.65%	12,458.00	8,776.00	-29.56%	18,369.00	27,040.00	47.20%
INCOME TAX	1,173,839.00	1,239,000.00	5.55%	83,267.00	218,373.00	162.26%	410,068.00	406,801.00	-0.80%
SUBTOTAL	5,439,359.25	5,523,370.00	1.54%	406,904.02	542,556.89	33.34%	1,381,519.22	1,413,670.26	2.33%
MOTOR FUEL TAX	261,867.00	265,000.00	1.20%	13,984.00	17,296.00	23.68%	58,487.00	60,557.00	3.54%
MISC	3,103.00	2,700.00	-12.99%	185.00	571.00	208.65%	546.00	1,725.00	215.93%
SUBTOTAL	264,970.00	267,700.00	1.03%	14,169.00	17,867.00	26.10%	59,033.00	62,282.00	5.50%
UTILITY DEPOSITS	123,425.00	-		12,725.00	13,700.00	7.66%	43,225.00	36,025.00	-16.66%
<b>TOTAL DEPOSITS</b>	<b>24,500,762.43</b>	<b>25,354,370.00</b>	<b>3.48%</b>	<b>1,721,443.06</b>	<b>2,058,916.48</b>	<b>19.60%</b>	<b>5,539,470.75</b>	<b>6,019,934.66</b>	<b>8.67%</b>

August 21, 2017

To: Mayor Tom Smith  
City Attorney  
City Aldermen

Re: Treasurer's Report

Attached, please find the July 31, 2017 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

A handwritten signature in cursive script that reads "Brad A. Papenberg". The signature is written in black ink and is positioned above the printed name and title.

Brad A Papenberg  
City Treasurer

**TREASURER'S REPORT  
CITY OF WATERLOO**

For the month ending  
July 31, 2017

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	69,721.72	13,700.00	16,350.00	67,071.72
General Fund	(773,733.47)	168,288.78	716,102.73	(1,321,547.42)
Motor Fuel Tax	19,466.95	100,033.99	33,640.75	85,860.19
Water Fund	490,582.88	198,579.42	265,100.69	424,061.61
Sewer Fund	465,709.41	473,293.57	667,809.06	271,193.92
Gas Fund	884,778.83	122,397.63	154,911.70	852,264.76
Electric Fund	1,104,807.59	954,292.43	957,677.54	1,101,422.48
Capital Improvements	439,611.09	37,809.76	217,951.07	259,469.78
D.A.R.E.	1,175.95	-	-	1,175.95
Interest	5,164.68	2,093.65	-	7,258.33
Hotel/Motel Tax	118,556.69	1,808.20	2,167.10	118,197.79
<b>TOTALS:</b>	<b>\$2,826,340.30</b>	<b>\$2,072,297.43</b>	<b>\$3,031,710.64</b>	<b>\$1,866,927.09</b>

<u>INVESTED FUNDS</u>				
Capital Improvements	\$ 2,249,625.47	3,487.79	-	\$ 2,253,113.26
Electric	\$ 4,453,991.48	6,905.41	-	\$ 4,460,896.89
E-Pay Utility Bills	6,471.77	23,037.60	25,829.46	3,679.91
Farm Account Income	127,749.45	16.28	-	127,765.73
Gas	3,875,146.77	6,007.98	-	3,881,154.75
General Fund	7,330,638.14	462,177.89	-	7,792,816.03
Motor Fuel	657,390.08	17,866.97	100,034.00	575,223.05
Pension Reserve	1,398,896.98	277.87	-	1,399,174.85
Sewer	1,780,998.34	2,761.24	-	1,783,759.58
Utility Deposits	303,831.26	471.06	-	304,302.32
Water	1,844,202.14	2,859.23	-	1,847,061.37
<b>Total Invested Funds:</b>	<b>\$24,028,941.88</b>	<b>\$525,869.32</b>	<b>\$125,863.46</b>	<b>\$24,428,947.74</b>
<b>Total All City Funds:</b>	<b>\$26,855,282.18</b>	<b>\$2,598,166.75</b>	<b>\$3,157,574.10</b>	<b>\$26,295,874.83</b>

<u>Debt and Pension Obligations</u>	<u>Date Opened</u>	<u>Original Balance</u>	<u>Current Balance</u>	<u>Rate</u>	<u>Payment Dates</u>
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$6,788,492.92	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$2,046,400.00		
Unfunded Actuarial Accrued Liability - Police			\$2,869,014.00		
<b>Total Liabilities</b>		<b>\$12,372,060.00</b>	<b>\$11,703,906.92</b>		

Respectfully Submitted,

*Brad A. Papenberg*

Brad A. Papenberg  
City Treasurer

## Building Inspector/Code Administrator Monthly Report 7/31/17

	January	February	March	April	May	June	July	August	September	October	November	December	Total
<b>New Construction Inspections:</b>													
2017	29	33	47	45	40	58	51						303
2016	12	14	23	30	49	26	44	21	42	35	20	23	339
2015	21	16	19	32	19	37	13	47	26	29	19	15	293
<b>New Construction Re-Inspections:</b>													
2017	8	5	6	11	4	9	5						48
<b>Rental Inspections:</b>													
2017	12	15	19	11	8	23	19						107
2016	21	15	12	18	26	23	26	23	20	22	17	16	239
2015	11	16	15	29	20	26	28	22	21	25	17	17	247
<b>Rental Re-Inspections:</b>													
2017	9	8	13	1	8	13	14						66
<b>Dumpster/POD Permits Issued:</b>													
2017	9	7	13	16	10	13	13						81
2016	5	12	8	15	13	14	14	10	11	15	8	5	130
2015	7	5	9	9	11	6	4	10	6	6	5	6	84
<b>Motor Vehicle Violation Notices:</b>													
2017	12	2	15	2	3	5	3						42
<b>Property Violation Notices:</b>													
2017	7	11	10	14	22	8	15						87
<b>Tickets Issued:</b>													
2017	1	0	5	1	3	1	4						15



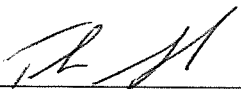
AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
August 21, 2017  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 17-20 Expressing Support for the Counties of Jackson, Monroe, Perry and Randolph for an Intergovernmental Cooperation Agreement Regarding a Four-Lane Road / Highway Connection to the St. Louis Area.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 08-16-17  
  
Submitted by:  
Mayor Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**RESOLUTION NO. 17-20**

**A RESOLUTION EXPRESSING THE SUPPORT OF THE CITY OF WATERLOO TO THE COUNTIES OF JACKSON, MONROE, PERRY AND RANDOLPH FOR AN INTERGOVERNMENTAL COOPERATION AGREEMENT SUPPORTING A FOUR LANE ROAD / HIGHWAY CONNECTION TO THE ST. LOUIS AREA.**

**WHEREAS**, an Intergovernmental Cooperation Agreement has been proposed to be entered between the counties of Jackson, Monroe, Perry and Randolph to form a coalition for the purpose of regularly meeting to discuss, plan, coordinate and act, as necessary, in the development and completion of a four-lane road / highway connection through the four counties and to the St. Louis area; and,

**WHEREAS**, the Mayor and City Council believe that it will be beneficial, financially and otherwise, to the said four counties and the City of Waterloo that such a four-lane highway be developed and constructed; and,

**WHEREAS**, the Mayor and the City Council believe that it is in the best interests of the City and its residents to express the City's support to the four counties for entering into the Intergovernmental Cooperation Agreement.

**NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL AND MAYOR OF THE CITY OF WATERLOO, MONROE COUNTY, ILLINOIS**, that the city supports the counties of Jackson, Monroe, Perry and Randolph in entering into an Intergovernmental Cooperation Agreement supporting a four-lane road / highway connection to the St. Louis area, a copy of which is attached and incorporated hereby by reference as Exhibit A.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_

**SIGNED:**

\_\_\_\_\_  
Thomas Smith, Mayor

**ATTESTED:**

\_\_\_\_\_  
Barbara Pace, City Clerk

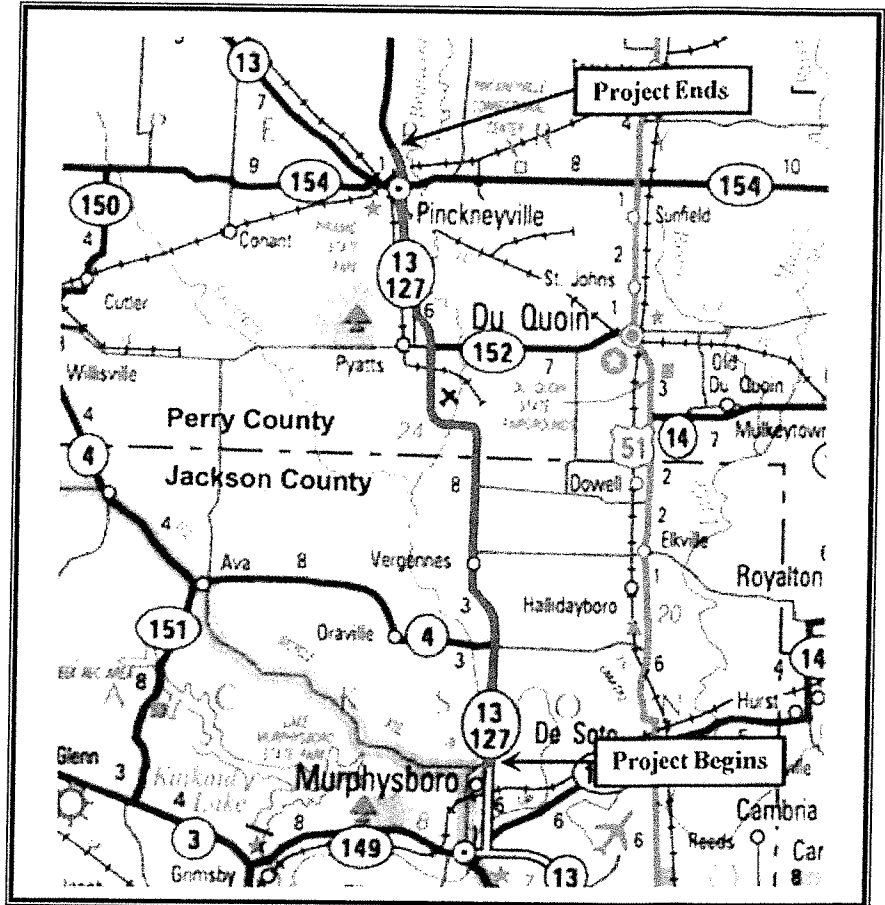
**IL 13 / 127 4-lane study Murphysboro to Pinckneyville, Perry & Jackson Counties**

**Description:** The overall proposed project is to expand IL 13/127 for 24 miles to 4 lanes from north of Murphysboro to north of Pinckneyville to increase capacity, improve safety, create jobs, and enhance the economic development potential of the region. The Environmental Assessment, project report, newsletter, and aerial mosaics of the proposed improvement (Resources Tab) can be found at the following link on the IDOT website:

<http://www.idot.illinois.gov/projects/IL-13-IL-127>

**Benefits:** The project will provide a safe and efficient highway, create economic development opportunities in Jackson and Perry counties, improve access to Southern Illinois University Carbondale and other regional destinations, and address regional access by providing the first step in constructing a four lane highway between the major population centers in southern Illinois and the St. Louis metropolitan area. Expanding IL

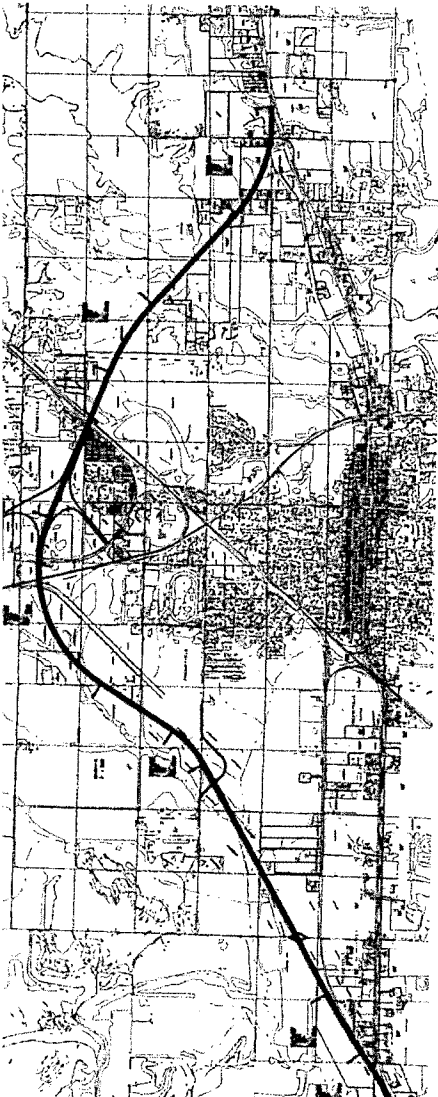
13/127 is essential for the expansion of commerce in Southern Illinois and future growth and job creation opportunities.



**Update:** Phase I (Planning, Project Report, & Environmental Assessment) is complete and Phase II (contract plans and specifications) is 70% complete for the southern segment from Murphysboro to South of Vergennes. The project is not currently funded and no anticipated construction date is known.

**Project Costs:**

- Murphysboro to Vergennes: \$28.5 M, 6.57 miles
- Vergennes Bypass: \$17.5 M, 2.72 miles
- Vergennes to IL 152: \$35 M, 6.37 miles
- IL 152 to Cudgetown Rd: \$26 M, 4.04 miles
- West Bypass of Pinckneyville: \$105 M, 5.71 miles
- Total = \$212 M



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
August 21, 2017  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 17-21 Approving an Intergovernmental  
Cooperation Contract between the City of Waterloo, IL and the Illinois Municipal League  
Risk Management Association.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 08-16-17  
  
Submitted by:  
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to

  
\_\_\_\_\_  
Mayor

**RESOLUTION NO. 17-21**

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL COOPERATION CONTRACT BETWEEN THE CITY OF WATERLOO, ILLINOIS AND THE ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION.**

**WHEREAS**, the public interest requires and it is to the mutual interest of the parties hereto to join together to establish and operate a cooperative program of risk management and loss coverage for municipal operations; and,

**WHEREAS**, the operation of such a cooperative program is of such magnitude that it is necessary for the parties to this Contract to join together to accomplish the purposed hereinafter set forth; and,

**WHEREAS**, each of the public entities which is a party to this Contract has the power to establish and operate a program of risk management; and,

**WHEREAS**, each of the parties to the Contract desires to join together with the other parties for the purpose of creating self-insured reserves against losses and jointly purchasing excess insurance, reinsurance and administrative services in connection with a cooperative program of risk management.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Intergovernmental Cooperation Contract as attached.

**PASSED** by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 21<sup>st</sup> day of August, 2017.

**APPROVED:**

**ATTESTED:**

\_\_\_\_\_  
Thomas G. Smith, Mayor

\_\_\_\_\_  
Barbara Pace, City Clerk

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_



Educate. Advocate. Empower.

ILLINOIS MUNICIPAL LEAGUE  
RISK MANAGEMENT  
ASSOCIATION

Intergovernmental  
Cooperation  
Contract



500 East Capitol Avenue | P.O. Box 5180 | Springfield, IL 62705-5180 | Phone: 217.525.1220 | Fax: 217.525.7438 | [www.imlrma.org](http://www.imlrma.org)

## **AUTHORITY TO EXECUTE CONTRACT**

This Contract is entered into pursuant to the provisions of the 1970 Illinois Constitution Article VII, Section 10, entitled "Intergovernmental Cooperation" and the powers contained in Chapter 5, Act 220 of the Illinois Compiled Statutes 2000, entitled "Intergovernmental Cooperation Act."

### **WITNESSETH:**

WHEREAS, the public interest requires and it is to the mutual interest of the parties hereto to join together to establish and operate a cooperative program of risk management and loss coverage for municipal operations; and

WHEREAS, the operation of such a cooperative program is of such magnitude that it is necessary for the parties to this Contract to join together to accomplish the purposes hereinafter set forth; and

WHEREAS, each of the public entities which is a party to this Contract has the power to establish and operate a program of risk management; and

WHEREAS, each of the parties to the Contract desires to join together with the other parties for the purpose of creating self-insured reserves against losses and jointly purchasing excess insurance, reinsurance and administrative services in connection with a cooperative program of risk management.

NOW, THEREFORE, for and in consideration of the mutual advantages to be derived therefrom and in consideration of the execution of this Contract by the participating municipalities which are parties hereto, each of the parties hereto does agree as follows:

### **ARTICLE 1. DEFINITIONS**

The following definitions shall apply to the provisions of this Contract and its By-Laws:

(a) "Association" shall mean the Illinois Municipal League Risk Management Association created by this Contract.

(b) "Board" and "Board of Directors" shall mean the governing body of the Association.

(c) "Claims management" shall mean the process of identifying, controlling and resolving demands by individuals or public entities to recover losses from any Member of the Association. Disposing of such demands for payment requires skills in insurance law, adjusting/investigation, loss control engineering and general business. Claims management is the function of supervising legal, adjusting, investigation and engineering services to resolve such demands.

(d) "Municipality" means any participating city, village or incorporated town situated in the State of Illinois which is a member of the Illinois Municipal League and is a party to this Contract.

(e) "Risk" as used in the Contract and By-Laws means any loss covered by the provisions of the policy terms which accompany this Contract.

(f) "Risk Management" shall mean the process of identifying, evaluating, reducing, transferring, and eliminating risks. Risk Management includes various methods of funding claims payments, and includes elements of insurance, law, administration, technology and general business utilized to effectively manage risks.

(g) "Risk Management Service" shall mean the management, administration and entire operation of the Cooperative programs of Risk Management of the Association.

(h) "Managing Director" means the individual who supervises the day-to-day operation of the Association.



## **ARTICLE 2. ASSOCIATION NAME**

There is hereby created an entity, the full legal name of which shall be the "Illinois Municipal League Risk Management Association," and which may be referred to herein as the "Association." The principal office of the Association shall be the same as the principal office of the Illinois Municipal League which is located at 500 East Capitol Avenue, Springfield, Illinois.

## **ARTICLE 3. ASSOCIATION POWERS**

(a) The Association shall have the power and the duty to establish and operate a program of Risk Management.

(b) The Association is authorized to make and enter into contracts necessary to accomplish the purposes of this Contract. The foregoing powers include, but are not limited to, the power to contract for excess insurance or reinsurance, provide claims administration services and provide consulting services, make inspections of participant facilities and administer a safety program.

(c) By this Contract the parties hereto through the Association agree to provide and pay the cost of all of the Risk Management Services described herein, to jointly obtain and pay the costs of premiums for excess insurance or reinsurance as may be found by the Board to be necessary from time to time, and to make contributions to the Association as required by this Contract.

## **ARTICLE 4. ADMINISTRATION**

The Association shall be governed by its Board of Directors and the directions of the Board shall be carried out by the Managing Director, all as more fully described in the By-Laws of the Association.

## **ARTICLE 5. MEMBERS, TERMS, WITHDRAWAL, EXPULSION**

(a) Each municipality which is a member of the Illinois Municipal League is eligible to join the Association.

(b) Each municipality which is a party to this Contract is a "Member" of the Association and is entitled to the rights and privileges and is subject to the obligations of Members, all as provided for in this Contract and the By-Laws.

(c) New Members shall be accepted upon application to the Association and acceptance by the prospective Member of the financial requirements and fund contribution requirements then in force and effect.

(d) A municipality which is a party to this Contract hereby agrees to remain a Member of the Association for not less than one (1) year. A Member may withdraw its membership for any year thereafter upon the giving of not less than one hundred twenty (120) days written notice to the Managing Director. No membership may terminate prior to the last day of December of any given year.

(e) A party to this Contract may be excluded from membership when it:

- (1) Fails to comply with the terms of the Contract or;
- (2) Fails to comply with a written term or condition imposed by a majority vote of the Board of Directors including the safety standards established by the Board.



(f) The Board may, by a majority vote, terminate and exclude the offending Member from any and all benefits of membership in the Association which shall include forfeiture of any and all monies theretofore paid by that Member or assessed against that Member.

(g) If a municipality withdraws or is expelled as a Member of the Association, any contributions of that Member remaining in the funds of the Association at that time shall be the property of the Association. If this Contract is finally terminated as to all parties which are then Members, any money or assets in possession of the Association after the payment of all liabilities, costs, expenses and charges incurred pursuant to this Contract shall be returned to those parties in proportion to their contributions thereto determined as of the date of termination.

## **ARTICLE 6. PLAN OF COVERAGE AND COST**

Each Member hereby agrees to contribute to the Association a sum of money to be determined by the Association at the time of application based on the needs of the Association and the loss experience of the member, which sum shall constitute the cost of the Member's first-year contribution for membership in the Association. Membership contributions for second and subsequent years shall be calculated in accordance with the loss experience of the Member, and the needs of the Association including total losses and expenditures of the Self-Insured Retention Fund of the Association.

The Board shall determine if any Member has a risk or risks which the Board determines to be unusual or extraordinary. If it is determined that such a risk or risks exists and that the coverage of such risk will be unusual or extraordinary, the Board may at the option of the Member either increase the annual contribution of that Member or exclude the particular risk from coverage.

Each Member will be covered in its operations against risk of loss as described in this Contract and the coverage terms which accompany the Contract. Coverage will consist of: 1) a self-insured retention (S.I.R.), established by the Association from Member contributions, which will pay the amounts and be subject to the deductibles as set forth in the coverage terms; and 2) excess insurance or reinsurance coverage (to pay losses that exceed the S.I.R. limits set forth in the coverage terms) with limits as established by the Board of Directors.

Each year the Board shall determine the payments to be made by the members for the following year.

## **ARTICLE 7. LIMITATIONS ON LIABILITY COVERAGE**

It is the intention of all participants in the Association that neither this Contract nor any coverage purchased by the Association shall extend to or provide coverage for any liability from which any Member is immune under the provisions of the Illinois Local Government and Governmental Employees Tort Immunity Act, as it is now constituted or may hereafter be amended.

## **ARTICLE 8. MANAGEMENT SERVICES**

The Association will utilize the services, facilities and personnel of the Illinois Municipal League for Association purposes so long as it is practical and desirable in the opinion of the Board. It will reimburse the League for the actual cost of any such services, use of facilities or use of personnel.



In addition to paying the cost of services, facilities and personnel utilized from the League offices the Association will pay to the League an annual management fee as approved by the Board.

**ARTICLE 9. PROHIBITION AGAINST ASSIGNMENT**

No Member may assign any right, claim or interest it may have under this Contract, and no creditor, assignee or third party beneficiary of any member shall have any right, claim or title to any part, share, interest, funds, premium or asset of the Association.

**ARTICLE 10. ENFORCEMENT**

The Association and the parties hereto shall have the power to enforce this Contract by action brought in any court of law having proper jurisdiction. It is agreed that such a suit may be filed only in Sangamon County, Illinois.

**ARTICLE 11. INVALIDITY**

Should any portion, term, condition or provision of this Contract be determined by a court of competent jurisdiction to be invalid under any law of the State of Illinois or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

**ARTICLE 12. BY-LAWS INCORPORATED BY REFERENCE**

The Association and its Members shall be subject to and governed by the By-Laws which are by this reference, made a part of this Contract.

**ARTICLE 13. CONTRACT COMPLETE**

The foregoing constitutes the full and complete Contract of the member municipalities. There are no oral understandings or agreements not set forth in writing herein. The Contract is binding on each Member of the Association.

**ARTICLE 14. DATE CONTRACT EFFECTIVE**

This Contract shall become effective upon the occurrence of the following events: (1) each Member executing a copy of the Contract; (2) each Member depositing with the Association the contributions required by this Contract; and (3) determination being made by the Board that a sufficient number of Members have subscribed and contributions been made to fund the cost of providing the services and benefits required under the Contract. Each Member which has agreed in writing to become a party of this Contract shall be bound to continue as a Member for the minimum period set forth in this Contract and thereafter may withdraw only as provided by this Contract and the By-Laws adopted by the Association.

Each municipality which is a Member of this Association agrees upon the execution of the Contract to appropriate each year, by ordinance, a sum of money sufficient to pay all charges and assessments set forth in Article 6 plus its pro rata share of any deficits which may occur in the Self-Insured Retention Fund.

**ARTICLE 15. TERM OF AGREEMENT**

This Contract shall continue in effect until it is rescinded by mutual consent of the parties hereto terminated in the manner provided herein or in the By-Laws.

**ARTICLE 16. TERMINATION**

This Contract may be terminated at any time on or after one (1) year from its effective date by a vote of two-thirds of the members of the Board of Directors. Remaining assets after the payments of all claims, and expenses and establishment of necessary reserves shall be distributed pro rata among the Members.

**ARTICLE 17. AMENDMENT**

This Contract may be amended upon the affirmative vote of two-thirds of the members of the Board. A copy of any amendment so approved shall be mailed to each member of the Association.

IN WITNESS WHEREOF, the parties hereto have entered into this Contract by the execution of a signature page which will be attached to the official master copy of this Contract and by the execution of a duplicate copy of the Contract which duplicate copy will be retained by the Member. The master copy shall be retained in the offices of the Association.

Executed by the \_\_\_\_\_ of \_\_\_\_\_  
(City/Village/Town) (Municipality Name)

pursuant to Ordinance No. \_\_\_\_\_, Adopted and approved the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
MAYOR or PRESIDENT

Attest:

\_\_\_\_\_  
CLERK



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
August 21, 2017  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1735 Amending the City of Waterloo, Illinois  
Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII Traffic  
Schedules, Schedules "A" and "C".
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 08-16-17  
  
Submitted by:  
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to

  
\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1735**

**AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF WATERLOO, ILLINOIS, CHAPTER 24 MOTOR VEHICLE CODE, ARTICLE VIII TRAFFIC SCHEDULES "A" AND "C", REGARDING THE INTERSECTIONS OF MAGNOLIA STREET AND CHURCH STREET, MAGNOLIA STREET AND MAIN STREET, SALISBURY STREET AND MILL STREET, SALISBURY STREET AND THIRD STREET, ONTARIO DRIVE AND HALIFAX DRIVE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CORPORATE AUTHORITIES OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:**

**SECTION ONE.** Schedule "A" of Chapter 24 of the City Code of the City of Waterloo, Illinois entitled "MOTOR VEHICLE CODE" referring to Stop and Through Intersections as mentioned in Section 24-3-1 of said Code, is amended by adding under the caption and language, to-wit:

<b><u>Stop Street (Direction)</u></b>		<b><u>Through Street</u></b>
Magnolia Street (westbound)	and	Church Street
Magnolia Street (eastbound)	and	Main Street
Salisbury Street (northbound)	and	Mill Street
Salisbury Street (southbound)	and	Third Street

**SECTION TWO.** Schedule "A" of Chapter 24 of the City Code of the City of Waterloo, Illinois entitled "MOTOR VEHICLE CODE" referring to Stop and Through Intersections as mentioned in Section 24-3-1 of said Code, is amended by deleting under the caption and language, to-wit:

<b><u>Stop Street (Direction)</u></b>		<b><u>Through Street</u></b>
Ontario Drive (northbound)	and	Halifax Drive
Ontario Drive (southbound)	and	Halifax Drive

**SECTION THREE.** Schedule "C" of Chapter 24 of the City Code of the City of Waterloo, Illinois entitled "MOTOR VEHICLE CODE" referring to Four-Way Stop Intersections as mentioned in Section 24-3-3 of said Code, is amended by adding under the caption and language, to-wit:

<b><u>Street Name</u></b>		<b><u>Street Name</u></b>
Ontario Drive	and	Halifax Drive

**SECTION FOUR** All ordinances or parts thereof, in conflict with the provisions of this Ordinance, are hereby repealed to the extent of such conflict.

**SECTION FIVE** This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
August 21, 2017  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1736 Amending the City of Waterloo, Illinois  
Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Section 24-6-3 No Parking  
Places.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 08-17-17  
  
Submitted by:  
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to

  
\_\_\_\_\_  
Mayor

ORDINANCE NO. 1736

AN ORDINANCE AMENDING THE REVISED CODE OF ORDINANCES OF THE CITY OF WATERLOO, ILLINOIS, CHAPTER 24 MOTOR VEHICLE CODE, SECTION 24-6-3 "NO PARKING PLACES," BY THE DELETION AND REPLACEMENT OF SECTION 24-6-3(D) (1) AND THE ADDITION OF SECTIONS 24-6-3 (E) AND 24-6-3 (F) AND 24-6-3 (G).

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE: Current Section 24-6-3(D)(1) shall be deleted and the Section shall now read as follows:

- 24-6-3(D) (1) No person shall park or leave standing on any public street or alley or portion thereof in a residence district or business district as defined by the Zoning Code of the city the following:
- (a) Any commercial vehicle weighing over one ton.
  - (b) Any construction equipment weighing over one ton.

SECTION TWO: A new section 24-6-3(E) shall be added to the Code of Ordinances reading as follows:

24-6-3(E) RECREATIONAL VEHICLES - PARKING

- (1) It shall be unlawful to park a recreational vehicle upon any public street, or alley, or portion thereof, located within the City limits of the City of Waterloo, Illinois, except for loading and unloading such vehicle, which shall be completed within 24 hours of the first parking of the vehicle.
- (2) For purposes of this Section, "recreational vehicle" is defined as including the following: Every camping trailer, motor home, mini motor home, travel trailer, truck camper, van camper, boat, jet ski and recreational off-highway vehicle (as defined in the Illinois Vehicle Code).

24-6-3(F) TRAILERS, BOATS JET SKIS, RECREATIONAL EQUIPMENT – PARKING

It shall be unlawful to park, at any time, any camping trailer, travel trailer, boat, jet ski, or recreational equipment that is not attached to a motor vehicle on any public street, or alley, or portion thereof located within the city limits. When attached to a motor vehicle, a trailer (other than a recreational vehicle) may be parked on a public street except between sundown and sunrise.

24-6-3(G) CONSTRUCTION

In the event of a conflict or ambiguity this Section 24-6-3 shall be strictly construed so as to disfavor rather than favor parking upon public streets or alleys or portions thereof.

SECTION THREE: All ordinances or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION FOUR: This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 21<sup>st</sup> day of August, 2017, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

APPROVED by me this 21<sup>st</sup> day of August, 2017/

\_\_\_\_\_  
Thomas G. Smith, Mayor  
City of Waterloo, Illinois

ATTESTED, filed in my office and published in pamphlet form this 21<sup>st</sup> day of August, 2017.

\_\_\_\_\_  
Barbara Pace, City Clerk  
City of Waterloo, Illinois



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
August 21, 2017  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Raffle License Request and Waiver of Bond from the  
Monroe County EMS Association for a Raffle to be held on November 1, 2017 at the  
Monroe County Ambulance Garage.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 08-14-17  
  
Submitted by:  
Ryan Kaylor, President  
Monroe County EMS Association  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600

Thomas G. Smith, Mayor

# APPLICATION FOR RAFFLE LICENSE

License No. _____
Date _____
Fee _____

Organization Name: Monroe County Ems Association

Address: 901 Illinois Ave. C

Type of Organization: Non-Profit

Length of Existence of Organization: 20 yrs

If organization is incorporated, what is the date and state of incorporation?

Date: \_\_\_\_\_ State: \_\_\_\_\_

List organization's presiding officer, secretary, raffle manager, and any other members responsible for the conduct and operation of the raffle:

PRESIDENT: Ryan Kaylar

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

SECRETARY: Kim Everett

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

RAFFLE MANAGER: Ryan Kaylar

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_



X This is a request for a single raffle license

This is a request for a multiple raffle license

If a multiple raffle license is requested, list on Exhibit 1, as attached, the date, time, and location for each raffle to be held within a one (1) year period of time from the date of the issuance of the license.

Table with 2 columns: Aggregate Retail Value of Prizes, Fee. Rows include: Less than \$500 (\$5), \$500 or more, but less than \$1,000 (\$15), \$1,000 or more, but less than \$10,000 (\$25), \$10,000 or more, but less than \$100,000 (\$35), More than \$100,000 (\$50).

The Application Fee is non-refundable even if the application is denied by the Waterloo City Council.

The Aggregate retail value of all prizes to be awarded: \$800.00 - 1039.00

Maximum retail value of each prize to be awarded: \$800.00 - 1039.00

Maximum price charged for each raffle chance issued or sold: \$10.00

Maximum number of raffle chances to be issued or sold: #500

The area or areas in which raffle chances will be issued or sold:

Time period in which raffle chances will be issued or sold: 8-21-17 - 11-01-17

The date, time, and location at which winning chances will be determined:

11-01-17 Date, Time, Monroe County Ambulance Location

**MONROE COUNTY**



901 Illinois Av. Ste C, Waterloo, IL 62298  
618-939-6175

# **GUN RAFFLE**

**Only 500 Tickets sold**

**\$10 a ticket**

All proceeds to be used for:

- Community Education
- Community CPR Classes
- Community Improvement and relations



Springfield Armory 1911 Range Officer operator, 5" Barrel, .45 cal, Parkerized. MSRP \$1039.00

**OR**

**\$800.00 CASH!**

Drawing November 1<sup>st</sup> at Monroe County Ambulance

Tickets available at Monroe County EMS Base, through any Monroe County EMS Association member, or by contacting Monroe County EMS at 618-939-6175

Please check us out on Facebook!

#### Official Rules

Must be 21 years old and hold a valid Foid card or state firearm ID for acceptance of gun. Individual does not need to be 21 years old to accept CASH prize.

Ticket holder must meet all state and federal firearm requirements

Winners not be present at drawing to win.

The firearm transfer will be conducted through Trin Daws Gun Sales, in compliance with all Federal and State Laws.

Prizes may not be exchanged or substituted.

Monroe County EMS Association is not responsible for any lost, stolen, or misdirected tickets.

All decisions are final.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
August 21, 2017  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Special Event Permit Application 17-015-E from the  
Stubborn German Brewery for "StubbornFest" to be held on September 29 and 30, 2017  
with the Street Closure of Main Street from the Stubborn German alley to south of  
Randy's Double R Bar.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Submittal date: 08-09-17  
  
Submitted by:  
Chris Rahn, Stubborn German Brewing Co.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



## SPECIAL EVENT PERMIT APPLICATION

**Instructions to Applicant:**

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted thirty (30) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.

1. Event Name / Type: Stubbornfest (Oktoberfest celebration)

Location of Event: Outside Stubborn German Brewing Co.

2. Beginning	Friday 9/29	Saturday 9/30	Ending	Friday 9/29	Saturday 9/30
Date / Time:	12:00 pm	12:00 pm	Date / Time:	12:00 AM	12:00 AM

3. Organization Name: Stubborn German Brewing Company

Mailing Address: 119 S Main St Waterloo  
Street City State Zip

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Not For Profit Status: Yes \_\_\_\_\_ No X ID # \_\_\_\_\_

4. Person in Charge of Event: Chris Rahn

Mailing Address: above  
Street City State Zip

Cell Phone Number: above Email Address: above

5. Secondary Contact Person: Tammy Rahn

Mailing Address: \_\_\_\_\_  
Street City State Zip

Cell Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.**

**A. Narrative of Event.** Our annual Stubbarnfest. We would like to close Main Street from our alley on the south to Randy's on the North in order to let Randy's customers still park in front of their building. We have bands scheduled to play on a trailer on Friday from 5-10 pm and Saturday from 7-10. We open at noon on Saturday and would like to set up some tables on the street at that time. Schniders will also be selling food in this area.

**B. Sketch Plan of Site or Route of Walk/Run** Attached  Not Applicable

**C. Will there be inflatable jumpers/bounce houses or amusement rides:** Yes  No   
• If yes, Proof of Liability Insurance is required. (See Clerk's Office for details.)

**D. Proof of Liability Insurance must be provided and, if the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.**  
Attached  I will get this to you


**E. Liquor License information for beer sales (hours of sale):** Fri 3-11 Sat Noon-11

**G. Special Needs (i.e. Police, Fire, EMS, Street Dept., Electric)**  
It would work really well to use the city's electric at the poles on the courthouse square. If this isn't possible, we'll run extension cords.

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event in a timely manner. ✓

**Signage**  
As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

**I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.**

  
Signature of person in charge of event \_\_\_\_\_ Date of Submission \_\_\_\_\_

*For office use only*  
"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes  No  Date \_\_\_\_\_

Police Department  Fire Department  EMS  Dispatch   
DPW / Street Department (for street closings, signalization, and detour routes)

COURT HOUSE

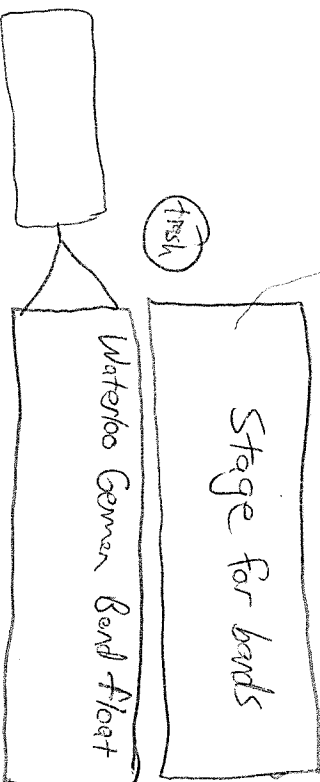
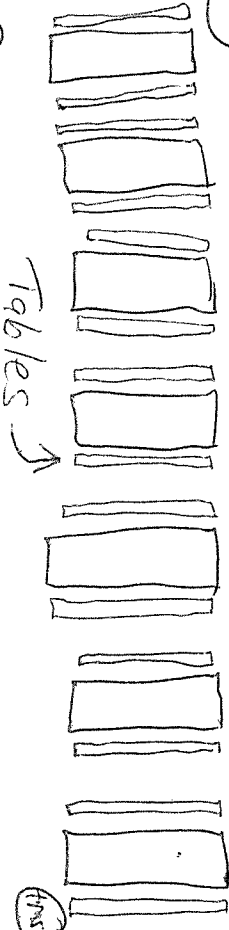
light post

Side walk

close street here

close street here

Schneider's Tent



Side walk

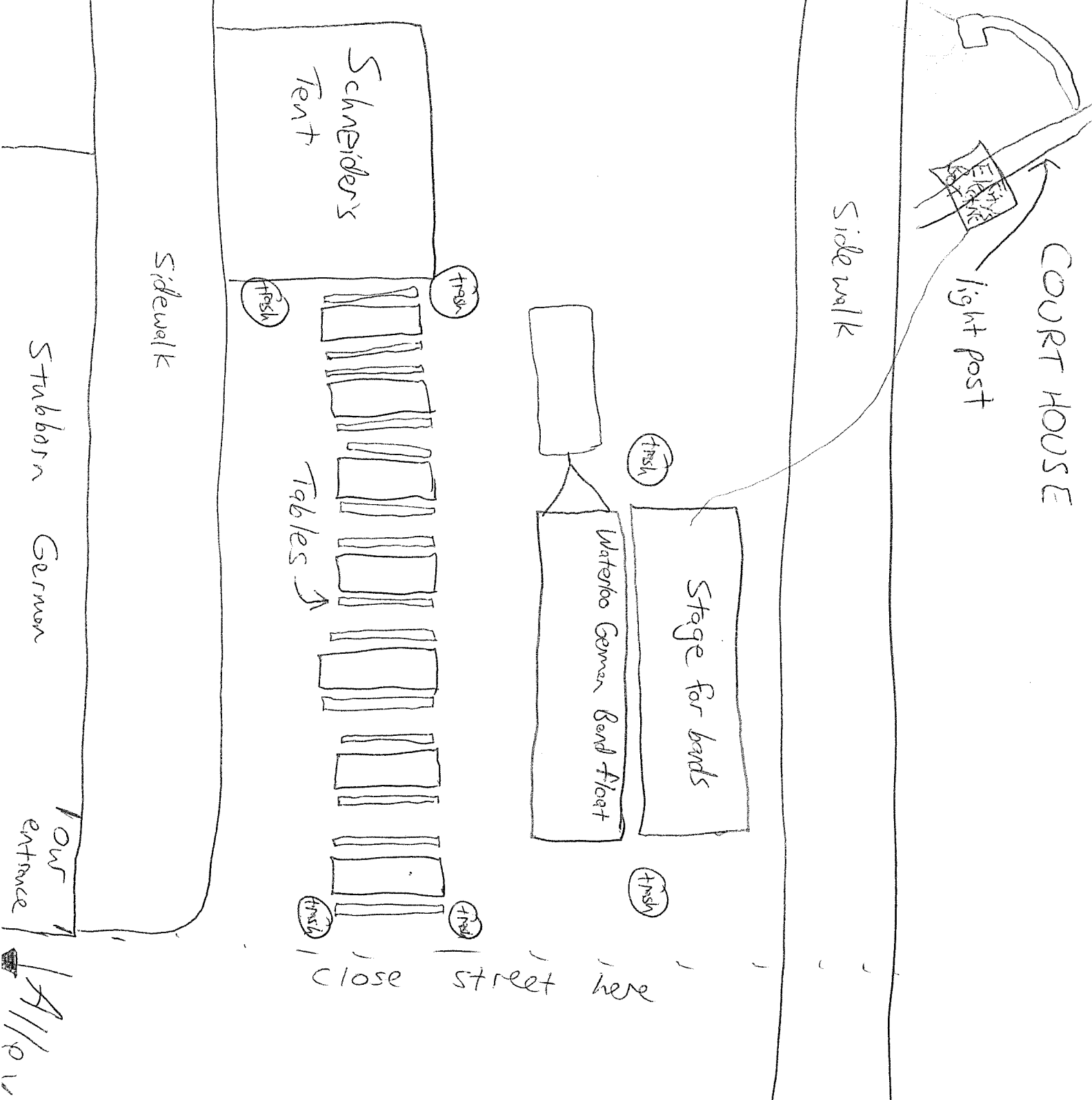
TWM

Stubborn German

low entrance

Allo

Road





AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
August 21, 2017  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Approval of Kilian Corporation as Low Bidder in the  
Amount of \$479,543.75 for the 2017 Lou-Del Subdivision Street Overlay Bid as was held  
on 08-15-17 at 2:00 p.m.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 08-15-17  
  
Submitted by:  
Tim Birk, Director of Public Works  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.
- \_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_
- \_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



100 W. Fourth St.  
Waterloo, IL 62298

# Memo

**To:** Mayor and City Council Members  
**From:** Tim Birk, Director of Public Works  
**Date:** August 15, 2017  
**Re:** 2017 Street Overlay – Lou Del Subdivision Bid Opening

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The 2017 Street Overlay – Lou Del Subdivision Bid Opening was held on Tuesday, August 15, 2017 at 2:00 p.m. here at City Hall in the Front Conference Room.

<u>BIDDER</u>	<u>BID AMOUNT</u>
Kilian Corporation	\$479,543.75
Chris Brothers	\$488,182.07
Rooters American Maintenance	\$489,325.70
Byrnes & Jones Construction	\$506,369.34
Turman Contracting, LLC	\$590,527.44

I recommend Kilian Corporation as low bidder for the 2017 Street Overlay – Lou Del Subdivision Project.

Thank you,  
Tim Birk

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
August 21, 2017  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on: Purchase Motorola APX 4000 Portable Radio,  
Motorola APX 4500 Mobile Radio and associated equipment from Motorola  
Solutions for a total of \$7,771.48
3. Relief or action to be requested:  
Approval.
4. Submittal date: 08/17/2017  
  
Submitted by:  
Chief Michael Douglas

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to

  
\_\_\_\_\_  
Mayor

Waterloo Police Department  
301 S. Main  
Waterloo, IL 62298

August 11, 2017

To: Motorola Solutions Inc.  
1309 E. Algonquin Rd.  
Schaumburg, IL 60196

Re: Purchase of Motorola radio communications equipment

The Waterloo Police Department does not have a formal purchase order system. This letter serves as authorization for Motorola to place an order for the communications equipment on the attached sheet for a purchase price of \$7,771.48. The Waterloo Police Department agrees to pay Motorola for the equipment "Net 30 days upon shipment" to:

301 S. Main  
Waterloo, IL 62298

For Taxation purposes, even if tax-exempt, the equipment sold to Waterloo Police Department will ultimately reside at the following address:

301 S. Main  
Waterloo, IL 62298

Payments can be authorized solely on this document. I submit that I am a duly authorized official of our entity and that my signature makes this a legal binding document and that funding has been encumbered for this order.

If you have any questions regarding this order, please feel free to contact Chief Michael Douglas at 618-939-3377.

By: 

Chief Michael Douglas

Waterloo Police Department  
301 S. Main  
Waterloo, IL 62298



Quote Number: QU0000411186  
 Effective: 02 AUG 2017  
 Effective To: 01 OCT 2017

**Bill-To:**

WATERLOO PD  
 301 S MAIN ST  
 WATERLOO, IL 62298  
 United States

**Ultimate Destination:**

WATERLOO, CITY OF  
 301 S MAIN ST  
 WATERLOO, IL 62298  
 United States

**Attention:**

**Name:** Steve Martin  
**Email:** smartin@waterloo.il.us  
**Phone:** 618-939-3377

**Sales Contact:**

**Name:** Michael Pruitt  
**Email:** mike.pruitt@wirelessusa.com  
**Phone:** 3146153131

**Contract Number:** 24302 - Starcom21, IL DIT7016660

**Freight terms:** FOB Destination

**Payment terms:** Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	1	H51UCF9PW6AN	APX 4000 7/800 MHZ MODEL 2 PORTABLE	\$1,963.00	\$1,472.25	\$1,472.25
1a	1	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SIN	\$1,570.00	\$1,177.50	\$1,177.50
1b	1	H885BK	ADD: 3 YEAR SERVICE FROM THE START LITE	\$90.00	\$90.00	\$90.00
1c	1	H04AY	ADD: TACTICAL REKEY WITH MULTIKEY	\$350.00	\$262.50	\$262.50
1d	1	Q629AL	ENH: AES ENCRYPTION	\$475.00	\$346.75	\$346.75
1e	1	QA04865AA	ADD: TWO KNOB CONFIGURATION	-	-	-
1f	1	H499JU	ENH: SUBMERSIBLE (DELTA T)	\$250.00	\$182.50	\$182.50
1g	1	QA04934AA	ALT: IMPRES LI-ION 2500MAH RUGGED UL (NNTN8560)	\$50.00	\$36.50	\$36.50
1h	1	G996AZ	ADD: PROGRAMMING OVER P25 (OTAP)	\$100.00	\$75.00	\$75.00
1i	1	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	\$5.00	\$3.65	\$3.65
2	1	M22URS9PW1AN	APX4500 7/800	\$1,564.00	\$1,141.72	\$1,141.72
2a	1	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY	\$740.00	\$540.20	\$540.20
2b	1	G843AH	ADD: AES ENCRYPTION APX	\$475.00	\$346.75	\$346.75
2c	1	G24AX	INT: 3 YEAR SERVICE FROM THE START LITE	\$131.00	\$131.00	\$131.00
2d	1	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	\$1,570.00	\$1,146.10	\$1,146.10
2e	1	G335AY	ADD: ANT 1/4 WAVE 762-870MHZ	\$14.00	\$10.22	\$10.22
2f	2	W22BA	ADD: STD PALM MICROPHONE APEX	\$72.00	\$52.56	\$105.12
2g	1	G67CF	ADD:REMOTE MOUNT MID POWER	\$297.00	\$216.81	\$216.81
2h	1	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	\$5.00	\$3.65	\$3.65
2i	1	GA00804AA	ADD: APX O2 CONTROL HEAD (Grey)	\$492.00	\$359.16	\$359.16
2j	1	G444AH	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
2k	1	G618AC	ADD:CBL REMOTE MOUNT 10 FEET	\$10.00	\$7.30	\$7.30
2l	1	B18CR	ADD: AUXILARY SPKR 7.5 WATT	\$60.00	\$43.80	\$43.80
2m	1	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
2n	1	G996BD	ADD: PROGRAMMING OVER P25 (OTAP)	\$100.00	\$73.00	\$73.00

**Total Quote in USD**

**\$7,771.48**

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)