

**MINUTES OF THE
CITY COUNCIL MEETING
FEBRUARY 05, 2024**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most.
Absent: Charron
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor.
Alderman Kyle Buettner requested that Agenda Item 12(I) be withdrawn.
Motion made by Alderman Kyle Buettner and seconded by Alderman Trantham to withdraw item 12(I) from the agenda.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.
5. Approval of Minutes as Written or Amended.
Approval of the January 16, 2024, City Council Meeting Minutes.
Motion made by Alderman Most and seconded by Alderman Hopkins to approve the January 16, 2024, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, and Row voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works. No report.
 - E. Report of Chief of Police. No report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
 1. Swearing-in of Officer Trinity Daws as the Deputy Chief of Police for the City of Waterloo, IL.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 24-03 Approving the Appointment of an Authorized Agent of the City of Waterloo, IL to the Illinois Municipal Retirement Fund.
Motion made by Alderman Kyle Buettner and seconded by Alderman Hopkins to accept Resolution No. 24-03 Approving the Appointment of an Authorized Agent of the City of Waterloo, IL to the Illinois Municipal Retirement Fund.
Comments: Until the HR position is filled, Shawn Kennedy will serve as the authorized agent.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting 'aye'.
 - B. Consideration and Action on Resolution No. 24-04 Authorizing the Execution of a Memorandum of Agreement between the City of Waterloo, IL and BHMG Engineers, Inc. in the Letter of Proposal Amount of \$598,700.00 for Engineering and Design Services for the Combustion Turbine #3 Project.
Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve Resolution No. 24-04 Authorizing the Execution of a Memorandum of Agreement

between the City of Waterloo, IL and BHMGE Engineers, Inc. in the Letter of Proposal Amount of \$598,700.00 for Engineering and Design Services for the Combustion Turbine #3 Project.

Comments: An additional turbine will be installed at the power plant under this agreement.

Motion passed unanimously with Aldermen Trantham, Kyle Buettner, Row, Most, Vogt, Matt Buettner, and Hopkins voting ‘aye’.

- C. Consideration and Action on Resolution No. 24-05 Authorizing the Approval of a Settlement Agreement and Mutual Release of All Claims Relating to Monroe County Case No. 23-MR-13 and Authorizing Mayor Darter and Clerk Childers to Execute Said Agreement on Behalf of the City and Approval of Disbursement of the Sum of \$13,527.62 to Robert A. Marshall to Retire Outstanding Debt on Subject Real Estate, more Commonly Known as West Mill Properties, LLC, 500-506 West Mill Street, Waterloo, IL.

Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner to approve Resolution No. 24-05 Authorizing the Approval of a Settlement Agreement and Mutual Release of All Claims Relating to Monroe County Case No. 23-MR-13 and Authorizing Mayor Darter and Clerk Childers to Execute Said Agreement on Behalf of the City and Approval of Disbursement of the Sum of \$13,527.62 to Robert A. Marshall to Retire Outstanding Debt on Subject Real Estate, more Commonly Known as West Mill Properties, LLC, 500-506 West Mill Street, Waterloo, IL.

Comments: The City Attorney explained that the money will be used to retire the outstanding debt before the property is deeded (transferred) to the city.

Motion passed unanimously with Aldermen Hopkins, Trantham, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.

11. Unfinished Business. None.

12. Miscellaneous Business.

- A. Consideration and Action on Warrant No. 634.

Motion made by Alderman Matt Buettner and seconded by Alderman Row to approve Warrant No. 634. Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.

- B. Consideration and Action on Waiver of Fees as Requested by Contractor, JP Fitzgibbons, on behalf of the Saints Peter & Paul Catholic School, for a Proposed Pavilion in the Amount of \$364.00.

Motion made by Alderman Kyle Buettner and seconded by Alderman Most to approve a Waiver of Fees as Requested by Contractor, JP Fitzgibbons, on behalf of the Saints Peter & Paul Catholic School, for a Proposed Pavilion in the Amount of \$364.00.

Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

- C. Consideration and Action on the Purchase of a 2023 Ford Police Interceptor Utility Vehicle for the WPD Canine Unit in the Amount of \$41,790.00 from Morrow Brothers Ford. (Illinois Government Price)

Motion made by Alderman Row and seconded by Alderman Trantham to approve the Purchase of a 2023 Ford Police Interceptor Utility Vehicle for the WPD Canine Unit in the Amount of \$41,790.00 from Morrow Brothers Ford. (Illinois Government Price)

Comments: Chief Luke mentioned the WPD is interested in adding another K-9 unit to the department.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting ‘aye’.

- D. Consideration and Action on the Approval of Quote #6754 from DataTronics in the Amount of \$15,718.20 for the outfitting of the new WPD Canine Unit Vehicle.

Motion made by Alderman Kyle Buettner and seconded by Alderman Hopkins to approve Quote #6754 from DataTronics in the Amount of \$15,718.20 for the outfitting of the new WPD Canine Unit Vehicle.

Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

- E. Consideration and Action on Approval of Change Order No. 1 for the Increased Amount of \$41,964.50 on the Contract Price with SAK Construction, LLC for the 2023 Sewer Lining Project.
Motion made by Alderman Row and seconded by Alderman Trantham to approve Change Order No. 1 for the Increased Amount of \$41,964.50 on the Contract Price with SAK Construction, LLC for the 2023 Sewer Lining Project.
Comments: The change order is due to the unexpected need to line the sewer pipe between 310 and 312 Market Street.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Kyle Buettner voting ‘aye’.
- F. Consideration and Action on Approval of Waterloo Beautification Application from OG3, LLC for property at 101 N. Main Street (Dieterich Bank).
Motion made by Alderman Hopkins and seconded by Alderman Kyle Buettner to approve the Waterloo Beautification Application from OG3, LLC for property at 101 N. Main Street (Dieterich Bank).
Comments: The application is for renovations on the building.
The Aldermen voted as follows:
 AYE – Hopkins, Trantham, Kyle Buettner, Most, Vogt, and Matt Buettner.
 NAY – None.
 ABSTAIN – Row
Motion Passed by a vote of 6/0/1
- G. Consideration and Action on Approval of Waterloo Beautification Application from Michelle Miller for property at 106 Plaza Drive (Family Kitchen).
Motion made by Alderman Vogt and seconded by Alderman Most to approve the Waterloo Beautification Application from Michelle Miller for property at 106 Plaza Drive (Family Kitchen).
Comments: This request is to replace the outside awning.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting ‘aye’.
- H. Consideration and Action on Approval of Waterloo Beautification Application from Henry Wicklein for property at 221 Bradford Lane (Innovations Early Childhood Daycare).
Motion made by Alderman Vogt and seconded by Alderman Kyle Buettner to the approve Waterloo Beautification Application from Henry Wicklein for property at 221 Bradford Lane (Innovations Early Childhood Daycare).
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Kyle Buettner, Row, and Most voting ‘aye’.
- I. Consideration and Action on Implementation of Non-Profit Program beginning on Feb. 05, 2024.
Item was withdrawn from the agenda.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Hopkins commented that he was pleased to see the progress that has been made on the trailer court at West Mill. He also thought the approval of the new turbine indicated the positive utility growth of Waterloo.
Alderman Trantham and Kyle Buettner congratulated Deputy Chief Trin Daws.
Alderman Row thanked Nathan Krebel, Natalie Steppig, and anyone else who was involved in the West Mill Property settlement. Alderman Row also extended his congratulations to Deputy Chief Trin Daws.
Mayor Darter conveyed his pleasure with the resolution of the West Mill property situation and offered his congratulations to Deputy Chief Trin Daws.
14. Motion to Adjourn made by Alderman Matt Buettner and seconded by Alderman Hopkins.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:53 p.m.

Minutes respectively submitted by Mechelle Childers – City Clerk