

WATERLOO UTILITY MEETING
Monday August 13, 2018
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Sarah Deutch-Community Relations Coordinator, Nathan Krebel-Building Inspector, Jeff Prosis-Deputy Chief of Police, Dan Hayes-City Attorney

Subdivision & Zoning Administrator-Jim Nagel

- a. Jim introduced Dave Wittenauer and Brian Thompson and followed with a discussion regarding the property development of 63 acres south on Route 3 with the map displayed on the overhead.
- b. A one-time review of the Comprehensive Plan will be done before the final adoption.
- c. The first small cell tower application has been received. Discussion.
- d. Tracey Morris has applied for the last video poker parlor permit.
- e. Map displayed of Sts Peter & Paul property for sale at Hamacher & Rogers. Discussion.
- f. Application received for the installation of a solar array on #2 Arrow Head Court in West Lake subdivision. Discussion

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace

Utility Meeting minutes dated Monday, 07-09-18.

Items of correction:

Subdivision & Zoning-Jim Nagel: a. change to: The Planning Commission will discuss Northwinds and the proposed Laurie Homes Development. b. Delete.

Public Works-Tim Birk: a. change to: John Weieter from HMG who spoke to the Council regarding the Water Treatment Facilities Plan. Discussion. c. change to: Tim explained the replacement of the turbine fan at the Power Plant on June 19. f. change to: July 10 the crosswalks will be cleaned and sealed.

Collector/Finance-Shawn Kennedy c. change to: Rejis Contract quotes and hourly rate of \$77.00 per hour with a minimum of 200 hours for a total contract cost of \$15,400.00.

Community Relations Coordinator-Sarah Deutch b. change to: Meetings on the city web site will be reformatted.

Mayor Smith a. change to: Mayor Smith stated there have been complaints from Wightman Pharmacy regarding parking.

Motion to approve the corrected minutes made by Alderman Buettner and seconded by Alderman Hopkins. Motion passed unanimously with Aldermen Buettner, Row, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.

Building Inspector/Code Administrator-Nathan Krebel

- a. Building Inspector/Code Administrator Monthly Report was distributed.
- b. Bid deadline for the old fire house renovations are due Tuesday, August 14, 2018.
- c. Condemning the property at 1213 Stockel Lane was discussed. All the aldermen agreed.
- d. Schorr Lake Vineyard requested annexing to the city. Discussion.
- e. Midland Bank building owner Lohrberg discussed offices and ADA restrictions with Nathan.

Director of Public Works – Tim Birk

- a. Tim distributed the plans for the Water Treatment Facilities. Discussion.
- b. AMI report; to date 2992 meters have been completed.
- c. Contractor working 6-10 hour days on high pressure gas main.
- d. Water inspections have been done.
- e. Sewer lines are being cleaned for the sewer lining contractor.
- f. Moore Street Project: August 1, 2018 Tim met with the IDOT architectural historian regarding the old Moore House and the Drury House. Discussion regarding plans for the buildings.
- g. Asphalt overlay bids are Wednesday.
- h. August 28, 2018 the chain link fence bid is due.

Collector/Finance Officer–Shawn Kennedy

- a. Enterprise Zone map revision done by Shawn and Alderman Thomas was displayed on the overhead. Discussion. The Intergovernmental Agreement between Red Bud, Chester, Sparta, Evansville, Columbia, Waterloo, Valmeyer, Randolph County and Monroe County was distributed. It was approved by the aldermen.
- b. The numbers for the Hotel/Motel Tax Report will be emailed and the amount in the fund is \$121,000.00.
- c. Video Gaming receipts cumulative are \$343,000.00 and \$183,000.00 have been paid out.
- d. Two candidates have been interviewed for the HR position.

Community Relations- Sarah Deutch

- a. The signup sheet for the Homecoming (August 25) was distributed.
- b. Copies of the City of Waterloo brochure were distributed. Changes agreed to by aldermen.
- c. The plaque for the city clock was reviewed and all the aldermen agreed to the changes.
- d. The Lip Sync Challenges Contest will be planned with the WPD.
- e. 100th Happy Birthday email was sent to William Nugent at Cedarhurst.

Asst. Chief of Police- Jeff Prosis

- a. The WPD is considering a raise for the School Crossing Guards.
- b. The WPD remodeling with floor replacement, new paneling and painting looks great and is almost completed.

City Attorney- Dan Hayes-No report

Mayor's Report- Mayor Smith recognized those who did the right thing: If you see it say it.

Committee Reports and Minute Approval

- a. 06-14-18 Police Cmte Mtg Minutes. Motion Thomas 2nd Buettner. Passed.
- b. 07-16-18 Ordinance Cmte Mtg Minutes. Motion Row 2nd Darter. Passed.
- c. 07-23-18 Downtown Beautification Cmte Mtg Minutes. Motion Notheisen 2nd Darter. Passed

Comments.

Alderman Notheisen: The Garden Club has been asked to help with the landscaping at Peterstown House. The Club agreed to help. Steve also suggested everyone help with the ratings of the businesses in Waterloo by giving them good reviews as suggested on YELP.

Adjournment – Motion to adjourn was made by Alderman Thomas seconded by Alderman Heller. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:25 p.m.

**Barbara Pace,
City Clerk**