

WATERLOO UTILITY MEETING
Monday March 14, 2016
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
City Attorney – Dan Hayes
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Rita Trantham & Jim Hopkins
Alderman Ward III Stan Darter & Jerry Frederick
Aldermen Ward IV Vicki Koerber & Clyde Heller
Shawn Kennedy-Collector/Finance, Jim Nagel-Subdivision & Zoning Admin,
Tim Birk-Director of Public Works, Sarah Deutch-Community Relations
Coordinator, Russ Row-Building Inspector/Code Adm, Jim Trantham-Chief of
Police, Dan Hayes-Attorney.

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace-Utility Meeting Minutes dated Monday, January 11, 2016: Motion to approve minutes made by Alderman Frederick and seconded by Alderman Darter. Corrections; BHM Eng. Verbal Blakey's report; 'Blakey recommended the cost rate increase should be an additional \$50,000 change in electric. The rate structure and annual CPI was flat this year at 0%.' Jim Nagel report; 'Frederico's has a contract on Michael's' and 'Changes are being made in the subdivision code for drainage.' Tim Birk's report 'The Phase 5 report; the aldermen asked for more information.' Alderman Trantham Library Committee report; 'the library quoted the price for new air conditioning: \$50,000.' Chief Trantham report; 'Drug Coalition will meet March 10, 2016.' The motion to approve the corrected minutes passed with unanimous voice approval.

Subdivision & Planning Administrator-Jim Nagel previously gave the aldermen a copy of the 'Subdivision Code Chapter 34' and after approval by the alderman it will be brought before the full council for recommendations. Discussion. The aldermen agreed to the Subdivision Code Chapter 34. Frederico's has cancelled the contract with Michael's and is looking at old McDonald's site. There is no subdivision development meeting and presently waiting on the IEPA permit for the water main for Creekside Estates. The Planning Commission will have their meetings at 7:00 p.m. instead of 7:30 p.m. and will meet this evening with Dan Lutz being conferenced in on the meeting.

Collector/Finance Officer-Shawn Kennedy has completed working on the Affordable Care Act with 1095C requirements and has the the Employers' Shared Responsibility Act and all the data input and forms have been submitted and waiting in the queue to be printed and they are required to be out by 03-31-16. Copies will be put in the aldermen's boxes. The façade grants for the new breweries which were approved in September and extensions have been completed and checks will be given out after the receipts are completed. The electric rates will be on the agenda this week or next week. Mayor Smith stated there will be 2 Council meetings on the 1st and 3rd Monday instead of 3 meetings per month. This new schedule will begin in May. Discussion. The Ordinance Committee will look at this proposal.

Community Relations Coordinator-Sarah Deutch referred to the last meeting wherein a ‘responsive’ web site was discussed and the aldermen agreed tonight to make the city web site responsive. 3 more historic building signs are done for the older buildings: Hartland Travel formerly the Kunster Building, Stubborn German formerly the Pluth Building and John Deere formerly the IGA building. The Economic Development Committee decided to put an ad in the Scott Air Force Base publication after their representative stopped by City Hall with an ad proposal. Letters are being sent out for the PumpkinFest sponsorship opportunities which are The Great Pumpkins, Sweet as Pumpkin Pie and PumpkinFest Friends. Bicentennial plans were made by Sarah, Shawn and the Mayor for the August 6 Palooza on the courthouse lawn with a Civil War theme, with 2 vendors and 3 bands. The breweries and bars will be open and beer will be allowed on the streets. Emails will be sent to the aldermen regarding Bicentennial events.

Building Inspector/Code Administrator-Russ Row stated last month there were 27 rental inspections, 31 code violations, 6 violations sent out, 14 new construction inspections and 12 dumpster/POD permits issued. The Stubborn German and Hopskeller breweries are looking good. Ruby’s Casino is going in on Route 3 at Waterloo Plaza.

Director of Public Works-Tim Birk displayed on the overhead screen Phase 5 for Moore Street and explained the various plans costs and grants for each phase. Discussion and questions and answers were presented. All aldermen agreed with the plans. Tim distributed diagrams with project descriptions of the ‘Monroe County Highway Department 2016-2020 Improvement Program’ and Tim met with Aaron Metzger, Monroe County Highway Engineer for the project planning. ‘Concrete’ and ‘Oil & Chip’ projects were distributed. Discussion and questions and answers were presented. Plans for Safe Routes to School will move forward. More rock salt will be ordered to replace what was used this year. A mosquito spraying machine will be purchased due to the Zika virus. Discussion. Tree removal at the cemetery on Hamacher and a handicapped sidewalk has been requested and will begin in the future. Discussion. The aldermen agreed to this project. The IEPA permit has been applied for regarding the water main issue on 3rd street. PSI on city fire hydrants was explained and Tim stated the city fire suppression systems requirements are met. Waterloo has received grants for the nursing homes.

Chief of Police-Jim Trantham stated WPD Capt. Mike Douglas and Officer Jeff Prorise will be attending major case training on March 24. Officer Prorise was sent to work with the Major Case Squad Thursday (3-3-16) thru Tuesday (3-8-16) and helped solve the murder case in Belleville. Officer Prorise will present the Active Shooter program at Camp Wartburg Thursday, 3-17-16 for the Chamber of Commerce meeting at noon. Chief Trantham stated a lady called his attention to the tree roots growing up thru the 3rd Street sidewalk.

Dan Hayes – No report.

Mayors Report. Mayor Smith and Tim Birk meet with the economic development committees from Breeze, Highland, Freeburg and Flora and discussed community development.

Committee Reports.

Alderman Heller stated 10-7 thru 10-12, 16 German visitors will be coming to Waterloo and dinner and/or luncheon plans are being made depending upon their arrival. Alderman Heller and Trantham met with the Monroe County Economic Development Committee and plans for Nora Forquay's replacement were discussed. Ideas for strategic plans for her job responsibilities, full or part time, benefits and salary with suggestions from Monroe County members were presented. Discussion.

Alderman Notheisen stated the Gas Committee will meet 3-28-16.

Alderman Hopkins thanked the Drainage Committee for all their time.

Alderman Darter stated Ed Wielbacher is considering an iron fence around his property and Alderman Darter said he will look into this.

Alderman Koerber stated signs displayed at businesses should be connected to the business itself. Alderman Koerber will look up the sign ordinances with attorney Hayes.

Adjournment – Motion to adjourn was made by Alderman Frederick and seconded by Alderman Notheisen. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:25 p.m.

Barbara Pace, City Clerk