

**MINUTES OF THE  
CITY COUNCIL MEETING  
JULY 20, 2026**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Approval of the July 06, 2026 City Council Meeting Minutes.  
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve the July 06, 2026 City Council Meeting Minutes.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, and Vogt voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items.  
Mr. John Riordan, a resident on 4th Street, spoke about the cracks in the walls and ceilings of his home. He said he wanted an explanation and an update on what was being done to address the damage. Mr. Riordan stated that his insurance company has made numerous attempts to contact the City regarding the damage to his home, and that a lack of communication has prevented his insurance claim from moving forward and has delayed the repairs. He also asked the Council to understand that residents had raised legitimate concerns about the project, but the contractor responded by laughing at and mocking them. He further stated that the situation escalated when a verbal threat was made, resulting in the police being called. Mr. Riordan respectfully requested that the Council postpone its decision until it had sufficient time to consider the concerns and information shared during the meeting.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector / Budget Officer.  
The Collector was unable to attend the meeting this evening.
  - B. Report of Treasurer.  
The Treasurer Report is in the packet.  
Motion to accept the Treasurer Report was made by Alderman Charron and seconded by Alderman Riley. Motion passed unanimously with Aldermen Charron, Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
  - C. Report of Building Inspector / Code Administrator. The report is in the packet.
  - D. Report of Subdivision and Zoning Administrator. The report is in the packet.
  - E. Report of Deputy Director of Public Works. No report.
  - F. Report of Director of Public Works.  
On July 10, 2026, the city exported 3.4 megawatts (MW) of electricity to the Ameren grid.
  - G. Report of Chief of Police. No report.
  - H. Report of City Attorney. No report.
  - I. Report and Communication by Mayor. No report.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 26-10 Approving a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers for Design & Surveying Services in the Not-to-Exceed Amount of \$40,500.00 for the “Rebekah Court Storm Sewer Replacement Project” and the “Third Street Drainage Improvement Project”.  
Motion made by Alderman Matt Buettner and seconded by Alderman Vogt to accept Resolution No. 26-10 Approving a Professional Services Agreement between the City of Waterloo, IL and HMG Engineers for Design & Surveying Services in the Not-to-Exceed Amount of \$40,500.00 for the “Rebekah Court Storm Sewer Replacement Project” and the “Third Street Drainage Improvement Project”.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, and Vogt voting ‘aye’.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Non-Profit Grant Program Application from Caritas Family Solutions in the amount of \$7,474.00 for their Project, “Building Better Workspaces”.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve a Non-Profit Grant Program Application from Caritas Family Solutions in the amount of \$7,474.00 for their Project, “Building Better Workspaces”.

Comments: Alderman Trantham, Chairman of the Waterloo Beautification Committee, stated the application was reviewed by the committee and received unanimous approval.

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

B. Consideration and Action on a Special Event Permit Application from the Immanuel Lutheran Church for a Community Block Party to be held on Saturday, September 12, 2026, 11 a.m. to 3 p.m., including the closure of Hoener Street between Church Street east to the alley past the church entrance.

Motion made by Alderman Most and seconded by Alderman Riley to approve a Special Event Permit Application from the Immanuel Lutheran Church for a Community Block Party to be held on Saturday, September 12, 2026, 11 a.m. to 3 p.m., including the closure of Hoener Street between Church Street east to the alley past the church entrance.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting ‘aye’.

C. Consideration and Action on a Special Event Permit Application from Firebird Fest LLC for Firebird Fest 2027 to be held on Saturday, May 22, 2027, 3 p.m. to 10 p.m., including the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church

Motion made by Alderman Riley and seconded by Alderman Vogt to approve a Special Event Permit Application from Firebird Fest LLC for Firebird Fest 2027 to be held on Saturday, May 22, 2027, 3 p.m. to 10 p.m., including the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church.

Motion passed unanimously with Aldermen Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

D. Consideration and Action on a Special Event Permit Application from BZ Memorial Events for the Thrive Music Festival & Car Show to be held on Saturday, October 16, 2027, 12:00 p.m. to 10:00 p.m., including the Closure of Main Street (Mill to Fourth), Third Street (Market to Main) and Mill Street (Market to Main).

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve a Special Event Permit Application from BZ Memorial Events for the Thrive Music Festival & Car Show to be held on Saturday, October 16, 2027, 12:00 p.m. to 10:00 p.m., including the Closure of Main Street (Mill to Fourth), Third Street (Market to Main) and Mill Street (Market to Main).

Motion passed unanimously with Aldermen Kyle Buettner, Riley, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

E. Consideration and Action on a Special Use Permit to Allow for a Home Occupation (Pilates Studio) at 1319 Stonefield Drive.

Motion made by Alderman Hopkins and seconded by Alderman Kyle Buettner to approve a Special Use Permit to Allow for a Home Occupation (Pilates Studio) at 1319 Stonefield Drive.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Riley, Most, Vogt, and Matt Buettner voting ‘aye’.

F. Consideration and Action on Approval of Exterior Building Materials for Casey’s.

Motion made by Alderman Most and seconded by Alderman Vogt on Approval of Exterior Building Materials for Casey’s.

Comments: Alderman Most, Chairman of the Planning Committee, mentioned that two meetings were held to review the proposed exterior building materials and ensure they were consistent with those materials previously approved for similar

buildings. The committee unanimously voted to forward a favorable recommendation.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Riley voting ‘aye’.

- G. Consideration and Action on Approval of Huebner Contracting as Low Bidder in the Amount of \$308,881.50 for the 2026 Street, Curb, Sidewalk and Curb Ramp Improvement Program as opened on July 16, 2026 at 10:00 a.m.

Motion made by Alderman Vogt and seconded by Alderman Hopkins to approve Huebner Contracting as Low Bidder in the Amount of \$308,881.50 for the 2026 Street, Curb, Sidewalk and Curb Ramp Improvement Program as opened on July 16, 2026 at 10:00 a.m.

Comments: Although several contractors picked up the bid packages, only Huebner Contracting submitted a bid for the 2026 Improvement Program. The bid was reviewed against the latest Illinois Department of Transportation (IDOT) letting bid tabulation and found to be reasonable. It was also noted that there have been no issues with the contractor's quality of work or performance over the past three years.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Riley, and Most voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline. None.
14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Hopkins.  
Motion passed by a unanimous voice vote.  
Mayor Darter adjourned the meeting at 7:46 p.m.

**Minutes submitted by Mechelle Childers – City Clerk**