

WATERLOO UTILITY MEETING
Monday December 12, 2016
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
City Attorney – Dan Hayes
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Hopkins & Rita Trantham
Alderman Ward III Stan Darter & Jerry Frederick
Aldermen Ward IV Clyde Heller
Shawn Kennedy-Collector/Finance, Sarah Deutch-Community Relations
Coordinator, Jim Nagel-Subdivision & Zoning Admin, Tim Birk-Director of
Public Works, Nathan Krebel-Building Inspector, Mike Douglas-Chief of Police.

Petitions by Citizens on Non-Agenda Items. None

City Clerk – Barbara Pace-Utility Meeting Minutes dated Monday, November 14, 2016: Motion to approve minutes made by Alderman Darter and seconded by Alderman Frederick. Corrections – Tim Birk report: Change to ‘finish by Thanksgiving’ and ‘streets have been installed and Jay Huetsch needs to proceed with dedicating the streets.’ Sarah Deutch report: ‘Mayor Smith thanked Sarah, Shawn, Tim and Aldermen Heller and Darter.’ The motion to approve the corrected minutes passed unanimously with Aldermen Darter, Frederick, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

Subdivision & Zoning Administrator-Jim Nagle reported on the permit for Robin Siedle and Rachel Kimme at 726 Rogers St., (Diehl’s Florist) regarding operating a day-care center at that location. Discussion. Country Club Hills Phase 2 Plans are awaiting Chris Wilson review. Jim Nagel distributed the chapter 3 report of the ‘City of Waterloo, IL Comprehensive Plan’ ‘Vision, Goals & Objectives 12-6-16’ by Streiler. Discussion. Mystic Oaks deadline due in January for Text amendment for metal roofs and must go through the Planning Commission. Discussion. Tequila’s has a contract on the old Michael’s building. Discussion. Building plans were received today from Nick Hopkins for his building on Main Street. Nagel and Krebel met with reps planning the restoration work at Hopskeller. Nagel is awaiting the Improvement Guarantee from Jay Huetsch with everything ready to go. Discussion. To date this year 53 single-family houses and 9 condos have been done Mayor Smith reported on the following possible relocations: Tequila’s looking at Michael’s on Main, Japanese Steak House looking at Tequila’s, going into the old Dollar General bldg 1st section is Imo’s, going into the 2nd section is Side Bar Technology and going into the 3rd section is Chinese Donuts. Possible prospect for a 4-unit strip mall by North Winds. Riverstone Animal Hospital wants to expand at the Dobbs building on North Illinois/Route 3. Dentist Hentscher wants to extend her business at Court House Pointe. Mayor Smith, Shawn Kennedy, Nathan Krebel and Jim Nagel met with Jason Jones who is looking to remodel the old Bountiful Blossoms building but will need further consideration. Casa Romero is looking at the old McDonalds building. Jim Nagel explained the Toal property on Market Street, formerly Diehl’s Florist, and the sub division codes and zones which apply to the property in which the owner wants to divide. Discussion. Nagel distributed a photo of the attached building at Nice/ Twice and explained the codes requires materials used to remodel need to match the existing structure. Discussion.

Building Inspector/Code Administrator-Nathan Krebel described the Fire Alarm Panel at City Hall and the need for an update. Motion made by Alderman Darter and seconded by alderman Notheisen to replace the fire alarm. Motion passed unanimously with Aldermen Darter, Frederick, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea. The 2 City rentals on Lemen Street will both be vacant in January. Discussion. Tenant on 317 S Main is working on cleaning up his back yard and photos were viewed on the over head projector. Inspection on the framing and sidewalk on new Vogt property has a slope to the sidewalk wherein Vogt was told it is in ADA non-compliance. Krebel joined a Southern Illinois Code Enforcement group which meets every other month with guest speakers and updates on code enforcement information. Citizen previously warned of tarp on roof and tree removal is working on correcting problems. The YTD report was distributed with rental inspections, violations construction inspections and dumpster permits.

Director of Public Works-Tim Birk stated project bids are open for the Sunset the lift station located on Lakeview Drive. Discussion. 2017 Motor Fuel Tax bid letting is tomorrow at 1:30 p.m. The EMS & Fire Department push button traffic light at Illinois Avenue is being worked on. Discussion. The Oak Street Phase One water project was done today and the water line relocation and storm sewers have been installed. The Market Street water line has been installed at Michael's. Blinks in the electric have been due to changing out transformers for the past 2 weeks which will be done tomorrow. All street lights in the city are being changed to LED lights. Discussion. The lights at Columbia Avenue and the lights at Library and Mill were discussed. The roundabout on Route 156 is being used. Discussion.

Collector/Finance Officer-Shawn Kennedy reported she is waiting on the audit and comptroller reports to make the final review. The Park District had a 19-year lease which is up the end of the year. The council agreed to extend the lease for another 19 years which will come before City Council Meeting 12-19-16. A new Travel Policy according to government regulations is being worked on. A woman came to the City Hall and requested she be allowed to sell horse items from her trailer at various locations, possibly Rural King, in Waterloo. Discussion. The Planning Committee will make decisions regarding the request.

Community Relations Coordinator-Sarah Deutch said the Santa Float starts this weekend. Motion made by Alderman Notheisen and seconded by Alderman Frederick to give the Santa Float Fund \$500. Motion passed with unanimous voice vote. Jody Horrell requested approval next Monday for a visit from Morningstar Reindeer with reindeer, Santa's Sleigh and photo opp. The City will contribute \$100 toward their expenses. They will be on the Rural King parking lot this Monday. Discussion. The Aldermen agreed to this Morningstar program. Plans are set up for News Year's Eve at 10 a.m. at the courthouse bandstand; Bicentennial Blowout with kazoos provided and the singing of Auld Lang Syne. Discussion. August 21 will be the solar eclipse. The best viewing is in Carbondale, IL. Sarah proposed a mass advertising and special glasses with the City logo to attract visitors. Discussion. The Aldermen agreed to the New Years Eve plan and the Economic Development Committee will meet for more discussion.

Assistant Chief of Police Mike Douglas-reported the hiring of replacement officers, injuries of police officers, recent and ongoing interviews and plans and the process for future hiring. Chief Douglas described the new requirements for law enforcement by Illinois SILEK for the State of Illinois. Deputy Chief of Police Jeff Prosis completed a 3-week course in 'Effective Police Supervision' this week.

City Attorney Dan Hayes-Mystic Oaks drainage problem was stated and after discussion the decision is to correct the situation within it's (the City's) own boundaries. Tim Birk will be working with Baxmeyer regarding easements, etc. to fix the City's portion.

Mayor's Report- Mayor Smith stated the Finance Committee met and wants to bring to the City Council that the new Chief of Police, Mike Douglas and Deputy Chief of Police, Jeff Prosis get the same salary as the former Chief and Deputy Chief. Motion made by Alderman Darter and 2nd by Alderman Frederick to approve Mike Douglas and Jeff Prosis's salaries. Discussion. Motion passed with Aldermen Frederick, Heller, Thomas, Hopkins, Darter and Trantham voting yea. Alderman Notheisen voted nay.

Motion to approve Immanuel Lutheran Church the street closure for Front Street due to getting their request in too late, made by Alderman Trantham and 2nd by Alderman Darter. Motion passed unanimously with Aldermen Trantham, Darter, Frederick, Heller, Notheisen, Thomas and Hopkins voting yea.

Mayor Smith will appoint Russ Row for Alderman Koerber's vacancy.

Committee Reports

Alderman Hopkins asked if a committee meeting was needed to make the Mystic Oaks action clear as to what we should do. Attorney Hayes explained that when all the paperwork is drawn up we can have a vote to approve it.

Alderman Notheisen referred to an article in the Belleville News Democrat regarding the gas prices in Belleville. He explained meters and infrastructures and will look into our rate and determine if Ameren's charges are fair.

Adjournment – Motion to adjourn was made by Alderman Notheisen and seconded by Alderman Thomas to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:25 p.m.

Barbara Pace, City Clerk