

**MINUTES OF THE  
CITY COUNCIL MEETING  
SEPTEMBER 03, 2024**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.  
  
The Mayor requested a few moments of silence for all those affected by the tragic accident on Hanover Road this past Saturday.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Vogt and seconded by Alderman Most to approve the August 19, 2024 City Council Meeting Minutes as presented. Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. No report.
  - C. Report of Subdivision Administrator. No report.
  - D. Report of Building Official. No report.
  - E. Report of Director of Public Works. No report.
  - F. Report of Chief of Police. No report.
  - G. Report of City Attorney. No report.
  - H. Report and Communication by Mayor.
    1. Certificate of Commendation Presented to Joe Dugan in Recognition of Dugan Woodworking's 50<sup>th</sup> Anniversary.
    2. Chamber of Commerce Week Proclamation.
    3. Direct Professionals Week Proclamation.
    4. Swearing in of Mr. Dave Heine as a new Police Officer.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Ordinance No. 1893 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII: Traffic Schedules, Schedule A: Stop & Through Intersections, for Silvercreek Crossing 1st Addition Phase II.  
Motion made by Alderman Kyle Buettner and seconded by Alderman Hopkins to approve Ordinance No. 1893 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII: Traffic Schedules, Schedule A: Stop & Through Intersections, for Silvercreek Crossing 1st Addition Phase II.  
Comments: The Chief of Police and the Subdivision Administrator drove through the new subdivision section and determined the appropriate locations for the stop signs.  
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting 'aye'.
  - B. Consideration and Action on Ordinance No. 1894 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII: Traffic Schedules, Schedule A: Stop & Through Intersections, for Remlok Phase VI.  
Motion made by Alderman Most and seconded by Alderman Row to approve Ordinance No. 1894 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 24 Motor Vehicle Code, Article VIII: Traffic Schedules, Schedule A: Stop & Through Intersections, for Remlok Phase VI.

Comments: The same procedure as outlined in the comments for agenda item 10A was followed.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.

C. Consideration and Action on Resolution No. 24-23 Approving an Amended Contract between Human Support Services and the City of Waterloo, Illinois for Clean-up of Downtown Waterloo.

Motion made by Alderman Hopkins and seconded by Alderman Charron to approve Resolution No. 24-23 Approving an Amended Contract between Human Support Services and the City of Waterloo, Illinois for Clean-up of Downtown Waterloo.

Comments: This is an extension to the current contract between Human Support Services and the City of Waterloo, regarding the cleanup of Downtown Waterloo.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.

D. Consideration and Action on Resolution No. 24-24 Approving a Special Event Permit for the SS Peter & Paul Catholic School for a Queen of Hearts Raffle Drawing to be held at Outsiders Bar, Inc., 104 S. Market Street, every Tuesday at 7:00 p.m., beginning on September 03, 2024 through September 16, 2025; and, to include the temporary closure of Market Street between 1st Street and Fourth Street.

Motion made by Alderman Row and seconded by Alderman Vogt to approve Resolution No. 24-24 Approving a Special Event Permit for the SS Peter & Paul Catholic School for a Queen of Hearts Raffle Drawing to be held at Outsiders Bar, Inc., 104 S. Market Street, every Tuesday at 7:00 p.m., beginning on September 03, 2024 through September 16, 2025; and, to include the temporary closure of Market Street between 1st Street and Fourth Street.

Comments: There are no changes in the resolution; it is simply a continuation of the Queen of Hearts Raffle Drawing.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

E. Consideration and Action on Resolution No. 24-25 Approving a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, October 02, 2024, from 5:30 p.m. to 6:30 p.m., and to include the Temporary Closure of Sections of Bellefontaine, First, Market, Main, Fourth and Rogers Streets.

Motion made by Alderman Charron and seconded by Alderman Matt Buettner to approve Resolution No. 24-25 granting a Special Event Permit for the Waterloo High School Homecoming Parade to be held on Wednesday, October 02, 2024, from 5:30 p.m. to 6:30 p.m., and to include the Temporary Closure of Sections of Bellefontaine, First, Market, Main, Fourth and Rogers Streets.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

F. Consideration and Action on Resolution No. 24-26 Approving a Contract between the City of Waterloo, IL and CERTOP, Inc. for Operation, Maintenance and Management of the Water Supply, Treatment and Storage Facilities, in the amount of \$9,500 per month, for a term beginning October 1, 2024 and ending April 30, 2025.

Motion made by Alderman Kyle Buettner and seconded by Alderman Vogt to accept Resolution No. 24-26 approving a Contract between the City of Waterloo, IL and CERTOP, Inc. for Operation, Maintenance and Management of the Water Supply, Treatment and Storage Facilities, in the amount of \$9,500 per month, for a term beginning October 1, 2024 and ending April 30, 2025.

Comments: Chairman of the Water and Sewer Committee, Alderman Kyle Buettner, stated that the committee unanimously recommended the contract with CERTOP.

Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Warrant No. 641.

Motion made by Alderman Most and seconded by Alderman Row to approve Warrant No. 641. Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.

- B. Consideration and Action on Purchase of a 2025 Ford Explorer, for the New Director of Public Works, from Sunset Ford in the Amount of \$48,431.03.  
Motion made by Alderman Charron and seconded by Alderman Row to approve the Purchase of a 2025 Ford Explorer, for the New Director of Public Works, from Sunset Ford in the Amount of \$48,431.03.  
Comments: The purchase of this vehicle fell within the allocated budget.  
Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
- C. Consideration and Action on Purchase of a 2024 Chevy Silverado 3500HD, for the Electric Department, from Bob McCosh in the Amount of \$67,743.00.  
Motion made by Alderman Kyle Buettner and seconded by Alderman Charron to approve the Purchase of a 2024 Chevy Silverado 3500HD, for the Electric Department, from Bob McCosh in the Amount of \$67,743.00.  
Comments: This vehicle was included in the budget for the Electric Department.  
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
- D. Consideration and Action on Approval of the Silvercreek Crossing 1st Addition Phase 2 Final Plat.  
Motion made by Alderman Matt Buettner and seconded by Alderman Row on Approval of the Silvercreek Crossing 1st Addition Phase 2 Final Plat.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
- E. Consideration and Action on Approval of the Remlok Phase VI Final Plat.  
Motion made by Alderman Row and seconded by Alderman Most on approval of the Remlok Phase VI Final Plat.  
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
- F. Consideration and Action on Fee Waiver Request from the Monroe County Board of Commissioners, in the Amount of \$898.00, for a Maintenance Shed Addition.  
Motion made by Alderman Row and seconded by Alderman Kyle Buettner to approve a Fee Waiver Request from the Monroe County Board of Commissioners, in the Amount of \$898.00, for a Maintenance Shed Addition.  
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
- G. Consideration and Action on a Special Event Permit Application from Vintage Wine Bar for “The Bear & The Bird” Anniversary Event to be held on September 28, 2024, from 10 a.m. to 4 p.m., to include closure of the parking spaces in front of 210 and 212 S. Main Street.  
Motion made by Alderman Charron and seconded by Alderman Vogt on approval of a Special Event Permit Application from Vintage Wine Bar for “The Bear & The Bird” Anniversary Event to be held on September 28, 2024, from 10 a.m. to 4 p.m., to include closure of the parking spaces in front of 210 and 212 S. Main Street.  
Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
- H. Consideration and Action on Approval of a Special Event Permit Application from the SS Peter and Paul Catholic School PTO for their PumpkinFest 5K / ½ Mile Fun Run to be held on Saturday, October 12, 2024, from 7:30 a.m. to 9:15 a.m., to include a police presence on Rogers Street between Rogers Elementary School and south of Country Club Lane.  
Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner to approve a Special Event Permit Application from the SS Peter and Paul Catholic School PTO for their PumpkinFest 5K / ½ Mile Fun Run to be held on Saturday, October 12, 2024, from 7:30 a.m. to 9:15 a.m., to include a police presence on Rogers Street between Rogers Elementary School and south of Country Club Lane.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.

- I.     Consideration and Action on a Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, September 20, 2024 from 3 p.m. to 9 p.m. and on Saturday, September 21, 2024 from 7 a.m. to noon.  
Motion made by Alderman Most and seconded by Alderman Charron to approve a Solicitation Request from the Monroe County Shriners for their Annual Paper Drive to be held at the intersections of Main/Mill and Rogers/Hamacher on Friday, September 20, 2024 from 3 p.m. to 9 p.m. and on Saturday, September 21, 2024 from 7 a.m. to noon.  
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.
- 13.   Discussion of Matters by Council Members Arising After Agenda Deadline. None.
- 14.   Motion to Adjourn made by Alderman Vogt and seconded by Alderman Matt Buettner.  
Motion passed with a unanimous voice vote.  
Mayor Darter adjourned the meeting at 7:54 p.m.

**Minutes respectfully submitted by Mechelle Childers – City Clerk**