

**MINUTES OF THE
CITY COUNCIL MEETING
APRIL 15, 2024**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
 - A. Approval of the April 01, 2024, 7:15 p.m., Public Hearing Minutes.

Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve the Public Hearing Minutes from April 01, 2024.
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
 - B. Approval of the April 01, 2024, City Council Meeting Minutes.

Motion made by Alderman Hopkins and seconded by Alderman Vogt to approve the City Council Meeting Minutes from April 01, 2024.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items.

Mr. George Bieber commented that HMG, the consulting engineer for street reconstruction, is set to receive nearly \$500,000, according to the agenda. He hopes that Waterloo will see a return on investment from these improvements. He also strongly opposes agenda item 12B, titled "Consideration of Approval of Purchase of License Plate Reader," because the vehicle itself is targeted and not the individual. In his opinion, the funds for this software program could be better utilized.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector - Shawn Kennedy

The report is in the packet.
Motion to accept the Collection Report was made by Alderman Most and seconded by Alderman Row.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.
 - B. Report of Treasurer – Brad Papenberg

There is a new line item in the “Checking Account” section of the report, titled “Equitable Sharing Funds”. The City of Waterloo dedicates a police officer to the Drug Enforcement Agency. When seized assets are liquidated, the City receives a share of the proceeds. The funds generated from the proceeds of this program will be allocated to this specific line item.
Motion to accept the Treasurer Report was made by Alderman Matt Buettner and seconded by Alderman Vogt.
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
 - C. Report of Subdivision and Zoning Administrator – Nathan Krebel

The report is in the packet.
 - D. Report of Building Inspector / Code Administrator – Brad Yearian.

The report is in the packet.
 - E. Report of Director of Public Works – Tim Birk.

The contractors are painting (priming) the tank for the water tower.

- F. Report of Chief of Police. No report.
- G. Report of City Attorney. No report.
- H. Report and Communication by Mayor.
 - 1. Introduction of 2024 Student Exchange Ambassadors to Porta Westfalica, Germany – Maya Woodard and Sydney Woodard.
 - 2. Non-Profit Grant Program Check Presentation to Human Support Services in the Amount of \$4,721.03 for their Project, “Transforming Spaces”.
- 8. Report of Standing Committees. None.
- 9. Report of Special Committees. None.
- 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1890 Adopting an Amended Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2023 through April 30, 2024.

Motion made by Alderman Row and seconded by Alderman Vogt to accept Ordinance No. 1890 Adopting an Amended Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2023 through April 30, 2024.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
 - B. Consideration and Action on Ordinance No. 1891 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2024 through April 30, 2025.

Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to accept Ordinance No. 1891 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2024 through April 30, 2025.
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
 - C. Consideration and Action on Resolution No. 24-11 Approving the Appointment of an Authorized Agent of the City of Waterloo, IL to the Illinois Municipal Retirement Fund.

Motion made by Alderman Hopkins and seconded by Alderman Vogt to accept Resolution No. 24-11 Approving the Appointment of an Authorized Agent of the City of Waterloo, IL to the Illinois Municipal Retirement Fund.
Comments: The authorized agent will be Ms. Sarah Craig.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
 - D. Consideration and Action on Resolution No. 24-12 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$115,000.00 for Design / Bidding and Construction Services for the Third Street Reconstruction Project.

Motion made by Alderman Hopkins and seconded by Alderman Trantham to accept Resolution No. 24-12 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$115,000.00 for Design / Bidding and Construction Services for the Third Street Reconstruction Project.
Comments: The resolutions this evening with HMG will not be completed in 2024 due to fiscal constraints, but they will get done.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.

- E. Consideration and Action on Resolution No. 24-13 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$112,000.00 for Design / Bidding and Construction Services for the Fourth Street Rehabilitation Project.
Motion made by Alderman Hopkins and seconded by Alderman Trantham to accept Resolution No. 24-13 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$112,000.00 for Design / Bidding and Construction Services for the Fourth Street Rehabilitation Project.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- F. Consideration and Action on Resolution No. 24-14 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$95,000.00 for Design / Bidding and Construction Services for the Flower Street Reconstruction Project.
Motion made by Alderman Hopkins and seconded by Alderman Trantham to accept Resolution No. 24-14 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$95,000.00 for Design / Bidding and Construction Services for the Flower Street Reconstruction Project.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- G. Consideration and Action on Resolution No. 24-15 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$51,000.00 for Design / Bidding and Construction Services for the Columbia Avenue Resurfacing Project.
Motion made by Alderman Vogt and seconded by Alderman Hopkins to accept Resolution No. 24-15 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$51,000.00 for Design / Bidding and Construction Services for the Columbia Avenue Resurfacing Project.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting ‘aye’.
- H. Consideration and Action on Resolution No. 24-16 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$115,000.00 for Design & Bidding Phase Services for the HH Road STP Resurfacing Project.
Motion made by Alderman Vogt and seconded by Alderman Row to accept Resolution No. 24-16 Authorizing the Signing of a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers, Inc. in the Not-To-Exceed Amount of \$115,000.00 for Design & Bidding Phase Services for the HH Road STP Resurfacing Project.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting ‘aye’.
- 11. Unfinished Business. None.
- 12. Miscellaneous Business.
 - A. Consideration and Action on Approval of Huebner Concrete as Low Bidder in the Amount of \$184,933.00 for the 2024 Street, Curb & Sidewalk Improvement Program as Bid on March 26, 2024 at 9:00 a.m.
Motion made by Alderman Hopkins and seconded by Alderman Row to approve Huebner Concrete as Low Bidder in the Amount of \$184,933.00 for the 2024 Street, Curb & Sidewalk Improvement Program as Bid on March 26, 2024 at 9:00 a.m.
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.

B. Consideration and Action on Approval of Purchase of License Plate Reader (LPR) Software from Axon in the amount of \$28,106.10, over the period of Two Years, for the Waterloo Police Department.

Motion made by Alderman Most and seconded by Alderman Trantham to approve the Purchase of License Plate Reader (LPR) Software from Axon in the amount of \$28,106.10, over the period of Two Years, for the Waterloo Police Department.

The Aldermen voted as follows:

AYE – Most, Hopkins, Trantham, Charron, Kyle Buettner and Row.

NAY – Vogt and Matt Buettner.

ABSTAIN – None.

ABSENT – None.

Motion Passed by a vote of 6/2/0/0

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Hopkins noticed that in several resolutions tonight, the term “not-to-exceed” was utilized. He wanted to know if this wording was exclusive to a certain kind of resolution, and if not, why isn’t this wording present in every contract. The City Attorney said she wanted to look into it.

14. Motion to Adjourn made by Alderman Matt Buettner and seconded by Alderman Vogt. Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:56 p.m.

Minutes respectfully submitted by Mechelle Childers – City Clerk