

WATERLOO UTILITY MEETING
Monday September 10, 2018
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Sarah Deutch-Community Relations Coordinator, Jeff Prosis-Deputy Chief of Police, Mike Douglas-Chief of Police, Dan Hayes-City Attorney

Mayor Smith introduced the City’s new Human Resource Director: Jesse Rucks.

Petitions by Citizens on Non-Agenda Items. None.

City Clerk – Barbara Pace

Utility Meeting minutes dated Monday, 08-13-18.

Items of correction:

Public Works-Tim Birk; c. change to: Contractor working 6-10 hour days on high pressure gas main. e. change to: Sewer lines are being cleaned for the sewer lining contractor.

Collector/Finance-Shawn Kennedy; e. change to: Video Gaming receipts cumulative are \$343,000.00 and \$183,000.00 and have been paid out.

Attendance; change to: Asst. Chief of Police Jeff Prosis.

Motion to approve the corrected minutes made by Alderman Darter and seconded by Alderman Heller. Motion passed unanimously with unanimous voice vote.

Subdivision & Zoning Administrator-Jim Nagel

- a. Dave Wittenauer hopes to have the Rezoning Petition on the October agenda for the Planning Commission & Zoning Board of Appeals, also plats submitted at that time.
- b. Maps of the Comprehensive Plan displayed on the overhead. Discussion. All of the aldermen agreed to the Comprehensive Plan changes.

Building Inspector/Code Administrator- Nathan Krebel

- a. Building Inspector/Code Administrator Monthly Report was distributed by Jim Nagel in the building inspector’s absence.
- b. Mayor Smith reported Nathan is in contact with Paul Nobbe regarding the winery. He is also in contact with Shorty’s regarding allowing specific building materials.

Director of Public Works – Tim Birk

- a. Asphalt overlay is scheduled for the last week in September and through the month of October.
- b. ADA sidewalks are being worked on and the fire hydrant at Ahne’s is being replaced.

- c. Oil & chip will be done Wednesday and Thursday on following streets: Gall, Third, Country Club Lane and Konarcik Road.
- d. AMI report; to date 3,906 meters have been completed.
- e. High pressure gas mains will be complete today and will do the (grass) seeding tomorrow.
- f. No violations after a 3-day audit on the gas by the ICC.
- g. 6 ¼ inches of rain fell over the weekend.
- h. The old water plant is down to 3 pipes and will go out for bids for tearing it down.

Collector/Finance Officer–Shawn Kennedy

- a. The HRA Plan was discussed with the Insurance Committee regarding an amendment that needs to be made.
- b. The former Republic Times building on North Main has been sold.
- c. IML-RMA will be presenting their renewal quote.

Community Relations- Sarah Deutch

- a. The PumpkinFest (October 13) Volunteer Schedule was distributed. The planning committee will meet 9-11-18. Signup sheet for the Waterloo Homecoming (August 25) was distributed.
- b. The Lip Sync Challenge Contest will meet next week for rehearsal with songs including Sugar, Dancing on the Ceiling, Ghost Busters, Thriller and Whatever It Takes.
- c. The City brochure will go to print.
- d. The historical sign for the HTC lot will be finished next week.

Deputy Chief of Police- Jeff Prosis

- a. Deputy Prosis distributed ‘Waterloo Police Department Radios’ and explained their use, costs, warranties/service agreements and the need for them. Discussion was led by Deputy Prosis and Chief Douglas. The aldermen agreed to the purchase.

City Attorney- Dan Hayes-No report

Mayor’s Report- Mayor Smith stated the Beautification is a rolling 3-year period.

Committee Reports and Minute Approval

- a. 08-20-18 JOINT Community Center & Street Cmte Mins.Motion Row 2nd Darter. Passed.
- b. 08-22-18 Economic Development Cmte Mtg Minutes. Motion Notheisen 2nd Heller. Passed.
- c. 08-28-18 Downtown Beautification Cmte Mtg Mins Motion Notheisen 2nd Thomas. Passed.
- d. 08-28-18 Water/Sewer Cmte Mtg Minutes. Motion Thomas 2nd Row. Passed.
- e. 09-04-18 Street Cmte Mtg Minutes. Motion Thomas 2nd Buettner. Passed.
- f. 09-04-18 Police Cmte Mtg Minutes. Motion Thomas 2nd Darter. Passed.
- g. 09-04-18 Personnel Cmte Mtg Minutes. Motion Heller 2nd Buettner. Passed.

Comments.

Alderman Heller: An Ordinance Committee Mtg scheduled to draft job descriptions.

Alderman Notheisen: Saturday a.m. the TV Morning Show featured Waterloo in the handicapped portion.

Mayor Smith stated ‘Momma’s on Main’ has been closed by the State of IL for delinquent taxes.

Adjournment – Motion to adjourn was made by Alderman Notheisen seconded by Alderman Thomas. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:55 p.m.

**Barbara Pace,
City Clerk**