

WATERLOO UTILITY MEETING
Monday November 13, 2017
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Jim Trantham
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector, Mike Douglas-Chief of Police, Dan Hayes-City Attorney

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace – Utility Meeting Minutes dated Monday, October 09, 2017. Motion to approve minutes made by Alderman Buettner and seconded by Alderman Heller. Correction: Item #13; Alderman Heller did not attend the ICSC conference. Motion to approve corrected minutes passed with Aldermen Buettner, Row, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.

IMLRMA Insurance Presentation. Collector Shawn Kennedy introduced Chris Korte from IMLRMA, speaker for the insurance carrier. The overview, coverage and procedures were explained. Mr. Korte answered questions from the council.

Subdivision & Zoning Administrator-Jim Nagel

Updates on:

- a. Country Club Hills Phase 2– final plat.
- b. Rezoning Susan Ward property.
- c. Comprehensive Plan is being worked on.
- d. Remington Ridge – infrastructure.
- e. Remlock – infrastructure.

Building Inspector/Code Administrator-Nathan Krebel Mayor Smith gave Inspector Krebel report due to his attendance at a meeting downstairs.

- a. Repairs done by Jaenke on the furnace at City Hall.
- b. 2 house inspections in poor condition reported on at last month’s meeting and tenants have since improved property.

Director of Public Works – Tim Birk

- a. Map of Country Club- Route 3-Market Street was distributed and Director Birk explained the City of Waterloo and Monroe County are putting together a ITIP program. Discussion.
- b. J&J contract is up for renewal. Discussion.
- c. Director Birk requested a meeting with the Sewer Committee to discuss J&J contract and the city-owned Farm property.

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- d. Map of east and west Mill Street, south Market, west Fourth and south Library streets were distributed. Map outlines plans for downtown sidewalk program for handicapped parking. Discussion.
- e. 2 internal jobs have been posted 1) Street Department and 2) Electric Department.
- f. The Park District will build a new shed in which to store their lawn mower.

Collector/Finance Officer–Shawn Kennedy

- a. The Jones Farm Lease and J&J Lease follow up wherein costs and contracts were discussed. Aldermen agreed to new lease terms.
- b. The Tax Levy was distributed and explained. Discussion included proposed 2017 levy compared to 2016 and individual levy on Corporate, Road, Band, IMRF & FICA, Police Pension, Library-Special and Library. Alderman Thomas reported the ICSC conference in Carlinville, IL was good overall.

Community Relations- Sarah Deutch

- a. Distributed signup sheets for Holiday Parade and City Hall Open House.
- b. Special Military Events.
- c. State of IL Bicentennial flag raising ceremony. Discussion included Waterloo participation and decision to have our own ceremony agreed upon by aldermen. Will have to change ordinance to include 3 flags on one pole before 12-04-17.

Chief of Police- Mike Douglas

- a. Parking on Hamacher-Depuyt-Rogers Streets during school hours at Zahnow were discussed.
- b. Need to increase Crossing Guards salary; which would be cheaper than pulling officers to serve as crossing guards. 2 crossing guards are leaving to work for bus garage for better pay.
- c. 3 vacancies need to be filled in the department and 3 slots have been reserved at the police academy.
- d. The new canines can be trained outside Illinois to meet certification.

City Attorney- Dan Hayes No report.

Mayor's Report- Mayor Smith

- a. Mayor thanked Sarah Duetch and Shawn Kennedy for their work on the Veteran's Day ceremony.
- b. The City was asked by the Park District to share expenses for the new shed being built to house their mower. The Aldermen agreed not to share expenses.
- c. The Home Brew Club organization wants to have a raffle for them in Waterloo. Discussion.

Committee Reports and Minute Approval

- a. 10-02-17 Economic Development Cmte Mtg Minutes. Motion Notheisen and 2nd Heller. Passed
- b. 10-16-17 Personnel Relations Cmte Mtg Minutes. Motion Darter and 2nd Trantham. Passed
- c. 10-16-17 Police Cmte Mtg Minutes. Motion Thomas 2nd Row. Passed
- d. 10-16-17 Gas Cmte Mtg Minutes. Motion Darter 2nd Thomas. Passed
- e. 10-20-17 Planning Cmte Mtg Minutes. Motion Notheisen 2nd Heller. Passed
- f. 11-03-17 Insurance Cmte Mtg Minutes. Motion Heller 2nd Notheisen. Passed
- g. 11-06-17 Street Cmte Mtg Minutes. Motion Row 2nd Heller. Passed

Miscellaneous

Alderman Heller requested an Ordinance Committee meeting on 11-21-17 @ 1:00 p.m.

Alderman Row stated a woman and younger girl from Troy were selling raffle tickets at U-Gas. Ordinance committee will look into this ordinance and its legality.

Alderman Darter requested a Sewer Committee meeting on 11-20-17 @ 6:00 p.m.

Adjournment – Motion to adjourn was made by Alderman Notheisen and seconded by Alderman Heller. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:10 p.m.

Barbara Pace,
City Clerk