

**WATERLOO UTILITY MEETING MINUTES**  
**Monday, April 14, 2014**  
**6:00 p.m.**

Mayor – Tom Smith  
City Clerk – Barbara Pace  
Asst. City Attorney – Dan Hayes  
Alderman Ward I Steve Notheisen & Russ Thomas  
Aldermen Ward II Rita Trantham & Jim Hopkins  
Alderman Ward III Charlie Metzger  
Aldermen Ward IV Clyde Heller & Vickie Koerber  
Jim Trantham- Chief of Police, Shawn Kennedy-Collector, Jim Nagel-Zoning  
Administrator, Tim Birk-Director of Public Works, Russ Row-Building  
Inspector/Code Administrator, Sarah Deutch-Community Relations Coordinator

**City Clerk – Barbara Pace** presented Utility Meeting Minutes dated Monday, February 10, 2014 which were recorded by Tamara Kujawa, Deputy City Clerk. Motion to approve minutes Alderman Frederick and seconded by Alderman Notheisen. Motion to approve minutes passed unanimously with Aldermen Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham and Metzger voting yea.

**AT&T Representatives** Joe & Sam were introduced and gave instructions to the aldermen regarding their new tablets for 35 minutes.

**Petitions by Citizens on Non-Agenda Items** –Jim Duckwitz, 318 Mockingbird Lane, Waterloo stated another neighbor has had flooding in his subdivision.

**Zoning Administrator – Jim Nagel** distributed Street Dedication Plat and Street Vacation Plat for Rau Street. He stated in the Old Version before 1993 codification: No zoning lot shall hereafter be divided into two (2) or more zoning lots unless all zoning lots resulting from each division shall conform with all the applicable regulations of the zoning district in which the property is located. Any division of a zoning lot or tract of land must conform to the subdivision regulations where applicable. Current: Any division of a zoning lot or tract of land must conform to the area bulk regulations and to the subdivision regulations where applicable. Division regulations may not apply to lots that do not increase density of area. Mark Vogt, developer of Silvercreek Crossing has inquired about an extension of his improvement plans. Otto Faulbaum representing Derek Huebner has also inquired about an extension of improvement plans of Remington Ridge. The Planning Commission Z.B.A. will be considering a request to rezone East Ridge from 7 from R6 condo to R5 multi-family. Discussion.

**Ryan Weber -Monroe County Multi-Hazard Mitigation Plan** distributed tables 5-7 regarding the Monroe County emergency Management Agency multi-hazard mitigation plan and an integral part of the implementation including strategy, monitoring, evaluating, updating, implementation through existing programs and continued public involvement. Included also was the mitigation item, goals and objects satisfied, hazards addressed, priority and comments. Discussion.

**Collector/Budget Officer – Shawn Kennedy** stated Reliable Sanitation large item pick up complaints from customers have come in regarding TVs and electronics wherein the rule is anything with an electrical plug is considered electronic and needs to be disposed of at the City Refuse center on Illinois Street and there is a \$5 charge. The limit for pick up items is 2: This notice will accompany the utilities bills this month. The IMEA will pick up working refrigerators and give the participant \$35. The local debt- recovery program is up and running as of today. The budget will be on the agenda at the Hearing Monday, April 21, 2014 @ 7:15 p.m.

**Community Relations Coordinator-Sarah Deutch** – displayed the home page web site and the video tour of Waterloo which included quality of life, advertisements, tourism with scenes from around the City. Waterloo is among the 50- safest cities in Illinois coming in at #10. The Council agreed not to renew the I-255 Welcome to Waterloo billboard sign. The Economic Development Committee decided to include the map in the center of the tourism paper. Mayor Smith had conversation with the Art Institute of St. Louis regarding murals on the buildings in downtown Waterloo with community involvement. PumpkinFest plans are underway with new sponsors and committee members. Help Network will have fundraiser May 3, 2014, 6 a.m. - 10 p.m. with donations and percentage of sales going to the Network..

**Building Inspector/Code Administrator-Russ Row** distributed ytd information regarding violations ytd, inspections permits and notices for March. Listed were the 2014 YTD violations, the rental inspections made, new construction inspections and dumpster POD permits issued. 6 violation notices were sent out in March and 1 ticket issued for trash. Discussion.

**Director of Public Works-Tim Birk** discussed the Rte 3 project utility status with 95% completion. Asphalt work will begin later this year in Vanderbrook, the 3<sup>rd</sup> street underground tank removal cost \$278,410 with possible reimbursement. Received thank- you letter from Highland, IL for help in February with storm damage; Highland billed \$9,000 (FEMA rate). Emergency gas meeting May 5, @ 6 p.m. Safe Route to School project discussed and will begin in August along with curb and gutter project and BiState Park & Ride.

**Chief of Police – Jim Trantham** stated the new Waterloo police officer Kelsey D. Hovorka will be sworn in Monday, April 21 at the Council Meeting. She is 24 yrs old, from St. Louis and will start the police academy May 1, 2014. Chief Trantham informed the Council of the drug seminar Friday, May 9, 2014 @ 6:30 p.m. at the Columbia Middle School.

**City Attorney-Dan Hayes**-No report.

**Alderman Notheisen** attended a Church Help Network meeting to talk about the Open Meetings Act and what a quorum means. The Monroe County Economic Development MOCO Expo in Columbia at the American Legion Tuesday, April 10, 2014 was well attended with moderate success.

**Alderman Koerber** stated the Hometown Teams is asking for old memorabilia and will diagram the displays. She stated the new Beacon at the Baptist church looks very good with so much of the inside completed.

**Russ Thomas** discussed insurance and self-funding according to Bill Wirth and will get more information. The renewal quote from Coventry is due May 1, 2014.

**Motion to Adjourn** – Motion to adjourn was made by Alderman Heller and seconded by Alderman Hopkins. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:10 p.m.

**Barbara Pace,  
CITY CLERK**