

**MINUTES OF THE
CITY COUNCIL MEETING
MARCH 16, 2026**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of the March 02, 2026 City Council Meeting Minutes.
Motion made by Alderman Hopkins and seconded by Alderman Charron to approve the March 02, 2026, City Council Meeting Minutes.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector / Budget Officer.
The Collection Report is in the packet.
Motion to accept the Collection Report was made by Alderman Most and seconded by Alderman Riley.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting 'aye'.
 - B. Report of Treasurer.
The Treasurer Report is in the packet.
Motion to accept the Treasurer Report was made by Alderman Vogt and seconded by Alderman Hopkins.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting 'aye'.
 - C. Report of Building Inspector / Code Administrator. The report is in the packet.
 - D. Report of Subdivision and Zoning Administrator. The report is in the packet.
 - E. Report of Deputy Director of Public Works. No report.
 - F. Report of Director of Public Works.
Over the weekend, a tornado warning was issued, similar to one around this time last year. But unlike the previous incident, the power only flickered a couple of times. This improvement is attributed to continued infrastructure enhancements, including tree trimming, pole replacements, and upgrades to aging equipment.
 - G. Report of Chief of Police. No report.
 - H. Report of City Attorney. No report.
 - I. Report and Communication by Mayor. No report.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 26-03 Authorizing the Signing of an Amendment to the Natural Gas Management Agreement (NGMA) between the City of Waterloo, Illinois and Utility Gas Management, Regarding the Purchase of Natural Gas from PEFA, Inc.
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve Resolution No. 26-03 Authorizing the Signing of an Amendment to the Natural Gas Management Agreement (NGMA) between the City of Waterloo, Illinois and Utility Gas Management, Regarding the Purchase of Natural Gas from PEFA, Inc.

Comments: Alderman Matt Buettner, Chairman of the Gas Distribution Committee, stated that the agreement is part of a discount program offered by Utility Gas Management (UMG). The agreement was presented at a Gas Distribution Committee meeting and at the monthly Utility meeting, and it received a favorable recommendation at both.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, and Vogt voting ‘aye’.

B. Consideration and Action on Resolution No. 26-04 Authorizing the Purchase of Natural Gas from PEFA, Inc.; Approving the Execution and Delivery of a Gas Supply Agreement and other Documents Relating to Said Purchase; Approving the Issuance of Bonds by PEFA, Inc.; and Addressing Related Matters.

Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve Resolution No. 26-04 Authorizing the Purchase of Natural Gas from PEFA, Inc.; Approving the Execution and Delivery of a Gas Supply Agreement and other Documents Relating to Said Purchase; Approving the Issuance of Bonds by PEFA, Inc.; and Addressing Related Matters.

Comments: Alderman Matt Buettner, Chairman of the Gas Distribution Committee, mentioned that this resolution aligns with the one that was just approved. It was also made clear that these are not Waterloo bonds.

The Aldermen voted as follows:

AYE – Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Most, and Vogt.

NAY – None.

ABSTAIN – Riley.

ABSENT – None.

Motion passed by a vote of 7/0/1/0.

C. Consideration and Action on Resolution No. 26-05 Authorizing MFT Funding in the Amount of \$570,000.00 for Fiscal Year May 01, 2026 through April 30, 2027.

Motion made by Alderman Vogt and seconded by Alderman Riley to approve Resolution No. 26-05 Authorizing MFT Funding in the Amount of \$570,000.00 for Fiscal Year May 01, 2026 through April 30, 2027.

Comments: The Director of Public Works explained that the MFT program has been slightly increased to support the mill and overlay project on Bulldog Blvd.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.

D. Consideration and Action on Ordinance No. 1931 Authorizing Acquisition of Real Property and Approving a Real Estate Purchase and Sales Agreement between the City of Waterloo, IL and the Trustees of the Shirley M. Feldmeier Trust in Regard to an Eighty-Nine (89) Acre Tract of Land.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve Ordinance No. 1931 Authorizing Acquisition of Real Property and Approving a Real Estate Purchase and Sales Agreement between the City of Waterloo, IL and the Trustees of the Shirley M. Feldmeier Trust in Regard to an Eighty-Nine (89) Acre Tract of Land.

Comments: Mayor Darter mentioned that the property borders the City’s sewer plant property and would be advantageous for future utility expansion. Alderman Kyle Buettner, Ordinance Committee Chairman, reported that the Ordinance Committee met regarding the purchase of the property and gave a favorable recommendation.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

11. Unfinished Business.

A. Consideration and Action on a Special Use Permit to Allow a Multi-Family Residence to be located above a new Commercial Building in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 201 West Mill Street.

Motion made by Alderman Charron and seconded by Alderman Kyle Buettner to approve a Special Use Permit to Allow a Multi-Family Residence to be located above a new Commercial Building in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 201 West Mill Street.

Comments: Alderman Riley asked for clarification on Ordinance 40-7-5 (Procedure) and whether it meant that only what was discussed at the Zoning Board of Appeals hearing could be considered when evaluating the Special Use Permit. The City Attorney explained that a “yes” or “no” vote is at the discretion of each individual council member; however, the members of the Zoning Board of Appeals are appointed by the Council to provide recommendations. The City Attorney further stated that the Special Use Permit cannot be changed in any manner, as it must remain in the same form as presented to the Planning Commission and the Zoning Board of Appeals.

The Aldermen voted as follows:

AYE –Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, and Hopkins.

NAY – Trantham.

ABSTAIN – None.

ABSENT – None.

Motion Passed by a vote of 7/1/0/0.

- B. Consideration and Action on a Special Use Permit to Allow a Multi-Family Residence to be located on the first floor of a Commercial Business located in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 201 West Mill Street.

Motion made by Alderman Charron and seconded by Alderman Kyle Buettner to approve a Special Use Permit to Allow a Multi-Family Residence to be located on the first floor of a Commercial Business located in a B-3 Zoning District, as permitted by 40-2-3(B), more specifically known as 201 West Mill Street.

The Aldermen voted as follows:

AYE –Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, and Hopkins.

NAY – Trantham.

ABSTAIN – None.

ABSENT – None.

Motion Passed by a vote of 7/1/0/0.

12. Miscellaneous Business.

- A. Consideration and Action on a Special Event Permit Application from the Rotary Club for their Annual Bucket Brigade to be held on Saturday, June 6, 2026, 7:30 a.m. to 12:30 p.m., at the Intersections of Rogers / Hamacher and Main / First.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve a Special Event Permit Application from the Rotary Club for their Annual Bucket Brigade to be held on Saturday, June 6, 2026, 7:30 a.m. to 12:30 p.m., at the Intersections of Rogers / Hamacher and Main / First.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

- B. Consideration and Action on a Fee Waiver Request from the Monroe County Fair Association for a Storage Building.

Motion made by Alderman Vogt and seconded by Alderman Most to approve a Fee Waiver Request from the Monroe County Fair Association for a Storage Building.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.

- C. Consideration and Action on Approval of the Resubmission of the Preliminary Plat for Deer Ridge Subdivision.

Motion made by Alderman Most and seconded by Alderman Matt Buettner on Approval of the Resubmission of the Preliminary Plat for Deer Ridge Subdivision.

Comments: Alderman Most, Chairman of the Planning Committee, stated that the Committee reviewed the resubmission of the preliminary plat and gave a favorable recommendation.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Vogt asked whether the tornado siren at the old firehouse could be checked, as it appeared not to be working. Mayor Darter replied that the siren did work during the tornado warning on March 15, 2026, but he has requested a cost estimate for replacing it.

Alderman Riley reminded everyone to get out and vote in the Illinois Primary Election on March 17, 2026.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Most.
Motion passed by a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:51 p.m.

Minutes submitted by Mechelle Childers – City Clerk