

# **WATERLOO CITY COUNCIL**

## **Regular Meeting Agenda**

Location: Waterloo City Hall - Council Chambers  
100 W. Fourth St., Waterloo, IL  
Date: Tuesday, January 03, 2023  
Time: 7:30 p.m.

1. Call to Order.
  2. Roll Call.
  3. Pledge of Allegiance.
  4. Correction or Withdrawal of Agenda Items by Sponsor.
  5. Approval of Minutes as Written or Amended.
    - A. Approval of Public Hearing Minutes from 12-19-22.
    - B. Approval of City Council Meeting Minutes from 12-19-22.
  6. Petitions by Citizens on Non-Agenda Items.
  7. Reports and Communications from the Mayor and other City Officers.
    - A. Report of Collector.
    - B. Report of Treasurer.
    - C. Report of Subdivision and Zoning Administrator.
    - D. Report of Director of Public Works.
    - E. Report of Chief of Police.
    - F. Report of City Attorney.
    - G. Report and Communication by Mayor.
  8. Report of Standing Committees.
  9. Report of Special Committees.
  10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
    - A. Consideration and Action on Resolution No. 23-01 Approving the Annual Agreement with ApexNetwork Physical Therapy for Pre-Employment Testing.
    - B. Consideration and Action on Resolution No. 23-02 Approving a Rental Agreement with FP Mailing Solutions for the Postage Machine (including replacement).
    - C. Consideration and Action on Ordinance No. 1868 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 40 Zoning, Article II: General Zoning District Regulations, Section 40-2-3(B) by the Addition of “Convenience Store” as a Permitted Use in the B-2 General Business District.
    - D. Consideration and Action on Ordinance No. 1869 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 40 Zoning, Article II: General Zoning District Regulations, Section 40-2-3(B) by the Addition of “Pet Washing and Grooming” as a Permitted Use in the B-3 Central Business District.
  11. Unfinished Business.
  12. Miscellaneous Business.
    - A. Consideration and Action on Warrant No. 621.
    - B. Consideration and Action on 4% Pay Increase for Brad Yearian (Building Inspector) retro-active to September 27, 2022.
    - C. Consideration and Action on Purchase of Folder/Inserter from Coast to Coast Equipment & Supplies, Inc. at a Cost of \$11,261.00.
    - D. Consideration and Action on Approval of the Remlok Phase 5 Preliminary Plat.
    - E. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS 120/2(c)(1).
  13. Discussion of Matters by Council Members Arising After Agenda Deadline.
  14. Motion to Adjourn.
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## **DATES TO REMEMBER**

Jan. 09, 2023 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Jan. 10, 2023 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Jan. 11, 2023 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
Jan. 16, 2023 – City Offices Closed for Martin Luther King Jr. Day.  
Jan. 17, 2023 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Jan. 19, 2023 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
Jan. 24, 2023 – American Legion Meeting, Waterloo City Hall: 2<sup>nd</sup> Floor, 7:00 p.m.

**MINUTES OF THE  
PUBLIC HEARING  
DECEMBER 19, 2022**

1. The meeting was called to order by Mayor Smith at 7:16 p.m.
2. The following Aldermen were present: Matt Buettner, Hopkins, Trantham, Darter, Row and Heller.  
Absent: Kyle Buettner
3. Call to Notice (Advertisement is on file at City Hall)
4. Presentation of proposed Property Tax Levy Increase for the Year 2022.
5. Discussion, Questions and Answers. None.
6. Motion to Adjourn made by Alderman Hopkins and seconded by Alderman Matt Buettner.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Row, Heller and Matt Buettner voting 'yea'.  
Mayor Smith adjourned the meeting at 7:20 p.m.

**Mechelle Childers**  
**City Clerk**

**MINUTES OF THE  
CITY COUNCIL MEETING  
DECEMBER 19, 2022**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Matt Buettner, Hopkins, Trantham, Darter, Row and Heller.  
Absent: Kyle Buettner
3. Pledge of Allegiance  
The flag presentation and Pledge of Allegiance were led by Boy Scout Troops 323 and 8301.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Approval of City Council Meeting Minutes dated 12-05-22. Motion made by Alderman Darter and seconded by Alderman Heller to approve the City Council Meeting Minutes from 12-05-22. Motion passed unanimously with Aldermen Darter, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
The report is in the packet.  
Motion to accept the Collection Report was made by Alderman Matt Buettner and seconded by Alderman Hopkins.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Darter, Row and Heller voting 'yea'.
  - B. Report of Treasurer.  
The report is in the packet.  
Motion to accept the Collection Report was made by Alderman Row and seconded by Alderman Heller.  
Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham and Darter voting 'yea'.
  - C. Report of Subdivision and Zoning Administrator.  
The report is in the packet.
  - D. Report of Building Inspector / Code Administrator.  
The report is in the packet.
  - E. Report of Director of Public Works.  
Preparing for the impending bad weather.
  - F. Report of Chief of Police. No report.
  - G. Report of City Attorney. No report.
  - H. Report and Communication by Mayor.
    1. Certificate of Commendation to Lindsay Dill for her Gold Medal in the Special Olympics State Bowling Tournament.
    2. Certificate of Commendation to the WHS Hot Rodders for Competing at the National Level of the Hot Rodders Engine Event.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 22-17 Approving MFT Funds in the amount of \$485,085.04 for the period of May 01, 2023 through April 30, 2024.  
Motion made by Alderman Darter and seconded by Alderman Heller to accept Resolution No. 22-17 Approving MFT Funds in the amount of \$485,085.04 for the period of May 01, 2023 through April 30, 2024.  
Motion passed unanimously with Aldermen Darter, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.
  - B. Consideration and Action on Resolution No. 22-18 Authorizing the use of MFT Funds in the amount of \$716,639.40 for the Moore Street / Columbia Avenue PH 5 & 6 Project.  
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to approve Resolution No. 22-18 Authorizing the use of MFT Funds in the amount of \$716,639.40 for the Moore Street / Columbia Avenue PH 5 & 6 Project.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Darter, Row and Heller voting 'yea'.
  - C. Consideration and Action on Resolution No. 22-19 Authorizing the Payment of a State /Federal Invoice in the amount of \$228,792.83 from MFT Funds for the Moore Street /Columbia Avenue PH 5 & 6 Project.  
Motion made by Alderman Darter and seconded by Alderman Row to approve Resolution No. 22-19 Authorizing the Payment of a State /Federal Invoice in the amount of \$228,792.83 from MFT Funds for the Moore Street / Columbia Avenue PH 5 & 6 Project.  
Motion passed unanimously with Aldermen Darter, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.
  - D. Consideration and Action on Ordinance No. 1866 Approving a Tax Levy for Corporate Purposes for the current Fiscal Year commencing on the 1 st day of May, 2022 and ending on the 30 th day of April, 2023 for the City of Waterloo, IL.  
Motion made by Alderman Heller and seconded by Alderman Row to accept Ordinance No. 1866 Approving a Tax Levy for Corporate Purposes for the current Fiscal Year commencing on the 1st day of May, 2022 and ending on the 30th day of April, 2023 for the City of Waterloo, IL.  
Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter and Row voting 'yea'.
  - E. Consideration and Action on Ordinance No. 1867 Amending Residency Requirements of City Employees.  
Motion made by Alderman Darter and seconded by Alderman Hopkins to approve Ordinance No. 1867 Amending Residency Requirements of City Employees.  
Motion passed unanimously with Aldermen Darter, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.
11. Unfinished Business. None.
12. Miscellaneous Business.
  - A. Consideration and Action on Upgrade to Microsoft Office 2021 for 36 Computers (City Hall, Police Department and Utility Departments).  
Motion made by Alderman Darter and seconded by Alderman Heller on Approval to Upgrade to Microsoft Office 2021 for 36 Computers (City Hall, Police Department and Utility Departments).  
Motion passed unanimously with Aldermen Darter, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.



- B. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS120/2(c)(1).  
Motion to move into Executive Session made by Alderman Heller and seconded by Alderman Row.  
Motion passed unanimously to enter into Executive Session with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter and Row voting ‘yea’.
- Entered into Executive Session at 7:46 p.m.  
Adjourned Executive Session at 8:03 p.m.
- Motion to Resume Session made by Alderman Darter and seconded by Alderman Heller.  
The motion passed with a unanimous voice vote.
- Returned to regular session at 8:04 p.m.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.  
**The Aldermen and the Mayor wished everyone a Merry Christmas and a safe holiday.**
14. Motion to Adjourn made by Alderman Row and seconded by Alderman Matt Buettner.  
Motion passed with a unanimous voice vote. Mayor Smith adjourned the meeting at 8:05 p.m.

**Mechelle Childers - City Clerk**

To: Mayor, City Council  
From: Tim Birk  
Date: December 28, 2022  
Re: Utility Call Update

The following is an update of the utility problems experienced from December 23<sup>rd</sup> thru December 27<sup>th</sup>.

### Water

Friday December 23, 2022

102 Madison	Frozen Pipes
108 Rau	(2) Frozen Water meters (Replaced)

Saturday December 24, 2022

416 Monroe Street	Frozen Pipes
617 Morrison Avenue	Damaged Pipe in Basement
1st Street & Bellefontaine	Water Main Break (Repaired)

Sunday December 25, 2022

405 Flower	Frozen Pipes
204 Hoener	Leaking Service Line

Monday December 26,2022

695 North Moore Street

Damaged Pipe in Ceiling

819 Glenbriar

Leaking Service Line

103 Fairway

Leaking Service Line (Repaired)

911 North Market

Damaged Pipe

### Street Dept.

December 22, 2022

Treated Streets and Plowed Snow

Noon to 7:30 p.m.

210 Tons of Salt

350 Gallons of Calcium

December 23,2022

Single Truck plowed snow drifts and salted slick areas

### Electric Dept. – Distribution

December 24,2022

South Library

Bad Secondary Drop

Lakeview West Apts.

Replaced Secondary Fuse in  
Transformer

### Electric Dept. – Power Plant

December 23, 2022

Generated 17 MW of power for the IMEA

Started @ 5:00 p.m. Shut Down @ 8:30 p.m.

### Gas Dept.

December 25, 2022

320 Drucilla

Gas Leak Detected in Fire Place

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
January 03, 2023  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 23-01 Approving the Annual  
Agreement with ApexNetwork Physical Therapy for Pre-Employment Testing.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_  
\_\_\_\_\_
4. Submittal date: 12-27-22  
  
Submitted by: \_\_\_\_\_  
Shawn Kennedy, Collector / Budget Officer  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**RESOLUTION NO. 23-01**

**A RESOLUTION APPROVING THE ANNUAL AGREEMENT WITH APEXNETWORK PHYSICAL THERAPY FOR PRE-EMPLOYMENT TESTING.**

**WHEREAS**, attached is a proposed Agreement with ApexNetwork Physical Therapy for annual Pre-Employment Testing Services; and,

**WHEREAS**, it is in the best interest of the City of Waterloo, IL to sign said Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Agreement as attached.

**PASSED** by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 03<sup>rd</sup> day of January, 2023.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_

**APPROVED:**

\_\_\_\_\_  
Thomas Smith, Mayor  
City of Waterloo, IL

**ATTESTED:**

\_\_\_\_\_  
Mechelle Childers, City Clerk  
City of Waterloo, IL



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15 Apex Drive Highland, IL 62249 Phone: 618-651-0444 Fax: 618-651-9225

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December 2022

To Whom It May Concern:

The staff at ApexNetwork Physical Therapy would like to continue to provide your company with the highest quality employment testing. Attached is a contract that will be required to be signed by a company representative.

Please note rates may slightly increase for tests performed in 2023. Please refer to your 2022 contract to determine if a rate increase is in effect for 2023.

Please review and sign the attached Contract for Services.

**If any essential functions of your jobs have changed, please notify me immediately to ensure testing remains legally compliant and consistent with business necessity.**

If you have any questions or concerns, please contact Andy Vitale at 618-363-0598.

Respectfully,

Andy Vitale OTR/L  
Director of ACOMP  
avitale@apexnetworkpt.com



15 Apex Drive

Highland, IL 62249

Phone: 618-651-0444

Fax: 618-651-9225

ApexNetwork Physical Therapy  
Contract for Pre Employment Testing  
CITY OF WATERLOO, IL

"Provider" = ApexNetwork Physical Therapy, LLC

"Company" = CITY OF WATERLOO, IL

**SCOPE OF CONTRACT**

- "Company" agrees to utilize the service of "Provider" to perform pre employment testing.
- Standardized and ADA compliant pre employment testing will be implemented by "Provider", according to protocol guidelines.
- "Provider" agrees to schedule pre employment tests within 24 hours of contact by "Company".
- "Provider" agrees to have results of pre employment tests to "Company" within 24 hours post test.

**FINANCIAL INFORMATION**

- "Company" agrees to pay \$165 per pre employment test to "Provider".
- "Provider" agrees to supply "Company" a billing statement for pre employment tests one time per month indicating candidates' names and charges for pre employment tests.
- "Company" agrees to pay "Provider" within 60 days of receipt of the billing statement from "Provider".

It is agreed that state and federal regulation will be followed to the best of "Provider's" knowledge, regarding documentation and protocols related to pre employment testing; and that state and federal regulation will be followed, to the best of "Company's" knowledge, regarding appropriate procedures related to pre employment testing. The established test protocol will be reviewed at least annually by "Company" to ensure accuracy of essential job functions and inform "Provider" in writing of any changes related to the essential job functions.

**Cancellation / No Show Agreement:** "Company" agrees to provide at least 24 hours notice when cancelling or rescheduling an appointment and that cancellation of less than 24 hours or not showing up for an appointment will likely result in a cancel / no show charge of \$35.

**CANCELLATION POLICY**

Cancellation of this agreement by "Provider" or "Company" will occur in written format to the other. Should this agreement be terminated by either party, "Company" will pay "Provider" any sums due for services provided.

"Company" and "Provider" duly execute this agreement as indicated by the representative signatures below.

\_\_\_\_\_  
"Company" Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
"Provider" Representative

\_\_\_\_\_  
Date



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
January 03, 2023  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 23-02 Approving a Rental Agreement  
with FP Mailing Solutions for the Postage Machine (including replacement).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_  
\_\_\_\_\_
4. Submittal date: 12-28-22  
  
Submitted by: \_\_\_\_\_  
Shawn Kennedy, Collector / Budget Officer  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

THOMAS G. SMITH, Mayor  
MECHELLE L. CHILDERS, Clerk  
BRAD A. PAPENBERG, Treasurer



CITY OFFICES:  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## MEMO

**DATE:** December 27, 2022  
**TO:** City Council  
**FROM:** Shawn Kennedy  
**RE:** Postage Machine Lease

The current postage machine lease will expire 3/4/23 and the current PostBase 45 will be discontinued. To replace and lease a new postage machine, I obtained two quotes:

### Postage Machine

Coast to Coast	PostBase Vision A5 (63 month lease)	\$139.00 per month
Quadient	ix-5 AF Mailing System	\$165.68 per month

Recommend: Coast to Coast Equipment & Supplies, Inc.

**RESOLUTION NO. 23-02**

**A RESOLUTION APPROVING A RENTAL AGREEMENT WITH FP MAILING SOLUTIONS FOR THE POSTAGE MACHINE (INCLUDING REPLACEMENT).**

**WHEREAS**, attached is a proposed Rental Agreement with FP Mailing Solutions for the Postage Machine (including replacement); and,

**WHEREAS**, it is in the best interest of the City of Waterloo, IL to sign said Rental Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Rental Agreement as attached.

**PASSED** by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 03<sup>rd</sup> day of January, 2023.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_

**APPROVED:**

\_\_\_\_\_  
Thomas Smith, Mayor  
City of Waterloo, IL

**ATTESTED:**

\_\_\_\_\_  
Mechelle Childers, City Clerk  
City of Waterloo, IL



**CUSTOMER ("YOU") INFORMATION**FULL LEGAL NAME: CITY OF WATERLOO

AGREEMENT NO.: \_\_\_\_\_

CUSTOMER'S ADDRESS: 100 WEST 4TH STREET WATERLOO, IL 62298**EQUIPMENT INFORMATION**

QTY TYPE, MAKE, MODEL NUMBER AND INCLUDED ACCESSORIES

1 PostBase Vision A5 Base/Scale, Autofeeder w/ Sealer

SERIAL NO. \_\_\_\_\_

EQUIPMENT LOCATION: SAME☐ SEE SCHEDULETERM IN MONTHS: 63 MONTHLY PAYMENT AMOUNT: \$ 139.00 (PLUS TAX)SECURITY DEPOSIT: \$ 0

PURCHASE OPTION\*: FAIR MARKET VALUE

**ADDITIONAL TERMS AND CONDITIONS**

**AGREEMENT.** You want us to now provide you the equipment and/or software referenced herein ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. We may charge you a one-time origination fee of \$99.50. If any amount payable to us is past due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less. Any security deposit will be returned upon full performance.

**NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.**

**EQUIPMENT USE.** You will keep the Equipment in good working order, use it for business purposes only and not modify or move it from its initial location without our consent. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience, and which amounts may be subject to change from time to time based on that arrangement.

**POSTAGE DEVICES.** Postage measurement devices referenced herein which are subject to a separate rental agreement between you and us are not part of the Equipment and your use and the ownership of such devices will be governed exclusively by your rental agreement with us. You will need to reference your rental agreement with us for the term of, and your rights and obligations under, the rental agreement. For your convenience, payments under this Agreement may include the rental amounts you owe us under the rental agreement.

**SOFTWARE/DATA.** Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.

**LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.**

**ASSIGNMENT.** You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.

**LAW/FORUM.** You agree that this Agreement and any claim related to this Agreement shall be governed by the internal laws of the state in which our (or, if we assign this Agreement, our assignee's) principal place of business is located and any dispute concerning this Agreement will be adjudicated in a federal or state court in such state. You hereby consent to personal jurisdiction and venue in such courts and waive transfer of venue. Each party waives any right to a jury trial.

**LOSS OR DAMAGE.** You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if

applicable, against any claims, losses or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

**INSURANCE.** You agree to maintain commercial general liability insurance acceptable to us. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 3% per annum.

**TAXES.** We own the Equipment. You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. Sales or use tax due upfront will be payable over the term with a finance charge.

**END OF TERM.** At the end of the term of this Agreement (or any renewal term) (the "End Date"), this Agreement will renew month to month unless a) you provide us written notice, at least 90 days prior to the End Date, of your intent to return the Equipment, and b) you timely return the Equipment to the location designated by us, at your expense. If a Purchase Option is indicated above and you are not in default on the End Date, you may purchase the Equipment from us "AS IS" for the Purchase Option price. If the returned Equipment is not immediately available for use by another without need of repair, you will reimburse us for all repair costs. You cannot pay off this Agreement or return the Equipment prior to the End Date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

**DEFAULT/REMEDIES.** If a payment becomes 10+ days past due, or if you otherwise breach this Agreement, you will be in default, and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, discounted at 3% per annum; and we may disable or repossess the Equipment and use all other legal remedies available to us. You agree to pay all costs and expenses (including reasonable attorney fees) we incur in any dispute with you related to this Agreement. You agree to pay us 1.5% interest per month on all past due amounts.

**UCC.** If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

**MISCELLANEOUS.** This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. The parties agree that the original hereof for enforcement and perfection purposes, and the sole "record" constituting "chattel paper" under the UCC, is the paper copy hereof bearing (i) the original or a copy of either your manual signature or an electronically applied indication of your intent to enter into this Agreement, and (ii) our original manual signature. Any change must be in writing signed by each party.

Owner ("we", "us"): **FP Finance**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name &amp; Title: \_\_\_\_\_

Customer: (As Stated Above)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name &amp; Title: \_\_\_\_\_

**UNCONDITIONAL GUARANTY:** The undersigned unconditionally guarantees that the Customer will timely perform all obligations under the above Agreement. The undersigned also waives any notification if the Customer is in default and consents to any extensions or modifications granted to the Customer. In the event of default, the undersigned will immediately pay all sums due under the terms of the Agreement without requiring Owner to proceed against Customer or any other party or exercise any rights in the Equipment. The undersigned, as to this guaranty, agrees to the designated forum and consents to personal jurisdiction, venue, and choice of law as stated in the Agreement, agrees to pay all costs and expenses, including attorney fees, incurred by Owner related to this guaranty and the Agreement, waives a jury trial and transfer of venue, and authorizes obtaining credit reports.

SIGNATURE: ☒ PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_





## FP Finance Customer Agreement

**FP Mailing Solutions**  
140 N. Mitchell Ct, Ste 200  
Addison, IL 60101-5629  
Tel: (800) 341-6052  
www.fp-usa.com

### CUSTOMER INFORMATION

<b>Billing Address</b>	
Customer: CITY OF WATERLOO	
Department: ADMIN	
Street: 100 WEST 4 TH STREET	
City: WATERLOO	County: MONROE
State: IL	Zip: 62298
Tel: 618-939-8600	Fax: 618-939-8988
E-mail: skennedy@waterloo.il.us	
Contact Name: Shawn Kennedy	
Deliver To: <input checked="" type="checkbox"/> Dealer <input type="checkbox"/> Customer	
<input type="checkbox"/> Existing Customers Only: check box if Billing Address has changed.	

<b>Shipping &amp; Installation Address (if different than Billing)</b>	
Customer: SAME	
Department:	
Street:	
City:	County:
State:	Zip:
Tel:	Fax:
E-mail:	
Contact Name:	
Mailing Address: <input type="checkbox"/> Same as Billing	
<input checked="" type="checkbox"/> Existing Customers Only: check box if Shipping/Install Address has changed.	

### RENTAL INFORMATION

Item #	Item Description
P400C	PostBase Vision Meter
UNL & RGPOST	Unlimited Resets & RateGuard
VISION360	Online Analytics & Reporting

### PURCHASED EQUIPMENT INFORMATION

Item #	Item Description
FPLA5V	PostBase Vision Package

Term of Contract: 63 Months

Terms and Conditions: By signing below, I hereby acknowledge and agree that FP's standard shipping rates and the additional terms and conditions available on the FP website at [www.fp-usa.com/terms-conditions](http://www.fp-usa.com/terms-conditions) are applicable to, and incorporated by reference into, this agreement. (If you do not have access to the internet, please contact FP directly at 800.341.6052 and we will provide you with a copy for your records.)

### MAINTENANCE INFORMATION

Item #	Item Description
MMAINT	Maintenance (Provided by Servicing Dealer)

### CUSTOMER ACCEPTANCE (please complete all fields)

Base and/or Feeder Cover Color: SILVER

<b>Customer Acceptance of Terms</b>		<b>Dealer Information</b>	
Print Name of Authorized Representative:		Selling Dealer Name: <u>Coast to Coast</u>	Dealer #: <u>3340</u>
Tel: <u>618-939-8600</u>		Address: <u>10964 Lin-Valle Drive St. Louis, Mo 63123</u>	
Tax ID: <u>37-60001642</u>	State: <u>IL</u>	Tel: <u>314-892-0250</u>	Fax: <u>314-892-0825</u>
Authorized Signature: <u>X</u>		Sales Representative Name: <u>Brian Lenhardt</u>	
Date:		Servicing Dealer Name: <u>Coast to Coast</u>	Svc. Dealer #: <u>3340</u>

### DEALER & INTERNAL USE ONLY

<input type="checkbox"/> New Customer	<input type="checkbox"/> Major Account: _____	Promo Code: _____
<input checked="" type="checkbox"/> Existing Customer Name Change	<input type="checkbox"/> Master Billing Acct. No.: _____	Package Code: <u>FPLA5V</u>
<input checked="" type="checkbox"/> Upgrade From: <u>EZPOST45AVP</u>	<input type="checkbox"/> Master Postage Acct. No.: _____	<input type="checkbox"/> Price or Terms Exception Approval (attach copy)
If Upgrading From An EZLEASE, List The Contract #:		<input type="checkbox"/> Tax-Exempt Certificate Attached
EZLEASE Contract #: <u>1309594</u>		
FP Existing Account No.: <u>600040713</u>		

## AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

January 03, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Ordinance No. 1868 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 40 Zoning, Article II: General Zoning District Regulations, Section 40-2-3(B) by the Addition of “Convenience Store” as a Permitted Use in the B-2 General Business District.

3. Relief or action to be requested:

Approval.

4. Submittal date: 12-20-22

Submitted by:

Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.

\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_

Matter referred to

  
\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1868**

**AN ORDINANCE AMENDING THE CITY OF WATERLOO, IL REVISED CODE OF ORDINANCES, CHAPTER 40 ZONING, ARTICLE II: GENERAL ZONING DISTRICT REGULATIONS, SECTION 40-2-3(B) BY THE ADDITION OF “CONVENIENCE STORE” AS A PERMITTED USE IN THE B-2 GENERAL BUSINESS DISTRICT.**

**WHEREAS**, the City of Waterloo, IL requested that Chapter 40 known as the Zoning Code of the Revised Code of Ordinances of the City of Waterloo, Illinois be amended as herein provided; and

**WHEREAS**, on December 12, 2022 the Planning Commission of the City of Waterloo, Illinois reviewed the petition to amend Section 40-2-3(B) regarding Convenience Stores, and gave it a favorable recommendation; and

**WHEREAS**, after due notice of a Public Hearing, on December 15, 2022, the Zoning Board of Appeals of the City of Waterloo, Illinois reviewed the petition to amend Section 40-2-3(B) regarding Convenience Stores, and gave it a favorable recommendation; and

**WHEREAS**, the recommendations of the Planning Commission and the Zoning Board of Appeals have been considered with respect to the Proposed Amendment.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Waterloo, Illinois as follows:

**SECTION ONE.** The preambles are incorporated as findings of the City Council of the City of Waterloo, Illinois.

**SECTION TWO.** Chapter 40 Zoning Code, Section 40-2-3(B): General Zoning District Regulations Permitted Uses, Accessory Uses and Special Uses, is amended by the addition of “Convenience Store” under Permitted Uses in the B-2 General Business District.

**SECTION THREE.** All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

**SECTION FOUR.** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**PASSED** this 03<sup>rd</sup> day of January, 2023 pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

THOMAS G. SMITH, Mayor  
MECHELLE CHILDERS, Clerk  
BRAD A. PAPENBERG, Treasurer



Nathan Krebel  
Zoning Administrator  
Subdivision Administrator  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8730

## Memorandum

To: Mayor Smith & City Council  
From: Nathan Krebel  
Date: 12-16-2022  
Re: Z-22-12-01 Text Amendment – Convenience Store

---

On May 2, 2022 City Council passed Ordinance No. 1850 which added “convenience store” as a definition to the Zoning Code:

**CONVENIENCE STORE.** *A small retail, quick serve, establishment that stocks a range of everyday items such as coffee, groceries, snack foods, confectionery, soft drinks, tobacco products, over-the-counter drugs, toiletries, newspapers, magazines, and other sundries primarily for home consumption. The store can be licensed to sell alcohol and/or the retail sale of motor vehicle fuels. Convenience stores shall be less than 3,000 square feet in floor area, with a maximum of 35% of the floor area dedicated to the sale of alcohol products. A convenience store cannot sell anything contrary to federal, state, or local law.*

Nick Patel is requesting approval from City Council for a text amendment to allow “convenience store” to be a permitted use in the B-2 list of permitted uses. Since B-2 General Business District is intended to provide for the establishment of certain highway oriented commercial activities I feel this is the perfect place to have a convenience store permitted use. The Planning Commission and Zoning Board of Appeals both gave a favorable recommendation. I also recommend approval.

Respectfully,

A handwritten signature in cursive script that reads "Nathan Krebel".

Nathan Krebel  
Zoning/Subdivision Administrator



# ZONING BOARD OF APPEALS ADVISORY REPORT

On Petition # Z-22-12-01 – Convenience Store Text Amendment

I move that the Zoning Board of Appeals provide the City Clerk with an Advisory Report as follows:

1. The Petition should be **Approved / Denied / Approved with Modifications (see modifications below)**;
2. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be **Negligible / Positive / Negative / Potentially Negative** in that  
PLACES "CONVENIENCE STORE" IN APPROPRIATE B2 ZONED AREAS;
3. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be **Negligible / Positive / Negative / Potentially Negative** in that  
APPROPRIATE PARKING EXISTS;
4. The proposed recommendation is **Necessary / Not Necessary** for the public convenience at the subject location;
5. The proposed recommendation **Is / Is Not** so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
6. The proposed recommendation **Will / Will Not** cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
7. The proposed recommendation **Will / Will Not** be detrimental to the essential character of the zoning district in which the property is located;

I further move that the recommendation be subject to the following modification(s):

NONE  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This advisory report is respectfully submitted, on behalf of the Zoning Board of Appeals.

Signed: \_\_\_\_\_

*[Signature]*  
Zoning Board of Appeals <sup>VICE</sup> Chairman  
^

Date: \_\_\_\_\_

*[Signature]*  
12/21/2022

## **MINUTES OF THE ZONING BOARD OF APPEALS MEETING HELD ON DECEMBER 15, 2022**

The meeting was called to order by Vice-Chairman Ken Gibbs at 7:33 PM

Roll call was taken: **Present: Poettker, Loerch, Boothman and Gibbs**  
**Absent: Spielman, Powell and Hartman**

Vice-Chairman Gibbs asked if there were any additions or corrections to the minutes of the November 17, 2022 meeting. The following change was recommended:

- Under Petition Z-22-11-01, second paragraph, last sentence change “**The home on the property....**” to “**The homes on the property....**”

A motion was made by Loerch and seconded by Poettker to approve the minutes of December 15, 2022 as amended. Motion carried.

The Vice-Chairman asked if there were any petitions by citizens on non-agenda items. There were none.

The Vice-Chairman also asked if there were any corrections or deletions to the agenda. There were none.

The Vice-Chairman commented that only four members of the Zoning Board of Appeals were present and this constitutes a quorum. Per the Code of Ordinances, an affirmative vote of four members will be necessary to authorize any action of the Board. Therefore, all of the members present this evening will need to vote affirmatively for any action to be taken on tonight's petitions.

### **PETITIONS:**

**Z-22-12-01 Review and Comment on a Petition to consider a Zoning Text Amendment to add “convenience store” as a permitted use in the B-2 zoning district as per 40-2-3(B) as requested by petitioner, Nick Patel.**

Mr. Nick Patel, the petitioner, was present to speak on behalf of this petition. Mr. Patel stated he would like to open a Sav-On Liquor and Wine convenience store in the Market Street Plaza. The store would sell soft drinks, tobacco products, cigars, chips, over-the-counter drugs and other sundries. Mr. Patel further stated he currently owns eight (8) service stations with convenience stores, a hotel and several car washes. The storefront he is looking at is approximately 4,400 sq. ft., and he estimates the retail area will be roughly 2,600 sq. ft.. Less than 35% of the retail space will be for liquor sales. He would also like to obtain a gaming license for a poker machine. Board member Poettker reiterated to the petitioner that a convenience store could only have a maximum of 35% floor space dedicated to the sale of alcohol products. Mr. Patel commented that he understood. Clarification was also made that 35% of floor space for alcohol products not only

included the public use space, but also any cooler space containing alcohol. A question arose about whether a convenience store should be a “special use permit” or a “permitted use” in a B-2 zoned district. After a short discussion, the consensus was that a convenience store should be a “permitted use” in a B-2 zoned district.

**Motion was made by Boothman and seconded by Poettker to recommend approval for a Zoning Text Amendment to add “convenience store” as a permitted use in the B-2 zoning district as per 40-2-3(B) as requested by petitioner, Nick Patel.**

**Members voted as follows: YES – Boothman, Poettker, Loerch and Gibbs.**

**Motion carried.**

**Z-22-12-02 Review and Comment on a Petition for a Zoning Text Amendment to add “pet washing and grooming” as a permitted use in the B-3 zoning district as per 40-2-3(B), as requested by petitioners Justine Hennrich & Kelsie Felix.**

Ms. Justine Hennrick, the petitioner, was present to speak on behalf of this petition. Ms. Hennrick is the owner of Adorable Beast Grooming. A fire recently damaged their business on Park Street, and they are looking to relocate the business to 203 West Mill. The business consists of dog grooming with a small retail shop selling dog grooming supplies. The future location on West Mill is currently not zoned for “pet washing and grooming” and the petitioners would like to change the permitted use of a B-3 zoned district to include this type of business. They typically groom about four (4) dogs each hour. There will be no boarding of animals or overnight stays.

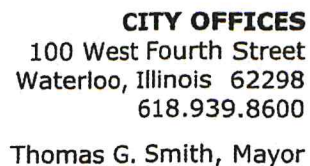
**Motion was made by Poettker and seconded by Loerch to recommend approval for a Zoning Text Amendment to add “pet washing and grooming” as a permitted use in the B-3 zoning district as per 40-2-3(B), as requested by petitioners Justine Hennrich & Kelsie Felix.**

**Members voted as follows: YES – Poettker, Loerch, Boothman and Gibbs.**

**Motion carried.**

**Z-22-12-03 Review and Comment on a Petition for a Zoning Text Amendment to modify the accessory building section 40-3-2 to allow pre-manufactured patio cover kits.**

The Zoning Administrator spoke on behalf of this petition by the City of Waterloo. Pre-manufactured patio cover kits (gazebo-type structures) are becoming more popular. They are readily available and cheaper than a screened in porch. However, they do not meet the Zoning Code for an accessory structure. There have been numerous discussions over whether these patio kits should be classified as a temporary or permanent building. If the City classified these patio cover kits as an accessory structure, several changes would need to be made to the Zoning Code before they would conform to the code. The Ordinance Committee requested input from the Planning Commission and the Board of Appeals. The Planning Commission thought requiring a permit for these kits was over and above what the City should be governing and gave this



## DO NOT WRITE IN THIS SPACE - FOR OFFICE USE ONLY

### ACTION BY CITY COUNCIL

Instructions to Applicants: To request a change in either the zoning map or text, this application for a zoning amendment must be completed and a public hearing held. If the applicant is requesting that his property be rezoned, a site plan must be included with the application showing the information listed on the attached sheet. Normally there are only two primary reasons for a change in zoning: 1) the original zoning was in error; 2) the character of the area has changed to such an extent as to warrant rezoning. The burden of substantiating evidence rests with the applicant.

A notice of the hearing must be published in a newspaper of general circulation in the local area at least 15 days prior to the hearing. The publication cost must be paid by the applicant prior to the hearing. The applicant will be notified by mail of the time and place of the hearing at least 10 days prior to the hearing date. The applicant or his attorney or duly-authorized agent must appear at the hearing and present his case to the Zoning Board of Appeals/Planning Commission.

Name of Applicant(s): Milan Patel Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Zip: \_\_\_\_\_

**Property Interest of Applicant:**

☒ Owner    ☐ Contract Purchaser    ☐ Lessee    ☐ Other

Name of Owner(s), If other than applicant: Nick Patel / Milan Patel

Address: \_\_\_\_\_ Zip: \_\_\_\_\_





**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600  
Thomas G. Smith, Mayor

A. ☒ Amendment to Text:

It is requested that 40-2-3(B) of the Zoning Ordinance be amended as follows:  
"Convenience Store" to be added as a permitted use in the B-2 General Business  
District.

Reason for Amendment: Z-22-04-03 added "Convenience Store" definition to the  
Zoning Chapter but was never added as a use.

B. ☐ Amendment to Map:

It is requested that the property described below and shown on attached site plan be  
rezoned from \_\_\_\_\_ to \_\_\_\_\_

Address of Property: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Present Use of Property: \_\_\_\_\_

Proposed Use of Property: \_\_\_\_\_

Reason for Amendment: \_\_\_\_\_

Name of adjacent property owners:

Name	Address	Present Use

I certify that all of the above statements and the statements contained in any papers or plans  
submitted herewith are true and accurate. I consent to the entry in or upon the premises  
described in this application by any authorized official of the City of Waterloo, for the purpose of  
inspecting, or of posting, maintaining and removing such notices as may be required by law.

Date: 11-22-22

Applicant: [Signature]

Date: 11-22-22

Owner: Nide (Nitesh) Patel

**NOTICE OF PUBLIC HEARING OF THE**

Nathan Krebel

"Letter of Intent"

**From:** nick patel  
**Sent:** Wednesday, November 23, 2022 11:50 AM  
**To:** Nathan Krebel  
**Subject:** Re: City of Waterloo - Zoning Amendment

Good Afternoon Nathan

My name is NICK PATEL owner of Sav-on Liquor & Wine

I had my first store in Collinsville in 1999.

I have 2 stores in Collinsville , 1 in O'fallon , 3 stores in Belleville and we are in the process of opening a new 10000 sq feet in Edwardsville .

I also owned SPARKLE EXPRESS CAR WASH located in COLLINSVILLE, O'FALLON and SWANSEA

I liked to open Sav-on Liquor & wine at Market Street Plaza Retail Center Located on route 3 we retail our store with soft drink ,juice , chips , milk, tobacco products with high end cigar , over the counter drugs , energy drink , liquor , beer , wine and other necessary daily stuff also liked to gaming machines at this location

IF U HAVE ANY QUESTIONS PLZ REACH OUT ME ANY TIME  
THANKS

NICK PATEL

OWNER



905. North IL Rt. 3



## Waterloo Planning Commission Advisory Report

Petition Number: Z-22-12-01

Type of Petition: Special Use Permit / Zoning Text Amendment \_\_\_\_\_  
(other)

As per Section 40-9-4 of the Waterloo Municipal Code

The effect the proposal would have on the City's Comprehensive Plan: positive -  
while the Code defines "Convenience Store", it  
doesn't include it as a Permitted or SUP in  
any zone. This text amendment closes that loop.

The effect the proposal would have on the health, welfare, safety, morals and comfort of area residents:

neutral / positive - B-2 seems the most  
logical zone to be consistent with the  
Code's intent

The effect the proposal would have on schools, traffic, streets, shopping, public utilities and adjacent properties:

neutral

Other legal requirements of considerations: we are counting on the  
City to handle larger questions as to how  
many gaming licenses are allowed. It  
is clear gaming is a motivation for  
this petition.



As per Section 40-9-7 of the Waterloo Municipal Code

Is the proposal necessary for public convenience at this location?

*N/A - we are addressing what zone is appropriate & not evaluating a particular location*

Is the proposal designed, located and proposed to be operated so that the public health, safety, and welfare will be protected?

*yes*

Will the proposal cause substantial injury to the value of other property in the neighborhood in which it is located?

*no*

Will the proposal be detrimental to the essential character of the district in which it is located?

*no*

The Planning Commission gives this petition a

**Favorable Recommendation**  
(with modifications as outlined below)

**Unfavorable Recommendation**  
(for the reasons explained herein)

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be from a notebook or a standard ruled sheet of paper. There is no handwriting or other markings on the page.

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Signed:   
Planning Commission Chairman

Date: 12/12/2022



Official Certificate of Publication as Required by State Law and IPA By-Laws

Certificate of the Publisher

Republic-Times LLC certifies that it is the publisher of the Republic-Times. Republic-Times is a secular newspaper, has been continuously published weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Waterloo, County of Monroe, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 times in the Republic-Times, namely one time per week for 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 11/30/2022, and the last publication of the notice was made in the newspaper dated and published on 11/30/2022. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

In witness, the Republic-Times has signed this certificate by Kermit Constantine, its publisher, at Waterloo, Illinois, on 11/23/2022.

Republic-Times LLC

By: 

Kermit Constantine/cmn  
Publisher

(Note: Unless otherwise ordered, notarization of this document is **not** required.)

Publication Price – \$29.23

**PUBLIC MEETING/  
HEARING NOTICE**

There will be a Public Meeting of the Waterloo Planning Commission on Monday, December 12, 2022, 7:30 p.m. and a Public Hearing of the Waterloo Zoning Board of Appeals on Thursday, De-

cember 15, 2022, 7:30 p.m., both meetings at Waterloo City Hall, 100 West Fourth St., Waterloo, Illinois, to consider a petition for a Zoning Text Amendment to add "convenience store" as a permitted use in the B-2 zoning district as per 40-2-3(B).

Nathan Rau  
Planning Commission  
Chairman

Kenneth Hartman, Jr.  
Zoning Board of Appeals  
Chairman  
(11/30)

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
January 03, 2023  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1869 Amending the City of Waterloo,  
IL Revised Code of Ordinances, Chapter 40 Zoning, Article II: General Zoning  
District Regulations, Section 40-2-3(B) by the Addition of "Pet Washing and  
Grooming" as a Permitted Use in the B-3 Central Business District.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_  
\_\_\_\_\_
4. Submittal date: 12-20-22  
  
Submitted by: \_\_\_\_\_  
Nathan Krebel, Subdivision & Zoning Administrator  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1869**

**AN ORDINANCE AMENDING THE CITY OF WATERLOO, IL REVISED CODE OF ORDINANCES, CHAPTER 40 ZONING, ARTICLE II: GENERAL ZONING DISTRICT REGULATIONS, SECTION 40-2-3(B) BY THE ADDITION OF “PET WASHING AND GROOMING” AS A PERMITTED USE IN THE B-3 CENTRAL BUSINESS DISTRICT.**

**WHEREAS**, the City of Waterloo, IL requested that Chapter 40 known as the Zoning Code of the Revised Code of Ordinances of the City of Waterloo, Illinois be amended as herein provided; and

**WHEREAS**, on December 12, 2022 the Planning Commission of the City of Waterloo, Illinois reviewed the petition to amend Section 40-2-3(B) regarding Pet Washing and Grooming, and gave it a favorable recommendation; and

**WHEREAS**, after due notice of a Public Hearing, on December 15, 2022, the Zoning Board of Appeals of the City of Waterloo, Illinois reviewed the petition to amend Section 40-2-3(B) regarding Pet Washing and Grooming, and gave it a favorable recommendation; and

**WHEREAS**, the recommendations of the Planning Commission and the Zoning Board of Appeals have been considered with respect to the Proposed Amendment.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Waterloo, Illinois as follows:

**SECTION ONE.** The preambles are incorporated as findings of the City Council of the City of Waterloo, Illinois.

**SECTION TWO.** Chapter 40 Zoning Code, Section 40-2-3(B): General Zoning District Regulations Permitted Uses, Accessory Uses and Special Uses, is amended by the addition of “Pet Washing and Grooming” under Permitted Uses in the B-3 Central Business District.

**SECTION THREE.** All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

**SECTION FOUR.** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**PASSED** this 03<sup>rd</sup> day of January, 2023 pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

THOMAS G. SMITH, Mayor  
MECHELLE CHILDERS, Clerk  
BRAD A. PAPENBERG, Treasurer



Nathan Krebel  
Zoning Administrator  
Subdivision Administrator  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8730

## Memorandum

To: Mayor Smith & City Council  
From: Nathan Krebel  
Date: 12-16-2022  
Re: Z-22-12-02 Text Amendment – Pet Washing & Grooming

---

Adorable Beast has been looking for a new commercial building to continue their dog grooming business since their current location at 411 Park Street caught fire. An opportunity came when J.P. Fitzgibbons and George Obernagel worked out an agreement to build a new commercial building to be located at 203 West Mill Street in which Adorable Beast would move their business to this location. The issue is that “Pet Washing and Grooming” is not a permitted use in the B-3 Zoned District. Currently there are dog grooming businesses in the R-3, B-2, B-3, and I-1 Zoned Districts, the closest one being located two buildings east of the subject property (Pampered Pooch).

The owners of Adorable Beast, Justine Hennrich & Kelsie Felix Nick Patel is requesting approval from City Council for a text amendment to allow “pet washing & grooming” to be a permitted use in the B-3 Zoned District. The Planning Commission and Zoning Board of Appeals both gave a favorable recommendation. I also recommend approval.

Respectfully,

A handwritten signature in black ink that reads "Nathan Krebel". The signature is written in a cursive style and is positioned above a horizontal line.

Nathan Krebel  
Zoning/Subdivision Administrator

# ZONING BOARD OF APPEALS ADVISORY REPORT

On Petition # Z-22-12-02 – Pet Washing & Grooming Text Amendment

I move that the Zoning Board of Appeals provide the City Clerk with an Advisory Report as follows:

1. The Petition should be Approved / Denied / Approved with Modifications (see modifications below);
2. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be Negligible / Positive / Negative / Potentially Negative in that  
there is a consistent concern in the B3 area;
3. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be Negligible / Positive / Negative / Potentially Negative in that  
there is a consistent concern in the B3 area;
4. The proposed recommendation is Necessary / Not Necessary for the public convenience at the subject location;
5. The proposed recommendation Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
6. The proposed recommendation Will / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
7. The proposed recommendation Will / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the recommendation be subject to the following modification(s):

none  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This advisory report is respectfully submitted, on behalf of the Zoning Board of Appeals.

Signed: A. Hunt Bell  
Zoning Board of Appeals Chairman  
^

Date: 12/21/2022

## **MINUTES OF THE ZONING BOARD OF APPEALS MEETING HELD ON DECEMBER 15, 2022**

The meeting was called to order by Vice-Chairman Ken Gibbs at 7:33 PM

Roll call was taken: **Present: Poettker, Loerch, Boothman and Gibbs**  
**Absent: Spielman, Powell and Hartman**

Vice-Chairman Gibbs asked if there were any additions or corrections to the minutes of the November 17, 2022 meeting. The following change was recommended:

- Under Petition Z-22-11-01, second paragraph, last sentence change “**The home on the property....**” to “**The homes on the property....**”

A motion was made by Loerch and seconded by Poettker to approve the minutes of December 15, 2022 as amended. Motion carried.

The Vice-Chairman asked if there were any petitions by citizens on non-agenda items. There were none.

The Vice-Chairman also asked if there were any corrections or deletions to the agenda. There were none.

The Vice-Chairman commented that only four members of the Zoning Board of Appeals were present and this constitutes a quorum. Per the Code of Ordinances, an affirmative vote of four members will be necessary to authorize any action of the Board. Therefore, all of the members present this evening will need to vote affirmatively for any action to be taken on tonight's petitions.

### **PETITIONS:**

**Z-22-12-01 Review and Comment on a Petition to consider a Zoning Text Amendment to add “convenience store” as a permitted use in the B-2 zoning district as per 40-2-3(B) as requested by petitioner, Nick Patel.**

Mr. Nick Patel, the petitioner, was present to speak on behalf of this petition. Mr. Patel stated he would like to open a Sav-On Liquor and Wine convenience store in the Market Street Plaza. The store would sell soft drinks, tobacco products, cigars, chips, over-the-counter drugs and other sundries. Mr. Patel further stated he currently owns eight (8) service stations with convenience stores, a hotel and several car washes. The storefront he is looking at is approximately 4,400 sq. ft., and he estimates the retail area will be roughly 2,600 sq. ft.. Less than 35% of the retail space will be for liquor sales. He would also like to obtain a gaming license for a poker machine. Board member Poettker reiterated to the petitioner that a convenience store could only have a maximum of 35% floor space dedicated to the sale of alcohol products. Mr. Patel commented that he understood. Clarification was also made that 35% of floor space for alcohol products not only



included the public use space, but also any cooler space containing alcohol. A question arose about whether a convenience store should be a “special use permit” or a “permitted use” in a B-2 zoned district. After a short discussion, the consensus was that a convenience store should be a “permitted use” in a B-2 zoned district.

**Motion was made by Boothman and seconded by Poettker to recommend approval for a Zoning Text Amendment to add “convenience store” as a permitted use in the B-2 zoning district as per 40-2-3(B) as requested by petitioner, Nick Patel.**

**Members voted as follows: YES – Boothman, Poettker, Loerch and Gibbs.**

**Motion carried.**

**Z-22-12-02 Review and Comment on a Petition for a Zoning Text Amendment to add “pet washing and grooming” as a permitted use in the B-3 zoning district as per 40-2-3(B), as requested by petitioners Justine Hennrich & Kelsie Felix.**

Ms. Justine Hennrick, the petitioner, was present to speak on behalf of this petition. Ms. Hennrick is the owner of Adorable Beast Grooming. A fire recently damaged their business on Park Street, and they are looking to relocate the business to 203 West Mill. The business consists of dog grooming with a small retail shop selling dog grooming supplies. The future location on West Mill is currently not zoned for “pet washing and grooming” and the petitioners would like to change the permitted use of a B-3 zoned district to include this type of business. They typically groom about four (4) dogs each hour. There will be no boarding of animals or overnight stays.

**Motion was made by Poettker and seconded by Loerch to recommend approval for a Zoning Text Amendment to add “pet washing and grooming” as a permitted use in the B-3 zoning district as per 40-2-3(B), as requested by petitioners Justine Hennrich & Kelsie Felix.**

**Members voted as follows: YES – Poettker, Loerch, Boothman and Gibbs.**

**Motion carried.**

**Z-22-12-03 Review and Comment on a Petition for a Zoning Text Amendment to modify the accessory building section 40-3-2 to allow pre-manufactured patio cover kits.**

The Zoning Administrator spoke on behalf of this petition by the City of Waterloo. Pre-manufactured patio cover kits (gazebo-type structures) are becoming more popular. They are readily available and cheaper than a screened in porch. However, they do not meet the Zoning Code for an accessory structure. There have been numerous discussions over whether these patio kits should be classified as a temporary or permanent building. If the City classified these patio cover kits as an accessory structure, several changes would need to be made to the Zoning Code before they would conform to the code. The Ordinance Committee requested input from the Planning Commission and the Board of Appeals. The Planning Commission thought requiring a permit for these kits was over and above what the City should be governing and gave this



**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600

Thomas G. Smith, Mayor

## PETITION FOR ZONING AMENDMENT

DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY

Date of Hearing: 12-15-2022

Fee Paid to City Clerk: \$ 200.00

Date Hearing Held: Waterloo City Hall

Newspaper: Republic Times

Building Permit App. No.: \_\_\_\_\_

Date Published: November 30, 2022

Action of Zoning Board of Appeals:

- ☐ Denied  
☐ Approved  
☐ Approved with Modification

Recommendation of Zoning Board of Appeals:

- ☐ Denied  
☒ Approved  
☐ Approved with Modification

Date: \_\_\_\_\_

Date: 12-15-2022

### ACTION BY CITY COUNCIL

- ☐ Denied  
☐ Approved  
☐ Approved with Modification

Ordinance No. \_\_\_\_\_

Date: \_\_\_\_\_

Instructions to Applicants: To request a change in either the zoning map or text, this application for a zoning amendment must be completed and a public hearing held. If the applicant is requesting that his property be rezoned, a site plan must be included with the application showing the information listed on the attached sheet. Normally there are only two primary reasons for a change in zoning: 1) the original zoning was in error; 2) the character of the area has changed to such an extent as to warrant rezoning. The burden of substantiating evidence rests with the applicant.

A notice of the hearing must be published in a newspaper of general circulation in the local area at least 15 days prior to the hearing. The publication cost must be paid by the applicant prior to the hearing. The applicant will be notified by mail of the time and place of the hearing at least 10 days prior to the hearing date. The applicant or his attorney or duly-authorized agent must appear at the hearing and present his case to the Zoning Board of Appeals/Planning Commission.

Name of Applicant(s): Justine Hennrich + Kelsie Felix Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Property Interest of Applicant:

- ☐ Owner ☐ Contract Purchaser ☒ Lessee ☐ Other \_\_\_\_\_

Name of Owner(s), If other than applicant: George Obernagel + J.P. Fitzgerald

Address: 203 W. Mill St. Zip 62298



**CITY OFFICES**  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600  
Thomas G. Smith, Mayor

An amendment to the Zoning Ordinance is requested as follows:

A. ☒ Amendment to Text:

It is requested that 40-2-3(B) of the Zoning Ordinance be amended as follows:  
"Pet Washing and Grooming" to be added as a permitted use in the B-3 General  
Business District.

Reason for Amendment: ~~to add pet washing and grooming to the B-3 district~~ the B-3 district  
does not currently allow pet washing + grooming  
and we are looking to open a business

B. ☐ Amendment to Map:

It is requested that the property described below and shown on attached site plan be  
rezoned from \_\_\_\_\_ to \_\_\_\_\_

Address of Property: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Present Use of Property: \_\_\_\_\_

Proposed Use of Property: \_\_\_\_\_

Reason for Amendment: \_\_\_\_\_

Name of adjacent property owners:

Name	Address	Present Use

I certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate. I consent to the entry in or upon the premises described in this application by any authorized official of the City of Waterloo, for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Date: 11/21/22

Date: 11/21/22

Applicant: Justin Hennrich

Owner: James P. Fitzgibbon



## Letter of Intent to Rezone

Dear Council,

We are writing to you in consideration of recent developments concerning our shop location at 411 Park Street. As you know, there was a fire in the commercial building located at the above-mentioned address, temporarily closing not only our business, Adorable Beast, but also Full Throttle, and Glenn Reams Orthotics & Prosthetics. Given the severity of the damages to the building in total, estimated repairs are expected to take well over 15 months. As such, to expedite our shop's re-opening, we are looking to relocate.

The intent of writing this letter is to request a rezoning of the property located at 203 W Mill Street for commercial dog grooming. Pampered Pooch, located at 127 W Mill Street, is of a similar business model and in proximity of our new, potential, location. And, while not directly on Mill Street, there are many other grooming businesses in the immediate area, including Barking Boutique Pet Salon at 217 Westview Plaza Drive, Jude's Dog Grooming at 305 Moore Street, Barking Boutique Pet Grooming at 411 West 3<sup>rd</sup> Street, and Three Tails Parlor and Pantry at 401 W 3<sup>rd</sup> Street.

Are hope being that, upon rezoning of the property, our landlord can start the construction of our next location and that business can resume in 6 months' time. We appreciate your time and consideration, and graciously await your decision.

Best Regards,

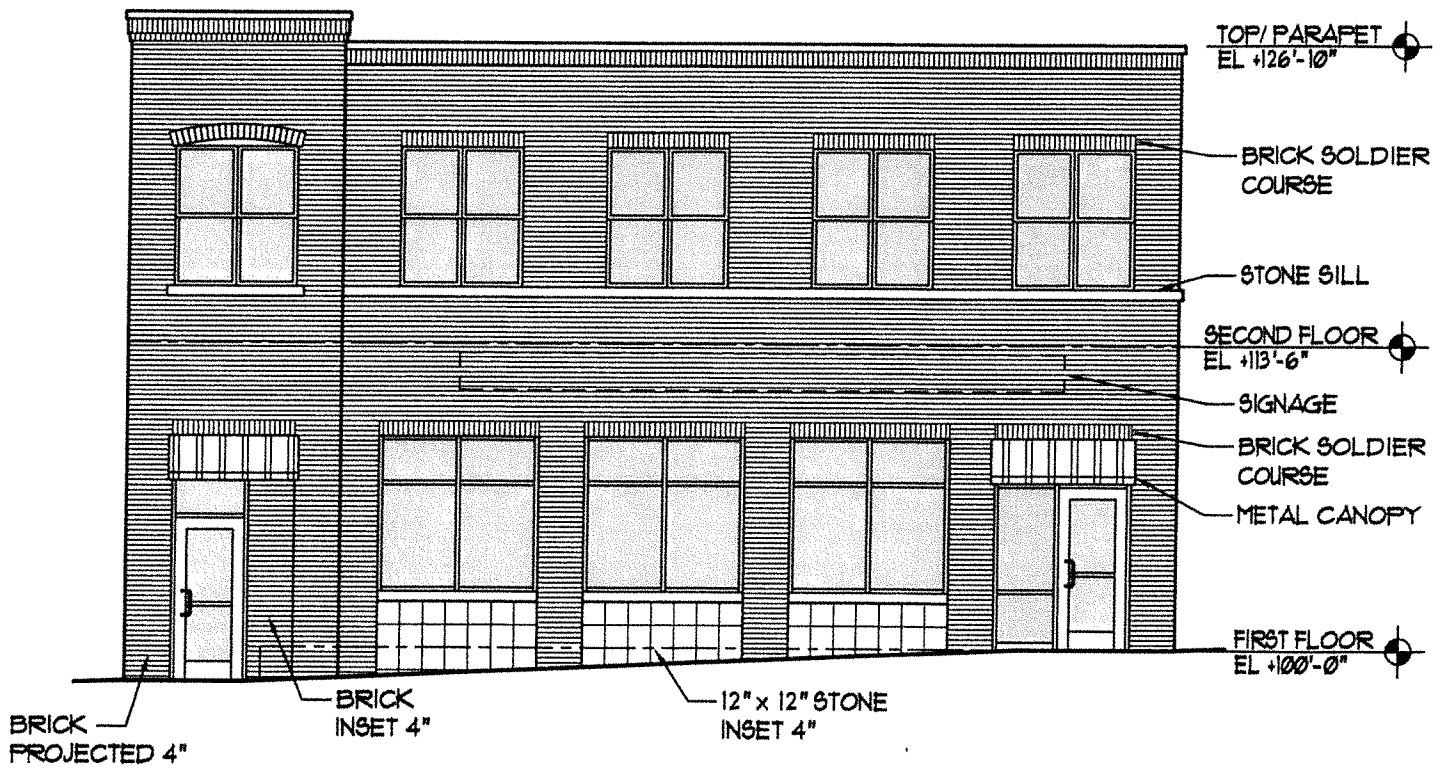
Kelsie Felix & Justine Hennrich

Co-owners of Adorable Beast, LLC.









# **1 ELEVATION** SCALE: 1/8" = 1'-0"

**QUADRANT**  
design  
architects & planners  
135 s. main st. waterloo, illinois  
phone: 818.939.0606 fax: 939.0807

drawing title	PROPOSED ELEVATIONS	job no.	22202
project	203 W MILL ST WATERLOO, ILLINOIS	drawing no.	SK-1B

drawn TB  
scale 1/8" = 1'-0"  
date 17 JAN 2022  
distribution OWNER

© 2022 QUADRANT DESIGN INC.

Sort by **Best match** ▾

### Jude's Dog Grooming

**I-1**

4.4 ★★★★★ (25) · Pet groomer

10+ years in business · 305 S Moore St

Open · Closes 8PM · (618) 939-5587

📍 "By far favorite grooming shop ever"

### Barking Boutique Pet Gro...

**B-2**

4.7 ★★★★★ (15) · Pet groomer

5+ years in business · 411 West E...

Open · Closes 2PM · (618) 779-28...

📍 "Will go back soon."

### Three Tails Parlor and Pan...

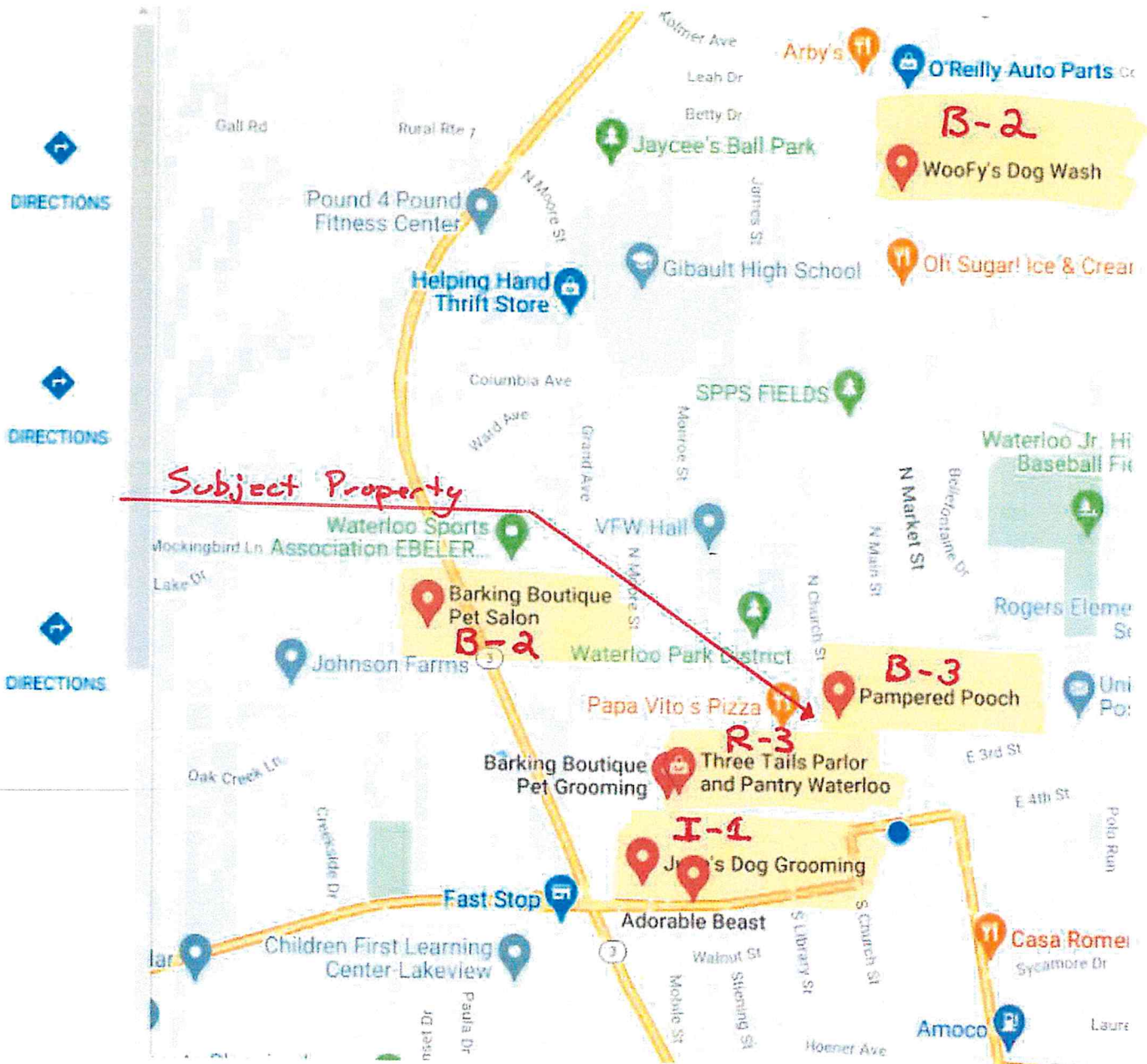
**R-3**

4.5 ★★★★★ (30) · Pet supply s...

401 W 3rd St

Open · Closes 5:30PM · (618) 939...

📍 Their website mentions grooming dogs



## Waterloo Planning Commission Advisory Report

Petition Number: Z-22-12-02

Type of Petition: Special Use Permit / Zoning Text Amendment / \_\_\_\_\_  
(other)

As per Section 40-9-4 of the Waterloo Municipal Code

The effect the proposal would have on the City's Comprehensive Plan: neutral -  
since we previously defined Animal Hospital  
in B-3, grooming for pets is consistent +  
a similar use.

The effect the proposal would have on the health, welfare, safety, morals and comfort of area residents:

neutral

The effect the proposal would have on schools, traffic, streets, shopping, public utilities and adjacent properties:

neutral

Other legal requirements of considerations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



As per Section 40-9-7 of the Waterloo Municipal Code

Is the proposal necessary for public convenience at this location?

*N/A - we are addressing whether "pet washing + grooming" should be permitted in B-3 + not evaluating a particular location.*

Is the proposal designed, located and proposed to be operated so that the public health, safety, and welfare will be protected?

*yes*

Will the proposal cause substantial injury to the value of other property in the neighborhood in which it is located?

*no*

Will the proposal be detrimental to the essential character of the district in which it is located?

*no*

The Planning Commission gives this petition a

**Favorable Recommendation**  
(with modifications as outlined below)

**Unfavorable Recommendation**  
(for the reasons explained herein)

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

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Signed: 

Date: 12/12/22



Official Certificate of Publication as Required by State Law and IPA By-Laws

Certificate of the Publisher

Republic-Times LLC certifies that it is the publisher of the Republic-Times. Republic-Times is a secular newspaper, has been continuously published weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Waterloo, County of Monroe, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 times in the Republic-Times, namely one time per week for 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 11/30/2022, and the last publication of the notice was made in the newspaper dated and published on 11/30/2022. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

In witness, the Republic-Times has signed this certificate by Kermit Constantine, its publisher, at Waterloo, Illinois, on 11/23/2022.

Republic-Times LLC

By: 

Kermit Constantine/cmn  
Publisher

(Note: Unless otherwise ordered, notarization of this document is **not** required.)

Publication Price – \$29.23

**PUBLIC MEETING/  
HEARING NOTICE**

There will be a Public Meeting of the Waterloo Planning Commission on Monday, December 12, 2022, 7:30 p.m. and a Public Hearing of the Waterloo Zoning Board of Appeals on Thursday, December 15, 2022, 7:30 p.m., both meetings at Waterloo City Hall, 100 West Fourth St., Waterloo, Illinois, to consider a petition for a Zoning Text Amendment to add "pet washing and grooming" as a permitted use in the B-3 zoning district as per 40-2-3(B).

Nathan Rau  
Planning Commission  
Chairman

Kenneth Hartman, Jr.  
Zoning Board of Appeals  
Chairman  
(11/30)

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

January 03, 2023

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Warrant No. 621.

3. Relief or action to be requested:

Approval.

4. Submittal date: 12-29-22

Submitted by:

Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.

         Matter to be placed on agenda for meeting to be held on                         

         Matter referred to   



Mayor

SYS DATE:12/29/22

CITY OF WATERLOO

SYS TIME:12:12

DATE: 12/31/22

C L A I M S H E E T  
Saturday December 31, 2022

[NCS]

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VENDOR # NAME

WARRANT #621

DEPT.

AMOUNT

## 01 GENERAL FUND

## LEGISLATIVE

EL075	ELAN FINANCIAL SERVICES	01-12	3,175.53
KA020	K & D PRINTING	01-12	613.00
MO525	MONROE COUNTY GENERAL FUND	01-12	4,257.76
VE360	VERVOCITY INTERACTIVE	01-12	139.00

\*\*TOTAL LEGISLATIVE 8,185.29

## FINANCE

AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-13	36.40
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-13	66.13
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-13	8,658.88
CL340	CLINICAL COLLECTION MANAGEMENT	01-13	45.00
CM400	US POSTAL SERVICE(CMRS-FP)	01-13	600.00
DA040	D AND D DISTRIBUTING SERVICES, IN	01-13	70.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-13	764.73
EL075	ELAN FINANCIAL SERVICES	01-13	12.50
FI100	FIDELITY SECURITY LIFE INSURANCE	01-13	82.52
FIS75	FIRST NATIONAL BANK OF WATERLOO	01-13	37.50
GR390	GREAT AMERICA LEASING CORPORATIO	01-13	25.00
HA390	HARRISONVILLE TELEPHONE	01-13	1,327.99
KA020	K & D PRINTING	01-13	41.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	01-13	421.64
RE440	REJIS COMMISSION	01-13	305.23
RO400	ROTOLITE OF ST LOUIS INC	01-13	35.00
ST120	STAPLES BUSINESS ADVANTAGE	01-13	79.39

\*\*TOTAL FINANCE 12,608.91

## BUILDING

CI250	CITY OF WATERLOO	01-14	4,651.21
KO470	KONE INC.	01-14	328.45
MA900	MAY PEST CONTROL, LLC	01-14	275.00

\*\*TOTAL BUILDING 5,254.66

## ZONING/BUILDING INSPECTOR

AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-16	141.03
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-16	14.18
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-16	20.67
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-16	4,492.36
CM400	US POSTAL SERVICE(CMRS-FP)	01-16	50.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-16	231.62
EL075	ELAN FINANCIAL SERVICES	01-16	27.99
FI100	FIDELITY SECURITY LIFE INSURANCE	01-16	28.26
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-16	4,563.50

\*\*TOTAL ZONING/BUILDING INSPECTOR 9,569.61

## RECORDS

AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-18	7.09
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-18	10.33
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-18	1,160.70
CM400	US POSTAL SERVICE(CMRS-FP)	01-18	50.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-18	85.28
FI100	FIDELITY SECURITY LIFE INSURANCE	01-18	9.13
RE410	REPUBLIC TIMES LLC	01-18	939.39

\*\*TOTAL RECORDS 2,261.92

## POLICE

AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-21	187.00
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-21	132.94
AY200	1ST AYD CORPORATION	01-21	19.90
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-21	186.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-21	30,536.47
CM400	US POSTAL SERVICE(CMRS-FP)	01-21	200.00
DA040	D AND D DISTRIBUTING SERVICES, IN	01-21	112.00

SYS DATE:12/29/22

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[NCS]

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VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
POLICE			
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-21	1,586.24
ED115	ED MORSE FORD	01-21	109.37
EL075	ELAN FINANCIAL SERVICES	01-21	300.06
FI100	FIDELITY SECURITY LIFE INSURANCE	01-21	215.11
FI580	FIRSTSPEAR, LLC	01-21	494.65
HA390	HARRISONVILLE TELEPHONE	01-21	309.48
LA700	LAUX GRAFIX INC	01-21	112.50
LE425	LEON UNIFORM CO.	01-21	395.93
MO425	MONROE COUNTY ELECTRIC COMPANY	01-21	47.98
MO460	MONROE COUNTY GENERAL FUND	01-21	19,645.83
MO755	MOTOROLA SOLUTIONS, INC.	01-21	936.00
MP500	MPS INDUSTRIES	01-21	138.95
OR200	O'REILLY AUTOMOTIVE, INC.	01-21	55.51
RE440	REJIS COMMISSION	01-21	430.63
ST120	STAPLES BUSINESS ADVANTAGE	01-21	88.78
VE250	VERIZON	01-21	105.07
WA300	CAPITAL ONE	01-21	1,278.23
**TOTAL POLICE			57,624.63
EMERGENCY MANAGEMENT AGENCY			
CM400	US POSTAL SERVICE(CMRS-FP)	01-23	50.00
**TOTAL EMERGENCY MANAGEMENT AGENCY			50.00
POLICE COMM.			
RE410	REPUBLIC TIMES LLC	01-25	93.10
SI620	SIU HEALTHCARE, INC.	01-25	6,000.00
**TOTAL POLICE COMM.			6,093.10
HEALTH AND ORDINANCE			
CM400	US POSTAL SERVICE(CMRS-FP)	01-31	50.00
**TOTAL HEALTH AND ORDINANCE			50.00
SOCIAL SERVICES			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-34	7.09
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-34	10.33
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-34	2,246.18
CI350	CITY OF WATERLOO - ELECTRIC FUND	01-34	5,000.00
CO025	COAST TO COAST EQUIP & SUPPLIES	01-34	2,100.98
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-34	137.09
EL075	ELAN FINANCIAL SERVICES	01-34	154.16
FI100	FIDELITY SECURITY LIFE INSURANCE	01-34	14.13
HU235	HUMAN SUPPORT SERVICE	01-34	321.92
JJ300	J & J SEPTIC TANK & SEWER CLEANIN	01-34	1,000.00
JO200	JOHN DEERE FINANCIAL	01-34	85.44
KA415	KASKASKIA-CAHOKIA TRAIL COALITION	01-34	250.00
MO425	MONROE COUNTY ELECTRIC COMPANY	01-34	764.41
RA017	RAEBER, CAROL	01-34	28.26
RE410	REPUBLIC TIMES LLC	01-34	62.00
RE450	RELIABLE SANITATION	01-34	74,782.39
WA300	CAPITAL ONE	01-34	1,301.35
WA850	WATERLOO LUMBER COMPANY	01-34	514.76
**TOTAL SOCIAL SERVICES			88,780.49
STREETS & ALLEYS			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	01-41	8.33
AM005	AMALGAMATED LIFE INSURANCE COMPAN	01-41	42.54
AY200	1ST AYD CORPORATION	01-41	19.90
BE115	BENEFIT PLANNING CONSULTANTS, INC	01-41	51.67
BL400	BLUE CROSS BLUE SHIELD OF ILLINOI	01-41	7,469.83
CI250	CITY OF WATERLOO	01-41	1,767.02
CL200	CLEAN UNIFORM SERVICES	01-41	58.40
CO250	COLUMBIA QUARRY	01-41	1,581.90



SYS DATE:12/29/22

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[NCS]  
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VENDOR #	NAME	DEPT.	AMOUNT
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## 01 GENERAL FUND

VENDOR #	NAME	DEPT.	AMOUNT
STREETS & ALLEYS			
DA040	D AND D DISTRIBUTING SERVICES, IN	01-41	42.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	01-41	368.32
EL360	ELECTRO DOOR SYSTEMS, INC.	01-41	685.00
FA150	FABICK TRACTOR	01-41	2,404.85
FI100	FIDELITY SECURITY LIFE INSURANCE	01-41	75.74
HA390	HARRISONVILLE TELEPHONE	01-41	42.82
HE320	HENRY, MEISENHEIMER & GENDE, INC.	01-41	28,178.41
HU200	HUEBNER CONCRETE CONTRACTING, INC	01-41	48,853.64
IR300	IRON CRAFTERS INC	01-41	3,477.42
JO200	JOHN DEERE FINANCIAL	01-41	411.34
KE500	KEY EQUIPMENT & SUPPLY	01-41	441.62
LA500	LAWSON PRODUCTS, INC.	01-41	180.78
MO755	MOTOROLA SOLUTIONS, INC.	01-41	9.00
MP500	MPS INDUSTRIES	01-41	698.01
NU780	NU-WAY CONCRETE FORMS, INC.	01-41	855.00
OR200	O'REILLY AUTOMOTIVE, INC.	01-41	162.43
RO275	ROGERS REDI MIX	01-41	6,752.20
SN200	SNAP-ON	01-41	276.50
TE350	TERMINAL SUPPLY COMPANY	01-41	380.95
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	01-41	1,214.00
TY200	TYNDALE COMPANY, INC.	01-41	297.45
VE310	VERNIER SALES & SERVICE	01-41	220.00
WA300	CAPITAL ONE	01-41	14.91
WA850	WATERLOO LUMBER COMPANY	01-41	40.05
WH310	WHELAN, KENNETH	01-41	2,000.00
**TOTAL STREETS & ALLEYS			109,082.03

01 GENERAL FUND

GRAND TOTAL 299,560.64

SYS DATE:12/29/22

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C L A I M S H E E T

[NCS]

DATE: 12/31/22

Saturday December 31,2022

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VENDOR #	NAME	DEPT.	AMOUNT
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## 51 WATER FUND

## WATER ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-11	9.80
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-11	14.47
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-11	1,808.07
CL340	CLINICAL COLLECTION MANAGEMENT	51-11	120.00
CM400	US POSTAL SERVICE(CMRS-FP)	51-11	750.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-11	98.15
EL075	ELAN FINANCIAL SERVICES	51-11	12.50
FI100	FIDELITY SECURITY LIFE INSURANCE	51-11	12.16
GR390	GREAT AMERICA LEASING CORPORATIO	51-11	25.00
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-11	1,500.00
JA300	JAEKE HEATING & A/C	51-11	30.00
KA020	K & D PRINTING	51-11	41.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	51-11	421.64
PO600	POSTMASTER	51-11	5,000.00
RE440	REJIS COMMISSION	51-11	305.23
RO400	ROTOLITE OF ST LOUIS INC	51-11	35.00
ST120	STAPLES BUSINESS ADVANTAGE	51-11	79.43

**TOTAL WATER ADMINISTRATION	10,262.45
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## WATER DISTRIBUTION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	51-48	13.59
AY200	1ST AYD CORPORATION	51-48	19.90
BE115	BENEFIT PLANNING CONSULTANTS, INC	51-48	20.67
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	51-48	2,958.93
CI250	CITY OF WATERLOO	51-48	1,282.50
CO600	CORE & MAIN	51-48	1,877.18
DA040	D AND D DISTRIBUTING SERVICES, IN	51-48	7.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	51-48	171.30
FI100	FIDELITY SECURITY LIFE INSURANCE	51-48	18.94
HA390	HARRISONVILLE TELEPHONE	51-48	128.47
HE320	HENRY, MEISENHEIMER & GENDE, INC.	51-48	32,301.46
JO200	JOHN DEERE FINANCIAL	51-48	299.98-
MO755	MOTOROLA SOLUTIONS, INC.	51-48	9.00
MP500	MPS INDUSTRIES	51-48	138.91
SN200	SNAP-ON	51-48	276.50
SU550	SUPERIOR INDUSTRIAL SUPPLY	51-48	126.44
TE240	TEKLAB, INC	51-48	185.00
UL010	ULINE	51-48	1,211.87
WA850	WATERLOO LUMBER COMPANY	51-48	50.00

**TOTAL WATER DISTRIBUTION	40,497.68
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51 WATER FUND

GRAND TOTAL 50,760.13

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## 52 SEWER FUND

## SEWER ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-11	9.81
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-11	14.47
BH200	BHMG SERVICE CORPORATION	52-11	9,449.99
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-11	1,808.06
CL340	CLINICAL COLLECTION MANAGEMENT	52-11	45.00
CM400	US POSTAL SERVICE(CMRS-FP)	52-11	750.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-11	98.15
EL075	ELAN FINANCIAL SERVICES	52-11	12.50
FI100	FIDELITY SECURITY LIFE INSURANCE	52-11	12.15
GR390	GREAT AMERICA LEASING CORPORATIO	52-11	25.00
HE320	HENRY, MEISENHEIMER & GENDE, INC.	52-11	5,574.81
JA300	JAENKE HEATING & A/C	52-11	30.00
KA020	K & D PRINTING	52-11	41.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	52-11	421.63
PO600	POSTMASTER	52-11	5,000.00
RE440	REJIS COMMISSION	52-11	305.22
RO400	ROTELITE OF ST LOUIS INC	52-11	35.00
ST120	STAPLES BUSINESS ADVANTAGE	52-11	144.42
TE425	TESTING ANALYSIS CONTROL	52-11	864.00

\*\*\*TOTAL SEWER ADMINISTRATION 24,641.21

## SEWER TREATMENT PLANT

AL125	AL'S AUTOMOTIVE SUPPLY INC.	52-43	118.94
AL180	ALTORFER INC.	52-43	914.35
AM005	AMALGAMATED LIFE INSURANCE COMPAN	52-43	21.27
AY200	1ST AYD CORPORATION	52-43	19.90
BE115	BENEFIT PLANNING CONSULTANTS, INC	52-43	30.99
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	52-43	6,738.54
CI250	CITY OF WATERLOO	52-43	16,091.52
DA040	D AND D DISTRIBUTING SERVICES, IN	52-43	7.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	52-43	347.43
FI100	FIDELITY SECURITY LIFE INSURANCE	52-43	47.20
GR200	W.W. GRAINGER, INC.	52-43	977.41
HA390	HARRISONVILLE TELEPHONE	52-43	71.18
JA300	JAENKE HEATING & A/C	52-43	266.50
JO200	JOHN DEERE FINANCIAL	52-43	80.94
MO752	MOTOR, PUMP & SERVICES, LLC	52-43	9,085.72
MO755	MOTOROLA SOLUTIONS, INC.	52-43	9.00
MP500	MPS INDUSTRIES	52-43	138.91
OR200	O'REILLY AUTOMOTIVE, INC.	52-43	49.37
TY200	TYNDAL COMPANY, INC.	52-43	319.45
WA300	CAPITAL ONE	52-43	220.60

\*\*\*TOTAL SEWER TREATMENT PLANT 35,556.22

## SEWER SANITATION SYSTEM

AL125	AL'S AUTOMOTIVE SUPPLY INC.	52-44	95.99
CI250	CITY OF WATERLOO	52-44	6,175.31
JO200	JOHN DEERE FINANCIAL	52-44	153.36
MO425	MONROE COUNTY ELECTRIC COMPANY	52-44	56.55
SN200	SNAP-ON	52-44	276.50

\*\*\*TOTAL SEWER SANITATION SYSTEM 6,757.71

52 SEWER FUND GRAND TOTAL 66,955.14

VENDOR #	NAME	DEPT.	AMOUNT
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53	ELECTRIC FUND		
ELECTRIC ADMINISTRATION			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-11	9.82
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-11	14.47
BH200	BHMG SERVICE CORPORATION	53-11	525.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-11	1,808.05
CL340	CLINICAL COLLECTION MANAGEMENT	53-11	175.00
CM400	US POSTAL SERVICE(CMRS-FP)	53-11	750.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-11	98.16
EL075	ELAN FINANCIAL SERVICES	53-11	174.26
FI100	FIDELITY SECURITY LIFE INSURANCE	53-11	12.15
GR390	GREAT AMERICA LEASING CORPORATIO	53-11	25.00
JA300	JAEKE HEATING & A/C	53-11	30.00
KA020	K & D PRINTING	53-11	41.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	53-11	421.63
PO600	POSTMASTER	53-11	5,000.00
RE440	REJIS COMMISSION	53-11	305.22
RO400	ROTOLITE OF ST LOUIS INC	53-11	35.00
ST120	STAPLES BUSINESS ADVANTAGE	53-11	79.41
**TOTAL ELECTRIC ADMINISTRATION			9,504.17
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ELECTRIC PRODUCTION			
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-47	21.27
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-47	31.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-47	5,899.34
CI250	CITY OF WATERLOO	53-47	6,771.55
CL200	CLEAN UNIFORM SERVICES	53-47	489.40
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-47	299.53
FI100	FIDELITY SECURITY LIFE INSURANCE	53-47	37.87
HA390	HARRISONVILLE TELEPHONE	53-47	88.21
JO200	JOHN DEERE FINANCIAL	53-47	43.90
MO755	MOTOROLA SOLUTIONS, INC.	53-47	9.00
TI410	TITAN INDUSTRIAL CHEMICALS, LLC	53-47	151.50
**TOTAL ELECTRIC PRODUCTION			13,842.57
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ELECTRIC DISTRIBUTION			
AL125	AL'S AUTOMOTIVE SUPPLY INC.	53-48	132.61
AM005	AMALGAMATED LIFE INSURANCE COMPAN	53-48	55.54
AN130	ANIXTER INC.	53-48	1,575.00
AS825	ASSOCIATION OF ILL. ELECTRIC CO-	53-48	450.00
AY200	1ST AYD CORPORATION	53-48	19.90
BE115	BENEFIT PLANNING CONSULTANTS, INC	53-48	72.33
BI007	BI-COUNTY SMALL ENGINE CENTER	53-48	29.59
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	53-48	11,962.19
BR240	BROWNSTOWN ELECTRIC SUPPLY	53-48	1,409.10
BU550	BUTLER SUPPLY COMPANY	53-48	1,082.20
CI250	CITY OF WATERLOO	53-48	1,624.99
DA040	D AND D DISTRIBUTING SERVICES, IN	53-48	42.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	53-48	675.15
DU700	DUTCH HOLLOW JANITORIAL SUPPLIES,	53-48	39.55
EL075	ELAN FINANCIAL SERVICES	53-48	57.21
EL360	ELECTRO DOOR SYSTEMS, INC.	53-48	150.00
FI100	FIDELITY SECURITY LIFE INSURANCE	53-48	75.07
FL250	FLETCHER-REINHARDT COMPANY	53-48	3,675.20
GR200	W.W. GRAINGER, INC.	53-48	42.09
HA390	HARRISONVILLE TELEPHONE	53-48	42.81
HE390	HERITAGE-CRYSTAL CLEAN, LLC	53-48	212.82
JO200	JOHN DEERE FINANCIAL	53-48	322.76
MA025	MAAG, THOMAS	53-48	30.00
MO425	MONROE COUNTY ELECTRIC COMPANY	53-48	651.17
MO475	MONROE COUNTY HIGHWAY DEPARTMENT	53-48	488.14
MO755	MOTOROLA SOLUTIONS, INC.	53-48	9.00
MP500	MPS INDUSTRIES	53-48	138.91
NA550	NAVY BRAND MFG CO	53-48	293.58
PO470	POMP'S TIRE SERVICE, INC.	53-48	1,802.52
RE450	RELIABLE SANITATION	53-48	315.00
SN200	SNAP-ON	53-48	276.50

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53 ELECTRIC FUND

ELECTRIC DISTRIBUTION			
TA055	TALLMAN EQUIPMENT COMPANY INC.	53-48	484.33
VE310	VERNIER SALES & SERVICE	53-48	486.00
WA850	WATERLOO LUMBER COMPANY	53-48	77.31
**TOTAL ELECTRIC DISTRIBUTION			28,800.57

53 ELECTRIC FUND	GRAND TOTAL	52,147.31
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VENDOR #	NAME	DEPT.	AMOUNT
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## 54 GAS FUND

## GAS ADMINISTRATION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-11	9.80
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-11	14.47
BI200	BIRK, TIM	54-11	15.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-11	1,808.07
CL340	CLINICAL COLLECTION MANAGEMENT	54-11	120.00
CM400	US POSTAL SERVICE(CMRS-FP)	54-11	750.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-11	132.37
EL075	ELAN FINANCIAL SERVICES	54-11	12.50
FI100	FIDELITY SECURITY LIFE INSURANCE	54-11	12.15
GR390	GREAT AMERICA LEASING CORPORATIO	54-11	25.00
JA300	JAENKE HEATING & A/C	54-11	30.00
KA020	K & D PRINTING	54-11	41.00
LA088	LANDIS+GYR TECHNOLOGY, INC.	54-11	421.63
PO600	POSTMASTER	54-11	5,000.00
RE440	REJIS COMMISSION	54-11	305.22
RO400	ROTELITE OF ST LOUIS INC	54-11	35.00
ST120	STAPLES BUSINESS ADVANTAGE	54-11	79.40
UT300	UTILITY SAFETY & DESIGN	54-11	582.50

**TOTAL GAS ADMINISTRATION	9,394.11
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## GAS DISTRIBUTION

AM005	AMALGAMATED LIFE INSURANCE COMPAN	54-48	41.95
AY200	1ST AYD CORPORATION	54-48	19.90
BE115	BENEFIT PLANNING CONSULTANTS, INC	54-48	62.00
BL400	BLUE CROSS BLUE SHIELD OF ILLINOIS	54-48	8,182.57
CI250	CITY OF WATERLOO	54-48	1,056.10
CO545	CONTROL EQUIPMENT SALES, INC	54-48	314.91
CO600	CORE & MAIN	54-48	987.89
DA040	D AND D DISTRIBUTING SERVICES, IN	54-48	7.00
DE490	DELTA DENTAL OF ILLINOIS - RISK	54-48	399.66
FA150	FABICK TRACTOR	54-48	3,670.00
FI100	FIDELITY SECURITY LIFE INSURANCE	54-48	51.82
HA390	HARRISONVILLE TELEPHONE	54-48	170.16
JO200	JOHN DEERE FINANCIAL	54-48	85.68
KG300	KGM	54-48	2,038.57
KN180	KNAPHEIDE TRUCK EQ CENTER	54-48	262.94
MO755	MOTOROLA SOLUTIONS, INC.	54-48	9.00
MP500	MPS INDUSTRIES	54-48	138.91
SE517	SENSIT TECHNOLOGIES	54-48	238.80
SN200	SNAP-ON	54-48	276.50
TY200	TYNDALE COMPANY, INC.	54-48	0.95
UP805	UPS STORE	54-48	241.24
UT300	UTILITY SAFETY & DESIGN	54-48	119.75
VE300	VERMEER MIDWEST	54-48	78.96
WA850	WATERLOO LUMBER COMPANY	54-48	164.98

**TOTAL GAS DISTRIBUTION	18,620.24
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54 GAS FUND	GRAND TOTAL	28,014.35
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GRAND TOTAL FOR ALL FUNDS:	497,437.57
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TOTAL FOR REGULAR CHECKS:	497,437.57
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## INTERIM CHECKS - WARRANT #621

## A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
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## 01 GENERAL FUND

## LEGISLATIVE

AT070	AT&T MOBILITY	01-12	114.63
IL825	ILLINOIS MUNICIPAL UTILITIES	01-12	100.00
MI100	MISCELLANEOUS	01-12	50.00
SI550	SISTER CITIES OF PORTALOO	01-12	100.00
WA705	WATERLOO CHAMBER OF COMMERCE	01-12	20.00

-- Backstoppers of Monroe County  
Memorial-Linda Shults

\*\*TOTAL LEGISLATIVE 384.63

## FINANCE

AT070	AT&T MOBILITY	01-13	106.83
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\*\*TOTAL FINANCE 106.83

## BUILDING

RA120	RAMONA CLEANING SERVICE INC.	01-14	1,795.92
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\*\*TOTAL BUILDING 1,795.92

## ZONING/BUILDING INSPECTOR

AT070	AT&T MOBILITY	01-16	94.44
FU200	FUELMAN	01-16	323.29

\*\*TOTAL ZONING/BUILDING INSPECTOR 417.73

## POLICE

AT070	AT&T MOBILITY	01-21	1,228.06
FU200	FUELMAN	01-21	3,944.59
ZA025	ZABER, ERIC	01-21	250.88

\*\*TOTAL POLICE 5,423.53

## EMERGENCY MANAGEMENT AGENCY

AT070	AT&T MOBILITY	01-23	84.28
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\*\*TOTAL EMERGENCY MANAGEMENT AGENCY 84.28

## SOCIAL SERVICES

AT070	AT&T MOBILITY	01-34	47.22
DE650	DEUTCH, SARAH	01-34	926.64
PA370	PAPA VITO'S PIZZA	01-34	208.00

\*\*TOTAL SOCIAL SERVICES 1,181.86

## STREETS &amp; ALLEYS

AT070	AT&T MOBILITY	01-41	88.85
FU200	FUELMAN	01-41	5,167.63
RU421	RUSH TRUCK CENTERS OF ILLINOIS	01-41	351,943.74

\*\*TOTAL STREETS & ALLEYS 357,200.22

## 01 GENERAL FUND

GRAND TOTAL 366,595.00

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## A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
15 MOTOR FUEL TAX			
CO250	COLUMBIA QUARRY	15-00	2,143.96
RO275	ROGERS REDI MIX	15-00	2,475.00
	**TOTAL		4,618.96
15 MOTOR FUEL TAX		GRAND TOTAL	4,618.96

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A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
36 UTILITY DEPOSIT FUND			
ZZ100	CITY OF WATERLOO	36-00	8,375.00
	**TOTAL		8,375.00
	36 UTILITY DEPOSIT FUND	GRAND TOTAL	8,375.00

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## A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
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51 WATER FUND

## WATER DISTRIBUTION

AT070	AT&T MOBILITY	51-48	241.02
FU200	FUELMAN	51-48	371.49
	**TOTAL WATER DISTRIBUTION		612.51

51 WATER FUND

GRAND TOTAL 612.51

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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VENDOR #	NAME	DEPT.	AMOUNT
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## 52 SEWER FUND

	SEWER TREATMENT PLANT		
AT070	AT&T MOBILITY	52-43	168.53
	**TOTAL SEWER TREATMENT PLANT		168.53

	SEWER SANITATION SYSTEM		
FU200	FUELMAN	52-44	679.49
SY480	SYDENSTRICKER NOBBE PARTNERS	52-44	24,084.64
	**TOTAL SEWER SANITATION SYSTEM		24,764.13

52 SEWER FUND	GRAND TOTAL	24,932.66
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## A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
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## 53 ELECTRIC FUND

## ELECTRIC PRODUCTION

AT070	AT&T MOBILITY	53-47	84.28
	**TOTAL ELECTRIC PRODUCTION		84.28

## ELECTRIC DISTRIBUTION

AT070	AT&T MOBILITY	53-48	355.63
BE060	BELLEVILLE FENCE COMPANY	53-48	431.25
FU200	FUELMAN	53-48	1,853.44
IL590	ILLINOIS MUNICIPAL ELECTRIC AGENC	53-48	482,459.65
	**TOTAL ELECTRIC DISTRIBUTION		485,099.97

53 ELECTRIC FUND

GRAND TOTAL 485,184.25



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POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

VENDOR #	NAME	DEPT.	AMOUNT
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54 GAS FUND

GAS DISTRIBUTION			
AT070	AT&T MOBILITY	54-48	283.15
FU200	FUELMAN	54-48	5,488.01
SY300	SYMMETRY ENERGY SOLUTIONS, LLC	54-48	211,064.37
**TOTAL GAS DISTRIBUTION			216,835.53

54 GAS FUND	GRAND TOTAL	216,835.53
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GRAND TOTAL FOR ALL FUNDS--MANUAL CHECKS: 1,107,153.91

GRAND TOTAL FOR ALL FUNDS--REGULAR AND MANUAL 1,604,591.48

**GROSS PAYROLL**  
**December-22**

<u>FINANCE</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TOTAL</u>
BIRK	\$11,826.07	\$0.00	\$11,826.07
DEUTCH	\$4,873.73	\$0.00	\$4,873.73
FELDMEIER	\$4,782.40	\$0.00	\$4,782.40
HANNER	\$3,168.00	\$0.00	\$3,168.00
HOFFMANN	\$4,913.60	\$0.00	\$4,913.60
KENNEDY	\$9,607.09	\$0.00	\$9,607.09
KLOPMAYER	\$4,782.40	\$0.00	\$4,782.40
KREBEL	\$6,573.54	\$0.00	\$6,573.54
KUJAWA	\$4,913.60	\$184.26	\$5,097.86
PACE	\$4,913.60	\$0.00	\$4,913.60
RUCKS	\$4,782.40	\$0.00	\$4,782.40
SCHWARZE	\$4,800.00	\$0.00	\$4,800.00
YEARIAN	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$69,936.43	\$184.26	\$70,120.69
<b>ELECTRIC</b>			
GUEBERT	\$4,710.40	\$515.20	\$5,225.60
HOFFMANN	\$7,232.77	\$194.90	\$7,427.67
LAWRENCE	\$7,190.55	\$315.38	\$7,505.93
MAAG	\$6,728.00	\$315.38	\$7,043.38
MERTZ	\$4,710.40	\$132.48	\$4,842.88
PHILLIPS	\$7,653.11	\$294.35	\$7,947.46
SCHMITZ	\$8,131.04	\$479.64	\$8,610.68
STEPPIG	\$7,665.87	\$498.07	\$8,163.94
WERNER	\$6,699.92	\$56.46	\$6,756.38
LUECKING	\$6,606.35	\$0.00	\$6,606.35
MOORE, C	\$6,855.20	\$0.00	\$6,855.20
RONGEY	\$0.00	\$0.00	\$0.00
	\$74,183.61	\$2,801.86	\$76,985.47
<b>GAS:</b>			
BISHOP	\$4,892.88	\$0.00	\$4,892.88
FRANK	\$6,878.22	\$0.00	\$6,878.22
GLESSNER	\$6,135.32	\$0.00	\$6,135.32
RAMSEY	\$8,016.64	\$0.00	\$8,016.64
RONGEY, ALEX	\$3,185.60	\$0.00	\$3,185.60
SCHLEMMER	\$8,980.64	\$1,156.80	\$10,137.44
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$38,089.30	\$1,156.80	\$39,246.10
<b>POLICE:</b>			
BENDA	\$6,943.26	\$214.74	\$7,158.00
BRAUN	\$6,943.26	\$832.12	\$7,775.38
BRAYE	\$6,943.26	\$241.58	\$7,184.84
DAHLEM	\$6,012.72	\$644.22	\$6,656.94
DAWS	\$7,525.26	\$203.65	\$7,728.91
HADDICK	\$7,525.26	\$290.93	\$7,816.19
INGRAM	\$6,943.26	\$885.80	\$7,829.06
LUKE	\$7,616.18	\$0.00	\$7,616.18
MIDKIFF	\$7,525.26	\$3,171.08	\$10,696.34
MORAVEC	\$6,943.26	\$1,207.92	\$8,151.18
PITTMAN	\$1,091.60	\$0.00	\$1,091.60
PROSISE	\$8,530.12	\$0.00	\$8,530.12
PRUETT	\$2,795.45	\$0.00	\$2,795.45
SALAMA	\$6,654.20	\$102.90	\$6,757.10
SCHRECKENBERG, KEVIN	\$6,654.20	\$617.40	\$7,271.60
SIEBENBERGER	\$6,943.26	\$0.00	\$6,943.26
VOELKER	\$4,782.40	\$0.00	\$4,782.40
WIEGAND	\$6,012.73	\$348.95	\$6,361.68
ZABER	\$7,292.52	\$0.00	\$7,292.52
BIVINS	\$510.00	\$0.00	\$510.00
FLOARKE	\$562.50	\$0.00	\$562.50
GREEN	\$0.00	\$0.00	\$0.00
JOHNS	\$510.00	\$0.00	\$510.00
OLSZEWSKI	\$465.00	\$0.00	\$465.00

<b>SEWER:</b>	<b>\$115,806.70</b>	<b>\$8,546.55</b>	<b>\$132,486.25</b>
---------------	---------------------	-------------------	---------------------

**SEWER**

DAVIS	\$5,014.40	\$94.02	\$5,108.42
DEGENER	\$7,271.93	\$110.01	\$7,381.94
POLACEK	\$7,485.10	\$0.00	\$7,485.10
STRAUB, J	\$0.00	\$0.00	\$0.00
	\$7,485.10	\$0.00	\$14,867.04

**STREET:**

DOERR	\$5,963.59	\$160.70	\$6,124.29
DUGAN	\$6,034.99	\$160.70	\$6,195.69
HERMANN	\$6,177.83	160.70	6338.53
MAURER	\$6,587.00	\$169.38	\$6,756.38
WASHAUSEN	\$5,785.02	\$160.70	\$5,945.72
WHELAN	\$6,034.99	\$0.00	\$6,034.99
HORN	\$0.00		
WETZLER	\$0.00		
DILL	\$0.00		
	\$30,548.43	\$812.18	\$31,360.61

**WATER:**

GOFF	\$8,402.24	\$771.20	\$9,173.44
MILLER	\$7,669.60	115.68	7785.28
	\$16,071.84	\$886.88	\$16,958.72

<b>ELECTED OFFICIALS</b>		<b>E.S.D.A.</b>	
BUETTNER, K	\$1,394.79	HOFFMANN	\$150.00
BUETTNER, M	\$1,464.79	SCOTT	\$330.00
CHILDERS	\$1,518.64	<b>Total:</b>	<b>\$480.00</b>
DARTER	\$1,479.79		
HELLER	\$1,514.79		
HOPKINS	\$1,444.79	<b>PLANNING COMMISSION</b>	
NOTHEISEN	\$0.00	RAU	
PAPENBERG	\$759.78	FREDERICK	
ROW	\$1,409.79	GAITSCH	
SMITH	\$2,331.40	HICKS	
TRANHAM	\$1,514.79	LUTZ	
<b>TOTAL:</b>	<b>\$14,833.35</b>	PITTMANN	
		VOELKER	
		<b>Total:</b>	<b>0.00</b>

**ZONING BOARD**  
 BOOTHMAN  
 GIBBS  
 GOESSLING  
 HARTMAN  
 LOERCH  
 POETTKER  
 SPIELMAN  
 CHILDERS-SECRETARY  
**TOTAL:** \$0.00

December 9, 2022	\$198,867.53
December 22, 2022	\$209,614.11
	\$0.00
<b>Grand Total:</b>	<b>\$408,481.64</b>

12/1/2022

	Cash in Bank - Payroll Register	Cash in Bank - Deduction Register	Total
01-General	\$216,295.49	\$21,842.06	\$238,137.55
51-Water	\$29,455.59	\$4,499.29	\$33,954.88
52-Sewer	\$29,730.57	\$4,496.16	\$34,226.73
53-Electric	\$86,740.58	\$13,278.38	\$100,018.96
54-Gas	\$46,259.41	\$7,083.42	\$53,342.83
	\$408,481.64	\$51,199.31	
Total Payroll Cost:			<u>\$459,680.95</u>

SYS DATE:12/29/22

DATE: 12/31/22

CITY OF WATERLOO  
INVOICE HISTORY REPORT  
Saturday December 31, 2022

SYS TIME:12:37

[NHR4]

PAGE 1

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
01-12-5310			Professional Services			
	12/31/22	54745	MONROE COUNTY GENERAL FUND	232	CODE RED SYSTEM	4,257.76
	12/31/22	54780	VERVOCITY INTERACTIVE	29867068	WEBSITE FEES	139.00
					** TOTAL **	\$4,396.76
01-13-5310			Professional Services			
	12/31/22	54697	CLINICAL COLLECTION MANAGEMENT	201394	DRUG/ALCOHOL TEST	45.00
					** TOTAL **	\$45.00
01-14-5310			Professional Services			
	12/31/22	54740	MAY PEST CONTROL, LLC	59497	QUARTERLY PEST CO	275.00
					** TOTAL **	\$275.00
01-16-5310			Professional Services			
	12/31/22	54718	HENRY, MEISENHEIMER & GENDE, INC.	6592.034-108	SUBDIVISION REVIE	3,993.27
	12/31/22	54718	HENRY, MEISENHEIMER & GENDE, INC.	6592.045-107	REMLOK PHASE IV	570.23
					** TOTAL **	\$4,563.50
51-11-5310			Professional Services			
	12/31/22	54697	CLINICAL COLLECTION MANAGEMENT	201394	DRUG/ALCOHOL TEST	120.00
	12/31/22	54718	HENRY, MEISENHEIMER & GENDE, INC.	#15-112.04	NOV SERVICES	1,500.00
					** TOTAL **	\$1,620.00
52-11-5310			Professional Services			
	12/31/22	54688	BHMG SERVICE CORPORATION	500163-106	GENERAL SVCS	9,449.99
	12/31/22	54697	CLINICAL COLLECTION MANAGEMENT	201394	DRUG/ALCOHOL TEST	45.00
	12/31/22	54718	HENRY, MEISENHEIMER & GENDE, INC.	WL023GEN-105	GENERAL SERVICES	4,210.10
	12/31/22	54718	HENRY, MEISENHEIMER & GENDE, INC.	WL023GEN-106	GENERAL SERVICES	1,364.71
	12/31/22	54771	TESTING ANALYSIS CONTROL	12180	NOV SERVICES	864.00
					** TOTAL **	\$15,933.80
53-11-5310			Professional Services			
	12/31/22	54688	BHMG SERVICE CORPORATION	500163-106	GENERAL SVCS	525.00
	12/31/22	54697	CLINICAL COLLECTION MANAGEMENT	201394	DRUG/ALCOHOL TEST	175.00
					** TOTAL **	\$700.00
53-48-5310			Professional Services			

SYS DATE:12/29/22

CITY OF WATERLOO  
INVOICE HISTORY REPORT  
Saturday December 31,2022SYS TIME:12:37  
[NHR4]  
PAGE 2

DATE: 12/31/22

G/L NUMBER	DATE	G/L DESC. CHECK #	VENDOR NAME	INVOICE #	REFERENCE	TRANS AMT
	12/31/22	54739	MAAG, THOMAS	12-2022	CDL LICENSE	30.00
					** TOTAL **	\$30.00
54-11-5310			Professional Services			
	12/31/22	54697	CLINICAL COLLECTION MANAGEMENT	201394	DRUG/ALCOHOL TEST	120.00
	12/31/22	54776	UTILITY SAFETY & DESIGN	IN20225316	EWN ANNUAL LIC FE	190.00
	12/31/22	54776	UTILITY SAFETY & DESIGN	IN20225478	RETAINER	175.00
	12/31/22	54776	UTILITY SAFETY & DESIGN	IN20225771	REG STATION RECOR	217.50
					** TOTAL **	\$702.50
					** GRAND TOTAL **	\$28,266.56

**AGENDA REQUEST**

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
1/3/23  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on 4% pay increase for Brad Yearian (Building  
Inspector) retro-active to September 27, 2022.
3. Relief or action to be requested:  
Approval
4. Submittal date: 12/22/22  
  
Submitted by:  
Mayor Thomas G Smith

**DISPOSITION**

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to

  
\_\_\_\_\_  
Mayor



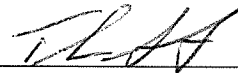
**AGENDA REQUEST**

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
1/3/23  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on Purchase of Folder/Inserter from Coast to Coast  
Equipment & Supplies, Inc. at a Cost of \$11,261.00.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Approval  
\_\_\_\_\_  
\_\_\_\_\_
4. Submittal date: 12/28/22  
  
Submitted by:  
Shawn Kennedy, Collector-Budget Officer  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DISPOSITION**

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_



\_\_\_\_\_  
Mayor

THOMAS G. SMITH, Mayor  
MECHELLE L. CHILDERS, Clerk  
BRAD A. PAPENBERG, Treasurer



CITY OFFICES:  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8600

## MEMO

**DATE:** December 27, 2022  
**TO:** City Council  
**FROM:** Shawn Kennedy  
**RE:** Folder/Inserter

The current folder/inserter was purchased 7/20/15 and is beginning to have problems with gears/parts breaking. To replace with a similar machine, I obtained two quotes:

### Folder/Inserter

Coast to Coast	FPI-2700	\$11,261.00	(Includes shipping and installation)
Annual Maintenance		\$ 750.00	(Previous contract rolls over and will continue till 7-8-23)
Quadiant	DS-641i	\$11,615.00	(Includes shipping and installation)
Annual Maintenance		\$ 2,148.00	

Recommend: Coast to Coast Equipment & Supplies, Inc.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
January 03, 2023  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on Approval of the Remlok Phase 5 Preliminary Plat.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
4. Submittal date: 12-22-22  
  
Submitted by: \_\_\_\_\_  
Nathan Krebel, Subdivision & Zoning Administrator  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

THOMAS G. SMITH, Mayor  
MECHELLE CHILDERS, Clerk  
BRAD A. PAPENBERG, Treasurer



Nathan Krebel  
Zoning Administrator  
Subdivision Administrator  
100 West Fourth Street  
Waterloo, Illinois 62298  
(618) 939-8730

## Memorandum

To: Mayor Smith & City Council  
From: Nathan Krebel  
Date: 12-28-2022  
Re: Remlok Phase 5 Preliminary Plat

---

Dennis & Virginia Brand are requesting approval from City Council to accept the proposed Preliminary Plat for Remlok Phase 5. This Plat is the subdivision of Lot 92 in Remlok Phase 4. This will consist of a public street to the proposed Phase 5 development. Note, Dennis Brand is finalizing the creek crossing which will be reviewed along with sanitary sewer, storm sewer, water detention, and water main improvements during the improvement plan stage. Public Works Department, Zoning Department, and HMG reviewed and approved. Planning Committee recommended moving forward at their June 6<sup>th</sup>, 2022 meeting and Planning Commission gave a positive recommendation at their June 13<sup>th</sup>, 2022 meeting. I recommend approval of the Remlok Phase 5 Preliminary Plat.

Respectfully,

A handwritten signature in black ink that reads "Nathan Krebel". The signature is written in a cursive style and is positioned above a horizontal line.

Nathan Krebel  
Zoning/Subdivision Administrator

## RE-SUBDIVISION OF LOT 92, REMLOK PHASE 4

LOT 92 OF REMLOK PHASE 4, REFERENCE HAD TO THE PLAT THEREOF RECORDED IN THE  
RECORDERS OFFICE MONROE COUNTY, ILLINOIS DOCUMENT NUMBER 426381

## 1 //INFO CLASSIFICATION 2-1

2. SCHOOL DISTRICT, COMMUNITY UNIT DISTRICT &
3. ALL BUILDING LINES SHALL BE SHOWN SHALL CONFORM TO PRESENT ZONING REQUIREMENTS FOR THE DISTRICT THEY ARE LOCATED IN.
4. ALL RESIDENTS ARE FOR MUNICIPAL, AND PUBLIC UTILITIES SERVICE AND DRAINAGE PURPOSES, UNLESS OTHERWISE NOTED.
5. ALL CONVEYANCES ARE DESIGNATED FOR MUNICIPAL AND PUBLIC UTILITY AND DRAINAGE PURPOSES AND PURPOSES AND FOR OTHER USES AND PURPOSES DESIGNATED BY THE HOMEOWNERS ASSOCIATION THAT DO NOT INTERFERE WITH THE USE THEREOF FOR MUNICIPAL AND PUBLIC UTILITY AND DRAINAGE USES AND PURPOSES.

WE, THE UNDERSIGNED, DO HEREBY CERTIFY THAT ENGINEERING STUDIES HAVE SHOWN THAT REASONABLE PROBLEMS WILL REMAIN DRAINAGE OF SURFACE WATERS AND PROVISIONS HAVE BEEN MADE FOR COLLECTION AND INVERSION OF SUCH SURFACE WATERS INTO PUBLIC AREAS OR DRAINS WHICH THE SURVEYOR HAS A RIGHT TO USE, AND AS SUCH SURFACE WATERS HAVE BEEN PLANNED FOR IN A MANNER WHICH IS GENERALLY ACCEPTED BY THE PRACTICES TO REDUCE THE LIKELIHOOD OF DAMAGE TO THE ADJACENT PROPERTY BECAUSE OF THE CONSTRUCTION OF THE SUBDIVISION. WE ALSO HEREBY CERTIFY THAT NO SPECIAL FLOOD HAZARD AREA HAS BEEN IDENTIFIED FOR THE SUBDIVISION AREA BY FEMA COMMISSIONER PAGE 150699 05-15. NO QUANTIFIABLE IT IS STATED THAT THE PROPERTY IS IMPROVED BY THIS PLAN AS NOT IN REFERENCE TO FLOODING.

WAYNE O WALLER FE  
ILLINOIS FE NO 00-00004  
L076079 RENEWAL DATE 11-30-2021

THOMAS A. BRADY  
FELONY

THIS PLAN OF REVISION IS APPROVED BY THE COORDINATOR OF MAPPING AND PLATTING IN BRANSON COUNTY  
ILLINOIS ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

THIS IS TO CERTIFY THAT, AT THE REQUEST OF DENNIS R. BRANDE, I HAVE SURVEYED AND PLATED "KIDNAP PHASE 1", BEING A SUBDIVISION OF A PART OF TAX LOT 1, U.S. SURVEY 60, CLAIM 160, TOWNSHIP 2 NORTH, RANGE 10 WEST OF THE THIRD PRINCIPAL MERIDIAN, MONROE COUNTY, ILLINOIS. THE PROFESSIONAL SERVICE CONFORMS TO CURRENT ILLINOIS STANDARDS AS SET BY ILLINOIS STATE STATUTE.

EXPIRATION DATE OF LICENSE 11/30/2024

RIGHTS OF WAY OR OTHER ENCUMBRANCES. FOR COMPLETE INFORMATION, A TITLE OPINION OR COMMITMENT FOR TITLE INSURANCE SHOULD BE OBTAINED.

## STATE OF ILLINOIS )

[illegible]

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

LEONIS K BRAND, TRUSTEE

VIRGINIA GRAND TRUSTS

## STATUE OF LINCOLN 9

COUNTY OF MONROE, LA.

L. THE UNIVERSITY

I, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID DO HEREBY CERTIFY THAT MOORE & VINCIGRA, BRAND, PERSONALLY CAME TO ME AND WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AS TRUSTEES OF THE PROPERTY SAID TO BE OWNED BY THEM, AND HAVE AFFIXED THEIR SIGNATURES AS FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES HEREIN SET FORTH INCLUDING THE RELEASE AND WAIVER OF THE RIGHT OF HOMESTEAD UNDER THE HOMESTEAD EXEMPTION LAWS OF THE STATE OF ILLINOIS WITH REGARD TO AREAS 2 DESIGNATED

GIVEN UNDER MY HAND AND NOTARIAL SEAL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

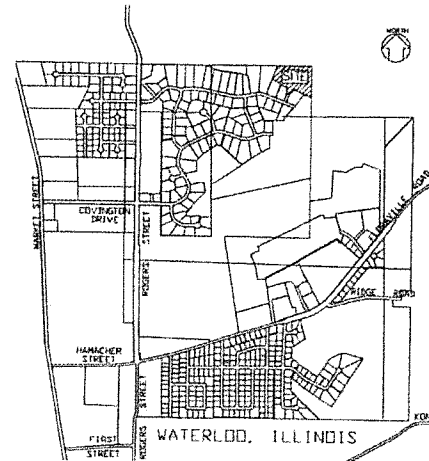
THIS PLAN OF SEWAGE TREATMENT IS APPROVED BY THE COORDINATOR OF SANITATION FOR MONROE COUNTY, ILLINOIS ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

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Journal compilation © 2006 Blackwell Publishing Ltd

APPROVED AND ACCEPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_ BY THE CITY COUNCIL OF WATERLOO, ILLINOIS

**NOTICE.**

**AD 6128**



**DEVELOPER:**  
D & A BUILDERS  
1187 North Moore Street  
Waterloo, IL 62298  
(618) 939-7193  
Contact: Dennis Brand

**OWNERS**  
DENNIS R. AND VIRGINIA L. BRAND,  
TRUSTEES  
DENNIS R. AND VIRGINIA L. BRAND  
TRUSTEES  
1197 NORTH MOORE STREET  
WATERLOO, IL 62298  
(618) 939-7183

**ENGINEER:**  
WGW ENGINEERING, LLC  
WAYNE G. WALLER, P.E.  
1800 COUNTRY LANE  
MASCOUTAH, IL 62238  
(618) 304-1633

**SURVEYOR**  
DOUGLAS L. KENZINGER, P.L.S., P.E.  
9542 NEW ATHENS DARIENHART RD  
NEW ATHENS, IL 62264  
(618) 791-5001  
IPLS #33-003179  
EXPIRES 11/30/2024

PDF - PROFESSIONAL DESIGN FIRM LICENSE  
NUMBER 184-004737 EXPIRES 30 APRIL 2023

GROSS AREA = 0.51 AC  
ROW AREA = 0.74 AC  
NET LOT AREA = 0.05 AC

**SITE BENCHMARK**  
MONUMENT #1701 @ APPROXIMATELY  
63 FEET SOUTH OF THE NORTHWEST  
CORNER OF LOT 69 OF "RED OAK PHASE  
I"

N. 6146036  
E. 2704917 84  
FILES: 62470 (NAVD 83)

**Prepared For:**  
**D & A BUILDERS**  
**1111 N. MOORE NT**  
**WATERLOO, IL 62201**  
**(618) 932-7181**

**WGWE ENGINEERING,  
LLC**  
4800 COUNTRY LANE

**SURVEYOR**  
**GLAS L. KINZINGER**  
NEW ATHENS DARMSTADT RD  
NEW ATHENS, IL 62364  
(618) 791-5101

cal.

s, Exp. \_\_\_\_\_

REMLON PHASE 3  
PRELIMINARY PLAT

### Revisions

Drawn By:  
WGW

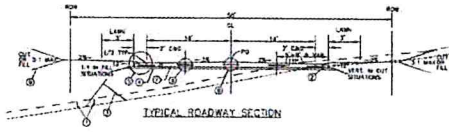
DLK

Date: 19/2022

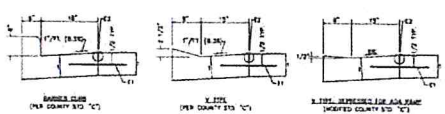
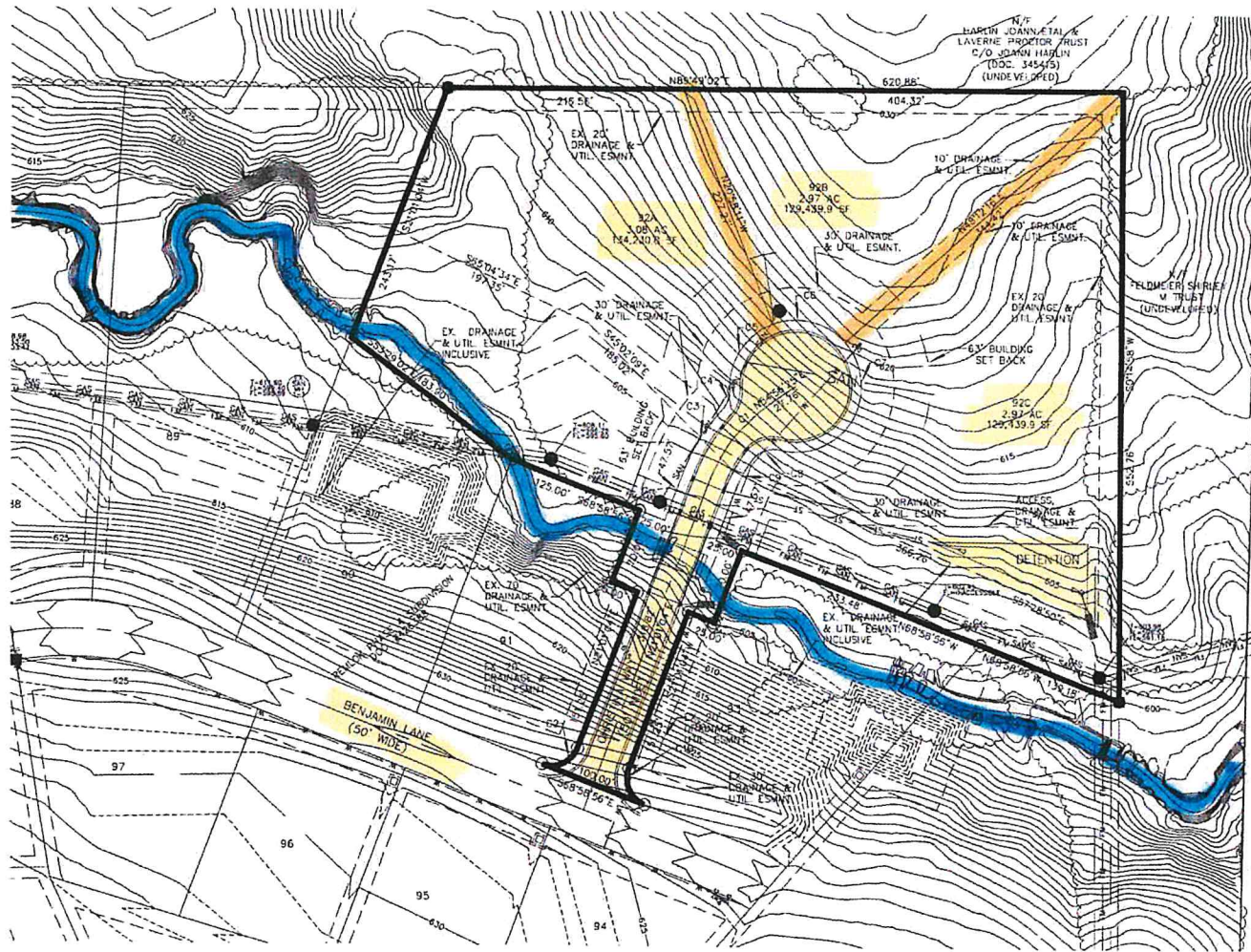
P-1.0



# REMLOK PHASE 5 PRELIMINARY PLAT RE-SUBDIVISION OF LOT 92, REMLOK PHASE 4



1. TOPSOIL REMOVAL (DEPTH AS REQUIRED BY SOIL INVESTIGATION)
2. DRAINAGE PROTECTION (CONCRETE CURB OR STRUCTURAL EARTH FILL OR EMBANKMENT)
3. COMPLETED STRUCTURAL EARTH FILL (SLOPE REQUIREMENTS PER SOIL INVESTIGATION)
4. BASE COURSE SHALL BE ONE OF TWO OPTIONS:  
OPTION A: AGGREGATE BASE COURSE, TYPE A OR B, 4" (MIN) OR 6" (MIN) UNLESS NOTED OTHERWISE OR DEPTH AS REQUIRED BY SOIL INVESTIGATION.  
OPTION B: AGGREGATE BASE COURSE, TYPE A OR B, 4" (MIN) UNLESS NOTED OTHERWISE OR DEPTH AS REQUIRED BY SOIL INVESTIGATION.
5. TYPICAL CURB PER DETAIL
6. SAVED LONGITUDINAL JOINT DETAIL (TYPICAL LONGITUDINAL JOINT DETAIL REGARDING BAR PLACEMENT - IF EITHER SIDE OF JOINT IS POURED SEPARATELY, BARRELS AND REINFORCEMENT REQUIRED)
7. PAVEMENT SHALL BE ONE OF TWO OPTIONS:  
OPTION A: PORTLAND CEMENT CONCRETE PARALLEL "U" (U) CURB DETAIL (CONCRETE TYPE B (TYPICAL PER DETAIL) UNLESS NOTED OTHERWISE) ALL PAVEMENT LEFT FRONT OF THE JOINT MAY BE POURED IN A SINGLE OPERATION. JOINTS EXPOSING ACROSS THE JOINT WITH A SINGLE SURFACE, WILL NOT BE ALLOWED.  
OPTION B: PORTLAND CEMENT CONCRETE SURFACE COURSE, MINIMUM 1" (1" MIN) PER DETAIL. JOINTS EXPOSING ACROSS THE JOINT WITH A SINGLE SURFACE, WILL NOT BE ALLOWED.  
OPTION C: 1" (1" MIN) OVER 1" (1" MIN) UNLESS NOTED OTHERWISE OR DEPTH AS REQUIRED BY SOIL INVESTIGATION.
8. SAVED LONGITUDINAL JOINT DETAIL (TYPICAL LONGITUDINAL JOINT DETAIL REGARDING BAR PLACEMENT - IF EITHER SIDE OF JOINT IS POURED SEPARATELY, BARRELS AND REINFORCEMENT REQUIRED)
9. EMBANKMENT (CAN BE TYPICAL REMOVAL OF EARTH EXCAVATION MATERIAL)



STATION	DELTA	ARC	RADIUS	BEARING	DISTANCE
C1	335.271	70.77	153.00	N 75° 00' 00" E	95.43
C2	80.000	50.21	25.00	N 60° 00' 00" E	35.36
C3	219.727	87.41	180.00	N 31° 44' 48" E	87.02
C4	42.200	19.82	25.00	N 77° 42' 00" E	18.31
C5	219.727	75.39	60.00	N 33° 00' 00" E	78.33
C6	591.977	72.44	60.00	N 77° 22' 25" W	58.72
C7	145.154	117.28	60.00	N 60° 00' 00" E	114.07
C8	591.977	29.98	25.00	N 69° 11' 22" E	28.74
C9	135.549	31.81	150.00	N 27° 24' 58" E	31.33
C10	80.000	28.77	25.00	N 32° 26' 28" E	35.36

- LEGEND
- FINISHED
  - WATER VALVE
  - CURB INLET
  - MANHOLE/OUTFALL
  - STORM SEWER
  - SANITARY SEWER
  - WATER LINE
  - BUILDING LINE
  - CENTERLINE ROAD
  - 1/4" MIN
  - LOT LINE
  - BENT IRON PIN FOUND
  - CONC. MON. SET
  - IRON PIN W/ CAP FOUND
  - IRON PIN FOUND

SCALE 1" = 50'

Prepared For:  
D.A. BUILDERS  
1475 N. MADISON ST.  
WATERLOO, IL 62294  
(618) 939-7141

ENGINEER:  
WGW ENGINEERING  
LLC  
4800 COUNTRY LANE  
EAST ST. LOUIS, IL 62204  
(618) 791-5801

SURVEYOR:  
DOUGLAS L. KINZINGER  
9942 NEW AUBURN AVE. EAST ST. LOUIS, MO 63117  
(618) 791-5801

Seal

1st Prop

REMLOK PHASE 5  
PRELIMINARY PLAT

Revisions

Drawn By:  
WGW

Checked By:  
DLK

Date:  
12/19/2022

PP-2.0  
2 OF 2







Planning Committee Meeting  
Monday, June 6<sup>th</sup> 2022 6:00pm

Members in Attendance  
Alderman Kyle Buettner  
Alderman Steve Notheisen  
Alderman Matt Buettner  
Alderman Russ Row  
Mayor Clyde Heller  
Alderman Jim Hopkins  
Alderman Jim Trantham  
Alderman Stan Darter

Tim Birk  
Nate Krebel  
Shawn Kennedy  
Jeff Prosis  
Clay St. Clair  
Marcus Wade  
Dennis Brand  
Virginia Brand

1. Petitions by Citizen on Non Agenda Items – None
2. Approval of 05-16-22 Planning Cmte Mtg Minutes – Alderman Steve Notheisen made a motion to approve the minutes, Alderman Russ Row Second to approve. All Committee members in favor. Minutes approved.
3. Discussion & Recommendation to the Planning Commission for Creek Crossing in Remlok Subdivision – For the next phase of Remlok there is a lot across the creek which is six acres, currently there are three options on the table. Option one is to build a city street with a bridge structure across to make four additional lots. Option two is to make a private lane across the creek for one lot. Option three is to leave the property as is in farmland. Zoning Administrator Nathan Krebel showed the committee a picture of the structure that is under the street in the Silver Creek subdivision. That has been in use now for almost 20 years, it gets inspected every three years and at this time it shows little to no wear and has passed inspection every time without issue. Dennis Brand explained that he has had a water hydraulic test conducted on the creek and it should be able to use the same type of structure that was used in Silver Creek. The builder would be responsible for the cost of putting in the structure and road then after the final plat was approved, the city would take over the maintenance of the road and creek crossing. Alderman Steve Notheisen made a recommendation to the planning commission that the Planning Committee would be in favor of any of the three listed options. Alderman Matt Buettner seconded the recommendation. All other committee members were in favor. Zoning Administrator Nathan Krebel then brought up for informational purposes that future Phase 5 in Remlok will possibly be another creek crossing with a similar bridge design as discussed. This would connect Remlok Subdivision with Legacy Subdivision. Dennis Brand thought that would be in the best interest of the city to let EMS, Fire, Police, School buses and residents pass easily between those two developments. No action is needed by the Committee at this time.
4. Comments – None  
Motion to adjourn meeting made by Alderman Russ Row, Seconded by Alderman Russ Row. All members in favor, meeting adjourned at 6:19pm

**MINUTES OF THE PLANNING COMMISSION**  
**MEETING HELD ON June 13, 2022**

The meeting was called to order by Kevin Hicks at 7:30PM.

Roll call was taken: **Present:** Hicks, Lutz, Voelker, Gaitsch, Pittman  
**Absent:** Rau

Hicks asked if there were any additions or corrections to the minutes from May 9, 2022 Planning Commission meeting. A motion was made by Gaitsch and seconded by Pittman to approve the minutes of the May 9, 2022 meeting minutes. **Motion carried.**

Hicks asked if there were any citizens to address the Planning Commission. There were none.  
Hicks asked if there were any corrections or deletions to the agenda. There were none.

**OLD BUSINESS:** Hicks asked if there was any old business. There was none.

**PETITIONS:**

**P-22-06-01      Review and comment on a sketch plat for Remlok Phase 4 – subdividing Lot 92.**

Brands present to represent their petition. Lot 92 is across the creek from the rest of Phase 4. There is an ongoing hydrologic study for the creek crossing. If they can't cross the creek they plan to leave Lot 92 as agriculture, and the final decision will be made on the final plat. The development of Lot 92 would be post Phase 4 development and pending hydrologic study results, would subdivide Lot 92 into 4 lots.

There are currently 3 options for Lot 92: agriculture, 1 lot with private drive, street with 4 lots.

Lutz asks about how difficult it would be to get utilities there. Brand responds that utilities are already there (gas, water, electric, sanitary sewer).

Voelker, Gaitsch, Pitman, and Hicks think it is a good way to subdivide Lot 92 pending the results of the hydrologic study.

The Brands received a favorable recommendation from the Planning Committee.

If Lot 92 were to be subdivided into 4 lots, Brand would build the bridge, and the City of Waterloo would take over maintenance. Here, the creek has a solid rock bottom with hard limestone bedrock. Lutz recommends caution for the city to maintain going forward with bridge,, just in case, because it is the only way in and out of that area for 4lots. It would be a big loss for a city if the bridge were to fail.

Lutz also comments that cast arch bridges can cause scour issues, but not necessarily on bedrock, and Brands must be careful with installation.

**Recommendation: A Motion was made by Voelker and seconded by Gaitsch for a favorable recommendation to approve the sketch plat as is.**

**Members voted as follows:**

**YES – Hicks, Lutz, Voelker, Gaitsch, Pittman**

**P-22-06-02      Review and Comment on a sketch plat for Remlok Phase 5.**

Brands present to represent their petition.

The hydrologic study is also being conducted on a creek crossing for Phase 5.

Phase 5 of Remlok will not connect to Phase 4. The hope is to connect Legacy and Remlok subdivisions in a future phase.

Hicks likes that it is not random and makes sense for the two subdivisions to connect.

**Recommendation: A Motion was made by Lutz and seconded by Pittman for a favorable recommendation to approve the sketch plat as is.**

**Members voted as follows:**

**YES – Hicks, Lutz, Voelker, Gaitsch, Pittman**

**Z-22-06-01      Review and Recommend to the Zoning Board of Appeals to add a text amendment to the Special Use Permit Section 40-9-11 “Permit to Run with Land or Owner”**

Krebel explains that the purpose of this is to recommend is a special use permit run with the land or owner. Historically, the special use permit runs with the land. The city’s attorney, Krebel, and Planning Committee are all comfortable with the SU Permit staying with the land.

Gaitsch commented that it is a good idea to put this into writing so that we don’t need to decide every time a special use permit is petitioned.

Lutz said the wording works well and that we’re staying consistent with past practices.

Hicks said it is good as long as we have the option to make an exception.

**Recommendation: A Motion was made by Gaitsch and seconded by Lutz to recommend the addition of a text amendment to Special Use Permit Section 40-9-11 as written.**

**Members voted as follows:**

**YES – Hicks, Lutz, Voelker, Gaitsch, Pittman**

**Z-22-06-02      Review and Recommend to the Zoning Board of appeals a Petition for a Special Use Permit for a Home Occupation (Heating & Cooling) to be located at 104 Osterhage Drive – Apt B, Waterloo, IL Parcel No. 08-19-366-003-000 as requested by the tenant, Phillip Wamble.**

Petitioner was not present to answer questions. Additionally, the Planning Commission received negative feedback from neighbors.

**Recommendation: A motion was made by Lutz and seconded by Gaitsch to recommend against approval of the home occupation special use permit.**

**Members voted as follows:**

**YES – Hicks, Lutz, Voelker, Gaitsch, Pittman**

**NEW BUSINESS:** There was none.

**COMMENTS:** There were none.

**Motion to adjourn the meeting at 8:23PM was made by Pittman and seconded by Lutz. Motion carried.**  
Minutes respectfully submitted by Lauren Voelker.



**APPLICATION FOR PLANNING APPROVAL  
OF PROPOSED DEVELOPMENT  
(FIGURE 34-2-4)**

**MUST BE FILED WITH CITY OF WATERLOO SUBDIVISION ADMINISTRATOR  
FOR THE PLANNING COMMISSION**

Application No. P-22-06-01 Date Filed: 5-24-22

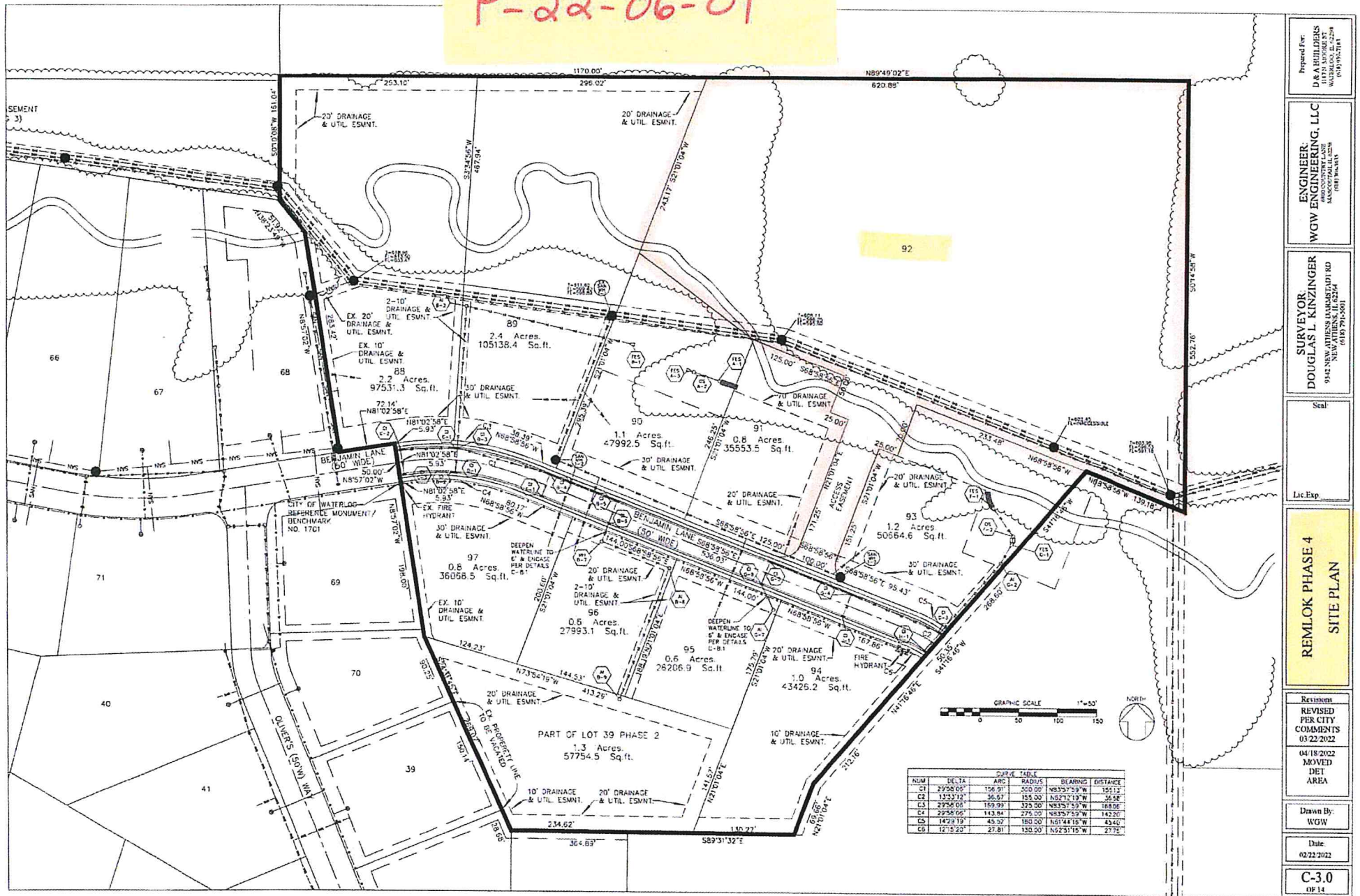
(DO NOT WRITE ABOVE THIS LINE.)

1. Applicant's Name: Dennis Brand Virginia Brand  
Street Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_
2. Name and Address of Present Owner (if other than above):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Interest of Applicant (if other than owner):  
\_\_\_\_\_  
\_\_\_\_\_
4. Location of Development: east end Benjamin Lane  
lot 22 of prelim Remlok Phase 4  
(Street)  
(Legal Description)
5. Development Intent:
  - a. Sell lots only? (yes or no) \_\_\_\_\_
  - b. Construction of houses for sale? (yes or no) \_\_\_\_\_
  - c. Commercial development? (yes or no) \_\_\_\_\_
  - d. Other: \_\_\_\_\_
6. Name and profession of person designing the development:  
Name: Wayne Waller Profession: engineer  
Address: \_\_\_\_\_
7. Application completed by:  
Name: Dennis Brand Date: 6/8/22  
Address: \_\_\_\_\_

REVIEWED BY: Nath Dubel Date: 6-08-22  
Subdivision Administrator

CONSIDERED BY PLANNING COMMISSION: (Date) COHP Kevin S. Harkel 13 June 2022

P-22-06-01





P-22-06-01

UNINCORPORATED

Remlok  
Phase 4  
Subdividing  
Lot 92  
[Proposed]

8.8 Acres.  
296073.3 Sq.ft.

92B  
1 Ac.

92C  
1.4 Ac.

92A  
1.7 Ac.

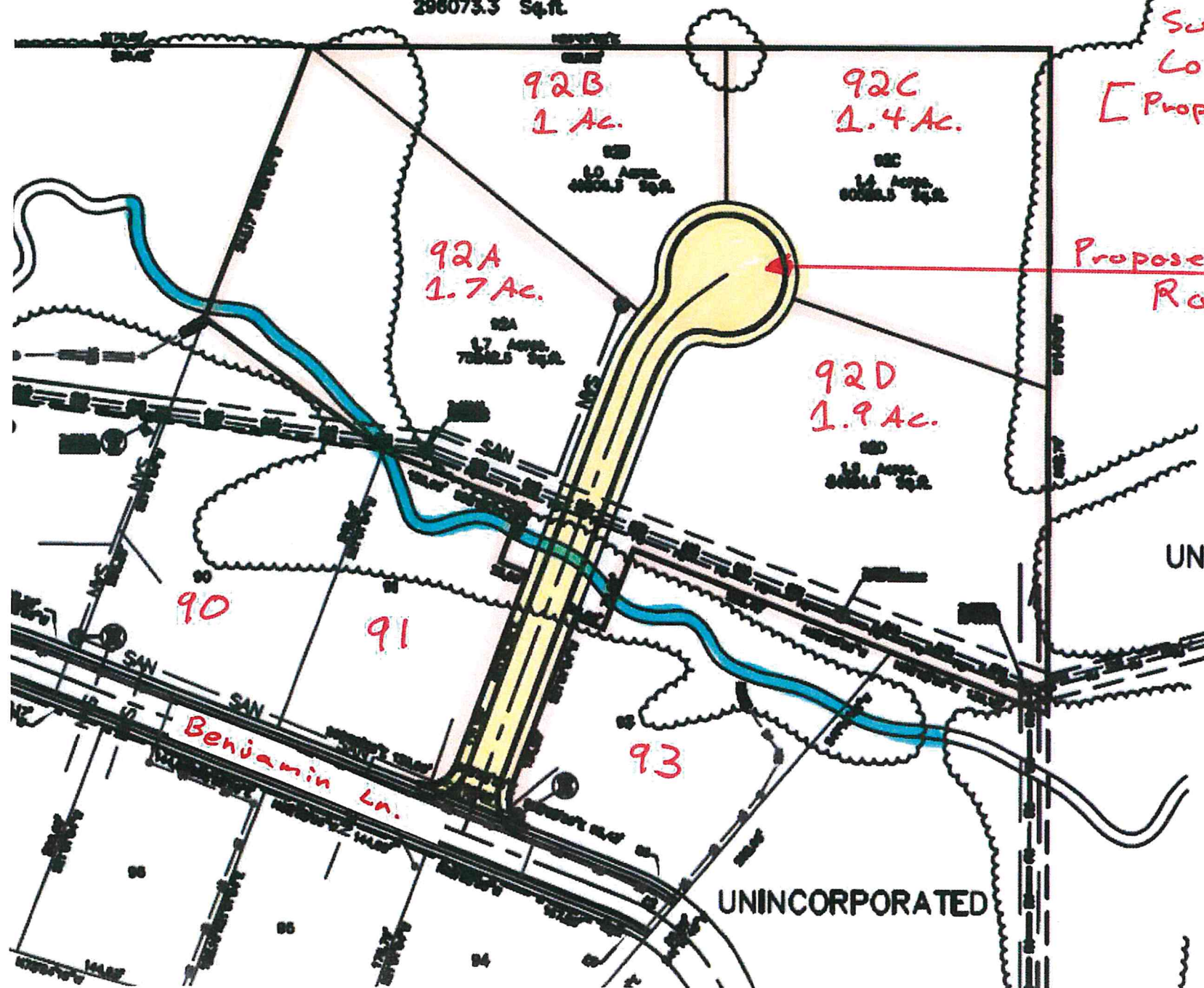
92D  
1.9 Ac.

Proposed Public  
Road

UNINCORPORATED

UNINCORPORATED

Benjamin Ln.



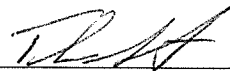
AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
January 03, 2023  
(Date)
2. Description of matter to be placed on agenda:  
Consideration and Action on Executive Session for the Discussion of Personnel as  
per 5 ILCS 120/2(c)(1).  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_  
\_\_\_\_\_
4. Submittal date: 12-28-22  
  
Submitted by: \_\_\_\_\_  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor