

# WATERLOO CITY COUNCIL

## *Regular Meeting Agenda*

Date: September 19, 2016

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Zoning Administrator.
  - D. Report of Building Inspector / Code Administrator.
  - E. Report of Director of Public Works.
  - F. Report of Chief of Police.
  - G. Report of City Attorney.
  - H. Report and Communication by Mayor.
    1. Appointment of Mr. Nathan Krebel to the position of Building Inspector/Code Administrator.
    2. Presentation of Façade Grant Check to Hopskeller Brewery.
    3. Presentation of Façade Grant Check to Savannah's Southern Charm.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 16-10 Approving a Request for Permission to Temporarily Close Sections of Bellefontaine, Hamacher, Market, Columbia, Main, Fourth and Rogers for the Waterloo High School Homecoming Parade to be held on Wednesday, September 28, 2016 from 6-7 p.m.
11. Unfinished Business.
12. Miscellaneous Business.
  - A. Consideration and Action on Raffle License Request and Waiver of Bond from the Metzger-Crook VFW Post #6504 for a Multi-Raffle License.
  - B. Consideration and Action on Approval of a Walk-Run Sponsored by the Friends of SPPS to be held on Saturday, October 08, 2016.
  - C. Consideration and Action on Approval of Street Closure: Main Street from Mill to the Alley between Fourth and Third Streets, Third Street from Market to Main, and Mill Street from Market to Main for PumpkinFest on Saturday, October 08, 2016.
  - D. Consideration and Action on Solicitation Request from the Waterloo Lions Club for their Annual Candy Days Fundraiser to be held on October 14 and 15, 2016 at the intersections of Main & Mill Streets and Rogers & Hamacher Streets.
  - E. Consideration and Action on Approval of a Street Closure Request from the Grand Avenue 500 block residents for the closure of Grand Avenue from Columbia Avenue to East Grand for a Fall Festival / Block Party to be held on October 22, 2016 from 3:00 p.m. to 7:00 p.m.
  - F. Consideration and Action on Solicitation Request from the Suburban Journals of Greater St. Louis for their Annual Old Newsboys Day Collection to be held on Thursday, November 17, 2016 at the intersections of Main / Mill, Main / First and Rogers / Hamacher from 6:00 a.m. to 9:00 a.m.
  - G. Consideration and Action on Approval and Signing of a Reciprocal Reporting Agreement with the Waterloo Community Unit School District No. 5 for Information Exchange between the Waterloo Police Department and the School District per Illinois State Statutes ILCS 705 405/1-7 regarding Confidentiality of Law Enforcement Records.
  - H. Consideration and Action on Approval and Signing of a Memorandum of Agreement Between the City of Waterloo and the U.S. Census Bureau for the Conduction of a Special Census.
  - I. Consideration and Action on Approval and Signing of a Labor Contract between the City of Waterloo and the IBEW Local No. 309.
  - J. Consideration and Action on Approval of Country Club Hills, Phase II Amended Preliminary Plat.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

---

---

### **DATES TO REMEMBER**

Sept. 21, 2016 – Discover Historic Waterloo Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Sept. 27, 2016 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.  
Sept. 28, 2016 – Senior Academy, Waterloo City Hall: Second Floor, 1:00 p.m.  
Oct. 03, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Oct. 05, 2016 – Senior Academy, Waterloo City Hall, Second Floor, 1:00 p.m.  
Oct. 08, 2016 – PumpkinFest, Courthouse Square, 9 a.m. to 4:00 p.m.  
Oct. 10, 2016 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Oct. 11, 2016 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.

**MINUTES OF THE  
CITY COUNCIL MEETING  
SEPTEMBER 06, 2016**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller.
3. Pledge of Allegiance led by Mayor Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Frederick and seconded by Alderman Heller to approve August 15, 2016 7:30 p.m. City Council Meeting Minutes. Motion passed unanimously with Aldermen Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham and Frederick voting yea.
6. Petitions by Citizens on Non-Agenda Items.  
None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
No report.
  - B. Report of Treasurer.  
No report.
  - C. Report of Subdivision & Zoning Administrator.  
No report.
  - D. Report of Director of Public Works.  
Director Birk reported on the new sidewalks throughout the city and compliance with ADA. Completion should be done this week.
  - E. Report of Chief of Police.  
Chief Trantham reported the Autism Run on September 3, 2016 was well attended and the theme 'Superhero's was very effective for the kids. The 'take back' drug day at Schnucks was successful with 37 pounds of drugs being collected.
  - F. Report of City Attorney.  
No report.
  - G. Report and Communication by Mayor.
    1. Introduction of the new City of Waterloo Police Officer, Mr. Eric Waszak by Chief of Police, Jim Trantham. Swearing-In conducted by City Clerk, Barbara Pace.  
  
Mayor Smith thanked those who helped make the WW II Veterans' participation in the Waterloo Homecoming a success. Mayor Smith said everything went well.
8. Report of Standing Committees.  
No report.
9. Report of Special Committees.  
Mayor Smith reported the Friends of the Kaskaskia-Cahokia Trail are hosting a three-day trip up the Kaskaskia-Cahokia Trail from Modoc to Cahokia. Participants will travel on horseback and in wagons or stagecoaches following the trail originally forged by buffalo and Native Americans. They will be leaving from the Jerry Costello Lock & Dam and arriving in Waterloo at noon on Saturday.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.  
None.
11. Unfinished Business.  
None.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 545.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve Warrant No. 545. Motion passed unanimously with Aldermen Darter, Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
  - B. Consideration and Action on Raffle License Request and Waiver of Bond from Mary and Martha Society for a Raffle to be held on February 26, 2017 at the SS Peter and Paul Catholic School Gymnasium for their Annual Wurstmarkt. Motion made by Alderman Koerber and seconded by Alderman Heller to approve a Raffle License Request and Waiver of Bond from the Mary and Martha Society for a Raffle to be held on February 26, 2017 at the SS Peter and Paul Catholic School Gymnasium for their Annual Wurstmarkt. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
  - C. Consideration and Action on Street Closure Request for the Closure of Main Street from First Street to the Alley Located after JV's on Friday, September 9, 2016 from 5:00 p.m. to 12:00 a.m. for the Discover Historic Waterloo Monthly Event. Motion made by Alderman Notheisen and seconded by Alderman Heller to approve a Street Closure Request for the closure of Main Street from First Street to the Alley located after JV's on Friday, September 9, 2016 from 5:00 p.m. to 12:00 a.m. for the Discover Historic Waterloo monthly event. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
  - D. Consideration and Action on Partial Street Closure Request from the Stubborn German Brewing Company for Three Parking Spaces on the West Side of Main Street directly in front of the Brewery on Friday, September 16, 2016 from 1:00 p.m. to 11:30 p.m. and Saturday, September 17, 2016 from 11 a.m. to 11:30 p.m. for an Oktoberfest Celebration. Motion made by Alderman Koerber and seconded by Alderman Notheisen to approve a partial Street Closure Request from the Stubborn German Brewing Company for three parking spaces on the west side of Main Street directly in front of the brewery on Friday, September 16, 2016 from 1:00 p.m. to 11:30 p.m. and Saturday, September 17, 2016 from 11 a.m. to 11:30 p.m. for an Oktoberfest Celebration. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
  - E. Consideration and Action on Street Closure Request from Waterloo Community Unit School District #5 for a Bulldog Color Run to cover sections of First Street, Bellefontaine Drive and Hamacher Street to be held on Saturday, September 24, 2016 from 5:30 p.m. to 6:30 p.m. Motion made by Alderman Notheisen and seconded by Alderman Koerber to approve a Street Closure Request from Waterloo Community Unit School District #5 for a Bulldog Color Run to cover sections of First Street, Bellefontaine Drive and Hamacher Street to be held on Saturday, September 24, 2016 from 5:30 p.m. to 6:30 p.m. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
  - F. Consideration and Action on Ad to be Placed in the 2017 Visitor's Guide in the Amount of \$2,612.50 (discounted 50%) to be paid out of the Hotel/Motel Tax Fund. Motion made by Alderman Thomas and seconded by Alderman Hopkins to approve an ad to be placed in the 2017 Visitor's Guide in the amount of \$2,612.50. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Frederick, Koerber, Heller and Notheisen voting yea.

- G. Consideration and Action on Chiller Bid in the Amount of \$85,548.00 from Trane. Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve a Chiller Bid in the amount of \$85,548.00 from Trane. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
- H. Consideration and Action on Haier Plumbing & Heating, Inc. as Low Bidder in the Amount of \$144,600.00 for the Oak Street Water Main Improvement Project as per the August 31, 2016, 2:00 p.m., Bid Opening. Motion made by Alderman Trantham and seconded by Alderman Darter to approve Haier Plumbing & Heating, Inc. as low bidder in the amount of \$144,600.00 for the Oak Street Water Main Improvement Project as per the August 31, 2016, 2:00 p.m., Bid Opening. Motion passed unanimously with Aldermen Trantham, Darter, Frederick, Koerber, Heller, Notheisen, Thomas and Hopkins voting yea.
- I. Consideration and Action on Missouri Petroleum as Low Bidder in the Amount of \$37,452.20 for the Slurry Seal of Downtown Alleys. Motion made by Alderman and Koerber and seconded by Alderman Darter to approve Missouri Petroleum as low bidder in the amount of \$37,452.20 for the Slurry Seal of Downtown Alleys. Discussion. Tim Birk explained the project, maintenance and completion times. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
- J. Consideration and Action on Approval and Signing of an Employment Contract with Erik Zaber as a Temporary Police Officer for the City of Waterloo. Motion made by Alderman Notheisen and seconded by Alderman Koerber to approve an employment contract with Eric Zaber as a Temporary Police Officer for the City of Waterloo. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
- K. Consideration and Action on First Amendment to Services Agreement with CBIZ Benefits & Insurance Services, Inc. for ACA CheckPoint Services. Motion made by Alderman Frederick and seconded by Alderman Heller to approve the First Amendment to Services Agreement with CBIZ Benefits & Insurance Services, Inc. for ACA CheckPoint Services. Discussion. Alderman Koerber does not agree with the percentage increase. Motion passed unanimously with Aldermen Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.
- L. Consideration and Action on Services Agreement with CBIZ Benefits & Insurance Services, Inc. for Health Reimbursement Arrangement Administration Services effective October 1, 2016. Motion made by Alderman Darter and seconded by Alderman Frederick to approve Action on Services Agreement with CBIZ Benefits & Insurance Services, Inc. for Health Reimbursement Arrangement Administration Services effective October 1, 2016. Motion passed unanimously with Aldermen Darter, Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- M. Consideration and Action on Group Health Insurance Coverage with Blue Cross / Blue Shield effective October 01, 2016. Motion made by Alderman Frederick and seconded by Alderman Darter to approve Group Health Insurance Coverage with Blue Cross / Blue Shield effective October 01, 2016. Motion passed unanimously with Aldermen Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.
- N. Consideration and Action on Group Eye Coverage with Eye Med effective October 01, 2016. Motion made by Alderman Darter and seconded by Alderman Frederick to approve Group Eye Coverage with Eye Med effective October 01, 2016. Motion passed unanimously with Aldermen Darter, Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**Alderman Notheisen** thanked Mayor Smith for the emergency care provided by the EMTs and WPD during the Waterloo Homecoming for his father-in law.

**Alderman Thomas** said the Homecoming was great and he thanked Magnolia Terrace for the baby contest.

**Alderman Hopkins** said downtown Waterloo is beautiful with the fall baskets and he's proud to be a part of it.

**Alderman Darter** attended the May Day Autism program and it was great.

**Alderman Koerber** thanked Chief Jim Trantham and the WPD for their participation and organization of the drug collections.

**Alderman Heller** thanked Chief Jim Trantham and the WPD for their help for the 14<sup>th</sup> Waterloo Optimist Run. He stated September 14, 2016 will be the Sister Cities Trivia Night at SPPS cafeteria beginning at 6 p.m.

14. Motion to Adjourn. Motion made by Alderman Heller and seconded by Alderman Frederick to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:00 p.m.

**Barbara Pace,  
CITY CLERK**

**CITY OF WATERLOO, ILLINOIS  
COLLECTION REPORT**

	2015-2016 ACTUAL AMOUNT	2016-2017 BUDGETED AMOUNT	% INCREASE/ DECREASE	2015 AUG	2016 AUG	% INCREASE/ DECREASE	2015-2016 FISCAL YTD	2016-2017 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,364,182.82	10,690,000.00	3.14%	1,020,140.65	1,375,224.24	34.81%	3,263,603.58	3,587,022.95	9.91%
ELEC TAX	259,994.67			25,847.22	33,195.51	28.43%	82,196.94	88,824.28	8.06%
ELECT MISC.	253,048.00	164,200.00	-35.11%	14,158.00	12,273.00	-13.31%	78,810.00	89,697.00	13.81%
SUBTOTAL	10,877,225.49	10,854,200.00	-0.21%	1,060,145.87	1,420,692.75	34.01%	3,424,610.52	3,765,544.23	9.96%
BEGINNING UNAPPLIED	412,175.44			28,317.60	34,921.10	23.32%	111,540.40	167,300.15	49.99%
UNAPPLIED CASH REC'D	129,714.03			5,018.20	8,994.94	79.25%	38,812.96	40,028.15	3.13%
UNAPPLIED DISBURSED	106,731.97			8,327.09	13,116.04	57.51%	29,951.17	48,357.13	61.45%
ENDING UNAPPLIED	435,157.50			25,008.71	30,800.00	23.16%	120,402.19	158,971.17	32.03%
GAS SALES	2,381,742.77	2,835,000.00	19.03%	89,318.33	97,966.04	9.68%	638,422.88	577,016.68	-9.62%
GAS TAX	65,844.76			2,014.50	2,047.89	1.66%	16,491.78	14,891.08	-9.71%
GAS MISC.	110,510.00	69,200.00	-37.38%	4,692.00	(4,584.00)	-197.70%	25,197.00	40,055.00	58.97%
SUBTOTAL	2,558,097.53	2,904,200.00	13.53%	96,024.83	95,429.93	-0.62%	680,111.66	631,962.76	-7.08%
WATER SALES	2,106,615.02	2,273,000.00	7.90%	165,265.06	226,162.70	36.85%	679,167.18	736,930.57	8.51%
WATER MISC.	86,140.00	78,500.00	-8.87%	5,317.00	(965.00)	-118.15%	25,245.00	31,438.00	24.53%
SUBTOTAL	2,192,755.02	2,351,500.00	7.24%	170,582.06	225,197.70	32.02%	704,412.18	768,368.57	9.08%
SEWER SALES	1,680,359.96	1,718,000.00	2.24%	131,303.41	175,701.53	33.81%	541,681.73	584,222.78	7.85%
SEWER MISC.	180,922.00	166,000.00	-8.25%	17,385.00	1,160.00	-93.33%	53,881.00	78,052.00	44.86%
SUBTOTAL	1,861,281.96	1,884,000.00	1.22%	148,688.41	176,861.53	18.95%	595,562.73	662,274.78	11.20%
CITY TAX	482,256.57	505,300.00	4.78%	38,418.20	49,212.87	28.10%	147,130.11	151,551.76	3.01%
MISC.	35,163.00	30,700.00	-12.69%	1,063.00	(786.00)	-173.94%	7,384.00	11,567.00	56.65%
SUBTOTAL	517,419.57	536,000.00	3.59%	39,481.20	48,426.87	22.66%	154,514.11	163,118.76	5.57%
REFUSE FEE	703,021.71	741,450.00	5.47%	56,210.02	60,772.70	8.12%	232,391.62	236,724.92	1.86%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,411.00	50,000.00	3.28%	3,079.00	4,704.00	52.78%	16,293.00	16,543.00	1.53%
PERMITS	81,496.00	80,000.00	-1.84%	10,286.00	2,950.00	-71.32%	28,822.00	36,648.00	27.15%
INSPECTION FEES	18,300.00	20,000.00	9.29%	1,800.00	1,650.00	-8.33%	7,500.00	7,425.00	-1.00%
FRANCHISE FEES	120,855.00	120,000.00	-0.71%	16,662.00	18,479.00	10.91%	32,898.00	36,081.00	9.68%
LIQUOR LICENSE	6,217.00	6,200.00	-0.27%	-	30.00		5,840.00	6,693.00	14.61%
INFRASTRUCTURE FEE	269,544.00	265,000.00	-1.69%	23,031.00	20,981.00	-8.90%	90,918.00	83,645.00	-8.00%
HOTEL/MOTEL TAX	26,688.00	15,000.00	-43.79%	2,665.00	3,321.00	24.62%	4,319.00	7,937.00	83.77%
MISC.	76,788.00	63,520.00	-17.28%	5,926.00	7,416.00	25.14%	19,670.00	64,307.00	226.93%
REPLACEMENT TAX	61,711.00	62,200.00	0.79%	1,418.00	1,220.00	-13.96%	24,742.00	21,342.00	-13.74%
COUNTY TAX	399,268.00	350,000.00	-12.34%	-	-		-	-	
SALES TAX	2,205,481.00	2,300,000.00	4.29%	194,812.00	187,304.00	-3.85%	714,622.00	722,534.00	1.11%
BUSINESS DISTRICT TAX	72,251.00	70,000.00	-3.12%	5,287.00	7,838.00	48.25%	20,043.00	29,868.00	49.02%
VIDEO GAMING	59,800.00	60,000.00	0.33%	-	6,692.00		10,664.00	25,061.00	135.01%
INCOME TAX	1,273,383.00	1,231,000.00	-3.33%	90,302.00	18,780.00	-79.20%	478,602.00	428,848.00	-10.40%
SUBTOTAL	5,423,214.71	5,434,370.00	0.21%	411,478.02	342,137.70	-16.85%	1,687,324.62	1,723,656.92	2.15%
MOTOR FUEL TAX	263,777.00	266,500.00	1.03%	0.00	22,446.00		58,149.00	80,933.00	39.18%
MISC	930.00	600.00	-35.48%	50.00	198.00	296.00%	147.00	744.00	406.12%
SUBTOTAL	264,707.00	267,100.00	0.90%	50.00	22,644.00	45188.00%	58,296.00	81,677.00	40.11%
UTILITY DEPOSITS	119,675.00	-		10,575.00	11,800.00	11.58%	44,275.00	55,025.00	24.28%
<b>TOTAL DEPOSITS</b>	<b>23,944,090.31</b>	<b>24,231,370.00</b>	<b>1.20%</b>	<b>1,942,043.59</b>	<b>2,352,185.42</b>	<b>21.12%</b>	<b>7,387,919.78</b>	<b>7,891,656.17</b>	<b>6.82%</b>

September 19, 2016

To: Mayor Tom Smith  
City Attorney  
City Aldermen

Re: Treasurer's Report

Attached, please find the August 31, 2016 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,



Brad A Papenberg  
City Treasurer

**TREASURER'S REPORT  
CITY OF WATERLOO**

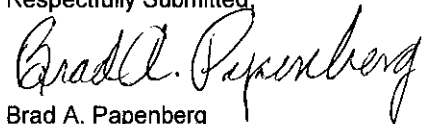
For the month ending  
August 31, 2016

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	71,451.87	11,800.00	10,200.00	73,051.87
General Fund	(775,977.14)	208,294.87	464,405.69	(1,032,087.96)
Motor Fuel Tax	35,371.79	21.64	5,844.09	29,549.34
Water Fund	513,112.77	230,233.54	231,896.71	511,449.60
Sewer Fund	539,205.19	182,517.21	121,962.55	599,759.85
Gas Fund	1,143,745.37	103,251.26	176,158.74	1,070,837.89
Electric Fund	900,977.62	1,437,551.93	1,076,488.47	1,262,041.08
Capital Improvements	165,283.46	52,946.77	28.87	218,201.36
D.A.R.E.	49.84	-	-	49.84
Interest	7,552.41	2,145.73	-	9,698.14
Hotel/Motel Tax	104,473.96	3,320.50	1,435.00	106,359.46
<b>TOTALS:</b>	<b>\$2,705,745.12</b>	<b>\$2,232,083.45</b>	<b>\$2,088,420.12</b>	<b>\$2,849,408.45</b>

<u>INVESTED FUNDS</u>				
Capital Improvements	\$ 2,252,066.92	-	3,255.27	\$ 2,248,811.65
Electric	\$ 2,952,526.66	-	4,267.76	2,948,258.90
E-Pay Utility Bills	3,193.86	25,541.91	26,414.02	2,321.75
Farm Account Income	111,063.95	14.15	-	111,078.10
Gas	3,377,252.82	-	4,881.68	3,372,371.14
General Fund	8,032,963.42	239,472.94	-	8,272,436.36
Motor Fuel	519,600.88	22,622.47	-	542,223.35
Pension Reserve	1,109,073.09	234.85	-	1,109,307.94
Sewer	1,481,671.48	-	2,141.70	1,479,529.78
Utility Deposits	304,161.00	-	439.65	303,721.35
Water	1,544,943.87	-	2,233.16	1,542,710.71
<b>Total Invested Funds:</b>	<b>\$21,688,517.95</b>	<b>\$287,886.32</b>	<b>\$43,633.24</b>	<b>\$21,932,771.03</b>
<b>Total All City Funds:</b>	<b>\$24,394,263.07</b>	<b>\$2,519,969.77</b>	<b>\$2,132,053.36</b>	<b>\$24,782,179.48</b>

<u>Debt and Pension Obligations</u>	<u>Date Opened</u>	<u>Original Balance</u>	<u>Current Balance</u>	<u>Rate</u>	<u>Payment Dates</u>
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$7,414,249.59	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$1,740,126.00		
Unfunded Actuarial Accrued Liability - Police			\$3,042,048.00		
<b>Total Liabilities</b>		<b>\$12,372,060.00</b>	<b>\$12,196,423.59</b>		

Respectfully Submitted,



Brad A. Papenberg  
City Treasurer



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)
  
2. Description of matter to be placed on agenda:  
Appointment of Mr. Nathan Krebel to the position of Building Inspector/Code Administrator.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 09-15-16  
  
Submitted by:  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Presentation of Façade Grant Check to Hopskeller Brewery.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Relief or action to be requested:  
Check Presentation.  
\_\_\_\_\_

4. Submittal date: 08-24-16

Submitted by:  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Presentation of Façade Grant Check to Savannah's Southern Charm.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Relief or action to be requested:  
Check Presentation.  
\_\_\_\_\_

4. Submittal date: 08-24-16

Submitted by:  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 16-10 Approving a Request for  
Permission to Temporarily Close Sections of Bellefontaine, Hamacher, Market,  
Columbia, Main, Fourth and Rogers for the Waterloo High School Homecoming  
Parade to be held on Wednesday, September 28, 2016 from 6-7 p.m.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 08-29-16

Submitted by:  
Kim Thaggard, Vice-President  
WHS Athletic Booster Club

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor



**WATERLOO HIGH SCHOOL**  
Athletic Booster Club  
505 E Bulldog Blvd.  
Waterloo, IL 62298

August 29, 2016

Honorable Tom Smith  
Mayor, City of Waterloo  
100 West Fourth Street  
Waterloo, Illinois 62298

RE: 2016 Waterloo High School Homecoming Parade Request for Road Closure

Dear Mayor Smith:

The WHS Athletic Booster Club is requesting permission to close several city streets for the annual Waterloo High School Homecoming Parade. This year, the parade will be held on Wednesday, September 28, 2016, with the parade starting at 6:00 PM, and ending at approximately 7:00 PM.

The parade will line up on Bellefontaine Drive, starting at Hamacher Street. At 6:00 the parade will turn left on Hamacher Street, cross over Market Street, turn left on North Main Street, head south down Main Street, tur left on Fourth Street, cross over Market Street, continuing east on Fourth Street, turn left on Rogers Avenue, ending at Rogers Elementary School.

The WHS Athletic Booster Club respectfully requests the City of Waterloo's assistance in obtaining the necessary permits for the proposed parade and bonfire as well as the necessary police assistance at the intersections described above. IDOT is agreeable to the proposed parade route and will issue the required permit once they have received the executed Resolution from the City Council.

Should you have any questions, please contact either Kim Thaggard, Vice President, at (618) 520-4497 or Kelly Lerch, WHS Wellness Coordinator at (618) 980-0731.

Sincerely,

Kim Thaggard  
Vice President  
WHS Athletic Booster Club

## RESOLUTION NO. 16-10

WHEREAS, the Waterloo School District No. 5 is sponsoring a Homecoming Parade in the City of Waterloo which event constitutes a public purpose;

WHEREAS, this parade will require the temporary closure of Market Street, a State Highway in the City of Waterloo from Hamacher Street to Fourth Street; and the temporary closure of Fourth Street, a State Highway in the City of Waterloo from Main Street to Market Street;

WHEREAS, Section 4-408 of Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Waterloo that permission to close off Market Street from Hamacher Street to Fourth Street and Fourth Street from Main Street to Market Street, as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 6:00 p.m. to 7:00 p.m. on Wednesday, September 28, 2016.

BE IT FURTHER RESOLVED that this closure is for the public purpose of a parade.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. *[The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.]\** The detour route shall be as follows: n/a.

*[\*To be used when appropriate.]*

BE IT FURTHER RESOLVED, that the City of Waterloo assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall, at the expense of the City of Waterloo be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Waterloo School District No. 5 prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the City of Waterloo as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Waterloo.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual of Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above.

BE IT FURTHER RESOLVED, that the Waterloo School District No. 5 hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED, that the Waterloo School District No. 5 shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of

Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this resolution will be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the City Council of the City of Waterloo this 19<sup>th</sup> day of September, 2016.

APPROVED by the Mayor of the City of Waterloo, this 19<sup>th</sup> day of September, 2016.

---

MAYOR

ATTEST:

---

CITY CLERK



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Raffle License Request and Waiver of Bond from the Metzger-Crook VFW Post #6504 for a Multi-Raffle License.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 09-07-16  
Submitted by:  
Alderman Stan Darter, Secretary  
Metzger-Crook VFW Post #6504

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor



**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600

Thomas G. Smith, Mayor

## APPLICATION FOR RAFFLE LICENSE

License No.	<u>401</u>
Date	<u>9/16/16</u>
Fee	<u>\$ 25.00</u>

Organization Name: Metzger-Crook VFW Post #6504  
Address: 406 VETERANS DR, PO BOX 284, WATERLOO, IL  
Type of Organization: Non Profit - 501 (c) (19)  
Length of Existence of Organization: 70 YEARS  
If organization is incorporated, what is the date and state of incorporation?  
Date: February 1946 State: Illinois

List organization's presiding officer, secretary, raffle manager, and any other members responsible for the conduct and operation of the raffle:

PRESIDENT: Richard G Schilling

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

SECRETARY: STANLEY T. DARTER

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

RAFFLE MANAGER: Richard G Schilling

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_



**CITY OFFICES**  
 100 West Fourth Street  
 Waterloo, Illinois 62298  
 618.939.8600  
 Thomas G. Smith, Mayor

\_\_\_\_\_ This is a request for a single raffle license  
  X   This is a request for a multiple raffle license

If a multiple raffle license is requested, list on Exhibit 1, as attached, the date, time, and location for each raffle to be held within a one (1) year period of time from the date of the issuance of the license.

Aggregate Retail Value of Prizes	Fee
Less than \$500	\$5
\$500 or more, but less than \$1,000	\$15
\$1,000 or more, but less than \$10,000	\$25
\$10,000 or more, but less than \$100,000	\$35
More than \$100,000	\$50

**The Application Fee is non-refundable even if the application is denied by the Waterloo City Council.**

The Aggregate retail value of all prizes to be awarded: \$ <sup>\$</sup>GT 1,000, LT <sup>\$</sup>10,000  
 Maximum retail value of each prize to be awarded: \$ \_\_\_\_\_  
 Maximum price charged for each raffle chance issued or sold: \$ 5.00  
 Maximum number of raffle chances to be issued or sold: # \_\_\_\_\_

The area or areas in which raffle chances will be issued or sold: METZGER CROOK VFW POST 6504 - 406 VETERANS DR. WATERLOO

Time period in which raffle chances will be issued or sold: 8/15/16 - 8/15/17

The date, time, and location at which winning chances will be determined:  
VARIES \_\_\_\_\_ UFW HALL - 406 VETERANS DR.  
 Date Time Location



### SWORN STATEMENT

The following officers attest to the not-for-profit character of the applicant organization.

METZGER - CROOK VFW Post #6504  
Name of Organization

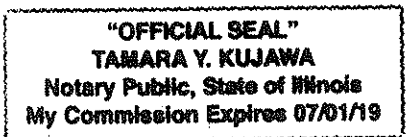
Dated this 7<sup>th</sup> day of September, 2016.

Richard G. Schilling  
PRESIDING OFFICER  
Stanley T. Darter  
SECRETARY

STATE OF Illinois )  
COUNTY OF Monroe ) SS.

Signed and sworn to before me this 7<sup>th</sup> day of September, 2016.

Tamara Y. Kujawa  
NOTARY PUBLIC



My Commission Expires: 7-1-19

### CERTIFICATION

I, Richard Schilling, of the Metzger-Crook VFW Post #6504  
Presiding Officer Organization

do hereby certify that the information contained in this application is true and correct.

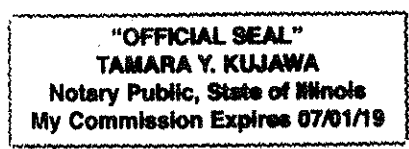
Dated this 7<sup>th</sup> day of September, 2016.

Richard G. Schilling  
PRESIDING OFFICER

STATE OF Illinois )  
COUNTY OF Monroe ) SS.

Signed and sworn to before me this 7<sup>th</sup> day of September, 2016.

Tamara Y. Kujawa  
NOTARY PUBLIC



My Commission Expires: 07-01-19



## EXHIBIT 1

The following is the date, time, and location at which winning chances will be determined for multiple raffles to be held within a maximum period of one (1) year from the date of the issuance of this raffle license.

1. Date: 8/15/16 - 8/15/17 Time: VARIES  
Location: VFW HALL - 406 VETERANS DR - WATERLOO, IL 62298
2. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
3. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
4. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
5. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
6. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
7. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
8. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
9. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
10. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
11. Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Location: \_\_\_\_\_
12. Date: \_\_\_\_\_  
Location: \_\_\_\_\_

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Approval of Walk-Run Sponsored by the Friends of  
SPPS to be held on Saturday, October 8, 2016.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 08-24-16  
Submitted by:  
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Approval of Street Closure: Main Street from Mill to the Alley between Fourth and Third Streets, Third Street from Market to Main, and Mill Street from Market to Main for PumpkinFest on Saturday, October 08, 2016.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 08-24-16  
Submitted by:  
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Solicitation Request from the Waterloo Lions Club  
for their Annual Candy Days Fundraiser to be held on October 14 and 15, 2016 at  
the intersections of Main & Mill Streets and Rogers & Hamacher Streets.

3. Relief or action to be requested:  
Approval of dates and times as per attached request.

4. Submittal date: 09-06-16

Submitted by:  
Kenneth Jackson  
Waterloo Lions Club

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor



# WATERLOO LIONS CLUB



P O BOX 254  
WATERLOO IL 62298

September 6, 2016

Mayor Tom Smith  
City Hall  
100 W 4<sup>th</sup> St  
Waterloo, IL 62298

Mayor Smith:

Once again it is that time of the year which the Waterloo Lions Club would like to schedule their annual Candy Days fundraiser on October 14 and 15, 2016. We would like to request permission to collect as follows:

Intersection of Main & Mill – Friday, October 14<sup>th</sup> from 7:00 am – 9:00 am,  
Friday, October 14<sup>th</sup> from 4:00 pm – 6:00 pm, and  
Saturday, October 15<sup>th</sup> from 9:00 am – 2:00 pm

Intersection of Rogers & Hamacher – Friday, October 14<sup>th</sup> from 4:00 pm – 6:00 pm and  
Saturday, October 15<sup>th</sup> from 9:00 am – 2:00 pm

This fundraiser is sponsored by the Lions of Illinois Foundation. All of the proceeds are used for the under-privileged who are hearing impaired or those having vision problems.

We are requesting a solicitation permit for this fundraiser in order to canvass all businesses and residents in the city of Waterloo. Also, I was wondering if the city has a copy of our insurance. If not, please call and I will see that the city gets a copy.

Thank you.

Sincerely yours,

A handwritten signature in cursive script that reads "Ken Jackson".

Lion Kenneth Jackson  
Waterloo Lions Club

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Approval of a Street Closure Request from the Grand  
Avenue 500 Block Residents for the closure of Grand Avenue from Columbia  
Avenue to East Grand for a Fall Festival / Block Party to be held on October 22,  
2016 from 3:00 p.m. to 7:00 p.m.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 09-08-16  
  
Submitted by:  
Cole Moore,  
500 Block of Grand Avenue Residents

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor

Waterloo City Council,

The residents of the 500 block of Grand Ave are requesting permission for a street closure of Grand Ave, from Columbia Ave to East Grand Ave.

The date and time for the closure would be Saturday, October 22<sup>nd</sup> from 3:00pm to 7:00pm. The planned event is a Fall Festival/Block Party that will include games for the children. For safety reasons we are requesting the closure. Also, we have given notice and acquired signatures of all homes effected within the street closure.

We sincerely appreciate your consideration for our request.

Thank You,

Grand Ave Residents

# The Grand Block Party

Event Date: Saturday, October 22, 2016

Event Time of Street Closed: ~~4:00 pm - 8:00 pm~~ 3:00 pm - 7:00 pm

Street Closings: Grand & Columbia to Grand and East Grand Avenue

Address	Print Name	Signature	Date
521 Grand Avenue Waterloo, IL 62298	JIM SUE WILLS	Jim & Sue Wills	8/30/16
517 Grand Avenue Waterloo, IL 62298	Carrie Moore	Carrie Moore	8/16/2016
513 Grand Avenue Waterloo, IL 62298	Laura Henry	Laure Henry	8/16/16
509 Grand Avenue Waterloo, IL 62298	Retricia Mosbacher	R. Mosbacher	9/2/16
505 Grand Avenue Waterloo, IL 62298	VACANT	VACANT	8-22-16
501 Grand Avenue Waterloo, IL 62298	E Schaltenbrand		8/22/16
500 Grand Avenue Waterloo, IL 62298	Jennifer Sheiby	Jennifer Sheiby	8/16/16
504 Grand Avenue Waterloo, IL 62298	Pat Young	Pat Young	8/16/16
508 Grand Avenue Waterloo, IL 62298	April Walls	April Walls	8-16-16
512 Grand Avenue Waterloo, IL 62298	wesley Kuegeler's	wesley Kuegeler's	8-16-16
516 Grand Avenue Waterloo, IL 62298	Tracey Marlow	Tracey Marlow	8/16/2016
520 Grand Avenue Waterloo, IL 62298	Amy Dunaway	Amy Dunay	8/16/2016

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Solicitation Request from the Suburban Journals of  
Greater St. Louis for their Annual Old Newsboys Day Collection to be held on  
Thursday, November 17, 2016 at the intersections of Main / Mill, Main / First and  
Rogers / Hamacher from 6:00 a.m. to 9:00 a.m.
  
3. Relief or action to be requested:  
Approval.
  
4. Submittal date: 08-25-16  
  
Submitted by:  
Mary Ann Wagner  
Suburban Journals of Greater St. Louis

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



# Old Newsboys Day

A CHARITABLE PROJECT OF THE ST. LOUIS POST-DISPATCH

August 25, 2016

To whom it may concern,

Old Newsboys Day Fund for Children's Charities, a non-profit, charitable project of the Suburban Journals, calls to action private businesses, non-profit organizations and concerned citizens to form a unique partnership. A St. Louis tradition, Old Newsboys Day started in 1957 as a way to provide much needed assistance to the hundreds of children's charities in the St. Louis bi-state area.

This year Old Newsboys Day will be Thursday, November 17 from 6:00 a.m. to 9:00 a.m. Volunteers may be in your community hawking newspapers for donations. Our project could not survive without these selfless volunteers who give up their time freely to help the children of St. Louis.

Enclosed is a municipality approval form. For planning purposes, we ask that you fax this form back to us at (314) 657-3345 or email to [ksantangelo@yourjournal.com](mailto:ksantangelo@yourjournal.com) no later than October 13, 2016.

On behalf of the more than 100,000 area children we serve, thank you for your cooperation and consideration. If you should have any questions, please call our corner coordinator at (314) 475-1202.

Sincerely,

Mary Ann Wagner  
Suburban Journals of Greater St. Louis

Mission Statement

*To ensure that children, who are at risk in our community because of abuse or poverty, receive adequate food, shelter, clothing and medical care and are provided equal opportunity for social development.*

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Approval and Signing of a Reciprocal Reporting  
Agreement with the Waterloo Community Unit School District No. 5 for  
Information Exchange between the Waterloo Police Department and the School  
District per Illinois State Statutes ILCS 705 405/1-7 regarding Confidentiality of  
Law Enforcement Records.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 08-16-16  
  
Submitted by:  
Chief of Police, Jim Trantham

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor

**COPY**

**RECIPROCAL REPORTING AGREEMENT**

This Reciprocal Reporting Agreement, ("Agreement") made and entered the latest date written below by and between the Board of Education of Waterloo Community Unit School District No. 5 ("School District"), the Monroe County Sheriff's Department ("Sheriff") and the Waterloo Police Department ("Police Department") by and through the City of Waterloo Illinois, (Sheriff and Police Department are hereafter collectively referred to as the "Law Enforcement Agencies") and the Monroe County State's Attorney (hereafter referred to as the "State's Attorney");

**WHEREAS**, Section 10-20.14 of the Illinois School Code, 105 ILCS 5/10-20.14, authorizes school districts to establish and maintain a reciprocal reporting system between the School District and the Law Enforcement Agencies regarding the reporting of criminal offenses committed by students; and,

**WHEREAS**, Sections 1-7 and 5-905 of the Illinois Juvenile Justice Act of 1987, 705 ILCS 405/1-7, 705 ILCS 405/5-905, authorize the Law Enforcement Agencies to share law enforcement records with the School District concerning a minor enrolled in the School District who has been arrested or taken into custody for certain offenses if the agency of officer believes that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds; and

**WHEREAS**, the School District and the respective Law Enforcement Agencies have reached agreement concerning the protocol of reporting criminal offenses committed by students to each other and wish to memorialize the terms of such agreement herein; and

**WHEREAS**, the School District and the Law Enforcement Agencies are units of local government or school districts within the meaning of Article VII of the Constitution of the State of Illinois and are authorized to enter into intergovernmental agreements pursuant to Article VII § 10 of said Constitution and the provisions of the Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq.

**NOW, THEREFORE**, in consideration of the foregoing, and the promises and covenants set forth hereinafter, it is agreed as follows:

1. **Incorporation of Recitals.** The parties hereby find that all of the recitals contained in the preambles to this Agreement are full, true, correct and do incorporate them into this Agreement by reference.

2. **Meetings of Parties.** The School District's Superintendent or designee(s), the Chief of Police or designee(s), Sheriff and State's Attorney will arrange for meetings as may be needed among the School District, the Law Enforcement Agencies and the State's Attorney officials in order to share information, and shall share and make available information with each other that is related to the commission of criminal offenses by students who attend a school in the School District. Such information, to the extent allowed by law, shall include police reports and background and investigative information.

NOTE: Do not sign this copy  
original will be signed  
by Mayor Thank You, Chief TRANHAM



3. **Exchange of Information – Generally.** Information exchanged pursuant to this Agreement shall concern criminal offenses committed or alleged to have been committed by students of the District. All information shared pursuant to this Agreement, whether verbal or written, may be further disseminated by any designee to any employee of his/her agency, when the designee believes such further dissemination is necessary to effect the objectives stated in this Agreement, subject to the limitations of this Agreement, including dissemination to appropriate district officials that the District has determined to have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of students and employees in the school include: Superintendent, Building Principal, Guidance Counselor(s), teachers in whose classes the student is enrolled, school psychologists, social workers and other personnel as may be necessary for the evaluation for eligibility of students for special education, referrals to community based agencies such as youth services, behavioral healthcare service providers, drug and alcohol prevention or treatment programs and other interventions as deemed appropriate for the student. The information transmitted to Law Enforcement Agencies or State’s Attorney of student records or information contained therein shall be in accordance with the Illinois School Student Records Act (105 ILCS 10/1 et seq.), the Federal Family Educational Rights and Privacy Act (120 U.S.C.

4. **Exchange of Information for Offenses from Local Law Enforcement – Students Age 17 or Younger.** Inspection and copying, by the School District, of law enforcement records maintained by the Law Enforcement Agencies and State’s Attorney that relate to a student enrolled in a school within the District who has been arrested or taken into custody before his or her 18th birthday for any of the following offenses is authorized:

- a. Any violation of Article 24 of the Criminal Code of 1961 or the Criminal Code of 2012;
- b. A violation of the Illinois Controlled Substances Act;
- c. A violation of the Cannabis Control Act;
- d. A forcible felony as defined in Section 2-8 of the Criminal Code of 1961 or the Criminal Code of 2012;
- e. A violation of the Methamphetamine Control and Community Protection Act;
- f. A violation of Section 1-2 of the Harassing and Obscene Communications Act;
- g. A violation of the Hazing Act; or
- h. A violation of Section 12-1, 12-2, 12-3, 12-3.05, 12-3.1, 12-3.2, 12-3.4, 12-3.5, 12-5, 12-7.3, 12-7.4, 12-7.5, 25-1, or 25-5 of the Criminal Code of 1961 or the Criminal Code of 2012:

12-1:	Assault
12-2:	Aggravated Assault
12-3:	Battery
12-3.05:	Aggravated Battery
12-3.1:	Battery of an unborn child; Aggravated battery of an unborn child
12-3.2	Domestic Battery
12-3.4	Violation of an Order of Protection
12-3.5	Interfering with the Reporting of Domestic Violence
12-5	Reckless Conduct
12-7.3	Stalking
12-7.4	Aggravated Stalking
12-7.5	Cyberstalking
25-1	Mob Action
25-5	Unlawful Contract with Street Gang Members

Such information shall be restricted to appropriate school officials and only if the Law Enforcement Agencies and State's Attorney believes that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds. 705 ILCS 405/5-905(1) (h) (A); 705 ILCS 405/1-7(A) (8) (A).

**5. Exchange of Information for Offenses from Local Law Enforcement – Students Age 18 or Over.** With respect to the detention of students age eighteen (18) or older, the Law Enforcement Agencies and State's Attorney shall report to the District whenever a child enrolled in the District is detained for proceedings under the Juvenile Court Act of 1987, or for any criminal offense, including illegal gang activity, or any violation of a municipal or county ordinance. The report shall include the basis for detaining the child, circumstances surrounding the events which led to the child's detention, and status of proceedings. The report shall be updated as appropriate to notify the District of developments and the disposition of the matter. 105 ILCS 5/22-20.

**6. Exchange of Information from Local Law Enforcement – Students Subject to Ongoing Investigation.** Any information provided to appropriate school officials by the Law Enforcement Agencies and State's Attorney regarding a student who is the subject of a current police investigation (defined to mean an official systematic inquiry by a law enforcement agency into actual or suspected criminal activity) that is directly related to school safety shall consist of oral information only, and not written law enforcement records. The information derived orally from the local law enforcement officials shall be kept separate from and shall not become a part of the official school records of the child and shall not be a public record. 705 ILCS 405/1-7(A) (8) (B); 705 ILCS 405/5-905(1) (h) (B).

**7. Use of information from Local Law Enforcement.** All information provided pursuant to this Article shall be used solely by the appropriate school official or officials whom the District has determined to have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of students and employees in the school. 105 ILCS 5/22-20; 705 ILCS 405/1-7(A) (8) (A); 705 ILCS 405/5-905(h) (A).

**8. Information to be kept separate and not considered public records.** Information derived from the law enforcement records or derived orally from law enforcement officials shall be kept separate from and shall not become a part of the official school record of that child and shall not be a public record. 105 ILCS 5/22-20; 705 ILCS 405/1-7(A) (8) (A), (B); 705 ILCS 405/5-905(h) (A), (B), (C).

**9. Exchange of School Information from School District.** School records include any recorded information maintained by a school concerning a student and by which a student may be individually identified. 105 ILCS 10/2(d); 34 CFR 99.3. School records of District students will be released by the District to the Law Enforcement Agencies and State's Attorney only:

- a. In an emergency if knowledge of such information is necessary to protect the health or safety of the student or other persons; 105 ILCS 10/6(a)(7); 20 U.S.C.A §1232g(b)(1)(I); 34 CFR §99.31(a)(10); 34 CFR §99.36(a)(10); OR
- b. If the disclosure concerns the juvenile justice system and such system's ability to effectively service, prior to adjudication, the student whose records are released; 20 U.S.C.A. §1232g(b)(1)(E)(ii)(I); 34 CFR §99.31(A)(5)(i)(B); 34 CFR §99.38;  
OR

- c. The information sought is directory information, which includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates or attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student, provided that no disclosure of directory information related to current students may be disclosed without complying with the notice requirements of 20 U.S.C.A. §1232g(a)(5)(B) and 34 CFR §99.31(a)(11); 34 CFR §99.31(a). 20 U.S.C.A. §1232g (a) (5) (A).

School records, and personally identifiable information contained in school records, do not lose their status as education records while in the possession of the law enforcement unit. 34 CFR 99.8(c) (2).

**10. Conditions for Release of Information from School District.** The District may require, as a condition of releasing any written or recorded information upon request, that the Law Enforcement Agencies and State's Attorney provide information regarding the purpose of the release, and that the information will not be released to any other party except as provided under Illinois law without prior written consent of the parent of the student. 105 ILCS 10/6(a) (6.5), 10/6(c); 20 U.S.C.A. §1232g (b) (1) (E) (ii) (II); 34 CFR 99.38(b).

**11. Notices.** Any notices which the parties may desire or be required to serve upon the other shall be deemed served upon the date indicated by postmark of the U.S. Mail, which shall be certified, return receipt requested, postage prepaid, addressed to the respective parties as follows:

Superintendent, Waterloo C.U.S.D. No. 5  
302 Bellefontaine Drive  
Waterloo, IL 62298

Mayor, City of Waterloo  
100 West 4<sup>th</sup> Street  
Waterloo, IL 62298

Monroe County Sheriff  
224 East Third Street  
Waterloo, IL 62298

Monroe County State's Attorney  
100 South Main Street  
Waterloo, IL 62298

**12. No Limitation.** Nothing in this Agreement prohibits the District from contacting the Law Enforcement Agencies and State's Attorney or any law enforcement agency, orally or in writing, for the purpose of requesting an investigation of a possible violation of, or the enforcement of, any local, State or Federal law. 34 CFR 99.8(c).

13. **Maximum Exchange Authorized by Law.** The intent of the parties to this Agreement is to allow the maximum exchange of information between law enforcement officials and school districts allowed by law, without waiving any claim of privilege as to third parties, or compromising the duties and obligations of the State's Attorney's Office under the Supreme Court Rules or school officials regarding their duties to protect student records or act in the interest of students.

A. The Illinois Criminal Code, the Illinois Supreme Court Rules, the Juvenile Court Act, the Federal Family Education Rights and Privacy Act, The Illinois School Student Records Act and the Federal Regulations implementing that Act shall be used as references for definitions, as needed; and

B. Should any state or federal statutes or regulations be amended or enacted after the effective date of this contract to alter the information which may be disclosed by or to law enforcement officials or school officials, a meeting between the parties shall be convened within thirty (30) days of written notice by either party to negotiate an amendment to this Agreement to incorporate such changes in the law;

14. **Binding Effect.** It shall be effective upon execution by the parties and shall continue in full force and effect for a period of one calendar year from such date and shall continue in effect from year to year thereafter unless any party to the agreement shall notify the other in writing that such party shall desire to terminate or renegotiate the agreement at its next annual expiration.

So agreed:

BOARD OF EDUCATION OF  
WATERLOO COMMUNITY UNIT  
SCHOOL DISTRICT NO. 5

By: John Carpenter  
Its President

ATTEST:  
Valerie Barringer  
Its Secretary

CITY OF WATERLOO, ILLINOIS for  
WATERLOO POLICE DEPARTMENT

By: \_\_\_\_\_  
Its Mayor

ATTEST:  
\_\_\_\_\_  
Its Clerk

MONROE COUNTY SHERIFF  
By: \_\_\_\_\_  
Sheriff

MONROE COUNTY STATE'S ATTORNEY  
By: \_\_\_\_\_  
State's Attorney

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Approval and Signing of a Memorandum of Agreement Between the City of Waterloo and the U.S. Census Bureau for the Conduction of a Special Census.
  
3. Relief or action to be requested:  
Approval and Signing of Agreement.
  
4. Submittal date: 09-14-16  
  
Submitted by:  
Tim Birk, Director of Public Works

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to

  
\_\_\_\_\_  
Mayor



Memorandum of Agreement  
Through Which  
The City of Waterloo, Monroe County, Illinois  
Is Purchasing a Special Census  
From the U.S. Census Bureau

Agreement No. 25116

**1) Parties and Scope**

This document establishes an agreement between the **City of Waterloo, Monroe County, Illinois** (Governmental Unit) and the Field Division, U.S. Census Bureau (Census), through which the Governmental Unit will pay the Census Bureau to take a special census under the authority of 13 U.S.C. § 196.

**2) Authority**

The Census Bureau may undertake this work pursuant to 13 U.S.C. § 196, which provides that the “Secretary may conduct special censuses for the government of any State, or of any county, city, or other political subdivision within a State, for the government of the District of Columbia, and for the government of any possession or area (including political subdivisions thereof) referred to in Section 191(a) of this title, on subjects covered by the censuses provided for in this title, upon payment to the Secretary of the actual or estimated cost of each such special census. The results of each such special census shall be designated ‘Official Census Statistics.’ These statistics may be used in the manner provided by applicable law.”

**3) Confidentiality**

The data, including individual information collected by the enumerators on the special census questionnaires, collected under this agreement are confidential under 13 U.S.C. § 9, and the questionnaires shall be controlled by and returned directly to the authorized representative of the Census Bureau. All such special census questionnaires and all other papers relating to the special census are the property of the Census Bureau and under the law may only be made available to and examined by sworn Census Bureau officials and employees. Unlawful disclosure subjects employees to a fine of up to \$250,000 or imprisonment of up to 5 years, or both.

Should the Governmental Unit require access to Title 13 data to assist in the planning, data collection, data analysis, or production of final products, those staff members are required to obtain Census Bureau Special Sworn Status pursuant to 13 U.S.C. § 23(c). Such staff members must demonstrate that they have suitable background clearance and they must take Title 13 awareness training. Any access to Title 13 data at *the Governmental Unit's facility* is subject to prior approval by the Census Bureau's Data Stewardship Executive Policy Committee upon assurance that the facility and information technology security meet Census Bureau requirements.

#### 4) Terms and Conditions

Acknowledging the foregoing, the parties agree as follows:

- a) The Census Bureau will achieve full cost recovery for the goods and services it is providing under this agreement:
  - i) The Census Bureau shall designate one or more experienced employees to direct the taking of the special census.
  - ii) The Census Bureau employee(s) shall oversee all aspects of the enumeration including the hiring, training, and separation of enumerators, crew leaders, and other temporary personnel employed locally to take the special census. The designated Census Bureau employee(s) shall exercise day-to-day technical supervision of these employees. All such temporary personnel shall be Federal Government employees and neither the Governmental Unit nor any representative of the Governmental Unit shall supervise, exercise control over, or in any other way interfere with such employees in the performance of their responsibilities.
  - iii) The Census Bureau shall provide to the Governmental Unit the official population and housing unit count derived from the special census at the earliest practicable date after completion of the enumeration and the processing required to produce the statistical results. This count, which shall be as of the date of the special census, will be provided in writing and signed by an appropriate Census Bureau official.
  - iv) The Census Bureau will not guarantee delivery of the final count by any specified date and shall not be held responsible for any loss or damages suffered by the Governmental Unit due to the data not being available by a specific date.

The Governmental Unit accepts that responses to a special census, unlike a decennial census, are voluntary and some respondents may choose to not answer some questions. When this happens, the Census Bureau will make every effort to collect as much information as possible. If the Census Bureau cannot obtain information directly from respondents, the Census Bureau will follow statistical procedures to assign the missing information based on information provided by people in the housing unit or from people from neighboring housing units.

The Governmental Unit also accepts that, to complete the count of the group quarters population, it may be necessary for the Census Bureau to obtain information for people residing in certain institutions (such as correctional facilities with security issues) from administrative records rather than from the respondents themselves. The Census Bureau will provide detailed statistical results to the Governmental Unit subject to limitations imposed by Title 13 United States Code to protect the confidentiality of respondents.

The Census Bureau can only use the special census counts in the intercensal population estimates program if:

- (a) the entire area of a governmental unit is included in the special census,
- (b) the legal boundaries of the governmental unit correspond to those used in the Population Estimates program (boundaries legally in effect on January 1 of the estimates year), and
- (c) the boundaries are reported to the Census Bureau for processing by April 1 of the estimates year, and
- (d) final approved counts from the Special Census enumeration are ready by August 1 of the estimates year.

If a Governmental Unit requests a special census for only a portion of their area, they do so with the understanding that the results of this partial special census will not be included in any subsequent Census Bureau population estimates. The Governmental Unit shall accept as final the official population count and other statistical results when provided by the Census Bureau.

- b) The Governmental Unit is responsible for all costs of taking the special census including, but not limited to, appropriately furnished office quarters, total compensation of all field enumeration and supervisory personnel, compensation of Census Bureau headquarters and regional office personnel for time allocated to the special census, overhead for headquarters and regional offices, processing and tabulation of data, and all other costs attributable to taking the special census:
  - i) The Governmental Unit shall update maps of the proposed census area in accordance with instructions provided by the Census Bureau. The Governmental Unit shall provide any certification of legal boundaries within the proposed census area as required by the Census Bureau. Once the Governmental Unit boundaries have been certified by the Census Bureau, these boundaries will become the official boundaries for the special census. Any annexations after the Governmental Unit has certified its boundaries will not be included in the special census. The special census will not be scheduled until these obligations have been completed to the satisfaction of the Census Bureau.
  - ii) The Governmental Unit shall supply, free of charge, satisfactory office quarters equipped with telephone(s), office furniture, photocopier, fax machine, and other equipment and furnishings as determined necessary and proper by the Census Bureau. These quarters must meet all security and confidentiality requirements as agreed to by the Census Bureau representative.



- iii) In taking the special census, the Governmental Unit is directly responsible for recruiting and compensating all field personnel determined necessary by the Census Bureau for taking the special census. The Governmental Unit shall recruit sufficient qualified applicants for enumerators, crew leaders, and other positions as may be needed to complete the special census. Employees shall be selected for employment and separated under standards established by the Census Bureau, and shall take an oath or affirmation, as required, to protect the confidentiality of the information they collect. The Governmental Unit shall be responsible for all administrative operations relating to the reconciliation and payment of these employees.
- iv) Notwithstanding the Governmental Unit's responsibility for recruitment and compensation, such field personnel shall be and remain employees of the Census Bureau, subject to all applicable federal, state, and local laws, including but not limited to those pertaining to the Equal Employment Opportunity Act and the Fair Labor Standards Act applicable to these employees, and shall complete and file any and all reports required thereunder. The Census Bureau reserves the right to reject any persons recommended by the Governmental Unit if such persons fail to meet the established employment standards.

In the event that sufficient suitable applicants are not furnished by the Governmental Unit for the necessary positions and the Census Bureau must expend funds to obtain applicants to fill the remaining positions, the Governmental Unit agrees to reimburse the Census Bureau for those additional expenses. This will increase the costs estimated in (b)(v) and (b)(vi) below. In addition, if the Governmental Unit fails to provide sufficient suitable applicants, delays in completing the special census may occur.

- v) The Governmental Unit shall pay directly enumerators, crew leaders, and others hired locally to conduct the actual enumeration, at rates of pay fixed by the Census Bureau.
  - (1) The compensation of such enumerators, crew leaders, and others shall be paid to them directly by the Governmental Unit upon approval by the designated Census Bureau employee. The Governmental Unit shall pay or withhold from the compensation paid to the enumerators, crew leaders, and others locally employed all amounts necessary for Social Security, federal, state, and local income tax, continuation of pay, or other sums required to be paid or withheld by federal, state, or local laws. The amount necessary to cover these expenses, not including worker's compensation and continuation of pay, is estimated to be **\$25,163**. The Governmental Unit agrees that these funds will be available for disbursement upon approval of the designated Census Bureau employee.
  - (2) The Government Unit shall reimburse the Census Bureau for all funds expended by the Census Bureau resulting from payments to the Department of Labor under applicable federal workers' compensation and unemployment benefits laws.

- (3) The Governmental Unit shall reimburse the Census Bureau and/or the United States for all funds expended in the processing, investigation and defense of all administrative and/or judicial claims regarding the actions of temporary employees arising from their employment pursuant to this Memorandum of Agreement (MOA). In addition, the Governmental unit agrees to indemnify the Census Bureau and/or the United States for any settlements and/or judgments incurred by the latter as a result of the actions of temporary employees arising from their employment pursuant to this MOA.
- vi) In addition to the salary expenses to be paid directly by the Governmental Unit to all temporary employees hired locally, the Governmental Unit agrees to pay all other expenses related to the taking of the special census, including but not limited to
- (1) administrative and technical work performed by headquarters and regional personnel;
  - (2) printing and preparation of enumeration questionnaires and related materials;
  - (3) map preparation;
  - (4) tabulation expenses;
  - (5) the cost of the designated Census Bureau employee's salary, allowances for subsistence at the standard federal rate per day, traveling expenses, other reasonable and necessary expenses, and overhead and other charges applicable to these costs; and
  - (6) other incidental expenses incurred by the Census Bureau in completing the special census. Based on an estimate of the population of **2,363** the estimated cost for these services is **\$95,428**. A payment of that amount shall be furnished to the Census Bureau before any work on the special census is performed. The advance payment will be adjusted to actual costs and billing or refund made as appropriate. This payment is for Census Bureau costs referenced in this item and excludes those directly payable by the Governmental Unit under item (b)(v) above.
- vii) In accordance with (b)(vi), if actual cost exceeds the advance payment, the additional payment to the Census Bureau is due in full, 30 days from the date of the invoice. A late charge shall be imposed on the overdue amount for each 30-day period or portion thereof during which the remittance is due. The late charge will be based on a percentage rate equal to the current value of funds to U.S. Treasury in accordance with Treasury fiscal requirements.
- c) Notwithstanding the Governmental Unit's direct payment of compensation, all temporary enumerators, crew leaders, and others hired locally to conduct the special census are employees of the Federal Government. Therefore, regarding the negligent or wrongful acts of any temporary employees arising from their employment pursuant to this MOA, any claims and/or litigation arising from said acts will be adjudicated pursuant to the Federal Tort Claims Act, 28 U.S.C. 2671 et seq. (see section (b)(v)(3) herein regarding reimbursement and indemnification requirements).

## 5) Transfer of Funds

On a periodic basis, the parties will reconcile balances related to revenue and expenses for work performed under the agreement.

## 6) Contacts

Mr. Hector X. Merced  
Chief, Special Census Branch  
U.S. Census Bureau  
4600 Silver Hill Road  
Field Division  
Special Census Branch  
5H025  
Washington, D.C. 20233  
301-763-1429  
301-763-4066 Fax  
[hector.x.merced@census.gov](mailto:hector.x.merced@census.gov)

City of Waterloo  
Attn: Mr. Brian Hoffmann  
100 West Fourth Street  
Waterloo, IL 62298  
618-939-8600  
618-939-5415 Fax  
[brhoffmann@waterloo.il.us](mailto:brhoffmann@waterloo.il.us)

The parties agree that if there is a change regarding the information in this section, the party making the change will notify the other party in writing of such change.

## 7) Duration of Agreement, Amendments, and Modifications

This agreement will become effective when signed by all parties. The agreement will terminate on **August 31, 2018**, but may be amended at any time by mutual consent of the parties. Any party may terminate this agreement by providing **30** days written notice to the other party. This agreement is subject to the availability of funds.

**8) Resolution of Disagreements**

Should a disagreement arise on the interpretation of the provisions of this agreement, or amendments and/or revisions thereto, that cannot be resolved at the operating level, the area(s) of disagreement shall be stated in writing by each party and presented to the other party for consideration. If agreement on interpretation is not reached within thirty days, the parties shall forward the written presentation of the disagreement to respective higher officials for appropriate resolution.

**9) Termination Cost**

If the **City of Waterloo** cancels the order, the Census Bureau is authorized to collect costs incurred prior to cancellation of the order plus any termination costs, up to the total payment amount provided for under this agreement.

**FOR THE GOVERNMENTAL UNIT**  
BY:

\_\_\_\_\_  
NAME:                      DATE:  
TITLE:  
AGENCY:

**FOR THE CENSUS BUREAU**  
BY:

\_\_\_\_\_  
Albert E. Fontenot, Jr.    DATE:  
Acting Chief, Field Division  
Bureau of the Census

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Approval and Signing of a Labor Contract between  
the City of Waterloo and the IBEW Local No. 309.

3. Relief or action to be requested:  
Approval and Signing of Contract.

4. Submittal date: 09-14-16

Submitted by:  
Mayor Tom Smith

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
September 19, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Approval of Country Club Hills, Phase II Amended Preliminary Plat.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 09-16-16  
Submitted by:  
Jim Nagel, Subdivision and Zoning Administrator

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor



**CITY OFFICES**

100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

Thomas G. Smith, Mayor  
Barbara Pace, Clerk  
Brad A. Papenberg, Treasurer

---

**To: Mayor Smith and Aldermen**

**From: Jim Nagel**

**Date: Sept. 16, 2016**

**Subject: Country Club Hills, Phase II Amended Preliminary Plat**

All fees associated with the Amended Preliminary Plat have been paid.

The Planning Commission met on July 25, and again on Sept. 12 2016 to review the Amended Preliminary Plat and have recommend approval with Request 1, 3 and 4 approved as requested and Request 2 should be reduced from 3 ft. to 1 foot.

The Amended Preliminary Plat for Country Club Hills Phase II has been reviewed and approved by Chris Wilson.

The Planning Committee has met several times to review the Amended Preliminary Plat. Chris Wilson and Brad Hummert were present at the Sept. 15 meeting to answer some questions. Most of the discussion revolved around the 3-foot freeboard requirement. It was decided to recommend approval of the Amended Preliminary Plat but withhold approval of design request No.2 until the Improvement Plan submittal so more engineering design and calculation could be completed. Final consideration on design criteria would be considered at that point. Minutes of the Planning Commission and the Planning Committee meeting are attached.

I recommend approval of the Amended Preliminary Plat for Country Club Hills Phase II.

Jim Nagel  
Subdivision Administrator

## Minutes of Planning Committee Meeting

September 15, 2016, 6:30 PM

City Hall Conference Room

Committee members present: Clyde Heller, Steve Notheisen, Gerald Frederick, Vicki Koerber, Russ Thomas, Zoning Officer Jim Nagel, City Attorney Dan Hayes, Chris Wilson and Brad Hummert , HMG Engineers, Craig Brauer, TWM, Chris Jones, Developer, Country Club Hills, Russ Row.

Meeting called to order by Chairman Clyde Heller at 6:30 PM.

Agenda Item 1: Petition by Citizens on Non-Agenda Items. None.

Agenda Item 2: Approval of August 30, 2016 Planning Committee Meeting Minutes. After review, a motion made by Steve Notheisen, second by Gerald Frederick to approve as submitted. Unanimous approval.

Agenda Item 3. Country Club Hills, Phase II Preliminary Plat. Craig Brauer and Chris Wilson were present to address questions of the committee members concerning recommendations of freeboard levels and drainage from the detention area. Jim Nagel presented information that the Planning Commission on September 12 revisited the recommendation of freeboard height and revised it to one foot height from previous six-inch level. HMG provided the committee with detailed instruction of how the freeboard determination is made and how adjustments can be applied. Craig Brauer addressed the list of variances required to be submitted at this phase of development as being a large list that "may" be needed, however may be adjusted when the "Improvement Plan" phase is completed, exact calculations will provide details which could eliminate or reduce some variance requests. Jim Nagel and Dan Hayes agreed that during this phase, the committee is being tasked to recommend to Council approval of the Preliminary Plan Phase noting the requested variances but not approving the variances in total. Also requested of Craig Brauer is a letter of agreement between developers of Country Club Hills and Remington Ridge as to the joint drainage called for in the draining of the detention area into Gerhardt Creek. A motion to recommend approval of Preliminary Plan identifying variances requested was made by Steve Notheisen, second by Gerald Frederick. Vote 5-0.

Agenda Item 4: Comments. City Attorney Dan Hayes provided the committee with information concerning the rental use of property within a R-3 zoned area of North Market Street. He briefly addressed this issue, but due to Jim Nagel and Dan Hayes commitment to a Zoning Board of Appeals meeting at 7:30, insufficient time remained to address this issue with Dan Hayes. A separate Planning Committee/Ordinance meeting will be called to address this item.

Motion to adjourn made by Russ Thomas, second by Gerry Frederick. Meeting adjourned at 7:30.



# PLANNING COMMISSION ADVISORY REPORT

On Petition # Z-16-06-01 Country Club Hill Phase Two

I move that the Planning Commission provide the City Clerk with an Advisory Report as follows:

1. The Petition should be ~~Approved / Denied~~ Approved with Modifications (see modifications below);
2. The effect the proposal would have on the City's Comprehensive Plan is Positive / Negative

---

3. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be ~~Negligible~~ Positive / Negative / Potentially Negative in that

---

4. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be ~~Negligible~~ Positive / Negative / Potentially Negative in that

---

5. The proposed recommendation is Necessary / Not Necessary for the public convenience at the subject location;
6. The proposed recommendation Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
7. The proposed recommendation ~~Will~~ / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
8. The proposed recommendation ~~Will~~ / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the recommendation be subject to the following modification(s):

Design criteria number 1, 3 and 4 should be approved as requested. Design criteria number 2 should be reduced from 3 feet to six inches.

DESIGN CRITERIA RECOMMENDATION #2 REVISED TO  
1 FOOT, PER IDOT 2011 DRAINAGE MANUAL. 9-12-16

This advisory report is respectfully submitted, on behalf of the Planning Commission.

Signed: \_\_\_\_\_



NATHAN RAU  
(CHAIRMAN)

Date: July 25, 2016

**MINUTES OF THE PLANNING COMMISSION  
MEETING HELD ON JULY 11, 2016**

The meeting was called to order by Secretary Mechelle Childers at 7:30 PM

Roll call was taken: **Present: Gardner, Hicks, Rau, Vogt, Lutz and Childers.**

Secretary Childers asked if there were any additions or corrections to the minutes of the May 9, 2016 meeting. A motion was made by Hicks and seconded by Vogt to approve the minutes of the May 9, 2016 meeting as presented. Motion carried.

The Secretary asked if there were any citizens to address the Planning Commission. There were none.

The Secretary also asked if there were any corrections or deletions to the agenda. There were none.

**OLD BUSINESS:**

The Secretary asked if there was any old business. There was none

**NEW BUSINESS:**

**A. Election of Planning Commission Chairman**

The Zoning Administrator mentioned that due to the untimely death of Chairman Eric Baker, and per the City of Waterloo Municipal Code, the first order of business would be for the Planning Commission member's to elect a new Chairman. The Chairman's responsibility is to oversee the Planning Commission meetings and ensure that the Municipal codes are implemented. There is a \$20.00 increase in pay, per meeting, for holding this position. Secretary Childers request nominations to the position and recommended Mr. Bill Gardner, who declined the nomination. Mr. Hicks was also nominated and declined.

**A motion was made by Hicks and seconded by Gardner to nominated Mr. Nathan Rau as Planning Commission chairman for the remaining 2016 fiscal year.**

**Members voted as follows: YES – Gardner, Hicks, Rau, Vogt, Lutz and Childers and Motion carried, and Mr. Rau accepted.**

**PETITIONS:**

**Z-16-06-01 Review and Comment on a Preliminary Plat of County Club Hills Phase II. (Parcel No. 08-17-100-001-000).**

The Zoning Administrator requested that this petition be tabled until the next Planning Commission meeting. The petitioner has requested variances from the Subdivision code, and additional clarification is needed regarding these modifications before the petition can be heard. A special Planning Commission meeting will be scheduled for Monday, July 25<sup>th</sup> to review and comment on Petition Z-16-06-01. The variance requests are located on the Preliminary Plat under "Design Requests". The requests regarding the detention area are the one being reviewed. Lot 118 contains a dog leg into Lot 47 to allow for access to the farmhouse and to the detention

basin. Even with the dog leg, Lot 47 still falls within the required square footage requirement. The developer is also requesting a variance from the required three foot embankment on the detention basin.

**A motion was made by Rau to recess the Planning Commission meeting until Monday, July 25, The motion was seconded by Vogt.**

**Members voted as follows: YES – Gardner, Hicks, Rau, Vogt, Lutz and Childers and Motion carried.**

## **MINUTES OF THE PLANNING COMMISSION MEETING HELD ON JULY 25, 2016**

The continuance of the meeting was called to order by Secretary Mechelle Childers at 7:32 PM

Roll call was taken: **Present: Hicks, Vogt, Lutz and Childers.**

**Absent: Gardner, Rau**

In the absence of the Chairman, Secretary Childers requested a nomination for a Vice Chairman for tonight's meeting.

**A motion was made by Lutz and seconded by Vogt to nominated Mr. Kevin Hicks as Vice Chairman for the meeting.**

### **Z-16-06-01 Review and Comment on a Preliminary Plat of County Club Hills Phase II. (Parcel No. 08-17-100-001-000).**

Mr. Chris Jones, representative from Southern Illinois Development LLC and Mr. Craig Brauer, representative from Thouvenot, Wade and Moerchen, Inc., were present to speak on behalf of this petition. The Zoning Administrator mentioned that everyone should have the amended Preliminary Plat for County Club Hill Phase II and comments from Chris Wilson, City of Waterloo engineer, regarding the four design requests that were submitted. Mr. Brauer mentioned that the recommended lot sizes, that were requested by the Planning Commission on May 9, 2016, are implemented on this amended preliminary plat.

#### **Design Request:**

- 1. *Street to be terminated at property line without a cul-de-sac.***

Mr. Brauer mentioned that stubbing a street for future development is a normal request. Building a cul-de-sac and then ripping it out for future development did not make sense.

- 2. *Top of detention area embankment to be less than three feet above 100-year surface level.***

Mr. Brauer stated that this requirement is a new addition to the drainage code and should be referenced in the improvement plans not in a preliminary plat. The code is requiring a three foot freeboard above the 100-year water surface level. The preliminary layout for this detention basin is five foot deep and designed to hold 39,000 cubic feet of water. There is nothing in the design code that changes the amount of water to be stored, however following this new code would require storage of the water at a lower elevation which creates a detention basin that will now cover the two adjacent lots. A variance is being requested. If the water exceeds the 100-year surface level, Mr. Brauer would want it to run over the berm and not do damage to the

development. Mr. Brauer agrees a three foot berm would be needed if this was a lake, pond, damn, etc...Mr. Brauer mentioned that typically he configures a detention basin with a six (6) to eight (8) inch freeboard depending on hydronic analysis. Wave run up will be minimal, as the basin is designed to drain quickly after a four inch storm. Mr. Wilson's comments, that were submitted for this meeting, indicate that he thought the code could be relaxed for this particular development, however, it should not be relaxed to zero (0) feet.

**3. Storm water detention area grading will be sufficient to tie into the existing grade.**

The new code requires a twelve (12) foot driving lane around the detention basin. Mr. Brauer commented that this basin will be dry 99% of the time access to the other side should not be an issue. Also 90% of the detention basin issues will occur on the outlet side. The driveway to Lot 118 crosses this area and will allow access to the outlet structure.

**4. Storm water detention outfall structure will be located less than 20 feet from the property line.**

If the outfall structure is built underground to the adjacent subdivision, this will not be an issue. The property downstream and to the east is Remington Ridge. The plan has always been that the drainage from this development would go to a detention basin, that would then go into a storm sewer system, that would then tie into the storm sewer system in the adjoining subdivision, and then into a detention basin in their system downstream. Mr. Brauer will work with the adjoining development to ensure that this will happen. Mr. Brauer will have a minimum 20 foot drainage easement.

**Motion was made by Lutz and seconded by Vogt to recommend approval for the Preliminary Plat of County Club Hills Phase II. (Parcel No. 08-17-100-001-000) with the following recommendation in regard to the Design Requests:**

- 1. The Planning Commission has no issue with the streets terminating at the property line.**
- 2. The Planning Commission believes a six (6) inch freeboard should be required.**
- 3. The Planning Commission has no issue with the variance as requested**
- 4. The Planning Commission has no issue with the variance as requested**

**Members voted as follows: YES – Hicks, Vogt, Lutz and Childers.**

**Motion carried.**

**Motion to adjourn the meeting at 8:17 PM was made by Lutz and seconded by Vogt.**

**Motion carried.**

Minutes respectfully submitted by Mechelle Childers.

STATE OF ILLINOIS  
COUNTY OF MONROE

I, CHRIS JONES, AS MANAGING MEMBER OF SOUTHERN ILLINOIS DEVELOPMENT L.L.C., OWNER IN FEE OF ALL THE PROPERTY EMBRACED WITHIN THE PRELIMINARY PLAT STATING THAT THE PRELIMINARY PLAT IS THE FREE AND VOLUNTARY ACT OF THE OWNER AND STATING THE OWNER'S INTENTION TO DEDICATE TO PUBLIC USE FOREVER THE STREETS AND DRAINAGE EASEMENTS SHOWN THEREON AND THE INTENTION OF THE OWNER TO DEDICATE THE EASEMENTS SHOWN THEREON FOR THE CONSTRUCTION AND MAINTENANCE OF MUNICIPAL AND PUBLIC UTILITY SERVICES AND STATING THAT THE BUILDING LINES SHOWN THEREON WILL BE REFERENCED TO IN ALL FUTURE CONVEYANCES OF LOTS IN THE SUBDIVISION AND FURTHER STATING THE OWNER'S INTENTION TO DEDICATE AND RESERVE TO THE PUBLIC ANY RIGHT OF WAY LYING ALONG ANY PUBLIC ROAD ADJACENT TO THE BOUNDARIES OF THE PLAT.  
IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

CHRIS JONES, SOUTHERN ILLINOIS DEVELOPMENT L.L.C.  
MANAGING MEMBER

STATE OF ILLINOIS  
COUNTY OF MONROE

I, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT CHRIS JONES PERSONALLY KNOWN TO ME AND WHOSE NAME IS AFFIXED TO THE FOREGOING CERTIFICATE, DID AFFIX HIS SIGNATURE THERETO AS HIS FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES HEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

NOTARY PUBLIC

I, THE UNDERSIGNED CHAIRMAN OF THE PLANNING COMMISSION OF THE CITY OF WATERLOO, ILLINOIS, DO HEREBY CERTIFY THAT THE ATTACHED PLAT HAS BEEN DULY REVIEWED AND APPROVED BY THIS COMMISSION ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

CHAIRMAN, PLANNING COMMISSION

APPROVED AND ACCEPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, BY THE CITY COUNCIL OF WATERLOO.

MAYOR CITY CLERK

APPROVED AND ACCEPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

911 COORDINATOR - MONROE COUNTY, ILLINOIS

DRAINAGE REPORT  
TOPOGRAPHIC STUDIES HAVE BEEN PERFORMED ON THE PROPOSED IMPROVEMENTS AND INDICATE TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THE DRAINAGE OF SURFACE WATERS WILL NOT BE CHANGED BY THE CONSTRUCTION OF THE SUBDIVISION AS SHOWN ON THIS PRELIMINARY SUBDIVISION PLAT. IF, DURING CONSTRUCTION, ANY SURFACE WATER DRAINAGE SHOULD BE CHANGED, THE DEVELOPER WILL IN THE FINAL DESIGN OF THE IMPROVEMENT PLANS MAKE PROVISIONS FOR COLLECTION AND DIVISION OF SUCH SURFACE WATERS INTO PUBLIC AREAS IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES.

MARSHA J. WALLER, P.E. # 082-051334

DATE SEALED  
EXPIRATION DATE OF LICENSE: 11/30/17

THIS IS TO CERTIFY THAT WE HAVE PRELIMINARY PLATTED PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 17, TOWNSHIP 2 SOUTH, RANGE 9 WEST OF THE THIRD PRINCIPAL MERIDIAN, MONROE COUNTY, ILLINOIS AND THE RESULT IS SHOWN HEREON. I FURTHER CERTIFY THAT THE PARCEL INCLUDED WITHIN THIS PLAT IS LOCATED WITHIN ZONE "C" AS DELINEATED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP NO 1705090075E, EFFECTIVE DATE MARCH 17, 2003. NO GUARANTEE IS IMPLIED THAT THE PROPERTY ENCOMPASSED BY THIS PLAT IS NOT SUBJECT TO FLOODING.

THOUVENOT, WADE & MOERCHEN, INC.

TRACY E. HAMANN  
ILLINOIS PLS # 035-003570

- DESIGN REQUESTS:
- STREETS TO BE TERMINATED AT PROPERTY LINE WITHOUT CUL-DE-SAC (34-3-8(E)).
  - TOP OF DETENTION AREA EMBANKMENT TO BE LESS THAN THREE FEET ABOVE 100-YEAR WATER SURFACE LEVEL (34-4-15(H-1d)).
  - STORMWATER DETENTION AREA GRADING WILL BE SUFFICIENT TO TIE INTO EXISTING GRADE (34-4-15(H-1g)).
  - STORMWATER DETENTION OUTFALL STRUCTURE WILL BE LOCATED LESS THAN 20 FEET FROM THE PROPERTY LINE (34-4-15(H-1j)).

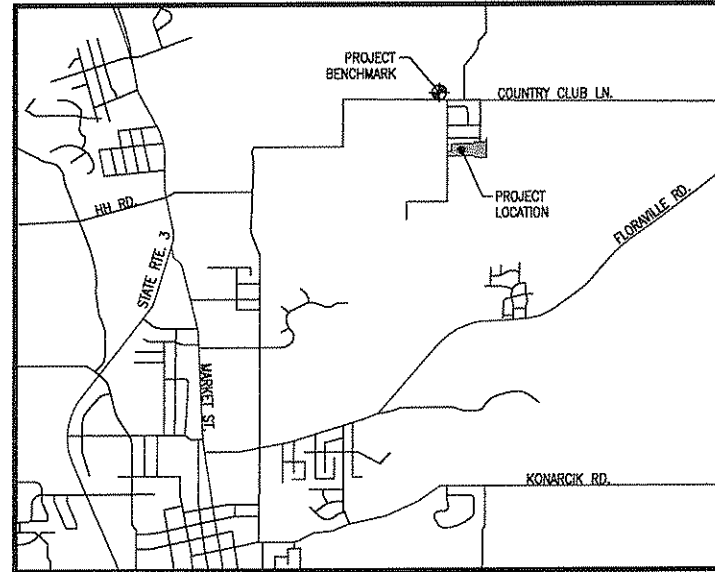
# AMENDED PRELIMINARY PLAT COUNTRY CLUB HILLS-PHASE II

PART OF THE WEST HALF OF THE NORTHWEST QUARTER  
OF SECTION 17, TOWNSHIP 2 SOUTH, RANGE 9 WEST OF THE  
THIRD PRINCIPAL MERIDIAN, MONROE COUNTY, ILLINOIS

DATE: APRIL 6, 2016  
REVISED: JUNE 6, 2016

ZONING: R-2, SINGLE FAMILY RESIDENTIAL  
SCHOOL DISTRICT: WCUSD5  
26 SINGLE FAMILY LOTS  
12,000 S.F. MINIMUM LOT SIZE VARIANCE LOTS 94-103  
14,000 S.F. MINIMUM LOT SIZE LOTS 104-118

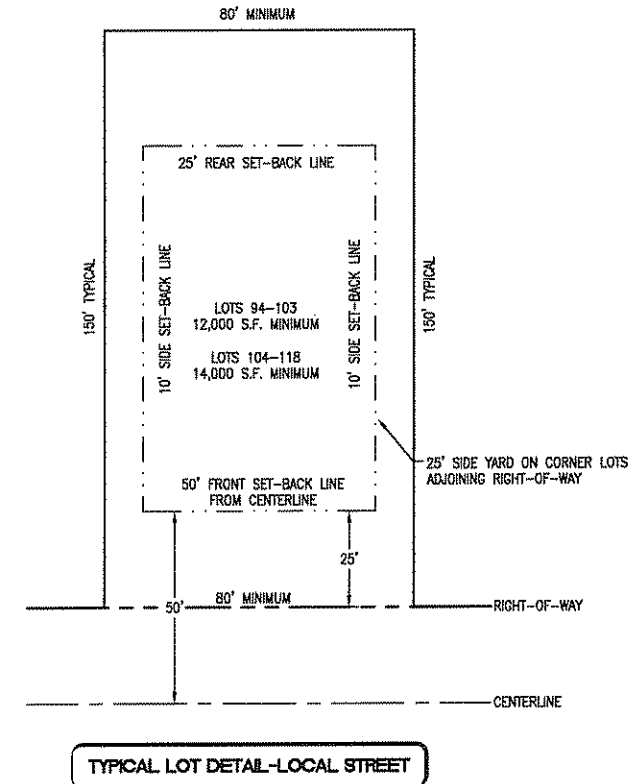
GROSS AREA=9.37 AC.  
AREA IN R.O.W.=1.40 AC.  
NET AREA=7.97 AC.



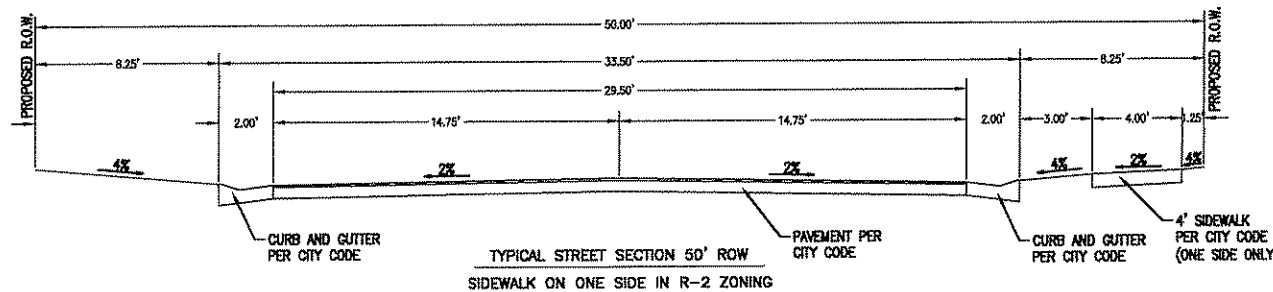
LOCATION MAP  
NOT TO SCALE

### SHEET INDEX

- COVER SHEET
- EXISTING TOPOGRAPHY AND SITE PLAN



TYPICAL LOT DETAIL-LOCAL STREET



TYPICAL STREET SECTION 50' ROW  
SIDEWALK ON ONE SIDE IN R-2 ZONING

SUBDIVIDER & OWNER  
SOUTHERN ILLINOIS DEVELOPMENT, LLC  
1124 VALMEYER RD.  
COLUMBIA, ILLINOIS 62236

CONTACT: CHRIS JONES  
618-624-9320

SURVEYOR & ENGINEER  
THOUVENOT, WADE & MOERCHEN, INC.  
4940 OLD COLLINSVILLE ROAD  
SWANSEA, ILLINOIS 62226

CONTACT: MARSHA WALLER  
618-624-4488

UTILITIES  
SANITARY SEWER: CITY OF WATERLOO  
WATER: CITY OF WATERLOO  
GAS & ELECTRIC: CITY OF WATERLOO  
TELEPHONE: HARRISONVILLE TELEPHONE COMPANY  
CABLE TV: CHARTER CABLE  
FEMA FIRM PANEL: 1705090075E, ZONE C (AREAS OF MINIMAL FLOODING)

RECEIVED  
JUN - 7 2016

PRELIMINARY PLAN - NOT TO BE  
RECORDED BY RECORDER OF DEEDS

THOUVENOT,  
WADE &  
MOERCHEN, INC.  
ENGINEERS • SURVEYORS • PLANNERS



- CORPORATE OFFICE  
4840 OLD COLLINSVILLE RD.  
SWANSEA, ILLINOIS 62226  
TEL (618) 624-4488  
FAX (618) 624-6688
- WATERLOO OFFICE  
113 SOUTH MAIN STREET  
WATERLOO, ILLINOIS 62298  
TEL (618) 939-5050  
FAX (618) 939-3938
- EDWARDSVILLE OFFICE  
800 COUNTRY CLUB VIEW, SUITE 1  
EDWARDSVILLE, ILLINOIS 62025  
TEL (618) 656-4040  
FAX (618) 656-4343
- ST. LOUIS OFFICE  
720 OLIVE ST., SUITE 200A  
ST. LOUIS, MISSOURI 63101  
TEL (314) 241-6300  
FAX (314) 241-2391
- ST. CHARLES OFFICE  
400 N. 5TH STREET, SUITE 101  
ST. CHARLES, MISSOURI 63301  
TEL (636) 724-8300  
FAX (636) 724-8304

PROFESSIONAL REGISTRATIONS	LICENSE NO.
ILLINOIS PROFESSIONAL DESIGN FIRM	184-001220
PROFESSIONAL ENGINEERING CORP.	62-05370
PROFESSIONAL STRUCTURAL ENGR. CORP.	81-005022
ILLINOIS PROF. LAND SURVEYING CORP.	048-000029
MISSOURI PROFESSIONAL ENGR. CORP.	MO 001528
MISSOURI LAND SURVEYING CORP.	MO 000346

SEAL  
Signature: \_\_\_\_\_  
Signature Date: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
STATEMENT OF RESPONSIBILITY  
I hereby confirm that the document herein to be authenticated by my seal is restricted to this sheet, and I hereby disclaim any responsibility for all other drawings, specifications, estimates, reports or other documents or instruments relating to or intended to be utilized for any other part of the architectural, engineering or survey project.

COVER SHEET  
PROJECT:  
AMENDED PRELIMINARY PLAT  
COUNTRY CLUB HILLS-PHASE II  
CITY OF WATERLOO  
MONROE COUNTY, ILLINOIS

REV	DATE	DESCRIPTION
△		
△		
△		

DRAWN BY:	LEM	SHEET
DESIGNED BY: <td>LEM</td> <td>1</td>	LEM	1
CHECKED BY: <td>MJM</td> <td>OF 2 SHEETS</td>	MJM	OF 2 SHEETS
APPROVED BY: <td>MJM</td> <td>PRELIMINARY PLAT</td>	MJM	PRELIMINARY PLAT
PROJECT NUMBER: <td>D01160158</td> <td></td>	D01160158	
<input checked="" type="checkbox"/> ISSUED FOR REVIEW	<input type="checkbox"/> ISSUED FOR BIDDING	
<input type="checkbox"/> ISSUED FOR CONSTR.	<input type="checkbox"/> RECORD DRAWING	

D:\100100158\100100158-PRC-PLAT.dwg  
Plotted By: Jank 6/07/2016 2:12pm



- CORPORATE OFFICE**  
4840 OLD COLLINSVILLE RD.  
SHANSEA, ILLINOIS 62226  
TEL (618) 624-4488  
FAX (618) 624-6888
- WATERLOO OFFICE**  
113 SOUTH MAIN STREET  
WATERLOO, ILLINOIS 62298  
TEL (618) 939-5050  
FAX (618) 939-3938
- EDWARDSVILLE OFFICE**  
800 COUNTRY CLUB VIEW, SUITE 1  
EDWARDSVILLE, ILLINOIS 62025  
TEL (618) 656-4040  
FAX (618) 656-4343
- ST. LOUIS OFFICE**  
720 OLIVE ST., SUITE 200A  
ST. LOUIS, MISSOURI 63101  
TEL (314) 241-6300  
FAX (314) 241-2391
- ST. CHARLES OFFICE**  
400 N. 5TH STREET, SUITE 101  
ST. CHARLES, MISSOURI 63301  
TEL (636) 724-8300  
FAX (636) 724-8304

**PROFESSIONAL REGISTRATIONS**

PROFESSIONAL REGISTRATIONS	LICENSE NO.
ILLINOIS PROFESSIONAL DESIGN FIRM	194-001220
PROFESSIONAL ENGINEERING CORP.	62-035370
PROFESSIONAL STRUCTURAL ENGR. CORP.	81-005029
ILLINOIS PROF. LAND SURVEYING CORP.	048-000229
MISSOURI PROFESSIONAL ENGR. CORP.	NC 001528
MISSOURI LAND SURVEYING CORP.	NC 000246

SEAL

Signature: \_\_\_\_\_  
Signature Date: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

**STATEMENT OF RESPONSIBILITY**

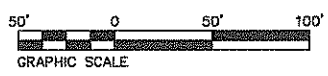
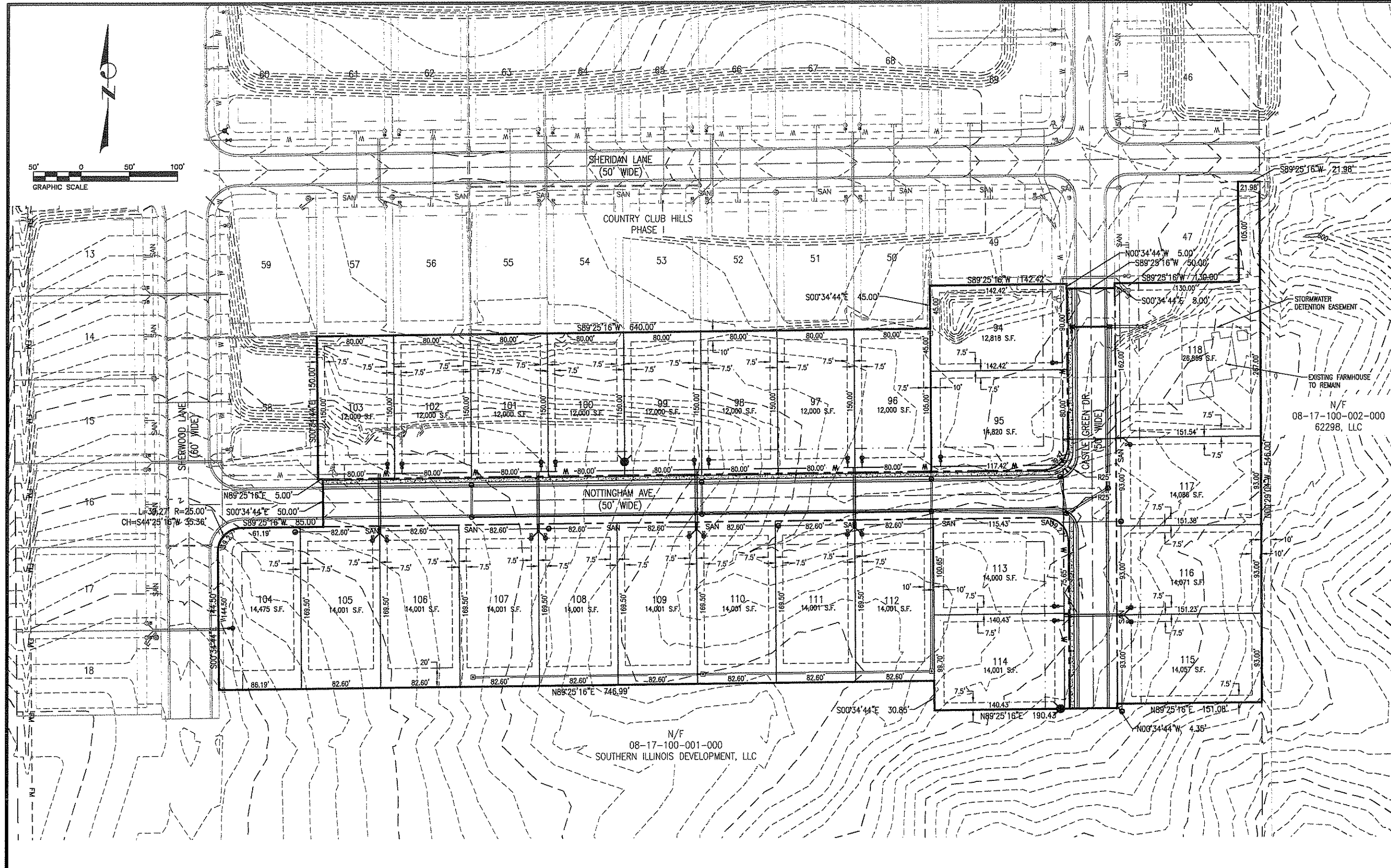
I hereby confirm that the document herein to be authorized by my seal is restricted to this sheet, and I hereby disclaim any responsibility for all other drawings, specifications, estimates, reports or other documents or instruments relating to or intended to be utilized for any other part of the architectural, engineering or survey project.

**EXISTING TOPOGRAPHY AND SITE PLAN**

**PROJECT:**  
AMENDED PRELIMINARY PLAN  
COUNTRY CLUB HILLS-PHASE II  
CITY OF WATERLOO  
MONROE COUNTY, ILLINOIS

REV	DATE	DESCRIPTION
△		
△		
△		

DRAWN BY:	LEM	SHEET
DESIGNED BY: <td>LEM</td> <td>2</td>	LEM	2
CHECKED BY: <td>MJM</td> <td>OF 2 SHEETS</td>	MJM	OF 2 SHEETS
APPROVED BY: <td>MJM</td> <td>PRELIMINARY PLAN</td>	MJM	PRELIMINARY PLAN
PROJECT NUMBER: <td>D01160158</td> <td></td>	D01160158	
<input checked="" type="checkbox"/> ISSUED FOR REVIEW	<input type="checkbox"/> ISSUED FOR BIDDING	
<input type="checkbox"/> ISSUED FOR CONSTR.	<input type="checkbox"/> RECORD DRAWING	



**PROJECT BENCHMARK ELEV: 628.28**

STANDARD IRON POST WITH BRONZE CAP STAMPED  
PTS 18 1909 628° 20' NORTH AND 5' EAST OF  
CORNER OF SECTIONS 7, 8, 17, AND 18 OF T. 2  
S., R. 9 W. IN YARD AT SOUTHWEST CORNER OF  
OLD SCHROEDER SCHOOL  
DATUM: NATIONAL GEODETIC VERTICAL DATUM OF  
1929

IT IS NOT WARRANTED THAT THIS PLAN  
CONTAINS COMPLETE INFORMATION REGARDING  
DEDICATIONS, EASEMENT RESERVATIONS,  
RIGHTS OF WAY, BUILDING LINES, AND  
OTHER ENCUMBRANCES. FOR COMPLETE  
INFORMATION, A TITLE OPINION OR  
COMMITMENT FOR TITLE INSURANCE SHOULD  
BE OBTAINED.

**LEGEND**

- |                    |                                    |                           |
|--------------------|------------------------------------|---------------------------|
| ○ IRON PIN FOUND   | — EXISTING CENTER LINE             | — PROPOSED CENTER LINE    |
| ● IRON PIN SET     | — EXISTING ROW LINE                | — PROPOSED ROW LINE       |
| ⊙ BRASS MARKER     | — EXISTING EASEMENT LINE           | — PROPOSED SECTION LINE   |
| □ MONUMENT FOUND   | — EXISTING SETBACK LINE            | — PROPOSED LOT LINE       |
| ⊗ ROW MARKER FOUND | — FM EXISTING FORCE MAIN LINE      | — PROPOSED EASEMENT LINE  |
| △ STONE FOUND      | — SAN EXISTING SANITARY SEWER LINE | — PROPOSED SETBACK LINE   |
| ▲ STONE SET        | — STM EXISTING STORM SEWER LINE    | — PROPOSED SANITARY SEWER |
| ⊕ BENCHMARK        | — W EXISTING WATER LINE            | — PROPOSED STORM SEWER    |
|                    |                                    | — PROPOSED WATER LINE     |