

## WATERLOO UTILITY MEETING

Monday November 14, 2016

6:00 p.m.

Mayor – Tom Smith  
City Clerk – Barbara Pace  
City Attorney – Dan Hayes  
Alderman Ward I Steve Notheisen & Russ Thomas  
Aldermen Ward II Jim Hopkins & Rita Trantham  
Alderman Ward III Stan Darter & Jerry Frederick  
Aldermen Ward IV Vicki Koerber & Clyde Heller  
Shawn Kennedy-Collector/Finance, Sarah Deutch-Community Relations  
Coordinator, Jim Nagel-Subdivision & Zoning Admin, Tim Birk-Director of  
Public Works, Nathan Krebel-Building Inspector, Jim Trantham- Chief of Police.

### **Petitions by Citizens on Non-Agenda Items.** None

**City Clerk – Barbara Pace**-Utility Meeting Minutes dated Monday, October 24, 2016: Motion to approve minutes made by Alderman Darter and seconded by Alderman Frederick. Corrections; Tim Birk report: Change to ‘pushed up to spring.’ Sarah Deutch report: Change to: ‘While in Chicago.’ Chief Jim Trantham report: Change to: ‘secured a \$3700 motorcycle.’ Alderman Thomas report; Change to eliminate; ‘October 19 at the Annex building.’ Alderman Hopkins report; Change to ‘unincorporated area.’ The motion to approve the corrected minutes passed with unanimously with Aldermen Darter, Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea...

**Subdivision & Zoning Administrator-Jim Nagel.** Nagle reported that Todd Streiler will be present tonight to give an update on the Comprehensive Plan. Jim distributed 40-3-2 Building: Accessory Buildings. (A) Residential, (1) Accessory buildings, (2) Additions and (B) Commercial. He displayed a building on the overhead regarding a resident wanting to add on to a commercial building on Route 3. Discussion. The Planning Committee will meet to determine permits and special permits and possible rezoning. The North Pointe Phase 3, 2<sup>nd</sup> construction has been completed approval pending some cracking issues running parallel to the control joint. Jim received information from a company called Straight Up Solar who is doing a small project at Gibault with 4 solar panels and they want to connect to the City’s grid. Discussion. Eight remaining lots have been purchased by Junior Frentzel for condos. The Planning Commission meets tonight to make a recommendation to the Zoning Board of Appeals for a Special Use Permit Robin Siedle and Rachel Kimme at 726 Rogers St, (Diehls Florist) to operate a day-care center at that location. The DeBonis property recently purchased was discussed regarding zoning and a stop light. Discussion. Todd Streiler addressed the council regarding the Comprehensive Plan. He answered questions from the council and explained criteria and land use from IDOT. He stated that the surveys mailed out to the public; 8% of citizens over 18 responded. Discussion and questions and answers were presented. The distributed ‘Raffle licenses shall be issued only to the following:’ was distributed by Jim Nagel. Dan Hayes answered questions and comments. Discussion. Mayor Smith stated the proposal will be on the agenda next Monday night.

**Building Inspector/Code Administrator-Nathan Krebel** distributed a ytd report of rental inspections, violations and explanations, tickets issued, new construction/inspections and dumpster/POD permits issued. Krebel talked to the county inspectors and found out they do not do any electrical inspections but hire them out. Krebel said he felt the city could handle residential inspections just fine but suggested the bigger commercial electrical inspection jobs should be hired out. Discussion. The council agreed to this to hire out the bigger commercial electrical inspection jobs. The same photos from the October 24, 2016 Utility Meeting were shown of a Country Club Hills resident who built a patio cover without a permit and Krebel stated the resident agreed to take the cover down. Photos were shown of rental property at 702 Illinois Avenue wherein the landlord has been notified to clean up the property. A Grand Avenue resident was notified to have a tarp removed from her roof and have the roof repaired and also requested a dead tree needs to be cut down on her property. The requirement to have the tree removed was discussed and will be looked into.

**Director of Public Works-Tim Birk** met with Ed Fenmore a consultant with AMI systems for acquisition and contracts for meters and will write the RFD for us. Discussion. The Oak Street waterline project sample was sent in today which was installed and we will know later if it

passed and the project will continue thru Wednesday or Thursday. At Michaels on Market the hole was dug today will do a hot tap on the main line within next couple days and try to finish by Thanksgiving... A hot tap water test is where water does not have to be shut off rather a valve is used and the line does not have to be shut down. Opening bids tomorrow on a track loaded for the Street Department and this is in the budget. Mike Huebner will do improvements on SPPS parking lot. The alley between the church and school was discussed and with possible vacating. Stop signs at Plaza and Kolmer streets have been installed and Jay Huetsch needs to proceed with dedicating the streets. Discussion. Sewer lines put in 10 years ago were discussed and rules according to the FPA will be looked into.

**Collector/Finance Officer–Shawn Kennedy** reported the auditors have been here the last couple of weeks and are still working on the audit. Video gaming collected \$37,592 in the first six months. Discussion. Judy Nelson from SIUE sent an email explaining the ‘intern program’ offered by the university. Shawn explained the program to the council. Discussion. The aldermen agreed to have the program looked into for future consideration.

**Community Relations Coordinator-Sarah Deutch** said photos are available of the Veterans program. Mayor Smith thanked Sarah and Alderman Heller and Shawn Kennedy, Tim Birk and Stan Darter for a good job with the Veterans program. Sarah and Mayor Smith attended the East-West Gateway luncheon wherein the city received the Outstanding Government Achievement award for the Kaskaskia Trail Project. Digital photos of the awards program and smaller certificates will be available. Signup sheets were distributed for participants in the GLOW parade November 26 and parade line up will be at Gibault High School @ 5:30 p.m. and the second sheet for the hosts for the City Hall Open House on Sunday, November 27 for the Christmas Walk... The Chamber Christmas Tree lighting ceremony and planting of a real tree will be December 1, @ 6:30 p.m. at the Courthouse Grounds. There will be an ‘events sheet’ put up in downtown areas with a list of events during the year. The Chamber will start a Youth Community Service Award with the City providing a \$100 scholarship. Special census information will be included in this month’s newsletter in addition to the schedule for bagged leaf pickup.

**Assistant Chief of Police Mike Douglas**-reported of the 3 squad cars budgeted 2 have been purchased and explained the possible purchase of the 3<sup>rd</sup> car. He described the police package and the advantages of purchasing the police interceptor utility which looks like a Ford explorer but is built as a police package as opposed to the purchase of an Impala. Asst. Chief Douglas recommended the purchase of the police interceptor. The aldermen agreed to the purchase.

**Dan Hayes** – Upon Alderman Koerber stating that she will accept the job of County Commissioner to which she was elected on November 8, Dan Hayes stated the mayor will need to appoint a replacement aldermen until the election in April upon Alderman Koerbers’ written resignation.

**Mayor’s Report-** **Mayor Smith** stated that at the Council Meeting Monday, November 21, 2016 there will be an executive session to discuss possible litigation.

#### **Committee Reports.**

**Alderman Notheisen** suggested postponing putting the raffle license vote on the agenda. Mayor Smith stated the explanation is according to the state statute the Illinois Law and stated this is how it will appear on the agenda.

**Alderman Koerber** invited everyone to JV’s for her County Commissioner victory celebration next Monday.

**Adjournment** – Motion to adjourn was made by Alderman Thomas and seconded by Alderman Frederick to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:10 p.m.

**Barbara Pace, City Clerk**