

**MINUTES OF THE  
CITY COUNCIL MEETING  
AUGUST 05, 2024**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row.  
Absent: Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Approval of the July 15, 2024, City Council Meeting Minutes.  
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve the July 15, 2024, City Council Meeting Minutes.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Vogt voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items.  
Waterloo resident, Mr. Tom Prost, addressed the council concerning the City's affiliation with the IMEA and the contract extension with IMEA until 2055. Due to Waterloo's membership in the IMEA, Mr. Prost is ineligible to participate in a solar community, as the IMEA regulates the energy supply for Waterloo residents. Mr. Prost stated it was a shame that Waterloo is committed to using coal considering all the pollution it generates. He requested the council to pass a resolution that calls for the IMEA to conduct an integrated resource plan consisting of a comprehensive study of energy options to guide decisions to meet rate payer and electric grid energy needs.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. No report.
  - C. Report of Subdivision and Zoning Administrator. No report.
  - D. Report of Director of Public Works. No report.
  - E. Report of Deputy Chief of Police.  
The Monroe County Fair went very well. No citations were issued.
  - F. Report of City Attorney. No report.
  - G. Report and Communication by Mayor.
    1. Promotion of Officer Andrew Dahlem to the rank of Sergeant.
    2. Non-Profit Grant Program Check Presentation to Whiteside Station Chapter NSDAR in the amount of \$5,000.00 for their Project, "America 250! Marker".
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 24-22 Authorizing the Execution of an Annual Agreement Between the City of Waterloo, IL and MEGSI for the Term of July 1, 2024 through June 30, 2025.  
Motion made by Alderman Hopkins and seconded by Alderman Row to approve Resolution No. 24-22 Authorizing the Execution of an Annual Agreement Between the City of Waterloo, IL and MEGSI for the Term of July 1, 2024 through June 30, 2025.  
Comments: The Chief of Police stated the WPD has collaborated with MEGSI (Metropolitan Enforcement Group of Southwestern Illinois) for many years. MEGSI consists of several law enforcement agencies that work together on drug-related investigations.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Vogt, and Matt Buettner voting 'aye'.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Warrant No. 640.

Motion made by Alderman Vogt and seconded by Alderman Kyle Buettner to approve Warrant No. 640.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.

B. Consideration and Action on Annual Membership Dues (Ruby Level) of \$2,500.00 with Discover Downstate Illinois Tourism Bureau to be paid out of the Hotel / Motel Tax Fund.

Motion made by Alderman Charron and seconded by Alderman Vogt to approve Annual Membership Dues (Ruby Level) of \$2,500.00 with Discover Downstate Illinois Tourism Bureau to be paid out of the Hotel / Motel Tax Fund.

Comments: As mentioned, this is for our annual membership dues to the Discover Downstate Illinois Tourism Bureau. Historically, we have renewed at the Ruby Membership Level, which provides us with discounts on advertising.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

C. Consideration and Action on Annual Renewal of the CBIZ ACA Checkpoint for \$2,930.00.

Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner to approve the Annual Renewal of the CBIZ ACA Checkpoint for \$2,930.00.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Vogt, and Matt Buettner voting ‘aye’.

D. Consideration and Action on Approval of Annual MEGSI Membership Fee in the Amount of \$11,013.00.

Motion made by Alderman Row and seconded by Alderman Vogt on Approval of the Annual MEGSI Membership Fee in the Amount of \$11,013.00.

Motion passed unanimously with Aldermen Row, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

E. Consideration and Action on Approval of Vandevanter Engineering, with the Low Proposal of \$30,100.00, for repair of the Elsie Kolmer Station Vault Valve.

Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner on approval of Vandevanter Engineering, with the Low Proposal of \$30,100.00, for repair of the Elsie Kolmer Station Vault Valve.

Comments: The Director of Public Works mentioned that during the recent rains it was noticed that the vault valve was not working properly. The piping had deteriorated to the point that water was flowing back into the vault

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Vogt, and Matt Buettner voting ‘aye’.

F. Consideration and Action on Purchase of a 2024 Ford F-250 XL from Sunset Ford in the Amount of \$54,771.03 for the Deputy Director of Public Works.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve the Purchase of a 2024 Ford F-250 XL from Sunset Ford in the Amount of \$54,771.03 for the Deputy Director of Public Works.

Comments: The Mayor explained that this is a budget item.

Motion passed unanimously with Aldermen Kyle Buettner, Row, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

G. Consideration and Action on Approval of DitchWitch as Low Bidder in the Amount of \$21,140.00 for a 2024 Pole Trailer as bid on July 31, 2024 at 1:00 p.m.

Motion made by Alderman Row and seconded by Alderman Hopkins on approval of DitchWitch as Low Bidder in the Amount of \$21,140.00 for a 2024 Pole Trailer as bid on July 31, 2024 at 1:00 p.m.

Comments: This too was a budget item. The old pole trailer was over 30 years old and was showing a lot of wear.

Motion passed unanimously with Aldermen Row, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

H. Consideration and Action on Asphaltting Proposal in the amount of \$17,655.00 from Moore Asphalt Inc. for the Waterloo Police Department Parking Lot and Alley Entrance.

Motion made by Alderman Hopkins and seconded by Alderman Charron to approve the Asphaltting Proposal in the amount of \$17,655.00 from Moore Asphalt Inc. for the Waterloo Police Department Parking Lot and Alley Entrance.

Comments: This pertains to the asphaltting of the new seven-space diagonal parking lot for the Waterloo Police Department.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Vogt, and Matt Buettner voting ‘aye’.

I. Consideration and Action on Fee Waiver Request in the amount of \$630.20 from HSS for their Interior Remodel Project.

Motion made by Alderman Kyle Buettner and seconded by Alderman Row to approve the Fee Waiver Request in the amount of \$630.20 from HSS for their Interior Remodel Project.

Motion passed unanimously with Aldermen Kyle Buettner, Row, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

J. Consideration and Action on Purchase of Two Additional digiTicket Licenses and Hardware from digiTicket in the amount of \$4,528.00.

Motion made by Alderman Row and seconded by Alderman Vogt to approve the Purchase of Two Additional digiTicket Licenses and Hardware from digiTicket in the amount of \$4,528.00.

Comments: digiTICKET is an electronic citation system required by the Monroe County Circuit Court to receive ticketing information. The system enables officers to create and submit tickets electronically replacing paper tickets. This equipment will be for the two new officers.

Motion passed unanimously with Aldermen Row, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

K. Consideration and Action on a Solicitation Request from the Waterloo Fire Department for their Annual Fill the Boot Campaign to be held on Saturday, August 17, 2024, 8:00 a.m. to 2:00 p.m., at the Intersections of Mill / Main and Hamacher / Rogers.

Motion made by Alderman Kyle Buettner and seconded by Alderman Charron on approval of a Solicitation Request from the Waterloo Fire Department for their Annual Fill the Boot Campaign to be held on Saturday, August 17, 2024, 8:00 a.m. to 2:00 p.m., at the Intersections of Mill / Main and Hamacher / Rogers.

Motion passed unanimously with Aldermen Kyle Buettner, Row, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

L. Consideration and Action on a Special Event Permit Application from Crafted in the Loo for their “Back To School In Style” Event at 111 N. Main Street, on Saturday, August 10, 2024, 9:00 a.m. to 3:00 p.m., including the closure of two front parking spots at that location.

Motion made by Alderman Charron and seconded by Alderman Vogt to approve a Special Event Permit Application from Crafted in the Loo for their “Back To School In Style” Event at 111 N. Main Street, on Saturday, August 10, 2024, 9:00 a.m. to 3:00 p.m., including the closure of two front parking spots at that location.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

M. Consideration and Action on a Special Event Permit Application from Crafted in the Loo for their “Third Birthday” Event at 111 N. Main Street, on Saturday, August 24, 2024, 9:00 a.m. to 3:00 p.m., including the closure of two front parking spots at that location.

Motion made by Alderman Row and seconded by Alderman Charron to approve a Special Event Permit Application from Crafted in the Loo for their “Third Birthday” Event at 111 N. Main Street, on Saturday, August 24, 2024, 9:00 a.m. to 3:00 p.m., including the closure of two front parking spots at that location.

Motion passed unanimously with Aldermen Row, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

- N. Consideration and Action on a Special Event Permit Application from the Optimist Club of Waterloo for their Annual 5K Walk-Run to be held on Saturday, August 24, 2024 including the closure of Rogers Street between First Street and Country Club Lane from 8:00 a.m. to 9:30 a.m.

Motion made by Alderman Vogt and seconded by Alderman Matt Buettner to approve a Special Event Permit Application from the Optimist Club of Waterloo for their Annual 5K Walk-Run to be held on Saturday, August 24, 2024 including the closure of Rogers Street between First Street and Country Club Lane from 8:00 a.m. to 9:30 a.m.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.

- O. Consideration and Action on a Special Event Permit Application from the Waterloo Chamber of Commerce for their “Chamber of Commerce Week” Celebration to be held on Friday, September 13, 2024, 4:00 p.m. to 9:00 p.m., including the closure of Third Street from Market to Main.

Motion made by Alderman Charron and seconded by Alderman Kyle Buettner to approve a Special Event Permit Application from the Waterloo Chamber of Commerce for their “Chamber of Commerce Week” Celebration to be held on Friday, September 13, 2024, 4:00 p.m. to 9:00 p.m., including the closure of Third Street from Market to Main.

Comments: This is a new event to bring awareness to “Chamber of Commerce Week”

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**Alderman Hopkins** inquired if we could put a time limit on how long a citizen could address the council. The City Attorney commented that without an ordinance specifying a designated time restriction, which the City does not have, no action can be taken to limit how long a citizen addresses the council. However, five (5) minutes is the suggested time limit.

**Alderman Trantham** mentioned that the closure of Third Street, specifically from Market to Main, on Friday, September 13, 2024, from 4:00 p.m. to 9:00 p.m. for the “Chamber of Commerce Week” Celebration could potentially disrupt business at the Monroe County Courthouse, as the Courthouse operates until 4:30 p.m.. The Chief stated the WPD could block Third Street early in the morning to prohibit parking.

**Alderman Charron** commented that she has received complaints about the signal lights being out of sync on Market Street by Circle K.

14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Vogt.  
Motion passed with a unanimous voice vote.  
Mayor Darter adjourned the meeting at 8:05 p.m.

**Minutes respectfully submitted by Mechelle Childers – City Clerk**