

WATERLOO UTILITY MEETING
Monday February 12, 2018
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector, Sarah Deutch-Community Relations, Mike Douglas-Chief of Police, Dan Hayes-City Attorney

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace presented Utility Meeting Minutes dated Monday, January 08, 2018. Items of correction:

Birk-g) change to eliminate ‘tablets, gator and lawn ornament.’

Douglas-a) change to ‘hiring 3 individuals.’

Motion to approve corrected minutes made by Alderman Heller and seconded by Alderman Thomas. Motion unanimously approved by voice vote.

Subdivision & Zoning Administrator-Jim Nagel

- a. Distribution of Ordinance No. 1732; Mobile food vendors discussed. The aldermen agreed to the revisions.
- b. Remington Ridge finalization completed for inspections.
- c. Comprehensive Plan-working on maps and revisions.
- d. A builder in Waterloo will be sent a letter regarding regulations for not using a single-family residence as a sales office / commercial space.

Building Inspector/Code Administrator-Nathan Krebel

- a. Administrator Krebel distributed monthly Building Inspector/Code Report for January.
- b. Distributed was the IRC with references and changes, additions and deletions per Administrator Krebel. Discussion. The revised IRC will go to the Ordinance Committee.
- c. Article V ‘Residential Code for One-and Two-Family Dwellings’ distributed with revisions. Discussion.
- d. Bootsie’s hopes to open in April.
- e. Waterloo Donuts has passed inspection and will open when their tax ID is received.
- f. Photos: 1) Brown vinyl siding of house in Remington Ridge. 2) Duplex for sale on Roosevelt with water damage inside and outside. 3) Property for sale, formerly automotive repair, which needs to be cleaned up.
- g. City Hotel submitted permits for 2nd and 3rd floor renovations.

Director of Public Works – Tim Birk

- a. Yard waste cameras are in operation. The Police Department will send out letters to violators.
- b. Downtown handicapped study is complete and will go to Street Committee for ADA compliance. Discussion.
- c. The 1970 Nordberg engine is being torn down at the power plant and repairs being assessed.
- d. Meeting with Mike Crutcher from ZOIE to do a study regarding tearing down old water plant. Discussion.
- e. Three new employees have been hired; 2 for the Street Dept and 1 for the Electric Dept.
- f. Shawn Kennedy and Director Birk met with American Water and will let them know future contract information by the end of the month.
- g. AMI infrastructure has been completed. Discussion. The aldermen decided they want more information on outsourcing the AMI regarding the gas, water and electric work being considered. Director Birk will send a proposal to the aldermen.
- h. The city is working on getting the easement from Bulldog Blvd to Route 3.

Collector/Finance Officer–Shawn Kennedy

- a. The Utility Rates for water, sewer, electric and gas were distributed. The ordinances and rate increases were discussed. Changes in rates will be after committee meetings.
- b. The completed census was received from the Secretary of State: The final cost is a little over \$96,000. The population of Waterloo is 10,874.
- c. The appraisal for the old firehouse is \$308,000 and there will be a meeting in March to discuss its future.

Community Relations- Sarah Deutch

- a. Sarah distributed 2 brochures; 1) Illinois First Road, 2) 2018 Annual Calendar of Events. She talked to area merchants regarding display of the brochures.
- b. Presently working on Military Heritage Day and events to date; the Mid America band from Scott Air Force Base, a Beerbq contest with wristbands being sold and several shows are being considered.
- c. Mayor Smith announced the director of the Chamber of Commerce resigned today.
- d. The Red Cross asked the city if they would host a blood drive in April. All of the aldermen agreed.
- e. The city web site will have changes in the future.
- f. Two more historic buildings have been completed.

Chief of Police- Mike Douglas

- a. Chief Douglas stated narcan was used over the weekend.
- b. 3 officers started the police academy.
- c. The hole in the police department wall is being repaired.

City Attorney- Dan Hayes-No report.

Mayor's Report- Mayor Smith

- a. Subway Sandwich Shop will be moving to North Point Center on Route 3 (formerly Cricket).

Committee Reports and Minute Approval

- a. 01-02-18 Gas Cmte Minutes. Motion Thomas and 2nd Buettner. Passed.
- b. 01-08-18 Community Center Cmte Mtg Minutes. Motion Darter and 2nd Heller. Passed
- c. 02-01-18 Economic Dev Cmte Mtg Minutes. Motion Notheisen and 2nd Row. Passed
- d. 02-05-18 JOINT Planning & Ordinance Cmte Mtg Minutes. Motion Notheisen. 2nd Darter. Passed.
- e. 02-05-18 Safety/Health Cmte Mtg Minutes. Minutes not available.

Miscellaneous

- a. **Travel Expense Approval for Mayor Smith and Tim Birk at \$3500.00.** Motion made by Alderman Buettner and seconded by Alderman Row to approve travel expenses for Mayor Smith and Tim Birk of \$3500.00. Motion passed unanimously with Aldermen Buettner, Row, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.

Comments.

- a. **Alderman Darter** received a call from Bob Hernandez regarding a new façade.

Adjournment – Motion to adjourn was made by Alderman Notheisen seconded by Alderman Darter. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:23 p.m.

**Barbara Pace,
City Clerk**