

WATERLOO UTILITY MEETING
Monday June 11, 2018
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector, Mike Douglas-Chief of Police, Dan Hayes-City Attorney

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace

a. Utility Meeting minutes dated Monday, 05-14-18.

Items of correction:

Collector/Finance Officer-Shawn Kennedy: d. change to; The Economic Development CEO program came in and on May 1st Shawn and Mayor Smith shared the presentation with the CEO class.

Community Relations-Sarah Deutch; c. change to: The Porta Westfalica parade will line up at 5:30 p.m. e. The ¼ page ad for the PumpkinFest was discussed. All of the aldermen agreed to the ad.

Chief of Police Mike Douglas: g. change to: Trin Daws will be taking Jay Sawyer's place as the WPD acting sergeant. h. There have been several reports of a stolen truck.

Motion to approve the corrected minutes made by Alderman Thomas and seconded by Alderman Heller. Motion passed by unanimous voice vote.

Subdivision & Zoning Administrator-Jim Nagel

- a.** To date, 2 people have asked for copies of the Comprehensive Plan.
- b.** On June 1, 2018 the Small Cell Towers Bill went into effect. A metal pole has been designed for Waterloo and is waiting for approval.
- c.** The Susan Ward property has been sold. Discussion.
- d.** No decision has been made regarding the Library Street lots.
- e.** Thursday a meeting is scheduled with Dave Wittenauer regarding a 62-acre development.
- f.** Tequilas is putting in a detention basin.
- g.** Restrictions will be placed on chain link fencing limiting it to rear yards only.
- h.** To date, 28 single-family building permits have been issued.
- i.** Overhead photos; 7 acres will go on the market at Lakeview Park: Discussion.
- j.** Drafting a revised Short-Term Rental Ordinance and Ordinance on food trucks and trailers.

Building Inspector/Code Administrator-Nathan Krebel

- a. Building Inspector/Code Administrator Monthly Report was distributed.
- b. Circle K, 209 South Market, wants to add a gaming room on the west side of the building. Discussion.
- c. The contractor who poured the concrete for the city clock did not install anchor bolts. HMG approved the use of epoxy bolt system.
- d. ‘Temporary Dumpster Permit Application’ forms were distributed. After discussion Aldermen agreed to the revision for dumpsters on private and commercial properties.
- e. Two trailer park landlords were sent letters regarding non-compliance residency.
- f. Overhead photos of a winery were viewed showing violations wherein the County and City plans to bring the winery up to code. Discussion.

Director of Public Works – Tim Birk

- a. EPA inspection done for our water system and findings revealed the underground storage tank must be drained and elevated. Demolition of old water plant is still being studied.
- b. Jim Hankammer will retire in October and his replacement will be hired from the outside.
- c. As of today, 1,230 electric meters have been installed with installations going well.
- d. Dates to remember: 06-26-18; Sewer Lining Bid Opening. 07-09-18 thru 07-12-18; crosswalks downtown will be cleaned and sealed. 06-12-18; GUA Meeting in Effingham. 06-13-18 and 06-14-18; IMEA Meeting.

Collector/Finance Officer–Shawn Kennedy

- a. The 849 new AMI meters installed in May are currently in the new billing process.
- b. The Human Support contract for hiring downtown clean-up crews has expired. Discussion. The Aldermen agreed to a new contract.
- c. Economic Development and Insurance agent needs office space in town. Discussion.
- d. Inquiries have been made about putting an event center and RV storage unit in town.
- e. Illinois American Water talks are ongoing according to City Attorney Dan Hayes. Also, Dan Hayes and Tim Birk are negotiating gas prices. Discussion.

Community Relations- Sarah Deutch

- a. Military Heritage Day was a success and Sarah thanked everyone who helped. Discussion
- b. PumpkinFest already has over 40 sponsors with new vendors signed up.
- c. Porta Westfalica parade will line up from 5-6 p.m. Tuesday, 06-19-18.
- d. New Visitors brochures are being planned.
- e. The web site is half done.
- f. Tuesday, June 26, the city will pass out ice cream at the band concert.

Chief of Police- Mike Douglas

- a. June 12, 2018, 7 officers will go to Rapid Deployment.
- b. The new WPD officers are progressing through their training.
- c. Two arrested men were taken to Anna/Jonesboro for psychiatric treatment evaluation.

City Attorney- Dan Hayes-No report

Mayor's Report- Mayor Smith

- a. Mayor Smith thanked everyone who helped with Military Heritage Day.

Committee Reports and Minute Approval

- a. 05-03-18 Planning Cmte Mtg Minutes. Motion Heller and 2nd Notheisen. Passed.
- b. 05-23-18. JOINT Planning & Ordinance Cmte Mtg Minutes. Motion Row 2nd Buettner. Passed.

Miscellaneous

- a. Travel Expense Approval for City Clerk Barbara Pace \$20.00 for the June 21, 2018 Quarterly Clerk's Meeting in Trenton, IL. Motion made by Alderman Thomas and seconded by Alderman Row. Motion passed with unanimous voice vote.

Comments

Alderman Hopkins stated the Waterloo Public Library is updating their parking lot. The 'Camryn's Collection Walk-Run' on 06-09-18 collected \$10,000.

Alderman Notheisen announced the judging for 'Yards of Distinction' will take place June 24, 2018.

Adjournment – Motion to adjourn was made by Alderman Row seconded by Alderman Hopkins. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:40 p.m.

**Barbara Pace,
City Clerk**