

WATERLOO UTILITY MEETING
Monday January 8, 2018
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen
Aldermen Ward II Jim Trantham
Alderman Ward III Stan Darter
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-
Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector, Mike Douglas-
Chief of Police, Dan Hayes-City Attorney

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace – Utility Meeting Minutes dated Monday, December 11, 2017. Motion to approve minutes made by Alderman Darter and seconded by Alderman Heller.
Motion passed unanimously with Aldermen Darter, Row, Heller, Notheisen and Trantham voting yea.

Subdivision & Zoning Administrator-Jim Nagel

- a. Distribution of Illinois State Plumbing Code 77, Section 38-3-29. Grease traps were discussed. Questions asked by John and Gerard Gallagher and Matt Schweizer were answered and explained.
- b. Two ordinances will go before the Council Monday night: The Sexual Harassment Policy and Common Ground Provision to the Preliminary Plat and part of the Subdivision Code.
- c. Ordinance regarding the Exterior Metal Siding and Roofing is being considered by the Council.
- d. The new Liquor Classifications code was distributed and explained and Liquor License ordinance will be on Monday night's agenda.
- e. The Planning Commission is reviewing the final changes for the Comprehensive Plan tonight.
- f. Remlok is completed and waiting for utility infrastructure inspections. Final plat approval scheduled for Monday night.
- g. Remington Ridge has one section of street to pour due to water main break and will be ready for inspection this week.
- h. A call was received this week from a builder interested in property to build specific buildings. Discussion.

Audit Presentation by Keith Brinkmann from J.W. Boyle- certain aspects of the city budget costs and expenses were explained including employees, pension fund, reporting and new laws. Discussion and questions answered.

Building Inspector/Code Administrator-Nathan Krebel

- a. Administrator Krebel distributed monthly Building Inspector/Code Report.
- b. Photos viewed of out-of-town landscaper using city fire hydrant to provide water for newly laid sod wherein a citation was issued.
- c. Bootsies has been inspected with proposed opening in March.
- d. Casa Romero is remodeling building exterior and improving bathrooms.

Director of Public Works – Tim Birk

- a. Dusk to dawn lights agreement available from the city for installation upon request. Discussion.
- b. Handicapped parking; IDOT requires 1 space per 25 and study will be done by end of the month.
- c. AMI meter reading will be installed 1-22-18 with program collectors to make sure they are up and running. Some meters will be installed by spring with a 2-yr time frame.
- d. Residents have been notified that work will begin at 8:30 in the morning with water shut-offs to Remington Ridge and Country Club Hills due to a water main break.
- e. Working with Sarah to let public know about new emergency phone number to the city. Magnets and brochures displaying new emergency utility number will be distributed.
- f. The Christmas decorations will be coming down in the next couple weeks.
- g. At the city auction in the spring the following items are available; dump truck, jeep and 2 police cars.
- h. City had a total of 6 water leaks from freezing temperatures.

Collector/Finance Officer–Shawn Kennedy

- a. Distributed the ‘Travel, Meal, & Lodging Expense Reimbursement Policy.’ Changes were discussed. All the aldermen agreed to the policy. It will be on Monday night’s agenda.
- b. Ad has been posted at the City Hall office for HRA position. Also 2 Street Dept positions have been posted.
- c. Shawn and Bonnie Schwarze will attend AMI training in Lafayette, Indiana next week.
- d. Shawn and Mayor Smith attended Idea Jam programs sponsored by Monroe County which was well attended with the next one in March, being moderated by Joanne May.
- e. Stan Darter reported on the backup units for the software and stated we need to get rid of them and buy a network storage unit or send it to the cloud. The quote for 2 devices is \$2000.00 each. Discussion.

Community Relations- Sarah Deutch

- a. Sarah distributed the Chamber of Commerce book with the City’s full-page ad on the back. It is available in the lobby and the Chamber will have a book listing all the members.
- b. Next week is Explore Waterloo Restaurant Week with specials going on all week in area restaurants.
- c. Presently working on Military Heritage Day and events of the Battle of Waterloo.

Chief of Police- Mike Douglas

- a. Chief Douglas thanked everyone for hiring 3 individuals scheduled to go to the Police Academy January 25, 2018 in Illinois. The 3 men will be sworn in January 22, 2018. The Academy lasts 560 hours.
- b. The Academy consortium has a wide advertising range.

City Attorney- Dan Hayes-No report.

Mayor’s Report- Mayor Smith

- a. Alan Mueller will retire from the Zoning Board. Larry Goessling will take his place.
- b. Meeting at the old firehouse tonight and will get an appraisal for the building.
- c. Mayor Smith, Stan Darter and Nathan Krebel met and decided to get a new TV for the conference room.

Committee Reports and Minute Approval

- a. 01-02-18 Gas Cmte Minutes. Minutes not available.
- b. 01-02-18 Ordinance Cmte Mtg Minutes. Motion Darter and 2nd Row. Passed.

Miscellaneous

- a. **Executive Session** for the Discussion of Personnel. Motion made by Alderman Row and seconded by Alderman Notheisen to approve Executive Session for discussion of personnel. Motion passed unanimously with Aldermen Row, Heller Notheisen, Trantham and Darter voting yea. Time: 8:06 p.m.
Motion to return to regular session made by Alderman Notheisen and seconded by Alderman Heller. Motion passed with unanimous voice vote. Time: 8:14.

Comments.

Alderman Row will look into an ordinance for the use of Uber in Waterloo.

Alderman Notheisen stated the city needs to keep gas prices in mind as we consider future prices.

Adjournment – Motion to adjourn was made by Alderman Notheisen and seconded by Alderman Heller. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:20 p.m.

Barbara Pace,
City Clerk