

WATERLOO UTILITY MEETING
Monday March 11, 2019
6:00 p.m.

Mayor – Tom Smith
City Clerk – Barbara Pace
Alderman Ward I Steve Notheisen & Russ Thomas
Aldermen Ward II Jim Trantham & Jim Hopkins
Alderman Ward III Stan Darter & Kyle Buettner
Aldermen Ward IV Clyde Heller & Russ Row
Shawn Kennedy-Collector/Finance, Tim Birk-Director of Public Works, Jim Nagel-Subdivision & Zoning Administrator, Nathan Krebel-Building Inspector/Code Administrator, Sarah Deutch-Community Relations Coordinator, Jessica Rucks-Human Resource Coordinator, Mike Douglas-Chief of Police, Dan Hayes-City Attorney

Petitions by Citizens on Non-Agenda Items. None.

City Clerk – Barbara Pace

Utility Meeting minutes dated Monday 02-11-19

Items of correction:

Subdivision & Zoning Administrator-Jim Nagel-change to: b. Two items going to the Planning Commission tonight: 1. Zoning text to amend certified letters of notification of adjacent property owners. 2. Expiration of special use permits.

Collector/Finance Officer-Kennedy: change to: c. County wants to increase the dispatching costs. Discussion. e. Water rate to receive a CPI increase. All the Aldermen agreed. g. St. Louis County Regional Chamber of Commerce chairman, Carol Weber, will be attending a tour Tuesday, 02/19/19, to get her familiar with the Monroe County area which will include Dupo, Valmeyer, Waterloo and Columbia.

Director of Public Works-Birk: change to: b. Snow removal: 1,018 tons of salt (1200 tons left), 1500 gallons of calcium chloride and 357 hours of overtime used. H. The guard rail on South Library which was hit by a car, will be replaced Monday. i. Underground gas leak on East 4th Street.

Comments: Alderman Darter: change to: Alderman Darter explained the housing annexation for the expansion of Human Support employees at the bed and breakfast location, 4505 HH Road. Discussion. Aldermen agreed to waive the sewer tap in fee.

Motion to approve the corrected minutes made by Alderman Darter and seconded by Alderman Thomas. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

Chief of Police-Mike Douglas

- a. ‘Department Strength vs Effective Strength’ was distributed. Chief Douglas explained the report which included dates from 2014 thru March of 2019. He noted and explained the ratio of officers equal to officers who can effectively work stating the WPD has a total number of 17 officers.
- b. A new officer started the academy last week and the other officer graduated.
- c. Jeff Prosis and Eric Zaber will be in training the end of March at the Southern Illinois Criminal Justice Summit.

Subdivision & Zoning Administrator-Jim Nagel

- a. 'Building Permits Issued Year to Date' was distributed. Discussion.
- b. Country Club Acres has not submitted Improvement Plans for Phase 3.
- c. Dave Wittenauer is selling property for residential.
- d. John Poetker wants to develop back half of Quail Ridge property.
- e. Floyd Engel's complaints about corn planting will go before the Planning Commission. Discussion.
- f. An interested party wants to open a retail shop at the former McDonald's at 740 N Market.
- g. Bill Wilson will be purchasing the front lot at North Winds for residential.

Building Inspector/Code Administrator-Nathan Krebel

- a. Concrete ramp is complete and railing is being made at Uncle John's RRR Bar. Final inspection this week on the inside of the building.
- b. Backyard Daycare foundation complete. Building prints to be submitted this week.
- c. Will meet with Pie Hard owner at the former Subway location to go over questions.
- d. City rental property at 103 Lemen Street will be up for rent May 1 (\$700/month).
- e. The Vault Work Space; concrete ramp is complete and railing is being made.
- f. Distribution of the 'Building Inspector/Code Administrator Monthly Report 2/28/19.'

Community Relations-Sarah Duetch

- a. The Vault (former Commercial State Bank) banner will go up when we receive it.
- b. 03/12/19 will attend the POW/MIA museum at Jefferson Barracks with Mayor Smith, Stan Darter and Clyde Heller to present the City of Waterloo POW/MIA certificate.
- c. A new monument will be erected at Lakeview Park honoring the POW/MIA's
- d. All the Aldermen agreed to run the city ad in the Miller's Program again this year.

Human Resource Coordinator – Jessica Rucks

- a. Attended the Missouri/Randolph Transit District Meeting. It was very informative.
- b. Meetings with Attorney Dan Hayes to discuss Policy Manual.
- c. Ordered new AED pads and will track BPC issues.
- d. Will host a CBiz Benefits fair here later in the year.

Director of Public Works – Tim Birk

- a. Working with the bulk water machine to convert to \$1 slots.
- b. Joint requisition sent to the State of Illinois for 1,100 tons of salt for next year. Discussion.
- c. '2019 Concrete' and '2019 Oil & Chip' schedules distributed. Discussion.
- d. Nest thermostats: residents will be credited \$50 on their utility bills.

Collector/Finance Officer-Shawn Kennedy

- a. The State Bank contract for leasing the parking lot across from City Hall is effective in May.
- b. A new SIP system is being discussed with HTC to upgrade the phone system at City Hall.
- c. The Finance Committee agreed to increase the wages for the City Hall cleaning company effective May, 2019. Discussion.
- d. The new Reliable Sanitation contract will be effective May, 2019 with a monthly increase. All of the Aldermen agreed to the new contract. Discussion.
- e. The 'Annual Budget 2019-2020' was distributed. Discussion.

City Attorney-No report.

Mayor's Report-No report.

Committee Reports and Minute Approval

- a. 02-19-19 Safety & Health Cmte Mtg Mins. Motion Darter, 2nd Row. Passed.
- b. 03-04-19 Finance Cmte Mtg Mins. Motion Row, 2nd Thomas. Passed.

Executive Session for discussion of Personnel and Property Acquisition as per 5 ILCS 120/2(c)(1) and (5). Motion Darter and seconded by Notheisen. Time 7:30 p.m.

Meeting reconvened at 8:17 p.m. Motion to return to Utility Meeting made by Alderman Notheisen and seconded by Alderman Hopkins. Motion passed unanimously with voice vote.

Comments.

Alderman Notheisen was impressed with the new Yo-Toppings hot dog/yogurt restaurant.

Adjournment – Motion to adjourn was made by Alderman Notheisen and seconded by Alderman Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:20 p.m.

Barbara Pace,
City Clerk