

WATERLOO UTILITY MEETING

Monday July 13, 2015

6:00 p.m.

Mayor – Tom Smith

City Clerk – Barbara Pace

City Attorney – Dan Hayes

Alderman Ward I Steve Notheisen & Russ Thomas

Aldermen Ward II Jim Hopkins & Rita Trantham

Alderman Ward III Stan Darter & Gerry Frederick

Aldermen Ward IV Vicki Koerber & Clyde Heller

Shawn Kennedy-Collector/Finance, Jim Nagel-Subdivision/Zoning Administrator, Tim Birk-Director of Public Works, Jim Trantham-Chief of Police.

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace-Utility Meeting Minutes dated Monday, June 8, 2015: Motion to approve minutes made by Alderman Frederick and seconded by Alderman Darter. Motion to approve June 8, 2015 minutes passed unanimously with Aldermen Frederick, Koerber, Notheisen, Heller, Thomas, Hopkins, Trantham and Darter voting yea.

Collector/Finance Officer–Shawn Kennedy stated she is getting ready for auditor. CBiz will have a compliance check 7-22-15 and surveys will be handed out to employees with possible changes to be made in the future. They will meet with employees July 1, 2015 and then meetings will be held after tabulation of results. Shawn is working on the insurance renewal packet for liability coverage. The insurance risk manager Jim Claussen will look at the proposed mountain bike trail regarding the City's responsibility/liability and the maintenance of the trail will be determined later. Discussion. The mural project on the side of the K&D Printing building needs scrubbing and primed for the artists to begin painting. IML renewal has a new question: 'Does municipality have a 'Weapons Free Policy.' Discussion. There is no policy and the Council will discuss this later after gathering further information. The folder/insert machine needs replacing and a price list was distributed with prices quoted from Walz Mailing Systems and Coast to Coast. Discussion. The Council agreed to purchase the machine from Coast to Coast Model # FPi2325. The Chamber of Commerce is creating a new map of the City. The Council agreed to purchase the Community Link Ad for City Street Maps at a cost of \$2,995.00 to be paid from the Hotel/Motel Tax Fund. Sarah Deutch had surgery today on her shoulder from the goose accident. Kelly is working on the Resource Guide and scanning the 1894 minutes which will be digitized. PumpkinFest sponsors are trickling in. The Bicentennial Committee continues to meet and the actual date will be August 6, 2016 with an all-day celebration at the court house. Regarding CBiz; Alderman Koerber would like to see a line-item of anything that is resourced that the City is charged for of what CBiz does in the normal capacity. Alderman Koerber requested a further bid for the folder/insert machine.

Subdivision/Zoning Administrator–**Jim Nagel** distributed a diagram/proposal of proposed condominiums Jay Huetsch wants to build across the street from Garden Place on Columbia Ave. and Station Crossing. Discussion. The Comprehensive Plan will go to the Planning Committee. Chris Wilson is reviewing plans for Creekside Estates.

Building Inspector/Code Administrator – Russ Row stated McDonalds began building today. **Russ** distributed the YTD report for Violations which total 238. Rental inspections ytd; 265, New Construction Inspections ytd; 283 and Dumpster Permits issued ytd; 107. Russ stated McDonalds will begin construction soon with completion plans in 85 days. Legacy Place is coming along.

Director of Public Works – Tim Birk stated the Back Flow Preventer at Mystic Oaks costs \$1400.00 for sewage backup with the lateral only 4 feet deep with a chance of sewage in the basement. Alderman Koerber asked Tim if the back flow is put on the pipe if overflow will flow upstream and Tim explained there is an overflow at the Ridge which will relieve pressure if there is an overflow. Also a generator is on the system. Tim stated the overflow going up is very unlikely. Alderman Koerber stated the relieve valve is within 30 ft of the property line. Alderman Koerber disagreed with this proposal and stated she will be back if it happens {the system fails}. Underground tank was completed. Street lights on Rogers Street will be installed with the following paying for one street light a piece: Monroe County Electric CoOp, Monroe County and City of Waterloo with the Council agreeing to pay for the light @ \$16.59/month. At the Monday Council Meeting a resolution to be presented to prove the City's commitment to Safe Routes to School to the Federal Government. One Ford F150 4x4 pick up will be purchased for the Electric Line Department to replace the 1990 Dodge pickup which will be on the agenda Monday evening. The Osterhage family wants the planks from the old 'Welcome to Waterloo' sign. Nothing but pieces of pottery and shrimp were found in the Mockingbird detention pond by the preservation people this week. The Vandebrook project had base rock done today and will grade Wednesday and lay asphalt next week and hope to be in good shape by the end of next week.

Chief of Police-Jim Trantham stated 2 juveniles are in custody for the car burglaries. The County Fair starts Sunday and scheduling is being worked on for all week.

City Attorney – Dan Hayes – No Report

Mayor's Report – Mayor Smith reported the History Museum ribbon cutting for the new addition is this Saturday @ 10 a.m. Stumpy's Spirits ribbon cutting is this Saturday @ 2:00 p.m. The cemetery's celebration had a great turnout and Gene Young did a great job.

Committee Reports – Alderman Thomas stated there will be an Economic Development meeting when Sarah Deutch returns back to work.

Alderman Heller in 2016 the German Westfalica group will visit with us and then travel to New York.

Alderman Koerber thanked the Public Works linemen for their dependable work Wednesday.

Alderman Notheisen – stated the Garden Club has selected the Yards of Distinction winners and will present awards at the end of the month.

Adjournment – Motion to adjourn was made by Alderman Heller and seconded by Alderman Darter. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:35 p.m.

Barbara Pace, City Clerk