

WATERLOO UTILITY MEETING
Monday December 08, 2014
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
City Attorney – Dan Hayes
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Rita Trantham
Alderman Ward III Charlie Metzger & Gerry Frederick
Aldermen Ward IV Vicki Koerber & Clyde Heller
Shawn Kennedy-Collector/Finance, Sarah Deutch-Community Relations
Coordinator, Russ Row-Building Inspector/Code Administrator, Tim Birk-
Director of Public Works, Jim Trantham-Chief of Police..

Petitions by Citizens on Non-Agenda Items. None.

City Clerk – Barbara Pace- Utility Meeting Minutes dated Monday, November 10, 2014: Motion to approve minutes made by Alderman Heller and seconded by Alderman Hopkins. Motion to approve minutes passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Metzger, and Frederick voting yea.

Community Relations Coordinator-Sarah Deutch read a thank you note from GLOW to everyone who participated in the parade, and Sarah also thanked everyone who participated and said it was a well put together and well attended parade with 32 entries compared to 13 in 2013. Also The Open House at City Hall on Sunday, December 1 was well visited and Sarah thanked everyone who helped. The state publication by the Illinois Odd Fellows was passed around for all present with a photo of the newly opened fishing pier. The Odd Fellows contributed \$20,000 and the Osland Grant is being worked on for the sun screen. Thursday, 12-11-14 the Mayor's Tree will be decorated at the Baptist Church Beacon for the Christmas Walk where area churches and organizations are participating on December 12 and 13. Kaskaskia Cahokia Trail plans are progressing. The Illinois legislature has approved the Trail as an Illinois Scenic and Historic route and a web site and brochures are being worked on. The 2015 events calendar is being worked on and dates need to be submitted.

Subdivision/Zoning Administrator – Jim Nagel reported Verizon is doing equipment upgrades on the water tower which started today and will complete in a week or two. Life Network is close to moving into their new location at the old Pizza Hut building. Their old building is up for sale and worth \$85,000 which can be sold as residential space and will probably be issued a Special Use permit in January. They talked with Jim and the Mayor today about rezoning. North Pointe Phase 3 south of Schnucks (Jay Huetsch property) on Kolmer & Plaza Drive will be sent to the Council for approval. Waiting on updated plans for the Legacy 'Memory Care' facility for the retaining wall. Garden Place has foundation work and rough plumbing. Bill Hatley has received a building a permit at 210 N. Market Street property where he will rent as a live/work suite with commercial property on first floor and 2 apartments upstairs. Jim distributed a printout of Legacy Memory Care Facility and requested the City waive the water fee to which the Council agreed.

Chief of Police-Jim Trantham and Officer Jeff Prosize attended a meeting December 3 at the US Attorney's Office for the Southern District of Illinois in Fairview Heights where identity theft information was discussed. Chief Trantham distributed an 'IRS Identity Theft Victim Information Flyer' which can be downloaded from the Southern Illinois web site. Chief Trantham explained the publics easy access to web sites and the growing number of income tax return fraud and mobile credit card machines doing illegal business out of trunks of cars. Discussion. Chief Trantham distributed the Waterloo Police Department Projected 5 Year Needs Plan and explained items, their necessity, costs and legal importance. The Chief explained an illegal email he received from Libya regarding Government Contract Supply for the government of Libya. Chief Trantham stated city vehicles will be used as follows: 2014 Explorer to Tim Birk, 2011 Explorer to Shawn Kennedy and 2015 Explorer (\$27,530) to Russ Rau.

Collector/Finance Officer – Shawn Kennedy provided information she received at the Illinois Municipal Treasurers Institute which included developments in Health Care Reform, Audit Reports, Credit card fraud, utility bill payments per credit card and Elected Official's email

addresses on the websites. Discussion. Council agreed to have email address set up on their tablets. Shawn explained IMRF and qualifications for elected officials must be 1000 hours over 12-month period or issue a resolution not to participate. Council agreed not to participate and this will be voted on at Council meeting next Monday night effective December 1. Shawn distributed a Projects-5 Year Plan for Projects for Downtown Waterloo, City Hall, Community Center, Zoning/Utilities, GIS System and 2015-2019 Computer Upgrades. Discussion.

Building Inspector/Code Administrator-Russ Row stated this afternoon himself, Mayor Smith, Tim Birk and Jim Nagel met with Oates Associates Dave Lutz and Travis Helmkamp, Inc regarding developing ADA transition plans for municipalities. The plan will provide the city with a self evaluation for sidewalks and buildings, and regulations for cities with 50 employees or more; HMG costs for evaluation is \$50,000 and Oates is \$65,000. Waterloo has an ADA coordinator, all the forms and is ahead of the game. Russ stated Oates will get back with the city and decide on cost to point out what is wrong with ADA compliance. Russ will get the City 2015 Explorer vehicle since his present one does not run and repair would exceed purchase. Discussion. Russ presented a letter requesting approval for a temporary move to his clubhouse at 2701 Myrick Drive off D Road past New Hanover while his new house is being built. Building will start as soon as weather permits and will take approximately 9-10 months. Mayor Smith stated the Personnel Committee will take this under consideration.

Director of Public Works – Tim Birk explained the problem-drainage issue at the Ridge Golf Course where water is draining off the city streets into the Ridge lakes. Tim distributed photos and stated Dave Baxmeyer will repair the problem for \$15,000 plus the cost of the pipe. Discussion. Council stated the ordinance wherein the homeowner is responsible for problems on his property and did not approve to pay Baxmeyer to repair the drainage problem. Tim explained the insurance claim has been filed for the Sewer Treatment Plant wherein the sewage backed into 2 basements and 2 motors were damaged Thanksgiving weekend. Tim stated the sewer lining project began today at Station Crossing, Washington Street and Morrison Ave. Tim distributed the 5-Year Plan/Projects for 2015 General Fund, 2015-2019 Sewer Fund, 2015-2019 Water Fund, Gas Department, 2015-2019 Electric Fund.

City Attorney-Dan Hayes

No report.

Committee Reports

Alderman Notheisen noted the city-owned 50 acres north of town and suggested we turn it into an industrial park. Discussion. It was decided a committee will look into this. Alderman Notheisen suggested if and when more commercial development occurs the Health Committee needs to look into the new auto-flush toilets.

Motion made by Alderman Thomas and seconded by Alderman Hopkins to approve going into Executive Session to discuss Personnel and the Fraternal Order of Police Collective Bargaining Agreement as per 5 ILCS120/2(c)(1) and (2). Motion passed with unanimous voice vote. Time: 8:50 p.m.

Utility Meeting reconvened at 8:55 p.m. Motion to reconvene made by Alderman Notheisen and seconded by Alderman Thomas. Motion passed with unanimous voice vote.

Adjournment – Motion to adjourn was made by Alderman Notheisen and seconded by Alderman Thomas. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:55 p.m.

Barbara Pace, City Clerk