WATERLOO UTILITY MEETING
Monday February 8, 2016
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
City Attorney – Dan Hayes
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Rita Trantham & Jim Hopkins
Alderman Ward III Stan Darter & Jerry Frederick
Aldermen Ward IV Vicki Koerber & Clyde Heller
Shawn Kennedy-Collector/Finance, Jim Nagel-Subdivision & Zoning Admin., Tim Birk-Director of Public Works, Sarah Deutch-Community Relations Coordinator, Russ Row-Building Inspector/Code Adm, Jim Trantham-Chief of Police, Dan Hayes-Attorney.

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace-Utility Meeting Minutes dated Monday, January 11, 2016: Motion to approve minutes made by Alderman Thomas and seconded by Alderman Heller. Corrections; Deutch report: Change 'The National Geographic M.R.C. Project meeting was held for local businesses and organizations. Motion to approve corrected minutes passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Frederick, Koerber, Heller and Notheisen voting yea.

Tim Birk introduced Verbal Blakey from BHMG Engineers. Report given regarding the 'City of Waterloo Municipal Electric Utility Class Cost of Service Study Twelve Months Ending April 30, 2015-Audited.' Blakey stated the new cost rate structure will yield an additional $50,000 in electric. The rate structure and annual CPI was flat this year at 0%. After questions and answers and discussion Blakey thanked the Council and stated she will begin writing the ordinance for May 1, 2016 based on the October audit and tonight's meeting.

Subdivision & Planning Administrator-Jim Nagel stated Mark Vogt asked for an extension for Silver Creek Crossing. Council agreed to a one-year extension. Nagel stated Derrick Huebner will probably be in to request extension for Remington Ridge. AARP Community Livability conference attended by Nagel and Alderman Heller stated Waterloo scored 54 and sited the 'not agreeable' examples of housing in Waterloo. Frederico's has a contract on Michael's. Changes are being made in the Subdivision Code for drainage. Drainage Committee will meet 2-23-16 @ 6 p.m. Todd Streiler from Streiler Planning is meeting with the Planning Commission tonight.

Collector/Finance Officer–Shawn Kennedy is working on the Affordable Care Act with the deadline being 3-31-16. Kennedy explained the Act with questions and answers and discussion.

Community Relations Coordinator-Sarah Deutch distributed 'Web Design Development Project Proposals' and discussed the City's website and the design, photos and explained responsive vs. non responsive and to stay current we need to move to responsive. The 2 most visited web pages are the home page and police department. Discussion of mobile app proposal in which the Aldermen agreed the proposals are too expensive and to visit a revised proposal next month.
Ten new banner poles have been added with 25 spaces available.

The Calendar of Events thru December 2016 was distributed.
The Council agreed to give $400 to the Waterloo Millers. All the aldermen agreed to the $400. The Visitors Packet will be distributed to new residents, visitors and the Millers handout. The Purple Heart Project information appears in the February newsletter.

Building Inspector/Code Administrator-Russ Row stated year-to-date there are 34 code violations, 21 inspections and 12 new construction inspections. Row is in touch with TRANE for new bids for the City Hall air conditioning unit. A meeting has been scheduled with Morrison-Talbot Library Director, Elaine Steingrubey, to discuss bids for a new air conditioning unit for the library.

Director of Public Works-Tim Birk reported the asphalt overlays are in place. Safe Routes to School is in progress. The Hamacher and Rogers proposed turn lanes to help with school-traffic congestion with money from federal funds: East-West Gateway Project has been stopped. HMG and the Moore Street Phase 5 redesign is in progress: the Aldermen asked for more information.

Chief of Police-Jim Trantham stated WPD officer Jeff Prosise and department secretary Sherri Voelker will attend the REGIS East-West Gateway meeting on Thursday, 2-11-16. The DARE program starts Tuesday, 2-9-16, at Sts Peter & Paul, Rogers and Gardner schools. The Hazmat officers meeting will be Tuesday, 2-16-16 from 12-5 p.m. Saturday, 2-27-16, 4-hr Crowd Control training begins. Officer Jeff Prosise has been teaching the Active Shooter Classes with area businesses and schools and plans to be at Life Network this week. The Monroe County Drug Coalition will meet at Hope Church March 10, 2016: 5 assemblies will be going on in the area schools. Major Case training will be held Thursday, March 24, 2016. Read Across American begins Friday, March 4, 2016. Chief Trantham reminded the Council with tax season going on there will be an upkick in identity theft especially in electronic returns.

Dan Hayes – No report.

Committee Reports.

Alderman Trantham stated the Morrison Talbot Public Library quoted the price for new air conditioning at $50,000. Discussion.

Executive Session-Motion made by Alderman Notheisen and seconded by Alderman Thomas to approve Executive Session to Discuss Contract Negotiations and Review of Previous Executive Session Minutes as per 5 ILCS 120/2(c)(2)(21). Motion passed by unanimous voice vote. Time: 8:26 p.m. Motion to return to regular session made by Alderman Notheisen and 2nd by Alderman Koerber. Motion passed by unanimous voice vote. Time 8:46.

Adjournment – Motion to adjourn was made by Alderman Koerber and seconded by Alderman Heller. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:50 p.m.

Barbara Pace,
City Clerk