

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: November 07, 2016

Time: 7:30 p.m.

1. Call to Order.
 2. Roll Call.
 3. Pledge of Allegiance.
 4. Correction or Withdrawal of Agenda Items by Sponsor.
 5. Approval of Minutes as Written or Amended.
 6. Petitions by Citizens on Non-Agenda Items.
 7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Zoning Administrator.
 - D. Report of Director of Public Works.
 - E. Report of Chief of Police.
 - F. Report of City Attorney.
 - G. Report and Communication by Mayor.
 1. Presentation to the Kaskaskia Trail Chorus for their 50 Year Anniversary.
 2. Presentation to the Metzger-Crook VFW Post #6504 for their 70 Year Anniversary.
 8. Report of Standing Committees.
 9. Report of Special Committees.
 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1705 Authorizing the Lease of Municipally Owned Real Property to the House of Neighborly Service.
 - B. Consideration and Action on Resolution No. 16-11 Approving the 2017 MFT Program in the Amount of \$359,628.60.
 11. Unfinished Business.
 12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 547.
 - B. Consideration and Action on 2017 Contribution of \$250.00 to “Explore Waterloo” Merchant & Restaurant Group to be paid out of the Hotel / Motel Tax Fund.
 - C. Consideration and Action on Street Closure Request and Parade Route Approval for the Annual GLOW Lighted Holiday Parade to be held on Saturday, November 26, 2016 at 5:00 p.m., with the route to begin at Gibault Catholic High School on Columbia Avenue, east to Main Street, south to Third Street and then west to SPPS.
 - D. Consideration and Action on Renewal of Liability and Workers Compensation and Equipment Breakdown Insurance Coverage with IMLRMA.
 - E. Consideration and Action on Waiver of Building Permit and Inspection Fees for the I.O.O.F. Lodge #27 in the Total Amount of \$190.00.
 - F. Consideration and Action on Approval of AFSCME Union Contract.
 - G. Consideration and Action on Executive Session for the Purpose of Conducting the Semi-Annual Minute Review as provided for by 5 ILCS 120/2(C)(21).
 13. Discussion of Matters by Council Members Arising After Agenda Deadline.
 14. Motion to Adjourn.
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DATES TO REMEMBER

- Nov. 08, 2016 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- Nov. 09, 2016 – Minister’s Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.
- Nov. 09, 2016 – Senior Academy, Waterloo City Hall: Second Floor, 1:00 p.m.
- Nov. 09, 2016 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- Nov. 10, 2016 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.
- Nov. 11 and 12, 2016 – City Offices Closed for Veteran’s Day.
- Nov. 14, 2016 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- Nov. 17, 2016 – Zoning Board of Appeals Meeting, City Hall: Council Chambers, 7:30 p.m.
- Nov. 21, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- Nov. 22, 2016 – American Legion Meeting, City Hall: Second Floor, 7:00 p.m.
- Nov. 24, 25 and 26, 2016 – City Offices Closed for Thanksgiving Holiday.

**MINUTES OF THE
CITY COUNCIL MEETING
OCTOBER 17, 2016**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Hopkins, Trantham, Darter, Frederick and Heller. Aldermen Koerber and Thomas were absent. Treasurer Brad Papenberg was absent.
3. Pledge of Allegiance led by Mayor Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.
None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Frederick and seconded by Alderman Darter to approve October 3, 2016 7:30 p.m. City Council Meeting Minutes. Motion passed unanimously with Aldermen Frederick, Heller, Notheisen, Hopkins, Trantham and Darter voting yea.
6. Petitions by Citizens on Non-Agenda Items.
None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
Motion made by Alderman Notheisen and seconded by Alderman Darter to approve the Collector's Report. Motion passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.
 - B. Report of Treasurer.
 1. Consideration and Action on Monthly Treasurer's Report. Motion made by Alderman Notheisen and seconded by Alderman Darter to approve the Monthly Treasurer's Report. Motion passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.
 2. Consideration and Action on Annual Treasurer's Report. Motion made by Alderman Notheisen and seconded by Alderman Darter. Motion passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.
 - C. Report of Zoning Administrator.
Administrator Nagel stated the Workshop for the Comprehensive Plan will be Wednesday, 10-19-16 @ 5:30 p.m.; and, the Zoning Board of Appeals Meeting will be Thursday, 10-20-16 @ 7:30 p.m.
 - D. Report of Building Inspector / Code Administrator.
Inspector Nathan Krebel stated the report is in the packet.
 - E. Report of Director of Public Works.
No report.
 - F. Report of Chief of Police.
No report.
 - G. Report and City Attorney.
No report.
 - H. Report and Communication by Mayor.
 1. Re-Appointment of Carol Vogt to the Planning Commission for a Three-Year Term to Expire on September 1, 2019. Consent to approve passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.

2. Re-Appointment of Daniel Lutz to the Planning Commission for a Three-Year term to Expire on September 1, 2019. Consent to approve passed unanimously with Aldermen Notheisen, Hopkins, Trantham, Darter, Frederick and Heller voting yea.
3. Recognition of Russ Row, Building Inspector/Code Administrator. Mayor Smith presented Row with a gift for his retirement on behalf of the City for his dedicated service for eight years. Row thanked everybody for their support over the past eight years.

Mayor Smith thanked everyone who attended and helped with the PumpkinFest.

8. Report of Standing Committees.
No report.
9. Report of Special Committees.
Planning Committee Chairman, Clyde Heller thanked everyone who attended the reception for the Sister Cities visitors. He stated the Porta Westfalica mayor's wife was particularly impressed with the attendance at the PumpkinFest of the youth with 'no technology' involved.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
None.
11. Unfinished Business.
None.
12. Miscellaneous Business.
 - A. Consideration and Action on Raffle License Request and Waiver of Bond from Headquarter's Salon for a Raffle to be held on October 26, 2016 at 5:00 p.m. for the benefit of Backstoppers.
Motion made by Alderman Hopkins and seconded by Alderman Darter to approve the Raffle License Request and Waiver of Bond from Headquarter's Salon for a Raffle to be held on October 26, 2016 at 5:00 p.m. for the benefit of Backstoppers. Discussion. Motion made by Alderman Notheisen and seconded by Aldermen Darter to table the motion. Motion to table the motion passed with unanimous voice vote. Discussion. After new Raffle License Ordinance #1702 was read by City Attorney Dan Hayes, a motion was made by Alderman Darter and seconded by Alderman Frederick to approve the Raffle License Request and Waiver of Bond from Headquarter's Salon for a Raffle to be held on October 26, 1016 at 5:00 p.m. for the benefit of Backstoppers. Motion passed 5-1 with Aldermen Darter, Frederick, Heller, Hopkins and Trantham voting yea. Alderman Notheisen voted nay.
 - B. Consideration and Action on Raffle License Request and Waiver of Bond for the Lydia Boyer Fundraiser to be held at the Oak Hill Rehabilitation and Care Center on October 22, 2016 at 2:00 p.m.
Motion made by Alderman Darter and seconded by Alderman Frederick to approve the Raffle License Request and Waiver of Bond for the Lydia Boyer Fundraiser to be held at the Oak Hill Rehabilitation and Care Center on October 22, 2016 at 2:00 p.m. Motion passed 5-1 with Aldermen Darter, Frederick, Heller, Hopkins and Trantham voting yea. Alderman Notheisen voted nay.
 - C. Consideration and Action Request for Street Closure of Main Street (between Mill & Third), Mill Street (between Main & Market), and Third Street (between Main & Market) for the Annual Halloween Trunk or Treat to be held on October 31, 2016 from 5:00 p.m. to 10:00 p.m.
Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve the Request for Street Closure of Main Street (between Mill & Third), Mill Street (between Main & Market), and Third Street (between Main & Market) for the Annual Halloween Trunk or Treat to be held on October 31, 2016 from 5:00 p.m. to 10:00 p.m. Motion passed unanimously with Aldermen Trantham, Hopkins, Heller, Notheisen, Darter and Frederick voting yea.

- D. Consideration and Action on Solicitation Request from the Waterloo VFW Post #6504 for their Annual Buddy Poppy Drive to be held on Saturday, November 5, 2016 at the Intersection of Main and Mill Streets from 8:00 a.m. to 12:00 p.m.
Motion made by Alderman Frederick and seconded by Alderman Heller to approve a Solicitation Request from the Waterloo VFW Post #6504 for their Annual Buddy Poppy Drive to be held on Saturday, November 5, 2016 at the intersection of Main and Mill Streets from 8:00 a.m. to 12:00 p.m. Motion passed unanimously with Aldermen Frederick, Heller, Notheisen, Hopkins, Trantham and Darter voting yea.
- E. Consideration and Action on Extension of Employment Agreement with Eric Zaber as a Temporary Police Officer for the City of Waterloo.
Motion made by Alderman Darter and seconded by Alderman Frederick to approve the Extension of Employment Agreement with Eric Zaber as a Temporary Police Officer for the City of Waterloo. Discussion. Motion amended by Alderman Frederick and seconded by Alderman Darter to Authorize Mayor Smith to execute the Extension of Employment Agreement with Eric Zaber after the Board of Police Commissioners Scheduled Meeting. Amended Motion passed unanimously with Aldermen Frederick, Heller, Notheisen, Hopkins, Trantham and Darter voting yea.
- F. Consideration and Action on a 2.75% Managerial Pay Increase. Motion made by Alderman Heller and seconded by Alderman Darter to approve the 2.75% Managerial Pay Increase. Discussion. Mayor Smith stated the pay 2.75% increase is retroactive from May 1, 2016. Motion passed with Aldermen Darter, Frederick, Heller, Notheisen and Hopkins voting yea. Alderman Trantham abstained.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Hopkins thanked those who explained the contract in Item 12E.
Alderman Darter stated the PumpkinFest was great.
He reminded the Council of the luncheon celebrating the VFW 70-Year Anniversary that will be this Sunday, 10-23-16 from 11 a.m. to 3 p.m.
Alderman Heller thanked everyone who helped celebrate and enjoy the Porta Westfalica Sister Cities visitors who stayed for 4 days in Waterloo.
14. Motion to Adjourn. Motion made by Alderman Darter and seconded by Alderman Frederick to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:10 p.m.

**Barbara Pace,
CITY CLERK**

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Presentation to the Kaskaskia Trail Chorus for their 50 Year Anniversary.

3. Relief or action to be requested:
Presentation.

4. Submittal date: 11-01-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Presentation to the Metzger-Crook VFW Post #6504 for their 70 Year Anniversary.

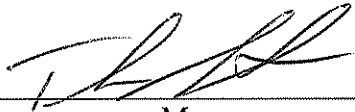
3. Relief or action to be requested:
Presentation.

4. Submittal date: 11-01-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1705 Authorizing the Lease of
Municipally Owned Real Property to the House of Neighborly Service.

3. Relief or action to be requested:
Approval.

4. Submittal date: 11-01-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ORDINANCE NO. 1705

ORDINANCE AUTHORIZING LEASE OF MUNICIPALLY OWNED REAL PROPERTY TO THE HOUSE OF NEIGHBORLY SERVICE

WHEREAS, the City of Waterloo, Illinois owns the following described real property:

A garage at 611 Poplar Street, Waterloo, Illinois which real property is currently unused; and,

WHEREAS, the Board of Aldermen find and determine that the best interests of the City of Waterloo and its residents will be served by leasing the premises to the House of Neighborly Service:

NOW, THEREFORE, BE IT ORDAINED by the City Council and the Mayor of the City of Waterloo, as follows:

Section One: The foregoing recitals are incorporated herein as findings of the City Council.

Section Two: The Mayor is hereby authorized and directed to sign and the City Clerk is hereby authorized and directed to attest a contract for the lease of the Real Property, which contract shall be in the form attached hereto as Exhibit A.

Section Three: The Mayor and the Clerk are hereby authorized, respectively, to execute and attest such other documents as may be necessary to the conveyance herein authorized.

Section Four: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 7TH DAY OF NOVEMBER, 2016

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 7TH DAY OF NOVEMBER, 2016

Mayor Tom Smith

ATTEST:

City Clerk, Barbara Pace

**LEASE BY AND BETWEEN THE CITY OF WATERLOO,
ILLINOIS, A MUNICIPAL CORPORATION ("LESSOR") AND THE
HOUSE OF NEIGHBORLY SERVICE ("LESSEE")**

- LEASED** This lease made and entered into on the date of complete execution in 2016 by and between the Lessor, and the Lessee, WITNESSETH:
1. Lessor hereby leases to Lessee. Lessee hereby rents from Lessor, the premises (a garage) containing approximately 336 square feet of floor space at 611 Poplar Street, Waterloo, Illinois.
- TERM** 2. This lease shall be for a term of one year commencing on the date of complete execution. All renewals shall be under the same terms and conditions as the original lease. It is in the discretion of the Lessor whether to renew this lease. A request for renewal must be in writing and received by Lessor 60 days prior to termination of term.
- RENTAL** 3. The rental to be paid by Lessee to Lessor for the term of this lease shall be in the amount of \$1.00 per year
- DEPOSIT** 4. Lessor acknowledges receipt of \$ 0.00 as a deposit from Lessee, to be held during the term of this lease, and any renewal thereof, as security for any possible structural damage, normal wear and tear excepted.
- MAINT.
AND REPAIR** 5. Lessee agrees to maintain the interior of the leased premises in good, neat and sanitary order, condition and repair, and not to alter the same without written prior consent of Lessor and then only at Lessee's own expense, all repairs and alterations so made to remain as a part of the realty.
- DAMAGE
TO BUILDING** 6. If the leased premises or the means of ingress or egress to or from said premises shall be damaged by fire or the elements, and be rendered uninhabitable the lease shall end. Lessor has no responsibility to repair the premises.

All injury to the leased premises caused by moving the property of Lessee into or out of the premises, and all breakage or other injuries done by the Lessee, or the agents, employees, or assigns of Lessee shall be repaired at the expense of Lessee.

INSURANCE 7. Lessee shall carry and maintain at its own expense insurance as described in the attached Certificate of Insurance marked Exhibit A and by reference made a part hereof.

LIENS 8. Neither Lessee or Lessor shall permit any lien or claim to be filed against the leased premises by reason of any work procured thereon by Lessee, utility charges, personal property taxes or other taxes or charges imposed on Lessee by governmental authority.

UTILITIES 9. All utility bills incurred in the leased premises throughout the duration of this lease or any renewal thereof shall be duly and timely paid by Lessee.

SIGNS 10. Any sign or signs installed by Lessee shall require the prior consent of Lessor and shall be subject to the approval of any governmental authority having jurisdiction thereof and shall be removed by Lessee upon termination or cancellation of this lease, and Lessee shall repair all damages incidental to such removal.

ASSIGNMENT 11. Lessee may not assign this lease.

DEFAULT BY LESSEE 12. In case Lessee shall be in default in the payment of any of the monthly rental installments provided for herein or in case Lessee shall fail or refuse to perform or comply with any of the covenants and agreements of Lessee contained herein, and if such default shall continue for a period of fifteen days after Lessee is so notified in writing by letter through certified or registered mail addressed to Lessee then Lessor, its agents or attorneys shall have the right to

reenter and take possession therefore of the premises and remove all persons therefrom and the goods and chattels of all said persons without any liability or law or equity for any damages caused by such removals, and all cost and expenses incurred by Lessor on account of same shall be paid by Lessee. Upon re-entry, Lessor may relet premises as agent of Lessee for the remainder of the term for the account of Lessee, and Lessee shall remain liable for the rental as agreed hereunder, less the proceeds of reletting, if any, and shall pay the same, plus the expense of re-entry by Lessor as previously provided. If Lessor shall acquire possession of the premises or any part thereof by summary proceedings, or by any other action or judicial proceeding, or in any lawful manner with judicial proceedings, it shall be deemed a re-entry within the meaning of that word as used in this lease.

WAIVER OF BREACH

13. No waiver or default or breach of any term, covenant or condition herein shall be implied from any omission by either party to take action against the other on account thereof if such default or breach continues or is repeated, and no express waiver shall affect any default or breach other than that specified and then only for the time and to the extent specified.

LITIGATION

14. In the event any suit is brought by either party against the other to enforce any of the terms or provisions of this lease, then it is agreed that the successful party in such suit shall be entitled to reasonable attorney fees to be fixed by the court in such action. Jurisdiction for such litigation shall be in the Circuit Court of Monroe County, Illinois.

RETURN OF PREMISES

15. At the end of the term or any renewal thereof or upon termination of this lease, Lessee shall surrender the premises in as good order and condition as when received, reasonable wear and tear, damage from the elements, fire, acts of God or other casualty excepted.

16.Mailing addresses for notification are:

LESSOR
Mayor
City of Waterloo, Illinois
100 West Fourth Street
Waterloo, Illinois 62298

LESSEE
President
House of Neighborly Service
P.O. 367
Waterloo, Illinois 62298

IN WITNESS WHEREOF The parties hereto have hereunto set their hands and seals on the date entered below.

CITY OF WATERLOO,ILL.

HOUSE OF NEIGHBORLY SERVICE

By _____
IT'S MAYOR

By _____
IT'S PRESIDENT

DATE

DATE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/14/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER W.A. SCHICKEDANZ AGENCY, INC. 300 WEST MAIN STREET BELLEVILLE IL 62220	CONTACT NAME:	
	PHONE (A/C No., Ext):	FAX (A/C No.):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED HOUSE OF NEIGHBORLY SERVICE P O BOX 367 WATERLOO IL 62298	INSURER A:	NAUTILUS INSURANCE GROUP
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADSL SUBR INSR W/D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		NN635056	04/8/2016	04/8/2017	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ EXCLUDED
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ INCLUDED
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

CITY OF WATERLOO 100 WEST FOURTH STREET ATTN: SHAWN KENNEDY Waterloo IL 62298	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 16-11 Approving the 2017 MFT
Program in the Amount of \$359,628.60.

3. Relief or action to be requested:
Approval.

4. Submittal date: 11-01-16

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor



**Illinois Department
of Transportation**

#16-11
**Resolution for Maintenance of
Streets and Highways by Municipality
Under the Illinois Highway Code**

BE IT RESOLVED, by the Mayor & Council of the
(Council or President and Board of Trustees)
City Waterloo of Waterloo, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$359,628.60 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2017
(Date)
to December 31, 2017.
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Collinsville, Illinois.

I, _____ Clerk in and for the City
(City, Town or Village)
of Waterloo, County of Monroe

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Mayor & Council at a meeting on _____
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.

(SEAL) _____ City _____ Clerk
(City, Town or Village)

Approved

Regional Engineer
Department of Transportation

Date

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Warrant No. 547.

3. Relief or action to be requested:
Approval.

4. Submittal date: 11-01-16
Submitted by:
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

DATE: 10/31/16

WARRANT #547

VENDOR # NAME DEPT. AMOUNT

01 GENERAL FUND

LEGISLATIVE

AC110	SUSAN E. STRATMAN	01-12	80.00
AT070	AT&T MOBILITY	01-12	281.68
EL075	ELAN FINANCIAL SERVICES	01-12	3,356.33
HA390	HARRISONVILLE TELEPHONE	01-12	40.27
KA020	K & D PRINTING	01-12	520.00
TE280	TEPFER CONSULTING GROUP, LTD	01-12	4,400.00
VE360	VERVOCITY INTERACTIVE	01-12	29.00

**TOTAL LEGISLATIVE 8,707.28

FINANCE

AM500	AMERICOM IMAGING SYSTEMS, INC.	01-13	79.20
AT070	AT&T MOBILITY	01-13	108.45
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	01-13	3,607.69
CA240	CANON SOLUTIONS AMERICA	01-13	188.67
CB200	CBIZ BENEFITS & INSURANCE SERVICE	01-13C.	350.00
CB210	CBIZ PAYROLL	01-13	30.65
CL340	CLINICAL COLLECTION MANAGEMENT	01-13	26.06
CO025	COAST TO COAST EQUIP & SUPPLIES	01-13	30.20
DA040	D AND D DISTRIBUTING SERVICES, IN	01-13	68.00
DE430	DELL MARKETING L.P.	01-13	715.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-13	390.32
EL075	ELAN FINANCIAL SERVICES	01-13	31.98
FI100	FIDELITY SECURITY LIFE INSURANCE	01-13	61.41
FI575	FIRST NATIONAL BANK OF WATERLOO	01-13	22.00
GR390	GREAT AMERICA LEASING CORPORATIO	01-13	25.43
HA300	HARLAND TECHNOLOGY SERVICES	01-13	14.12
HA390	HARRISONVILLE TELEPHONE	01-13	1,139.22
KA020	K & D PRINTING	01-13	441.40
PR645	PROTEC INSURANCE COMPANY	01-13	24.81
QU220	QUILL CORPORATION	01-13	20.19
RE440	REJIS COMMISSION	01-13	426.70
SO860	SOUTHWEST IL TOURISM & CONVENTION	01-13AU	650.00
ST120	STAPLES BUSINESS ADVANTAGE	01-13	172.94
TE230	TEK-COLLECT, INC.	01-13	32.62
WA300	WAL-MART STORE	01-13	94.44

**TOTAL FINANCE 8,751.90

BUILDING

CI250	CITY OF WATERLOO	01-14	5,080.67
KO470	KONE INC.	01-14	255.12
QU220	QUILL CORPORATION	01-14	119.97
RU200	RUDLOFF PLUMBING & HEATING	01-14	285.00
SH190	AARON OAKLEY SHIVE	01-14	210.00
ST120	STAPLES BUSINESS ADVANTAGE	01-14	162.60
TE175	TECH ELECTRONICS	01-14	1,268.31

**TOTAL BUILDING 7,381.67

LEGAL

HA260	HANNA & VOLMERT, LLC	01-15	555.00
HA900	HAYES, DANIEL J.	01-15	15,013.50

**TOTAL LEGAL 15,568.50

ZONING/BUILDING INSPECTOR

AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-16	10.79
AT070	AT&T MOBILITY	01-16	78.05
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	01-16	2,507.61
CB210	CBIZ PAYROLL	01-16	25.54
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-16	348.94
FI100	FIDELITY SECURITY LIFE INSURANCE	01-16	70.65
HA900	HAYES, DANIEL J.	01-16	425.00
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-16	3,780.98
PR645	PROTEC INSURANCE COMPANY	01-16	21.27
ST120	STAPLES BUSINESS ADVANTAGE	01-16	122.55

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
SOCIAL SERVICES			
AC374	ACTION GRAPHICS & MORE	01-34	734.59
AT070	AT&T MOBILITY	01-34	64.97
BO380	BOUNTIFUL BLOSSOMS	01-34	250.00
CA075	CALL PUBLISHING, INC.	01-34	595.00
CB210	CBIZ PAYROLL	01-34	8.51
CI350	CITY OF WATERLOO - ELECTRIC FUND	01-34	5,000.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-34	109.60
EC200	ECON-O-JOHNS	01-34	670.00
EL075	ELAN FINANCIAL SERVICES	01-34	681.40
FI100	FIDELITY SECURITY LIFE INSURANCE	01-34	28.26
FU260	FULL THROTTLE SCREEN PRINTING, LL	01-34	249.00
JO200	JOHN DEERE FINANCIAL	01-34	53.92
KE210	KENNEDY, SHAWN	01-34	43.70
MO425	MONROE COUNTY ELECTRIC COMPANY	01-34	765.41
MO477	MONROE COUNTY INDEPENDENT	01-34	164.00
NO450	NORTH COUNTY NEWS	01-34	73.00
PR645	PROTEC INSURANCE COMPANY	01-34	7.09
RA148	RANDOLPH CO. HERALD TRIBUNE	01-34	90.00
RE410	REPUBLIC TIMES LLC	01-34	416.96
RE450	RELIABLE SANITATION	01-34	59,906.62
RI630	RIVERFRONT TIMES	01-34	500.00
ST120	STAPLES BUSINESS ADVANTAGE	01-34	400.61
WA300	WAL-MART STORE	01-34	105.88

**TOTAL SOCIAL SERVICES 70,918.52

STREETS & ALLEYS			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-41	7.39
AT070	AT&T MOBILITY	01-41	45.50
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	01-41	5,334.48
BU550	BUTLER SUPPLY COMPANY	01-41	99.40
CB210	CBIZ PAYROLL	01-41	42.57
CI250	CITY OF WATERLOO	01-41	838.99
CL200	CLEAN UNIFORM SERVICES	01-41	60.60
CO470	CONTECH ENGINEERED SOLUTIONS LLC	01-41	1,273.06
CO525	CONTINENTAL RESEARCH	01-41	397.65
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-41	419.82
FA150	FABICK TRACTOR	01-41	201.88
FI100	FIDELITY SECURITY LIFE INSURANCE	01-41	112.26
GA507	J. GALLAGHER CO.	01-41	1,802.00
GA825	GATEWAY F.S., INC.	01-41	680.84
HA390	HARRISONVILLE TELEPHONE	01-41	40.34
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-41	29,808.42
HU200	HUEBNER CONCRETE CONTRACTING, INC	01-41	19,302.60
JO200	JOHN DEERE FINANCIAL	01-41	188.98
MI650	MISSOURI PETROLEUM	01-41	29,200.95
MO390	MONROE COUNTY COLLECTOR	01-41	10.02
MO755	MOTOROLA SOLUTIONS, INC.	01-41	9.00
NU780	NU-WAY CONCRETE FORMS, INC.	01-41	399.90
PR645	PROTEC INSURANCE COMPANY	01-41	35.45
RE450	RELIABLE SANITATION	01-41	795.00
SU550	SUPERIOR INDUSTRIAL SUPPLY	01-41	14.27
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	01-41	240.30
TR070	TRAFFIC CONTROL COMPANY	01-41	8,104.96
TR760	TRUELINE FIRE & SAFETY	01-41	165.83
WA430	WARNER COMMUNICATIONS CORP.	01-41	116.66
WA850	WATERLOO LUMBER COMPANY	01-41	51.84
WO400	WOODY'S MUNICIPAL	01-41	865.40

**TOTAL STREETS & ALLEYS 100,666.36

01 GENERAL FUND GRAND TOTAL 272,630.10

VENDOR #	NAME	DEPT.	AMOUNT
52 SEWER FUND			
SEWER ADMINISTRATION			
AM500	AMERICOM IMAGING SYSTEMS, INC.	52-11	79.20
BH200	BHMG SERVICE CORPORATION	52-11	1,247.21
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-11	1,303.75
CA240	CANON SOLUTIONS AMERICA	52-11	188.68
CB200	CBIZ BENEFITS & INSURANCE SERVICE	52-11C.	350.00
CB210	CBIZ PAYROLL	52-11	13.62
CL340	CLINICAL COLLECTION MANAGEMENT	52-11	91.21
CO025	COAST TO COAST EQUIP & SUPPLIES	52-11	30.20
DE430	DELL MARKETING L.P.	52-11	715.39
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-11	109.46
EL075	ELAN FINANCIAL SERVICES	52-11	87.82
FI100	FIDELITY SECURITY LIFE INSURANCE	52-11	28.01
GR390	GREAT AMERICA LEASING CORPORATIO	52-11	25.43
HA300	HARLAND TECHNOLOGY SERVICES	52-11	14.12
KA020	K & D PRINTING	52-11	441.40
MO390	MONROE COUNTY COLLECTOR	52-11	669.80
PR645	PROTEC INSURANCE COMPANY	52-11	11.23
QU220	QUILL CORPORATION	52-11	20.19
RA120	RAMONA CLEANING SERVICE INC.	52-11	87.50
RE440	REJIS COMMISSION	52-11	426.70
ST120	STAPLES BUSINESS ADVANTAGE	52-11	204.50
TE230	TEK-COLLECT, INC.	52-11	32.62
TE425	TESTING ANALYSIS CONTROL	52-11	864.00
**TOTAL SEWER ADMINISTRATION			7,042.04
SEWER TREATMENT PLANT			
AT070	AT&T MOBILITY	52-43	45.50
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-43	2,237.36
CB210	CBIZ PAYROLL	52-43	25.54
CI250	CITY OF WATERLOO	52-43	17,011.68
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-43	186.26
FI100	FIDELITY SECURITY LIFE INSURANCE	52-43	47.50
GR200	W.W. GRAINGER, INC.	52-43	11.80
HA390	HARRISONVILLE TELEPHONE	52-43	165.78
JJ300	J & J SEPTIC TANK & SEWER CLEANIN	52-43	200.00
MO755	MOTOROLA SOLUTIONS, INC.	52-43	9.00
PR645	PROTEC INSURANCE COMPANY	52-43	20.68
US150	USA BLUE BOOK	52-43	694.10
WA430	WARNER COMMUNICATIONS CORP.	52-43	116.67
**TOTAL SEWER TREATMENT PLANT			20,771.87
SEWER SANITATION SYSTEM			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	52-44	7.39
BU550	BUTLER SUPPLY COMPANY	52-44	83.70
CI250	CITY OF WATERLOO	52-44	5,781.27
GR200	W.W. GRAINGER, INC.	52-44	12.22
HE320	HENRY, MEISENHEIMER & GENDE, INC.	52-44	6,500.00
JO200	JOHN DEERE FINANCIAL	52-44	35.91
KO400	KOHNE CONCRETE PRODUCTS, INC.	52-44	483.00
MA575	MARTIN GLASS COMPANY	52-44	244.01
MO425	MONROE COUNTY ELECTRIC COMPANY	52-44	71.39
MO752	MOTOR, PUMP & SERVICES, LLC	52-44	7,932.18
UN540	UNIVERSAL, INC.	52-44	360.40
WA850	WATERLOO LUMBER COMPANY	52-44	25.98
**TOTAL SEWER SANITATION SYSTEM			21,537.45
52 SEWER FUND	GRAND TOTAL		49,351.36

DATE: 10/31/16

VENDOR # NAME DEPT. AMOUNT

53 ELECTRIC FUND

ELECTRIC ADMINISTRATION

AM500	AMERICOM IMAGING SYSTEMS, INC.	53-11	79.20
BA150	BARNES, HENRY, MEISENHEIMER & GEN	53-11N.	838.50
BH200	BHMG SERVICE CORPORATION	53-11	1,397.03
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-11	1,303.70
CA240	CANON SOLUTIONS AMERICA	53-11	188.68
CB200	CBIZ BENEFITS & INSURANCE SERVICE	53-11C.	350.00
CB210	CBIZ PAYROLL	53-11	13.62
CL340	CLINICAL COLLECTION MANAGEMENT	53-11	26.06
CO025	COAST TO COAST EQUIP & SUPPLIES	53-11	30.20
DE430	DELL MARKETING L.P.	53-11	715.39
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-11	109.45
EL075	ELAN FINANCIAL SERVICES	53-11	11.38
FI100	FIDELITY SECURITY LIFE INSURANCE	53-11	28.04
GR390	GREAT AMERICA LEASING CORPORATIO	53-11	25.43
HA300	HARLAND TECHNOLOGY SERVICES	53-11	14.12
KA020	K & D PRINTING	53-11	441.40
MO390	MONROE COUNTY COLLECTOR	53-11	669.80
PR645	PROTEC INSURANCE COMPANY	53-11	11.23
QU220	QUILL CORPORATION	53-11	20.19
RA120	RAMONA CLEANING SERVICE INC.	53-11	87.50
RE440	REJIS COMMISSION	53-11	426.70
ST120	STAPLES BUSINESS ADVANTAGE	53-11	218.32
TE230	TEK-COLLECT, INC.	53-11	32.62

**TOTAL ELECTRIC ADMINISTRATION 7,038.56

ELECTRIC PRODUCTION

AT070	AT&T MOBILITY	53-47	41.05
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-47	2,574.20
CB210	CBIZ PAYROLL	53-47	17.03
CI250	CITY OF WATERLOO	53-47	5,312.12
CL200	CLEAN UNIFORM SERVICES	53-47	483.95
CL340	CLINICAL COLLECTION MANAGEMENT	53-47	100.15
CU615	CULLIGAN/SCHAEFER WATER CENTERS	53-47	15.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-47	185.67
FI100	FIDELITY SECURITY LIFE INSURANCE	53-47	56.52
HA390	HARRISONVILLE TELEPHONE	53-47	89.20
MO755	MOTOROLA SOLUTIONS, INC.	53-47	9.00
PR645	PROTEC INSURANCE COMPANY	53-47	14.18
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	53-47	165.00
WA430	WARNER COMMUNICATIONS CORP.	53-47	116.67

**TOTAL ELECTRIC PRODUCTION 9,180.14

ELECTRIC DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-48	531.74
AN130	ANIXTER INC.	53-48	5,086.80
AT070	AT&T MOBILITY	53-48	24.98
BA150	BARNES, HENRY, MEISENHEIMER & GEN	53-48N.	1,165.32
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-48	7,908.68
BR240	BROWNSTOWN ELECTRIC SUPPLY	53-48	250.00
BU550	BUTLER SUPPLY COMPANY	53-48	1,370.05
CB210	CBIZ PAYROLL	53-48	68.14
CI250	CITY OF WATERLOO	53-48	1,021.85
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-48	784.33
DO100	DOBB'S AUTO CENTERS	53-48	79.95
FI100	FIDELITY SECURITY LIFE INSURANCE	53-48	187.04
FL250	FLETCHER-REINHARDT COMPANY	53-48	548.15
GR200	W.W. GRAINGER, INC.	53-48	143.70
HA390	HARRISONVILLE TELEPHONE	53-48	47.40
JO200	JOHN DEERE FINANCIAL	53-48	337.79
MO425	MONROE COUNTY ELECTRIC COMPANY	53-48	133.66
MO755	MOTOROLA SOLUTIONS, INC.	53-48	9.00
PR645	PROTEC INSURANCE COMPANY	53-48	56.72
RE330	REXEL UNITED (EASTERN)	53-48	1,180.86
SO400	SOLOMON ELECTRIC SUPPLY, INC.	53-48	14,450.00
WA430	WARNER COMMUNICATIONS CORP.	53-48	116.67

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VENDOR #	NAME	DEPT.	AMOUNT
53 ELECTRIC FUND			
ELECTRIC DISTRIBUTION			
WA850	WATERLOO LUMBER COMPANY	53-48	17.58
WE290	WEIL-LOMBARDO TRAILERS	53-48	12.50
**TOTAL ELECTRIC DISTRIBUTION			35,532.91
53 ELECTRIC FUND		GRAND TOTAL	51,751.61

DATE: 10/31/16

VENDOR # NAME DEPT. AMOUNT

54 GAS FUND

GAS ADMINISTRATION

AM500	AMERICOM IMAGING SYSTEMS, INC.	54-11	79.20
AP122	APGA SIF	54-11	395.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-11	1,303.71
CA240	CANON SOLUTIONS AMERICA	54-11	188.68
CB200	CBIZ BENEFITS & INSURANCE SERVICE	54-11C.	350.00
CB210	CBIZ PAYROLL	54-11	13.62
CL340	CLINICAL COLLECTION MANAGEMENT	54-11	26.06
CO025	COAST TO COAST EQUIP & SUPPLIES	54-11	30.20
DE430	DELL MARKETING L.P.	54-11	715.39
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-11	109.44
EL075	ELAN FINANCIAL SERVICES	54-11	11.38
FI100	FIDELITY SECURITY LIFE INSURANCE	54-11	28.04
GR390	GREAT AMERICA LEASING CORPORATION	54-11	25.43
HA300	HARLAND TECHNOLOGY SERVICES	54-11	14.12
KA020	K & D PRINTING	54-11	441.40
MO390	MONROE COUNTY COLLECTOR	54-11	669.80
PR645	PROTEC INSURANCE COMPANY	54-11	11.23
QU220	QUILL CORPORATION	54-11	20.19
RA120	RAMONA CLEANING SERVICE INC.	54-11	87.50
RE440	REJIS COMMISSION	54-11	426.70
ST120	STAPLES BUSINESS ADVANTAGE	54-11	172.94
TE230	TEK-COLLECT, INC.	54-11	32.62
UT300	UTILITY SAFETY & DESIGN	54-11	175.00

**TOTAL GAS ADMINISTRATION 5,327.65

GAS DISTRIBUTION

AL125	AL'S AUTOMOTIVE SUPPLY INC.	54-48	372.14
AT070	AT&T MOBILITY	54-48	340.66
BA130	BASCOM-TURNER INSTRUMENTS, INC.	54-48	441.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-48	6,621.58
BU475	BUSSEN QUARRIES, INC.	54-48	813.32
CB210	CBIZ PAYROLL	54-48	51.09
CI250	CITY OF WATERLOO	54-48	997.33
CO250	COLUMBIA QUARRY	54-48	99.17
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-48	549.56
FI100	FIDELITY SECURITY LIFE INSURANCE	54-48	131.48
HA270	HANKAMMER, JAMES	54-48	30.00
HA390	HARRISONVILLE TELEPHONE	54-48	162.93
JO200	JOHN DEERE FINANCIAL	54-48	224.22
KI450	RICHARD C KINZINGER	54-48	462.11
MO755	MOTOROLA SOLUTIONS, INC.	54-48	9.00
NE255	NELSON TECHNOLOGIES, INC.	54-48	2,908.74
OR200	O'REILLY AUTOMOTIVE, INC.	54-48	191.98
PR645	PROTEC INSURANCE COMPANY	54-48	41.95
SE517	SENSIT TECHNOLOGIES	54-48	184.94
SU550	SUPERIOR INDUSTRIAL SUPPLY	54-48	2,373.66
TY200	TYNDALE COMPANY, INC.	54-48	125.95
WA300	WAL-MART STORE	54-48	266.04
WA430	WARNER COMMUNICATIONS CORP.	54-48	116.67

**TOTAL GAS DISTRIBUTION 17,515.52

54 GAS FUND GRAND TOTAL 22,843.17

GRAND TOTAL FOR ALL FUNDS: 427,419.96

TOTAL FOR REGULAR CHECKS: 427,419.96

INTERIM CHECKS - WARRANT #547

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
MO650	MORRISON-TALBOTT LIBRARY	01-00	73,677.76
PO350	POLICE PENSION FUND	01-00	74,808.84
WA450	WATERLOO MUNICIPAL BAND	01-00	4,001.42
**TOTAL			152,488.02
LEGISLATIVE			
AT070	AT&T MOBILITY	01-12	282.81
EX500	EXPLORE WATERLOO	01-12	25.00
KE210	KENNEDY, SHAWN	01-12	200.00
SM390	SM PROPERTIES WATERLOO, LLC	01-12	43,865.88
WA705	WATERLOO CHAMBER OF COMMERCE	01-12	30.00
**TOTAL LEGISLATIVE			44,403.69
FINANCE			
AT070	AT&T MOBILITY	01-13	110.69
GL600	G.L.O.W.	01-13	22.00
**TOTAL FINANCE			132.69
BUILDING			
RA120	RAMONA CLEANING SERVICE INC.	01-14	1,400.00
**TOTAL BUILDING			1,400.00
ZONING/BUILDING INSPECTOR			
AT070	AT&T MOBILITY	01-16	80.08
FU200	FUELMAN	01-16	146.46
**TOTAL ZONING/BUILDING INSPECTOR			226.54
POLICE			
AT070	AT&T MOBILITY	01-21	405.60
FI100	FIDELITY SECURITY LIFE INSURANCE	01-21	117.27
FU200	FUELMAN	01-21	1,773.24
ME200	MEGSI	01-21	9,811.00
MI100	MISCELLANEOUS	01-21	1,251.75
SO560	SOUTHERN IL POLICE CHIEFS ASSN	01-21	20.00
**TOTAL POLICE			13,378.86
EMERGENCY MANAGEMENT AGENCY			
AT070	AT&T MOBILITY	01-23	20.54
**TOTAL EMERGENCY MANAGEMENT AGENCY			20.54
SOCIAL SERVICES			
AT070	AT&T MOBILITY	01-34	66.00
CI360	CITY OF WATERLOO - GENERAL FUND	01-34	110.00
JV200	JVR ENTERPRISES, LLC	01-34	395.00
MI100	MISCELLANEOUS	01-34	13,577.49
SE280	SEIDEL, STEVE	01-34	200.00
ST150	STATE BANK OF WATERLOO	01-34	200.00
WA870	WATERLOO PARK DIST.	01-34	404.46
**TOTAL SOCIAL SERVICES			14,952.95
STREETS & ALLEYS			
AT070	AT&T MOBILITY	01-41	45.73
FU200	FUELMAN	01-41	1,730.51
**TOTAL STREETS & ALLEYS			1,776.24
01 GENERAL FUND	GRAND TOTAL		228,779.53

MISC WARRANT CHECKS 01-21

amount	code	
\$150.00	01-21-5630	ILETSB Executive Institute Effective Police Supervision Course
\$1,080.00	01-21-5960	Bruce Skelton return cash evidence to owner
\$21.75	01-21-6520	Acco Brands Direct 2017 monthly planner refill
1251.75	Total	

MISC WARRANT CHECKS -01-34

amount	code	
\$10,000.00	01-34-9133	Randy Rehmer Randy's Double R Bar Façade Grant
\$600.00	01-34-9130	Enchanted Events Pumpkinfest - Characters
\$300.00	01-34-9130	Steve Corbitt Pumpkinfest Magician
\$300.00	01-34-9130	Kenny Kuhn Pumpkinfest Entertainment
\$210.00	01-34-9130	Harvey Wheeler Pumpkinfest Juggler
\$200.00	01-34-9130	Monroe County CEO Pumpkinfest Trash Help
\$400.00	01-34-9130	WHS Auto Club-donation for helping move tables for Pumpkinfest
\$17.15	01-34-9133	Barb Schrieber Mural Paint
\$442.00	01-34-9130	Linda Wood Pumpkinfest 50/50 winner
\$1,000.00	01-34-9132	Hopskeller Brewing Company Sister Cities Farewell Dinner drink tickets & gratuity
\$7.50	01-34-9130	Savannah's Southern Charm Bags-German Visitor gifts
\$100.84	01-34-9130	Bobecks Pumpkinfest follow up meeting
\$13,577.49	Total	

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
15 MOTOR FUEL TAX			
MA210	MACLAIR ASPHALT SALES, LLC	15-00	1,689.60
RO275	ROGERS REDI MIX	15-00	3,494.01
	**TOTAL		5,183.61
	15 MOTOR FUEL TAX	GRAND TOTAL	5,183.61

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CITY OF WATERLOO
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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
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VENDOR #	NAME	DEPT.	AMOUNT
36	UTILITY DEPOSIT FUND		
ZZ100	CITY OF WATERLOO	36-00	11,625.00
	**TOTAL		11,625.00
	36 UTILITY DEPOSIT FUND	GRAND TOTAL	11,625.00

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A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
38	CAPITAL IMPROVEMENTS FUND		
ZZ110	CUSTOMER REFUND	38-00	21.63
	**TOTAL		21.63
	38 CAPITAL IMPROVEMENTS FUND	GRAND TOTAL	21.63

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 A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)
 =====

VENDOR #	NAME	DEPT.	AMOUNT
51 WATER FUND			
	WATER DISTRIBUTION		
FU200	FUELMAN	51-48	255.11
IL250	ILLINOIS AMERICAN WATER COMPANY	51-48	151,336.86
	**TOTAL WATER DISTRIBUTION		151,591.97
51 WATER FUND	GRAND TOTAL		151,591.97

A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
52 SEWER FUND			
	SEWER ADMINISTRATION		
ZZ110	CUSTOMER REFUND	52-11	1,369.60
	**TOTAL SEWER ADMINISTRATION		1,369.60
	SEWER TREATMENT PLANT		
AT070	AT&T MOBILITY	52-43	45.73
	**TOTAL SEWER TREATMENT PLANT		45.73
	SEWER SANITATION SYSTEM		
FU200	FUELMAN	52-44	423.02
	**TOTAL SEWER SANITATION SYSTEM		423.02
	52 SEWER FUND	GRAND TOTAL	1,838.35

A/P MANUAL CHECK POSTING LIST
 POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
53 ELECTRIC FUND			
ZZ110	CUSTOMER REFUND	53-00	2,601.79
	**TOTAL		2,601.79
ELECTRIC ADMINISTRATION			
ZZ110	CUSTOMER REFUND	53-11	693.59
	**TOTAL ELECTRIC ADMINISTRATION		693.59
ELECTRIC PRODUCTION			
AT070	AT&T MOBILITY	53-47	41.08
	**TOTAL ELECTRIC PRODUCTION		41.08
ELECTRIC DISTRIBUTION			
AT070	AT&T MOBILITY	53-48	25.18
FU200	FUELMAN	53-48	1,065.66
IL590	ILLINOIS MUNICIPAL ELECTRIC AGENC	53-48	625,087.70
	**TOTAL ELECTRIC DISTRIBUTION		626,178.54
53 ELECTRIC FUND	GRAND TOTAL		629,515.00

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
54 GAS FUND			
	GAS DISTRIBUTION		
AT070	AT&T MOBILITY	54-48	348.97
CE207	CENTERPOINT ENERGY SERVICES, INC.	54-48	63,043.50
FU200	FUELMAN	54-48	1,007.58
	**TOTAL GAS DISTRIBUTION		64,400.05
54 GAS FUND	GRAND TOTAL		64,400.05

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
72 POLICE PENSION FUND			
BA076	THE BANK OF EDWARDSVILLE	72-00	115,000.00
OS520	OSTERHAGE, TODD	72-00	200.00
SC380	SCHROEDER, GARY	72-00	200.00
	**TOTAL		115,400.00

72 POLICE PENSION FUND GRAND TOTAL 115,400.00

GRAND TOTAL FOR ALL FUNDS--MANUAL CHECKS: 1,208,355.14

GRAND TOTAL FOR ALL FUNDS--REGULAR AND MANUAL 1,635,775.10

GROSS PAYROLL
October-16

FINANCE	REGULAR	OVERTIME	TOTAL
BIRK	\$11,122.18	\$0.00	\$11,122.18
DEUTCH	\$3,692.30	\$0.00	\$3,692.30
DOYLE	\$4,025.60	\$0.00	\$4,025.60
FELDMEIERS	\$3,918.41	\$0.00	\$3,918.41
HOFFMANN	\$3,529.60	\$0.00	\$3,529.60
KENNEDY	\$9,035.28	\$0.00	\$9,035.28
KREBEL	\$2,596.15	\$0.00	\$2,596.15
KUJAWA	\$4,025.60	\$0.00	\$4,025.60
NAGEL	\$6,429.64	\$0.00	\$6,429.64
PACE	\$3,918.40	\$45.92	\$3,964.32
ROW, R	\$17,090.15	\$0.00	\$17,090.15
SCHWARZE	\$3,918.40	\$312.25	\$4,230.65
STANGLEIN	\$3,918.40	\$367.35	\$4,285.75
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$77,220.11	\$725.52	\$77,945.63

ELECTRIC

BERG	\$5,432.00	\$0.00	\$5,432.00
HOFFMANN	\$5,432.00	\$237.65	\$5,669.65
KELLEY	\$6,770.82	\$203.70	\$6,974.52
MAAG	\$5,432.00	\$0.00	\$5,432.00
PHILLIPS	\$5,703.60	\$0.00	\$5,703.60
SCHMITZ	\$6,245.34	\$101.85	\$6,347.19
STEPPIG	\$6,584.34	\$0.00	\$6,584.34
WERNER	\$5,464.48	\$135.80	\$5,600.28
LUECKING	\$6,000.78	\$0.00	\$6,000.78
WETZLER, T	\$6,258.28	\$0.00	\$6,258.28
	\$59,323.64	\$679.00	\$60,002.64

GAS

DUGAN	\$5,559.54	\$0.00	\$5,559.54
FRANK	\$5,839.53	\$0.00	\$5,839.53
GLESSNER	\$4,860.80	\$0.00	\$4,860.80
HANKAMMER	\$4,860.80	\$0.00	\$4,860.80
MOORE	\$4,951.94	\$0.00	\$4,951.94
WHELAN	\$5,389.50	\$0.00	\$5,389.50
	\$0.00	\$0.00	\$0.00
	\$31,462.11	\$0.00	\$31,462.11

POLICE

DAWS	\$4,678.40	\$1,326.77	\$6,005.17
DOUGLAS	\$7,053.07	\$0.00	\$7,053.07
HADDICK	\$4,678.40	\$964.92	\$5,643.32
KOHL	\$4,678.40	\$877.20	\$5,555.60
LOLESS	\$6,517.54	\$0.00	\$6,517.54
LUKE	\$4,678.40	\$394.74	\$5,073.14
MARTIN	\$4,678.40	\$0.00	\$4,678.40
MIDKIFF	\$4,678.40	\$548.25	\$5,226.65
PROSISE	\$4,678.40	\$219.30	\$4,897.70
SAWYER	\$4,932.80	\$832.41	\$5,765.21
SIEBENBERGER	\$4,678.40	\$21.93	\$4,700.33
SPENCER	\$5,906.48	\$372.81	\$6,279.29
TRANHAM	\$8,022.36	\$0.00	\$8,022.36
VOELKER	\$3,918.42	\$0.00	\$3,918.42
WASZAK	\$4,484.80	\$0.00	\$4,484.80
ZABER	\$4,853.84	\$32.90	\$4,886.74
BIVINS	\$437.50	\$0.00	\$437.50
BROOKS	\$360.00	\$0.00	\$360.00
GLYNN	\$350.00	\$0.00	\$350.00
HENKE	\$0.00	\$0.00	\$0.00

JOHNS	\$160.00	\$0.00	\$160.00
OLSZEWSKI	\$450.00	\$0.00	\$450.00
MAYSEY	\$160.00	\$0.00	\$160.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	<hr/>	<hr/>	<hr/>
	\$85,034.01	\$5,591.23	\$90,625.24

SEWER

PAISLEY	\$6,226.00	\$0.00	\$6,226.00
POLACEK	\$5,920.53	\$46.70	\$5,967.23
STRAUB, J	\$5,978.61	\$49.01	\$6,027.62
	<hr/>	<hr/>	<hr/>
	\$18,125.14	\$95.71	\$18,220.85

STREET

	\$0.00	\$0.00	\$0.00
COLLETTE	\$5,345.48	\$158.34	\$5,503.82
DUFFY	\$4,974.34	\$194.67	\$5,169.01
HOFFMANN	\$4,700.92	\$43.26	\$4,744.18
MAURER	\$5,194.98	\$68.36	\$5,263.34
WASHAUSEN	\$4,931.64	\$194.67	\$5,126.31
HORN	\$455.00	\$0.00	\$455.00
	<hr/>	<hr/>	<hr/>
	\$25,602.36	\$659.30	\$26,261.66

WATER

GOFF	\$6,288.66	\$0.00	\$6,288.66
MILLER	\$5,589.92	\$0.00	\$5,589.92
	<hr/>	<hr/>	<hr/>
	\$11,878.58	\$0.00	\$11,878.58

ELECTED OFFICIALS

DARTER	\$938.99
FREDERICK	\$938.99
HELLER	\$973.99
HOPKINS	\$923.99
KOERBER	\$923.99
NOTHEISEN	\$938.99
PACE	\$1,041.64
PAPENBERG	\$694.85
SMITH, T	\$1,541.66
THOMAS, R	\$973.99
TRANHAM	\$923.99

E.S.D.A.

HOFFMANN	\$150.00
SCOTT	\$330.00

PLANNING COMMISSION

RAU	\$285.00
CHILDRES	\$410.00
GARDNER	\$210.00
HICKS	\$210.00
LUTZ	\$210.00
VOGT	\$210.00

ZONING BOARD

BOOTHMAN	\$140.00
GIBBS	\$140.00
HAGENOW	\$140.00
HARTMAN	\$95.00
KAEMPFE	\$140.00
LOERCH	\$140.00
MUELLER	\$140.00

METER READERS

BRADLEY, THOMAS	\$689.20
CALLAHAN, PAUL	\$879.60
DEHN, RONALD	\$359.60
GLESSNER, MICHAEL	\$699.60
STUMPF, ROGER	\$565.20
STUMPF, RONALD	\$882.80
WASHAUSEN, JOHN	\$522.80
WASHAUSEN, LARRY	\$700.00

October 7, 2016	\$153,167.56
October 21, 2016	\$162,454.84
Retro / October 27, 2016	\$19,838.18
	<hr/>
	\$335,460.58

\$335,460.58
\$0.00

October 2016 Payroll

	Cash in Bank - Payroll Register	Cash in Bank - Deduction Register	Total
01-General	\$173,815.52	\$21,669.90	\$195,485.42
51-Water	\$23,792.10	\$4,453.97	\$28,246.07
52-Sewer	\$27,111.96	\$5,312.15	\$32,424.11
53-Electric	\$68,881.90	\$13,225.07	\$82,106.97
54-Gas	\$41,859.10	\$7,954.76	\$49,813.86
	<hr/>	<hr/>	
	\$335,460.58	\$52,615.85	
Total Payroll Cost:			<u><u>\$388,076.43</u></u>

SYS DATE:11/01/16

CITY OF WATERLOO
INVOICE HISTORY REPORT
Monday October 31,2016SYS TIME:15:03
[NHR4]
PAGE 1

DATE: 10/31/16

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
01-12-5310 Professional Services						
	10/31/16	45838	TEPPER CONSULTING GROUP, LTD	16720	ACTUARIAL REPORT	4,400.00
	10/31/16	45848	VERVOCITY INTERACTIVE	202995	WEBSITE FEE	29.00

** TOTAL **						\$4,429.00
01-13-5310 Professional Services						
	10/31/16	45746	CLINICAL COLLECTION MANAGEMENT	170299	DRUG/ALCOHOL TEST	26.06
	10/31/16	45836	TEK-COLLECT, INC.	343683	COLLECTION FEES	32.62

** TOTAL **						\$58.68
01-14-5310 Professional Services						
	10/31/16	45823	AARON OAKLEY SHIVE	560931	AUG CITY HALL MOW	210.00

** TOTAL **						\$210.00
01-15-5330 Legal						
	10/31/16	45771	HANNA & VOLMERT, LLC	23275	SEP ATTORNEY FEES	555.00
	10/31/16	45776	HAYES, DANIEL J.	10-2016	SEP ATTORNEY FEES	15,013.50

** TOTAL **						\$15,568.50
01-16-5310 Professional Services						
	10/31/16	45776	HAYES, DANIEL J.	10-2016	LUDWIG-SEP SVCS	425.00
	10/31/16	45779	HENRY, MEISENHEIMER & GENDE, INC.	6592.028-103	COUNTRY CLUB HILL	3,780.98
	10/31/16	45832	STREILER PLANNING, LLC	16.200.05	COMPREHENSIVE PLN	3,410.15

** TOTAL **						\$7,616.13
51-11-5310 Professional Services						
	10/31/16	45746	CLINICAL COLLECTION MANAGEMENT	170299	DRUG/ALCOHOL TEST	26.06
	10/31/16	45779	HENRY, MEISENHEIMER & GENDE, INC.	7383-103	OAK ST-WTR MAIN	1,774.55
	10/31/16	45779	HENRY, MEISENHEIMER & GENDE, INC.	7395-102	WTR TREATMENT	180.00
	10/31/16	45779	HENRY, MEISENHEIMER & GENDE, INC.	7433-100	MKT PLACE DR-MAIN	2,007.50
	10/31/16	45836	TEK-COLLECT, INC.	343683	COLLECTION FEES	32.62

** TOTAL **						\$4,020.73
52-11-5310 Professional Services						
	10/31/16	45731	BHMG SERVICE CORPORATION	0163w.SC.312	WTR/WASTWTR SVC	1,247.21
	10/31/16	45746	CLINICAL COLLECTION MANAGEMENT	170299	DRUG/ALCOHOL TEST	91.21
	10/31/16	45836	TEK-COLLECT, INC.	343683	COLLECTION FEES	32.62

DATE: 10/31/16

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
	10/31/16	45839	TESTING ANALYSIS CONTROL	10432	SEPT SERVICES	864.00
					** TOTAL **	\$2,235.04
53-11-5310			Professional Services			
	10/31/16	45730	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	0163E.308	GENERAL SERVICES	250.50
	10/31/16	45730	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	0163R.317	RETAINER	300.00
	10/31/16	45730	BARNES, HENRY, MEISENHEIMER & GENDE, IN.	0163V.304	EPA/DOE REPORTING	288.00
	10/31/16	45731	BHMG SERVICE CORPORATION	0163E.SC.312	GENERAL SVCS	1,397.03
	10/31/16	45746	CLINICAL COLLECTION MANAGEMENT	170299	DRUG/ALCOHOL TEST	26.06
	10/31/16	45836	TEK-COLLECT, INC.	343683	COLLECTION FEES	32.62
					** TOTAL **	\$2,294.21
53-47-5310			Professional Services			
	10/31/16	45746	CLINICAL COLLECTION MANAGEMENT	170300	DRUG/ALCOHOL TEST	100.15
					** TOTAL **	\$100.15
54-11-5310			Professional Services			
	10/31/16	45746	CLINICAL COLLECTION MANAGEMENT	170299	DRUG/ALCOHOL TEST	26.06
	10/31/16	45836	TEK-COLLECT, INC.	343683	COLLECTION FEES	32.62
	10/31/16	45847	UTILITY SAFETY & DESIGN	IN20163380	RETAINER	175.00
					** TOTAL **	\$233.68
					** GRAND TOTAL **	\$36,766.12

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 7, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on 2017 Contribution of \$250.00 to "Explore
Waterloo" Merchant & Restaurant Group to be paid out of the Hotel/Motel Tax
Fund.

3. Relief or action to be requested:
Approval.

4. Submittal date: October 21, 2016

Submitted by:
Sarah Deutch

DISPOSITION

- 5. Matter to be placed on agenda for meeting date requested.
- Matter to be placed on agenda for meeting to be held on
- Matter referred to



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Street Closure Request and Parade Route Approval
for the Annual GLOW Lighted Holiday Parade to be held on Saturday, November
26, 2016 at 5:30 p.m., with the route to begin at Gibault Catholic High School on
Columbia Avenue, east to Main Street, south to Third Street and then west to SPPS.

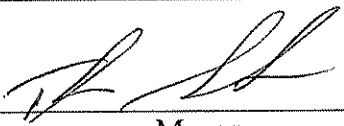
3. Relief or action to be requested:
Approval – street blocking off to begin at 4:00 p.m. and parade at 5:30 p.m.

4. Submittal date: 11-03-16

Submitted by:
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Renewal of Liability and Workers Compensation and
Equipment Breakdown Insurance Coverage with IMLRMA.

3. Relief or action to be requested:
Approval.

4. Submittal date: 11-02-16

Submitted by:
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

City of Waterloo

To: Alderman Heller, Notheisen, Hopkins, Darter and Thomas
Cc: Mayor Smith
From: Shawn Kennedy
Date: 10/28/2016
Re: Commercial Liability & Workers Compensation Insurance Coverage

The renewal premium from Illinois Municipal League Risk Management Association (IMLRMA) came in at \$371,281. This is an increase of **\$17,458** or **4.9%** from the previous year.

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>Increase</u>
Workers Compensation	\$140,721	\$149,474	\$165,825	\$16,351
Auto/Comp Gen Liab	110,182	105,022	109,297	4,275
Property	75,219	83,388	81,574	(1,814)
Inland Marine (Portable Equip)	6,428	7,163	6,658	(505)
Auto Physical Damage	<u>9,337</u>	<u>8,776</u>	<u>7,927</u>	<u>(849)</u>
Total	\$341,887	\$353,823	\$371,281	\$17,458

The Min/Max program that IMLRMA offers came in at \$331,461. This program allows a member to contribute 85% of their "loss fund" as their member contribution, with the expectation that total losses will be below that level. If they are above that level, the member contributes dollar for dollar up to the maximum contribution, which is 130% of their "loss fund". In our case, our "loss fund" is \$265,466. 85% of the loss fund is \$225,646 plus administrative cost of \$105,815 giving the City a minimum contribution of \$331,461. The maximum contribution would be \$450,921. At best, this saves the City \$39,820 and at worst, it cost the City an additional \$79,640. No matter what, we have coverage for any and all claims.

To date, we have submitted 8 claims in 2016, of which 5 are workers compensations claims (1 involves surgery).

IMLRMA is offering an early pay discount of 1% if paid by November 23, 2016.



ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION
 PO BOX 5180, SPRINGFIELD, IL 62705-5180
 Ph: 217-525-1220 Fax: 217-525-7438

2017 ANNUAL CONTRIBUTION: \$371,281

Date: 10/24/2016

\$165,825	Work Comp
\$109,297	Auto Liability & Comprehensive General Liability
\$6,658	Portable Equipment
\$7,927	Auto Physical Damage
\$81,574	Property
\$371,281	TOTAL

MEMBER:
CITY OF WATERLOO

Account #: 0617

PAYMENT OPTIONS – Please Check One Box

<input checked="" type="checkbox"/>	<p>OPTION #1 – BEST VALUE! Early Pay 1% Discount</p> <table> <tr> <td>Invoice Amt:</td> <td align="right">\$371,281.00</td> </tr> <tr> <td>Minus 1%</td> <td align="right"><u>\$3,712.81</u></td> </tr> <tr> <td>Total due</td> <td align="right">\$367,568.19</td> </tr> </table> <p>Total due by: 11/23/16</p>	Invoice Amt:	\$371,281.00	Minus 1%	<u>\$3,712.81</u>	Total due	\$367,568.19	<input type="checkbox"/>	<p>OPTION #3 PAY FULL AMOUNT</p> <table> <tr> <td>Invoice Amt:</td> <td align="right">\$371,281.00</td> </tr> </table> <p>Total due by: 12/16/16</p>	Invoice Amt:	\$371,281.00								
Invoice Amt:	\$371,281.00																		
Minus 1%	<u>\$3,712.81</u>																		
Total due	\$367,568.19																		
Invoice Amt:	\$371,281.00																		
<input type="checkbox"/>	<p>OPTION #2 – Pay in Two Installments Early Pay 1% Discount (Includes 1% Installment Fee)</p> <table> <tr> <td>Invoice Amt</td> <td align="right">\$371,281.00</td> </tr> <tr> <td>Minus 1%</td> <td align="right"><u>\$3,712.81</u></td> </tr> <tr> <td></td> <td align="right">\$367,568.19</td> </tr> <tr> <td>1% installment fee</td> <td align="right"><u>\$3,675.68</u></td> </tr> <tr> <td>Total Invoice</td> <td align="right">\$371,243.87</td> </tr> </table> <p>\$185,621.94 due by : 11/23/16, and \$185,621.93 due by : 5/12/17</p>	Invoice Amt	\$371,281.00	Minus 1%	<u>\$3,712.81</u>		\$367,568.19	1% installment fee	<u>\$3,675.68</u>	Total Invoice	\$371,243.87	<input type="checkbox"/>	<p>OPTION #4 – Pay in Two Installments (Includes 1% Installment Fee)</p> <table> <tr> <td>Invoice Amt</td> <td align="right">\$371,281.00</td> </tr> <tr> <td>1% Installment Fee</td> <td align="right"><u>\$3,712.81</u></td> </tr> <tr> <td></td> <td align="right">\$374,993.81</td> </tr> </table> <p>\$187,496.91 due by : 12/16/16, and \$187,496.90 due by : 5/12/17</p>	Invoice Amt	\$371,281.00	1% Installment Fee	<u>\$3,712.81</u>		\$374,993.81
Invoice Amt	\$371,281.00																		
Minus 1%	<u>\$3,712.81</u>																		
	\$367,568.19																		
1% installment fee	<u>\$3,675.68</u>																		
Total Invoice	\$371,243.87																		
Invoice Amt	\$371,281.00																		
1% Installment Fee	<u>\$3,712.81</u>																		
	\$374,993.81																		

PAYMENT ENCLOSED: \$ 367,568.19

Please return this invoice with payment.

*** If you select Option 2 or Option 4 for Pay in Two Installments, please read and sign Acknowledgement below before returning invoice.**

Make Check Payable To:

IML Risk Management Association
 PO Box 5180
 Springfield, IL 62705-5180

On behalf of the city/town/village named above ("Member"), I hereby warrant that I have the authority to sign this agreement on the Member's behalf. I acknowledge and understand that the installment option is afforded only as a benefit for budgeting purposes and is not meant to allow for mid-term withdrawal. I acknowledge and understand that Article 5 of the Intergovernmental Cooperation Contract ("Contract") prohibits termination of the Intergovernmental Cooperation Contract prior to the last day of December of any given year. Per Article 5, I warrant that the Member will adhere to the Contract and pay the second installment when due.

 Mayor/Village President or Other Municipal Officer (Please Sign)

 Title

 Date

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Waiver of Building Permit and Inspection Fees for
the I.O.O.F. Lodge #27 in the Total Amount of \$190.00.

3. Relief or action to be requested:
Approval.

4. Submittal date: 10-24-16
Submitted by:
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor



WATERLOO LODGE No.27
I.O.O.F.
WATERLOO, ILLINOIS

October 2, 2016

To whom it may concern,

The Waterloo odd Fellows Lodge #27 IOOF (Fein 37-0573585) is a tax exempt organization. We are in the process of updating of facility and part of the project is the renovation of our basement banquet room. Renovations will include new bathroom fixtures, removal of the paneling and installation of drywall, a new drop ceiling and an enlarged serving counter. We believe these improvements will be enjoyed by the community which we serve. We therefor ask that the fees associated with the building permit be waived.

Respectfully,

Brett Wiegand
Recording Secretary
Waterloo Lodge 27 IOOF
PO Box 187
Waterloo, Il 62298-0187



<h2 style="margin: 0;">FEE SCHEDULE</h2> <h3 style="margin: 0;">CITY OF WATERLOO</h3>

BUILDING PERMIT # 16-124-B
 ACCOUNT #(S) _____

APPLICANT Mark Wetzler - IOOF
 ADDRESS _____

PROJECT Business Remodel

DATE 10-7-16

LOT # _____

METER SERIAL NUMBER(S)

SUBDIVISION * _____

Electric _____

CONNECTION ADDRESS _____
102 East Third St.

Gas _____

UTILITY CONNECTION, BUILDING INSPECTION AND BUILDING PERMIT FEES

SEWER CONNECTION	\$	
WATER TAP-IN (Includes 3/4" meter)*	\$	
SITE REVIEW	\$	
ELECTRIC INFRASTRUCTURE CONNECTION**	\$	
ELECTRIC SERVICE CONNECTION	\$	
ELECTRIC TAX @ 5%	\$	
GAS CONNECTION (Includes meter)*	\$	
GAS TAX @ 5%	\$	
UTILITY CONNECTION FEE TOTAL \$		
SQUARE FEET IMPROVEMENT: ? sq ft. BUILDING PERMIT FEE	\$	40.00
BUILDING INSPECTION AND PLUMBING INSPECTION FEE	\$	150.00
GRAND TOTAL \$		190.00

*Larger meters require additional cost
 **Three-phase requires larger meter at additional cost

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of AFSCME Union Contract.

3. Relief or action to be requested:
Approval.

4. Submittal date: 11-01-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 07, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Executive Session for the Purpose of Conducting the
Semi-Annual Minute Review as provided for by 5 ILCS 120/2(C)(21).

3. Relief or action to be requested:
Executive Session.

4. Submittal date: 10-25-16

Submitted by:
City Clerk, Barbara Pace

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor