

WATERLOO UTILITY MEETING
Monday September 14, 2015
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
City Attorney – Dan Hayes
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Rita Trantham
Alderman Ward III Stan Darter & Gerry Frederick
Aldermen Ward IV Vicki Koerber & Clyde Heller
Shawn Kennedy-Collector/Finance, Jim Nagel-Subdivision/Zoning
Administrator, Tim Birk-Director of Public Works, Sarah Duetch-Community
Relations Coordinator, Jim Trantham-Chief of Police.

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace-Utility Meeting Minutes dated Monday, August 10, 2015: Motion to approve minutes made by Alderman Frederick and seconded by Alderman Darter. Corrections; Jim Nagel report change: ‘George Beieber to George Bieber.’ Motion to approve corrected minutes passed unanimously with Aldermen Frederick, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.

Collector/Finance Officer–Shawn Kennedy stated she walked the Bike Trail with IML insurance representative, Jim Claussen, and he offered several suggestions for signage along the trail: Color coded for various sections, naming trails and warning signs such as ‘walking alone not recommended’ ‘remember there are bicyclists’ ‘bring water’ ‘cell phones recommended in case of emergency’ ‘trail closes at dusk.’ ‘there is in inherent risk of injury with trips and falls when using trails’ and ‘trails should not be used in severe weather’. The Trail is still under construction. CBIZ report is still in progress. There are 2 government forms 1094C and 1095C the latter for 50 or more employees. Part-time and seasonal employees should be tracked per government rules. CBIZ has partnered with a company to do this tracking. Shawn distributed CBIZ ACA Checkpoint Scope of Services and explained. Discussion. The Council agreed to the proposals presented by Shawn. Shawn, Alderman Heller and Attorney Hayes met with CBIZ and went over the employees insurance. Shawn distributed the City of Waterloo-Cadillac Tax Projection and explained the Projection. The CBIZ representative was informative. Discussion. She stated insurance packages will be mailed this week. Shawn informed the Council the auditor Keith Brinkman will be in Wednesday.

Public Relations Coordinator-Sarah Deutch distributed photos (2) of Waterloo tourism information to be placed in the various tourism racks. The Economic Development committee met and discussed the banners for various companies and organizations put in place each year along Market Street and decided the new costs will be \$200 per banner. The Council agreed on this price. The Violence Prevention Center Peace Walk, will be October 15, 2015 @ 7:00 p.m. meeting at the St. Paul UCC Church and St. Peter & Paul Catholic Church between 6:30 & 6:45 and proceed to the Monroe County Courthouse bandstand. Volunteers are needed for the PumpkinFest, October 10 from 9:00 a.m. to 4:00 p.m. Pre-sales of the 50/50 raffle tickets begin

this week. Veterans Day program invitations scheduled for November 11, 2015, have been sent to the Civil War Veteran's families. Mike Bost, US Congressional Representative for the 12th District, is the speaker. September 28, 2015 is the official Council photo.

Subdivision/Zoning Administrator–Jim Nagel stated the building 'Michaels on Market' needs water main work before the new tenant can move in and he explained there are several options for the water system. Discussion. Chris Wilson approved the 2nd edition for Creekside Estates. Discussion. The 2 breweries have applied for building permits. George Bieber has been given a building permit. Discussion. Brian Duclos has re-graded and put straw on the yards in Country Club Hills due to the drainage problems. Discussion. Derrick Huebner has approval for 47 lots in Remington Ridge subdivision and wants to divide the lots into two phases. Discussion. McDonalds of Waterloo closed Sunday evening and will open at their new location on Marketplace Drive October 1, 2015. River Stone Animal Hospital applied for a permit at the Dobbs Center and plans to open in 2 months. Silt fences were discussed and examples were given located in surrounding municipalities. Discussion.

Building Inspector/Code Administrator-Russ Row distributed the year-to-date report for code violations, number of rental inspections, violation tickets issued, new construction inspections and dumpster/POD permits issued. Discussion.

Director of Public Works – Tim Birk stated the new tornado siren has been installed at the sewer plant. Salt prices have dropped since last year from \$118 to \$65 per ton. The audit done September 1, 2015 on the Drug & Alcohol policy passed. Ken Hartman has planted his crop of corn on City property in Vandebrook. Tim said we need to let him know he is on City property (approx 1 acre) and let him continue farming the acre because the cultivation keeps the weeds down. Tim stated the Net Metering meeting will be this Monday. He explained how the metering subtracts the amount of power the City provides due to use of solar panels so the City knows how to bill the customer. Discussion. Tim explained how the 'inter connection policy' works. Rock and chip will begin tomorrow in Sunset Acres. Installation of the lift station will begin at the Legion. A resident on East Fourth Street has complained of traffic cutting the corner off his yard and has installed dangerous items to stop this. The City will look into the problem. This week the projects to paint the remaining strips and seal will be completed. Additional handicapped parking at Bountiful Blossoms and the 2 proposed brewery locations in addition to the sidewalk repair in front of the TWM building will all begin this week. The Council agreed to the projects.

Chief of Police-Jim Trantham stated the DARE programs will begin in the second grades at Sts Peter and Paul and the public schools.

Mayor's Report – Mayor Smith asked who will be attending the IML Annual Conference in Chicago on September 17-19. To date, Chief Trantham, Alderman Trantham, Alderman Heller and Alderman Darter will be attending.

Committee Reports – **Alderman Darter** stated the faux programs have begun at the 2 breweries

Adjournment – Motion to adjourn was made by Alderman Hopkins and seconded by Alderman Thomas. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:40 p.m.

Executive Session-Motion made by Alderman Hopkins and seconded by Alderman Thomas to go into Executive Session. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Frederick, Koerber, Heller, Notheisen and Thomas voting yea. Time: 7:40 p.m.

Utility Meeting reconvened at 8:10 p.m. Motion to reconvene made by Alderman Notheisen and seconded by Alderman Heller. Motion passed by unanimous voice vote.

Motion to adjourn Utility Meeting made by Alderman Darter and seconded by Alderman Thomas. Mayor Smith adjourned the meeting at 8:12 p.m.

Barbara Pace,
City Clerk