

WATERLOO UTILITY MEETING

Monday March 12, 2018

6:00 p.m.

Mayor – Tom Smith

City Clerk – Barbara Pace

Alderman Ward I Steve Notheisen & Russ Thomas

Aldermen Ward II Jim Hopkins & Jim Trantham

Alderman Ward III Stan Darter & Kyle Buettner

Aldermen Ward IV Clyde Heller & Russ Row

Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector, Sarah Deutch-Community Relations, Mike Douglas-Chief of Police, Dan Hayes-City Attorney, City Clerk Barbara Pace

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace – Presented Utility Meeting Minutes dated Monday, 02-12-18.

Items of correction:

Nagel-d) change to ‘A builder in Waterloo will be sent a letter regarding regulations for not using a single-family residence as a sales office/commercial space.’

Birk-a) change to ‘Police Department will send out letters to violators.’

g) ‘The aldermen decided they want more information on outsourcing the AMI information regarding the gas, water and electric work being considered.’

Motion to approve corrected minutes made by Alderman Darter and seconded by Alderman Thomas. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

Subdivision & Zoning Administrator-Jim Nagel

- a. Remington Ridge infrastructure and the Final Plat for Phase 2 completed.
- b. The Planning Commission is completing their final work tonight on the Comprehensive Plan.
- c. Drawings distributed for the proposed front porch for Bean Tree Café. 3-foot clearances on sidewalks were discussed and agreed upon by the aldermen.
- d. The drawing, map and a diagram of the old firehouse were distributed. Rezoning, clearances and easements were discussed.
- e. The sketch of the proposed tractor garage to be built by the Park District at Konarcik Park was distributed. Discussion.
- f. Black & Beach, a cellular carrier, wants to put an antenna on Jamie Lane. Mayor Smith stated further discussion is needed.

Building Inspector/Code Administrator-Nathan Krebel

- a. The monthly Building Inspector/Code Report for February was distributed along with the TRANE Service Agreement The TRANE Agreement was discussed and explained.
- b. Upon a final sidewalk inspection a builder was cited for 400 feet of violation and was given 60 days to correct the violation.
- c. Dumpsters for future commercial businesses will be required to be in enclosures.
- d. Compliance has been good regarding the notices issued for illegal trailer parking.
- e. A bar owner in the city wants to build a pergola and will submit plans for approval.

Director of Public Works – Tim Birk

- a. ZOIE, collected samples on March 5 for the asbestos study of the old water treatment plant.
- b. 2018 projects list was distributed. Discussion.
- c. The Monroe County Highway Department 2018-2021 Improvement Program was distributed. Discussion.
- d. Salt use this year was about 210 tons and the purchase will be made this year to replace it.
- e. AMI meeting today. Discussion. The aldermen agreed customers who request manual readings will be charged \$50 per month. This will go to the Ordinance Committee.

Collector/Finance Officer–Shawn Kennedy

- a. The Western Egyptian annual donation of \$7500 was discussed. The City will request the donation to be spent on Monroe County citizens. The aldermen agreed to these terms.
- b. The aldermen agreed to waive increases this year on water, sewer and electric rates.
- c. The Finance Committee met and the aldermen agreed to any changes regarding the drafted budget.
- d. Express Bus contacted the city to set up a job fair wherein city merchants can get help with hiring thru providing job interviews.

Community Relations- Sarah Deutch

- a. Sarah distributed the 2017 Year End Review Book of Tourism from the State of Illinois.
- b. The Red Cross Blood Drive will be Thurs, April 5 from 3-7 pm on the 2nd floor of City Hall.
- c. Modern Business asked the city to place an ad on their TV show for \$20,000 which advertises ‘Waterloo the best place to work, play and live.’ The aldermen declined this offer.
- d. Work is continuing on the vintage clock on the city easement close to Commercial State Bank.
- e. To date the Military Heritage Day on June 10 from 10-8pm has 40 sponsors. Discussion.

Chief of Police- Mike Douglas

- a. Chief Douglas stated schools have been enacting drills and meeting with their school superintendents and the training is going well.
- b. 3 calls were received in one day from a school in Waterloo.
- c. During June, training will take place with the Illinois State Police in Columbia with the police departments in Columbia, Waterloo, Valmeyer, Dupo and Millstadt. This is to help them become familiar with each school district where they will be called upon to help each other in case of an emergency.
- d. Police trainees in the academy are doing well and the others who have graduated from the academy are in their ‘shadow phase’ where they answer calls and the (experienced) officer follows along.
- e. Chief Douglas said “The requirements for police training are more rigorous”.

City Attorney- Dan Hayes-No report.

Mayor's Report- Mayor Smith

- a. The Safety Committee will meet to discuss having officers for special events.
- b. A request from the County Commissioner was received for more radar patrols on route 3.
- c. A request from the County Commissioner was received to improve the bandstand rest rooms. A meeting has been scheduled.

Committee Reports and Minute Approval

- a. 02-05-18 Safety/Health Cmte Mtg Minutes. Motion Notheisen and 2nd Row. Passed.
- b. 02-20-18 Joint Street/Downtown Beautification Cmte Mtg Minutes. Motion Thomas and 2nd Heller. Passed
- c. 03-05-18 Community Center Cmte Mtg Minutes. Motion Darter and 2nd Thomas. Passed
- d. 03-05-18 Personnel Relations Cmte Mtg Minutes. Motion Heller. 2nd Darter. Passed.
- e. 03-08-18 Finance Cmte Mtg Minutes. Motion Darter. 2nd Row. Passed

Miscellaneous

- a. **Travel Expense Approval for City Clerk Barbara Pace in the Amount of \$20.00 for the quarterly clerk's meeting in Carlyle, IL.** Motion made by Alderman Notheisen and seconded by Alderman Heller. Motion passed with unanimous voice vote.

Comments.

Alderman Notheisen announced the annual Butterfly Meeting will be at 7 p.m. April 17, 2018 at City Hall on the third floor. The guest speaker will be from the Audubon Society.

Adjournment – Motion to adjourn was made by Alderman Notheisen seconded by Alderman Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:25 p.m.

**Barbara Pace,
City Clerk**