

WATERLOO UTILITY MEETING
Monday July 09, 2018
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector, Mike Douglas-Chief of Police, Dan Hayes-City Attorney

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace

Utility Meeting minutes dated Monday, 06-11-18.

Items of correction:

Subdivision & Zoning-Jim Nagel: i. change to; Delete; “All the aldermen agreed to look into purchasing the acres.” j. change to; Drafting a revised Short-Term Rental Ordinance and Ordinance on food trucks and trailers.

Building Inspector-Nathan Krebel: b. change to; Circle K, 209 South Market, wants to add a gaming room on the west side of the building. Delete: “Aldermen agreed to allow the addition on the north side of building.” c. change to; The contractor who poured the concrete for the city clock did not install anchor bolts. HMG approved the use of epoxy bolt system.

Public Works-Tim Birk: a. change to: EPA inspection done for our water system and findings revealed the ground storage tank drained and elevated. Demolition of old water plant is still being studied. b. change to; Jim Hankammer will retire in October and his replacement will be hired from the outside.

Collector/Finance-Shawn Kennedy c. change to: Economic-Development and Insurance agent needs office space in town. Discussion.

Chief of Police- Mike Douglas: b. change to: The new WPD officers are progressing thru their training.

Motion to approve the corrected minutes made by Alderman Darter and seconded by Alderman Row. Motion passed by unanimous voice vote.

Subdivision & Zoning Administrator-Jim Nagel

- a. The Planning Commission will discuss Northwinds and the proposed Laurie Homes Development.
- b. Dave Wittenauer properties on Route 3, detention pond and cul-de-sacs were discussed.
- c. The Zoning Text Amendment regarding chain link fences and special use permit will be presented to the Board tonight.
- d. Circle K petitioned for a rear yard variance set back on the west side.
- e. IDOT has asked Casa Romero to move their variance further off Route 3.
- f. Property behind Dobbs regarding 3 lots was discussed regarding residential and commercial.

Director of Public Works – Tim Birk

- a. Tim introduced John Wieter from HMG who spoke to the council regarding the Water Treatment Facilities Plan. Discussion.
- b. AMI report; to date 1897 meters have been installed with work continuing on the west side of Route 3.
- c. Tim explained the replacement of a turbine fan at the Power Plant on June 19.
- d. Waterloo Data Update; 61 miles of streets, 2018-23.9 megawatts average at the power plant, 10,874 population, 78 miles of sewer line, 543 fire hydrants, 91 miles gas lines, 2017-71 gas services installed in residential properties, 3381 calls in 2017 to JULIE.
- e. Two new employees have been hired for the Underground Utility Department.
- f. July 10th the crosswalks will be cleaned and sealed.
- g. The Small Wireless Facilities will be completed and presented at City Council meeting. Discussion.

Building Inspector/Code Administrator-Nathan Krebel

- a. Building Inspector/Code Administrator Monthly Report was distributed.
- b. Update on the street clock at Main & Mill; waiting for call from technician to schedule install date.
- c. Dixie Hornbostle trailer court; 4 trailers have had gas meters removed and service lines capped off. The trailers will be removed.
- d. Al Marshall trailer #6 has been removed and #3 cleaned up.
- e. Bootsies will have their opening July 18, 2018.
- f. City Hotel water tap, rough framing and barrier on first floor have all been completed.
- g. Wal-Mart applied for a building permit for fitting rooms and shelving.
- h. Pampered Pooch new owners, Carrico, applied for downtown beautification program with plans to have a retail shop and a shed in the rear yard.

Alderman Hopkins thanked Administrator Nathan Krebel for his professionalism in handling a drainage problem in Dannehold Farms. His patience and calmness in diffusing the situation was outstanding and commendable.

Collector/Finance Officer–Shawn Kennedy

- a. Insurance packet for renewal for IML is being prepared for work comp and property. Aldermen agreed to get a 2nd bid.
- b. REJIS contract quotes an hourly rate of \$77.00 per hour with a minimum of 200 hours for a total contract cost of \$15,400.00.
- c. Managers of computers are off site at \$200/hr with a contract 7-1-18 thru 4-30-19 at \$15,200.00 and will be on March agenda.
- d. The Enterprize Zone map was displayed on the overhead and the explanation of \$6000.00 fee for contract participants. The aldermen agreed to the fee.
- e. AMI billing for the month of June for the new meters will be sent out.
- f. Two new businesses will go into the Sylvan building (Rogers Street); Visiting Angels Home Care and Illinois Procurement Technical Assistance Center.
- g. The Midland States Bank Building has been purchased by Thor Lohrberg who will lease office spaces in the building.
- h. Subway building new business will be Pie Hard Pizza and Custard.

- i. The job opening for the front-desk receptionist at City Hall was posted today.
- j. The Police Pension actuarial study is done with a suggested tax levy of \$534,652.00.
Discussion.

Community Relations- Sarah Deutch

- a. Tuesday, 07-31-18, the city will pass out ice cream due to the rainout previously (06-26-18)
- b. Meetings on the city web site will be reformatted.
- c. The first PumpkinFest meeting will be Tuesday, 07-12-18 @ 3 p.m.
- d. Ribbon cutting 07-17-18 @ 6:45 p.m. for Back Stoppers.
- e. Ribbon Cutting 07-18-18 @ 11:30 a.m. for SeeMore Inn.

Asst. Chief of Police- Jeff Prosis

- a. The WPD remodeling will start 07-25-18 with floor replacement, new paneling and painting.
- b. Two arrests made this morning for meth possession.

City Attorney- Dan Hayes-No report.

Mayor's Report- Mayor Smith

- a. Mayor Smith stated there have been complaints regarding parking from Wightman Pharmacy.

Committee Reports and Minute Approval

- a. 06-14-18 Police Cmte Mtg Minutes. No report.
- b. 06-25-18 Economic Dev. Cmte Mtg Minutes. Motion Notheisen 2nd Row. Passed.
- c. 07-02-18 Street Cmte Mtg Minutes. Motion Heller 2nd Row. Passed.
- d. 07-02-18 Community Center Cmte Mtg Minutes. Motion Darter 2nd Heller. Passed.
- e. 07-02-18 Gas Cmte Mtg Minutes. Motion Thomas 2nd Darter. Passed with correction.

Comments.

Alderman Heller: The Sister Cities students are in Germany.

Alderman Thomas: The Downtown Beautification Committee wants to expand.

Alderman Trantham A request has been made for sidewalks to Rural King.

Adjournment – Motion to adjourn was made by Alderman Buettner seconded by Alderman Notheisen. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:45 p.m.

Barbara Pace,
City Clerk