

**MINUTES OF THE
CITY COUNCIL MEETING
OCTOBER 21, 2024**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of the October 07, 2024, City Council Meeting Minutes.
Motion made by Alderman Vogt and seconded by Alderman Hopkins to approve the October 07, 2024 City Council Meeting Minutes as presented.
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items.
Mr. Louis Garza, a resident of Church Street, inquired about the procedure to request the repaving of Church Street. The Mayor explained the street program to Mr. Garza, which entails assessing the condition of all city streets and traffic flow to create a prioritized list for repair and repaving.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector - Shawn Kennedy
The Collection Report is in the packet.
Comments: Alderman Hopkins referred to the October 6, 2024, issue of the Republic-Times, which reported that the City of Waterloo receives \$1.7 million from property taxes. He inquired about the percentage this figure represents in the annual budget. Mrs. Shawn Kennedy clarified that the City does not retain all of these funds. A portion of the money is allocated to other entities under the City's tax levy. The City is expected to receive approximately \$1.1 million, which constitutes about 3% of its total annual budget.
Motion to accept the Collection Report was made by Alderman Most and seconded by Alderman Hopkins.
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.
 - B. Report of Treasurer – Brad Papenberg
 1. Monthly Treasurer’s Report.
The report is in the packet.
Motion to accept the Monthly Treasurer’s Report was made by Alderman Row and seconded by Alderman Vogt.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
 2. Annual Treasurer’s Report.
The report is in the packet.
Motion to accept the Annual Treasurer’s Report was made by Alderman Row and seconded by Alderman Most.
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
 - C. Report of Subdivision Administrator – Nathan Krebel. No report.
 - D. Report of Building Official – Roberta Rohwedder. The report is in the packet.
 - E. Report of Building Inspector / Code Administrator – Brad Yearian. The report is in the packet.
 - F. Report of Director of Public Works – Tim Birk. No report.

G. Report of Chief of Police. No report.

H. Report of City Attorney. No report.

I. Report and Communication by Mayor.

1. Presentation of Certificate of Commendation to PJ Broske for being one of three Esports Special Olympian Athletes in the Country invited by Microsoft to participate in a National Rocket League Tournament and Unified Minecraft Build Challenge in Redmond, Washington.

8. Report of Standing Committees. None.

9. Report of Special Committees. None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen. None.

11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Approval of Exterior Building Material at 415 Sycamore.
Motion made by Alderman Vogt and seconded by Alderman Row on Approval of the Exterior Building Material at 415 Sycamore.

Comments: The Zoning Administrator indicated the homeowner intends to make several additions to the house, and the building materials require a variance to proceed. The Planning Commission has given a favorable recommendation.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting ‘aye’.

B. Consideration and Action on Approval of Proposal from J.F. Electric in the amount of \$44,764.00 for Repair of a Damaged Steel Pole.

Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner on Approval of Proposal from J.F. Electric in the amount of \$44,764.00 for Repair of a Damaged Steel Pole.

Comments: The Director of Public Works reported this pole was damaged in an accident on Illinois Route 3. The City has already submitted a claim for insurance reimbursement.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.

C. Consideration and Action on Approval of a Six-Month Extension for the ‘Innovations Early Childhood Daycare’ Waterloo Beautification Application to February 05, 2025. (Originally approved on 02-05-24 to expire on 08-05-24.)

Motion made by Alderman Charron and seconded by Alderman Kyle Buettner on Approval of a Six-Month Extension for the ‘Innovations Early Childhood Daycare’ Waterloo Beautification Application to February 05, 2025. (Originally approved on 02-05-24 to expire on 08-05-24.)

Comments: The Zoning Administrator stated that the delay in materials is the reason for the extension.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

D. Consideration and Action on Approval to Authorize the Director of Public Works to Sell Vehicles, as Listed on the Attachment, through Purple Wave Auctions.

Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner on Approval to Authorize the Director of Public Works to Sell Vehicles, as Listed on the Attachment, through Purple Wave Auctions.

Comments: The Director of Public Works indicated that the vehicles are surplus, being old and worn out. Purple Wave Auction serves as a marketplace for selling fleet and construction equipment.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.

- E. Consideration and Action on Approval of Proposal #2621 from REJIS in the Amount of \$5,366.00 for the “KnowBe4” Security Awareness Training Subscription.
Motion made by Alderman Most and seconded by Alderman Row on Approval of Proposal #2621 from REJIS in the Amount of \$5,366.00 for the “KnowBe4” Security Awareness Training Subscription.

Comments: The Collector/Budget Officer explained that this is a three-year software subscription service that provides cybersecurity training for all employees.

Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting ‘aye’.

- F. Consideration and Action on Approval of a Special Event Permit Application from Crafted In The Loo for “Christmas Walk Weekend – Black Friday – Explore Waterloo Event” to be held on Friday, November 29, 2024 from 8:00 a.m. through 2:00 p.m., including the Closure of Two Parking Spaces in Front of the Store to Edge of Adjacent Alley.

Motion made by Alderman Charron and seconded by Alderman Kyle Buettner on Approval of a Special Event Permit Application from Crafted In The Loo for “Christmas Walk Weekend – Black Friday – Explore Waterloo Event” to be held on Friday, November 29, 2024 from 8:00 a.m. through 2:00 p.m., including the Closure of Two Parking Spaces in Front of the Store to Edge of Adjacent Alley.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

- G. Consideration and Action on Approval of a Special Event Permit Application from GLOW for the Lighted Holiday Parade to be held on Saturday, November 30, 2024 from 5:30 p.m. through 6:30 p.m., including the Closure of Sections of Columbia, Main and Mill Streets.

Motion made by Alderman Hopkins and seconded by Alderman Charron on Approval of a Special Event Permit Application from GLOW for the Lighted Holiday Parade to be held on Saturday, November 30, 2024 from 5:30 p.m. through 6:30 p.m., including the Closure of Sections of Columbia, Main and Mill Streets.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline. None.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Most.
Motion passed with a unanimous voice vote.
Mayor Darter adjourned the meeting at 7:50 p.m.

Minutes respectively submitted by Mechelle Childers – City Clerk