

**WATERLOO UTILITY MEETING**  
**Monday May 09, 2016**  
**6:00 p.m.**

Mayor – Tom Smith  
City Clerk – Barbara Pace  
City Attorney – Dan Hayes  
Alderman Ward I Steve Notheisen  
Aldermen Ward II Rita Trantham & Jim Hopkins  
Alderman Ward III Stan Darter & Jerry Frederick  
Aldermen Ward IV Vicki Koerber & Clyde Heller  
Shawn Kennedy-Collector/Finance, Jim Nagel-Subdivision & Zoning Admin,  
Tim Birk-Director of Public Works, Sarah Deutch-Community Relations  
Coordinator, Jim Trantham-Chief of Police, Dan Hayes-Attorney, Russ Row-  
Building Inspector / Code Administrator.

**Petitions by Citizens on Non-Agenda Items.** None

**City Clerk – Barbara Pace**-Utility Meeting Minutes dated Wednesday, April 13, 2016: Motion to approve minutes made by Alderman Darter and seconded by Alderman Frederick. The motion to approve the minutes passed with unanimous voice approval.

**Subdivision & Zoning Administrator-Jim Nagel** stated last month Chris Jones filed a preliminary plat for his next addition and it was sent back to him because the back lots do not meet the minimum size requirement. He has applied for a variance for the 14,000 sq ft lots asking that they be 12,000 sq ft lots and this request is going before the Planning Commission tonight and the Zoning Board of Appeals next Thursday. The City is standing very much opposed to this variance request. Discussion. Creekside 2<sup>nd</sup> edition is waiting on Jay Huetsch to make his final payments for 6 lots. Craig Brauer called this afternoon asking why the costs are so high and the biggest problem is he is only developing on one side and should be developed front and back. Gallagher's has submitted new drawings from Mike Schneider. The Nail Nook building at 312 S Main has been sold for a wine bar. Discussion.

**Building Inspector/Code Administrator-Russ Row** distributed the YTD information; 34 violations on 18 rental inspections, 35 violations notices sent out (mostly grass). 32 construction inspections, 15 dumpster permits, 2 occupancy permits. Discussion.

**Director of Public Works-Tim Birk** stated projects: 3<sup>rd</sup> Street Waterline Project - after chlorine ran thru pipes 3 tests were done and will be repeated and when passed and they will release this weekend. Sewer line bid package will be opened June 1 at 2 p.m. Safe Routes to school will have 2 change orders 1) Regarding paved entrances to cemetery (UCC Church) which will require handicapped area and 2) TIP Application for Bulldog Blvd needing public signatures for the changes (5-7 p.m. Monday 05-16-16 paperwork available at City Hall for signing). Hamacher, Bradford and Osterhage are scheduled for work this year with an IDOT bid letting in June. Discussion. An application will be submitted for funding of a sidewalk to Monroe County Fairgrounds coming from the state of Illinois TAP fund. Several 'Shovel-Ready" projects were discussed with funds coming from the state of Illinois. Oil and chip alley projects around the city

were discussed. Aldermen agreed to wait for oil/chip and asphalt prices to compare the costs of each. May 17, 18 and 24 regular oil/chipping projects will take place at West Lakes, City Lakes, Bell Street, Hartman Lane, Illinois Ave, Flower, Fourth and Church streets, Matthews Lane, Veterans Lane, Julie Ann, Rau Street and Country Lane. Discussion. The alley behind Sts Peter & Paul Church will be vacated and will be used by the church/school. Discussion. The aldermen agreed to close off this alley. The Waterloo High School band will be in charge of putting up American flags for \$40 and Tim advised the school to be aware of hitting utility pipes with the installations. The Park District informed that IDNR (Illinois Department of Natural Resources) will do inspections of our city lakes Monday, May 16. Discussion. There will be a JULIE seminar Tuesday, May 10, 2016 for all employees.

**Collector/Finance Officer–Shawn Kennedy** reported on her and Mayor Smith’s attendance at Lobby Day in Springfield on Wednesday, May 5: Shawn distributed the legislative update by the IML. Discussion. Also beginning January 2017, the state of Illinois will begin recouping their computer system’s misappropriation of funds of the personal property replacement tax. Shawn stated Waterloo owes \$11,000 back to the state. Video Gaming Fund collection total to date is \$123,600. Ruby’s Gaming is now open. Projects from the Gaming Fund were discussed. Super 8 Motel taxes are paid up. There is a new hotel/motel income tax with the new Timberlake Hotel located at corner of Market and Columbia Avenue. The Hotel/Motel Tax Fund is at \$103,000.00. Discussion. REJIS performed the IT assessment which looks at our systems, and after receiving the 21-page assessment the IT team was put together including the following members: Sarah Deutch, Jim Nagel, Shawn Kennedy, Brian Hoffman and Stan Darter. Discussion. The Monroe County Economic Development Corporation packet was previously distributed by Clyde Heller to the council. He explained contents of the packet. This Wednesday, May 11, 2016 @ 7 p.m. meeting will be at the Monroe County Annex for the Monroe County Economic Development Corporation, a new group, will replace the former Corporation. Discussion. Mayor Smith and Alderman Trantham said Waterloo’s \$7,500.00 donation goes to pay and run the Senior Site in Waterloo and only goes to our seniors in Waterloo. Mayor Smith and Alderman Trantham are going to meet with Joy Pate from the Department of Aging, Wednesday, May 11<sup>th</sup> at the VFW in Millstadt. Discussion.

**Community Relations Coordinator-Sarah Deutch** announced the Kaskaskia/Cahokia Trail is going to have a Media Tour June 9, 2016 from 8-5 p.m. and invitations will go out to 17 media professionals around the Metro area. The Baptist Church bus will be used and hopefully gain a lot of press from the tour. Discussion. Two more Waterloo Historic signs are at the printer now. A new mural will be going up; a flag and soldiers in combat on the Stacey Butler building. The Bicentennial tee shirts will be ordered in time for the ice cream social on June 7 from the shirt-size list passed around. June 4 is the Community Yard Sale and also held will be the Bicentennial Ceremonial board meeting. An updated Garden Club brochure was passed around.

**Chief of Police-Jim Trantham** stated this Saturday, May 14 is the Christina’s Race for Peace. Wednesday, May 11, is the county radio meeting at the court house, Saturday, May 14 will be the police officer candidate oral interviews: There are 9 candidates. Wednesday, May 11 is the Minister’s Meeting, 8 a.m. at City Hall. This past Saturday and Sunday Mayor Smith had Chief Trantham have the crossing guard, Mr. Johns, work at the Lawn Waste Site - out of 106 total vehicles he refused 3 (for illegal dumping). Last week out of 206 vehicles he refused 5. Letters

were sent to commercial landscapers prohibiting commercial dumping at the site. The 3 police cars voted on for trade in are stripped and ready for trade in.

**Dan Hayes** – No report.

**Mayor's Report.** Mayor Smith stated the city and owner were unable to reach an agreement regarding the sidewalk between Bumblebee'z Child Care and Diehl's Florist on Rogers Street. Discussion. Liquor license has been issued to Hopskeller. A letter will be sent to the Waterloo Cinema regarding the resurfacing of their parking lot. A permit has been sent to JFires for their barn roof repair. Discussion. Ameren will be trimming trees in the county.

**Committee Reports:**

**Clyde Heller**-stated there will be a Welcome Center meeting 2:30, Thursday May 12. Costs to run Center: Budget \$7,000.00 and spent \$4,100.00 for 2015 and 2016. Discussion.

**Alderman Notheisen** stated the Butterfly Garden Presentation will be at the Baptist Beacon on May 12 @ 7 p.m. with speakers Lisa Dean and Stephanie Purcell.

**Alderman Koerber** noted on Mothers' Day all the area restaurants were very busy. Thursday, Alderman Koerber attended an EMS public meeting with 50 in attendance which was well run and the new chairman is Jim Meyer and learned one man pushing the sale. Discussion. The budget is being streamlined and next meeting is June 2, 7 p.m. at Annex building.

**Alderman Trantham** stated Steve Wheat called her today asking about the tennis courts on Rogers and \$90,000.00 work needs to be done on the courts and wants the City to help the school with repairs. Discussion.

**Adjournment** – Motion to adjourn was made by Alderman Frederick and seconded by Alderman Heller. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:55 p.m.

**Barbara Pace,**  
**City Clerk**