

WATERLOO UTILITY MEETING
Monday October 24, 2016
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
City Attorney – Dan Hayes
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Rita Trantham
Alderman Ward III Stan Darter & Jerry Frederick
Aldermen Ward IV Vicki Koerber & Clyde Heller
Shawn Kennedy-Collector/Finance, Jim Nagel-Subdivision & Zoning Admin,
Tim Birk-Director of Public Works, Community Relations Coordinator, Nathan
Krebel-Building Inspector, Jim Trantham, Chief of Police.

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace-Utility Meeting Minutes dated Monday, September 12, 2016: Motion to approve minutes made by Alderman Darter and seconded by Alderman Hopkins. Correction; Jim Nagel report: Change to ‘language on political signage’ ‘building on Main Street (the old Waterloo Times & Kettler building).’ Tim Birk report: Change to ‘The projects for contractors will be complete within next 2 weeks.’ The motion to approve the corrected minutes passed with unanimous voice approval.

Subdivision & Zoning Administrator-Jim Nagel. Nagel reported the North Pointe Phase 3, 2nd construction of streets and utilities is complete and will have final approval after shoulder work done. Country Club Hills Subdivision is in the financing stage now. Discussion. Joe Hardin called this morning and said he has an interested buyer in the Michael’s on Market site with a possible Japanese Steakhouse. Discussion. Immanuel Lutheran church was issued an expansion of their Special Use Permit and a front yard setback variance. This will allow construction of a new fellowship area and handicapped accessible restrooms, covered drop-off and a new ramp inside to allow wheelchair access to the sanctuary. Discussion. Andrew Glessner was granted a Home Occupation to operate a gun brokerage office out of his house at 628 Timberline Dr. Discussion. Robin Siedle and Rachel Kimme have applied for a Special Use permit at 726 Rogers St - Diehls Florist to operate a day-care center at that location. Discussion. Planning Commission meeting is November 14 and Zoning Board of Appeals is November 17. Discussion. Bountiful Blossoms has started renovations. We’ve had two more Comprehensive Plan workshop/forums. Discussion was good at both meetings, mainly focusing on commercial development. Discussion. No news in regard to the pavilion at Mystic Oaks golf course. No news in regard to the Old Republic Times Building. Discussion. Mike Schneider is working on plans for the Vintage Wine bar at 212 North Main St. Discussion. The Odd Fellows are completing their renovations to the basement banquet room and are asking the city council to waive fees associated with the project in a total of \$190.00. Discussion.

Building Inspector/Code Administrator-Nathan Krebel distributed a ytd report of rental inspections, violations and explanations, tickets issued, new construction/inspections and dumpster/POD permits issued. Krebel received a letter from a former tenant of the Hornbostle

trailer court at 302 East Fourth Street, complaining of non-repaired items at the trailer court. Power point photos were presented to the council of the Hornbostle trailer court showing raw sewage from a trailer. Hornbostle has been sited and the sewage apparently removed and covered over with lime. Discussion. Photos were shown of a Country Club Hills resident who built a porch cover without a permit. Krebel has required the resident to hire a structural engineer. Discussion. Tomorrow Krebel will go to Oak Hill expansion to check footings. Work has begun on a 'building inspection checklist' for issuing permits.

Director of Public Works-Tim Birk distributed a list of upcoming projects and a current City of Waterloo Official Ward Map. Discussion. He stated the Hopskeller overlay has been pushed up to spring. The Oak Street water line needs approvals and should begin by Wednesday or Thursday. Bradford, Hamacher and Osterhage will have a final inspection with IDOT on Wednesday, October 26. Discussion. 2 ITIP sidewalk grants were put in for Rogers, Country Club, Market and Bulldog Blvd, neither grant was funded. Discussion. The old trencher sold for \$10,000 and the trailer sold for \$3000 at auction. The city is working with HTC and the plans for wi-fi for the area parks. Five inches of rain fell October 20 and the Remlok lift station went down and the lift station at the water works went underwater a couple of feet. Christmas decorations will be going up in November. The owner of Acorns talked to the city about the annexation of his ground around the golf course. Tim will put together some maps for the study. Discussion.

Collector/Finance Officer-Shawn Kennedy reported the facade grant program has been very successful. Shawn distributed Central Overlay District map with various descriptive highlighted areas. Discussion. The Insurance committee will need to meet soon There will be an audit update as soon as the auditors arrive and it will be running a couple of weeks behind. The Tax Levy is being worked on with an estimated number increase of \$24,000 to \$29,000. The Finance Committee will meet for discussion.

Community Relations Coordinator-Sarah Deutch was absent. This week Sarah, Shawn and Mayor Smith went to Chicago to receive the Landmarks Illinois award for the project at Gibault high school. While in Chicago, some people from the Springfield historic renovations expressed an interest in coming to Waterloo to look at some of our projects. November 10 Waterloo will receive an award from East-West Gateway for the Kaskaskia Cahokia Trail project. The Revolutionary War Descendents Program will be at the high school with Sarah in charge. The Bicentennial dinner will be at Turner Hall November 5, 2016 at 6 p.m.

Chief of Police-Jim Trantham-the Senior Academy is doing well with 50 in attendance. Trunk or Treat is scheduled for Monday, October 31. The Police Commissioners will renew officer Eric Zaber contract. Last week all the officers met for the FOP contract meeting. All the patrol cars have been checked for radar units and recertified. Narcan training will be October 24. The department has secured a \$3,700 motorcycle. Alderman Thomas inquired about parking zones in alleyways by fire hydrants and in private driveways due to receiving complaints. Chief Trantham said they need to call the police department

Dan Hayes – No report.

Mayor's Report- **Mayor Smith** stated the parking lot on Market Street across from JaBowl which belongs to Bill Hatley would help with extra parking. Discussion. The Aldermen agreed that Mayor Smith ask Hatley to lease the lot to the city for \$100/month.

Raffle License. Alderman Notheisen contacted the Attorney General of Illinois and did not find out much. Mayor Smith talked to representative Costello and he stated this is a very gray area and is should be left up to the cities how they want to handle it. Mayor Smith distributed a list of raffle licenses issued by the city in the last 2 years and he read the Illinois Statute: 'Gaming 230IL CS15/) Raffles and Poker Runs Act.' Discussion. The aldermen agreed to keep issuing raffle licenses in the same way they have been issuing them in the past.

Committee Reports.

Alderman Darter reported the VFW 70-year celebration went well. The speaker was from Scott Air Force Base.

Alderman Thomas stated he attended the Monroe Economic Development meeting Wednesday, October 19. Discussion regarding annexations.

Alderman Notheisen reported he discussed a butterfly program with a lady and he hopes to have a monarch butterfly program in the future.

Alderman Hopkins referred to the Central Overlay District map and stated some people in the unincorporated areas do not want to come into the city. Discussion.

Alderman Koerber reminded the aldermen of the Drug Forum at Hope church Tuesday, November 1 and discussion of 'alternative ways to manage pain.' Country Club Hills residents have been complaining of too much speeding and the need for more police in the area. According to Chief Trantham 293 pounds of drugs have been collected from the police drop off box.

Executive Session-Motion made by Alderman Darter and seconded by Alderman Frederick to approve Executive Session for the discussion of Personnel, Contract Negotiations and Previous Minute Approval as per 5 ILCS 120/2(C)(1), (2) and (21) respectively. Motion passed by unanimous voice vote. Time: 8:05 p.m. Motion to return to regular session made by Alderman Notheisen and seconded by Alderman Darter. Motion passed by unanimous voice vote. The Utility Meeting reconvened at 8:25 p.m. Motion to return to the Utility Meeting made by Alderman Heller and seconded by Alderman Frederick. Motion passed by unanimous voice vote.

Adjournment – Motion to adjourn was made by Alderman Hopkins and seconded by Alderman Thomas to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:26 p.m.

Barbara Pace,
City Clerk