

WATERLOO UTILITY MEETING
Monday May 14, 2018
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector, Mike Douglas-Chief of Police, Dan Hayes-City Attorney

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace

a. Utility Meeting minutes dated Monday, 04-09-18.

Items of correction: Utility Meeting Minutes dated Monday, 04-09-18:

Nagel: h. change to; Helping Hands is looking to asphalt their parking area, or remove the rock that was installed.

Krebel: a. change to; Bootsie's is planning their opening. **d.** Gallagher's is working on an architectural structure with plans to convert to a bar. **e.** The Wine Bar is submitting final plans for a pergola. The bar will receive \$1,312.50 from the IMEA Electric Efficiency Program...list this under Birk report. **f.** Savannah's will receive \$300 for their energy efficiency program...list this under Birk report.

Birk: a. change to; Barry Hoffman has submitted a letter of retirement and the job has been advertised internally. **c. change to;** The asbestos study on the water plant found substances on window calking and the roof materials.

Kennedy: c. change to; Nathan Krebel, Building Inspector, distributed a letter regarding Shorr Lake Vineyard. Discussion..... list under the Krebel report.

Mayor Smith: b. change to; Imo's on Park Street has moved.

Motion to approve the corrected minutes made by Alderman Thomas and seconded by Alderman Buettner. Motion passed unanimously by voice vote.

Subdivision & Zoning Administrator-Jim Nagel

- a. No comments to date on the Comprehensive Plan. A draft of the Plan is available for viewing at City Hall and comments will be accepted thru June 22 and a notice will be put on the web site.
- b. Planning Commission is meeting tonight to review government uses of buildings and facilities.
- c. The Small Cell Towers bill has been signed by the governor. Discussion.
- d. Station Crossing condominiums with Chris Wilson's recommendations was discussed.
- e. Overhead photos: Library Street proposal for duplexes and apartments: Discussion.
- f. Overhead photos: Dave Wittenauer request to rezone and develop commercially 62 acres with direct routes to Route 3 but develop specific lots first. Discussion. Also shown were fasteners on the Wittenauer building. Discussion.
- g. Overhead photos; developer from Columbia, IL request rezoning to B2 in Northwinds. Discussion.
- h. Terry Barnes building across from Human Support was discussed.

Building Inspector/Code Administrator-Nathan Krebel

- a. Building Inspector/Code Administrator Monthly Report was distributed.
- b. Non-Conforming letters were sent to owners of trailers on West Mill and East Mill Streets. Discussion.
- c. Overhead photos; house at #1 Richard Street in Lou Del; owner has been issued 4 tickets with liens on all the properties.
- d. Overhead photos and diagram were distributed of Casa Romero's remodeling which qualifies for a Façade Grant which all of the Aldermen agreed to.
- e. Overhead photos of a residence at 606 Park Street and Regulation Article IV: 'Supplementary Use and Bulk Regulations for Fences, Walls and Hedges' were distributed.
- f. The TRANE program for older buildings was explained. Discussion.
- g. Trash in the front and back yard at 208 Park Street will be looked into.
- h. The tree on Rte.156 has been removed.

Director of Public Works – Tim Birk

- a. The new meter installation sites were viewed and explained on the overhead projector. To date 634 new meters have been installed and the project is going well. The office program is going with LOCIS which was explained wherein all the information is collected into a command center.
- b. Waterloo did not get Illinois funds for the Rogers/Country Club sidewalk project but bids will open June 15, 2018.
- c. The asphalt project behind Hopskeller and the Vintage Wine Bar has been completed.
- d. The Underground Utility position is open until May 31.
- e. The need for parallel parking only at Fourth west of Moore was discussed.
- f. Alex Nobbe is the winner of the IMUA scholarship which will be presented in June.

Collector/Finance Officer–Shawn Kennedy

- a. Preparation for the fiscal year for the middle of May is in progress.
- b. Advertising for the Human Resource position will end May 25 and to date there are 14 applications.
- c. The new on-line Illinois E-pay credit card system was explained.
- d. The Economic Development CEO program came in and on May 1st Shawn and Mayor Smith shared the presentation with the CEO class. They also attended a breakfast wherein they learned the Monroe County CEO will be changed to Monroe County Start Up. Discussion.
- e. Shawn and Mayor Smith will be attending the SIT Investment Program in O'Fallon, IL. On May 15. Discussion.
- f. City of Waterloo, Illinois, Resolution No. 18-03; 'A resolution supporting the exploration and benefits and costs of a joint Monroe/Randolph County Enterprise Zone for Monroe County' was distributed and discussed. Shawn and Aldermen Thomas and Row attended the Enterprise Zone meeting on Wednesday, May 9th at the Monroe County courthouse. Discussion.
- g. A citizen of Lou Del presented a proposal for the old lagoon area in Lou Del wherein he wants to buy it and build town houses. Discussion.
- h. Grass cutting is needed on State Route 3. Discussion.
- i. Firehouse roof repair was discussed and the committee will meet for further discussion.
- j. Complaints regarding broken beer bottles at several locations including JV's, Randy's, Gallagher's have been made to the city. The owners were told to begin policing their own properties.

Community Relations- Sarah Deutch

- a. Military Heritage Day brochures and a signup sheet were distributed. Discussion
- b. Tuesday, May 15th, Mayor Smith & Sarah will appear on Fox News in the Morning and May 22nd they will be on WHCO radio station to promote Military Heritage Day.
- c. The Porta Westfalica parade will line up at 5:30 p.m.
- d. June 26 the City will distribute ice cream at the band concert beginning at 7:30 p.m.
- e. The ¼-page ad for the PumpkinFest was discussed. All of the aldermen agreed to the ad.
- f. Sarah and Mayor Smith will give an update to the Chamber of Commerce this month regarding the programs and progress regarding the city.
- g. “Coffee with a Cop” at the Beacon was well attended.

Chief of Police- Mike Douglas

- a. Chief Douglas stated WPD Officer Jay Sawyer retired today.
- b. Eric Wazak completed his field training and officer school.
- c. Hazmat training will be on line for the Waterloo Police Department.
- d. Coffee with at Cop at the Beacon was good with questions asked.
- e. DARE graduation was this month.
- f. Consortium testing will be this Saturday.
- g. Trin Daws will be taking Jay Sawyer’s place as the WPD acting sergeant.
- h. There have been several reports of a stolen truck.
- i. Fees need to be charged for dumpsters parked on city streets for more than 2 weeks.

City Attorney- Dan Hayes-No report

Mayor’s Report- Mayor Smith

- a. Mayor Smith stated attendance was good at the Beerbque this weekend.
- b. Mayor Smith will be out of the office May 28-June 6 on his visit to Germany.
- c. Volunteers are need for Military Heritage Day June 10.

Committee Reports and Minute Approval

- a. 03-19-18 Safety/Health Cmte Mtg Minutes. Motion Notheisen and 2nd Row. Passed
- b. 04-24-18 Economic Development Cmte Mtg Minutes. Minutes not available.
- c. 05-03-18 Planning Cmte Mtg Minutes. Motion Notheisen and 2nd Hopkins. Passed

Comments. None

Adjournment – Motion to adjourn was made by Alderman Buettner seconded by Alderman Row. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:40 p.m.

**Barbara Pace,
City Clerk**