

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo City Hall - Council Chambers
100 W. Fourth St., Waterloo, IL
Date: Tuesday, January 17, 2023
Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Presentation of IMEA Electric Efficiency Program Incentive Check to State Bank of Waterloo in the amount of \$2,522.94.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 23-03 Approving an “Authority to Represent” (hourly fee contract) with the Law Office of Van-Lear P. Eckert, PC as Attorneys for the City of Waterloo, IL Board of Police Commissioners.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Approving a Six-Month Extension to the Waterloo Beautification Application of Brian and Andrea Dill for 123 West Mill Street, with a final deadline of July 05, 2023.
 - B. Consideration and Action on Approving a Six-Month Extension to the Waterloo Beautification Application of Petri Insurance for 119 West Mill Street, with a final deadline of July 18, 2023.
 - C. Consideration and Action on Approving a Waterloo Beautification Grant Application from J.P. Fitzgibbons and George Obernagel for their property located at 203 West Mill Street.
 - D. Consideration and Action on a Waterloo Beautification Grant Application from Ahne’s Bakery for their property located at 201 West Mill Street.
 - E. Consideration and Action on Approval of Exterior Building Material Request from Brian Dill for the rear of his building located at 123 West Mill Street.
 - F. Consideration and Action on Purchase of Three (3) Ford Interceptor Police Vehicles from Morrow Brothers Ford in the Amount of \$40,370.00 each, with a Total Cost of \$121,110.00.
 - G. Consideration and Action on Executive Session for the Discussion of Personnel as per 5 ILCS 120/2(c)(1).
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Jan. 19, 2023 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 06, 2023 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 08, 2023 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Feb. 13, 2023 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 14, 2023 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Feb. 16, 2023 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 20, 2023 – City Offices Closed for President’s Day.
Feb. 21, 2023 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 28, 2023 – American Legion Meeting, Waterloo City Hall: 2nd Floor, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
JANUARY 03, 2023**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.
Alderman Heller requested that Agenda Item 12B be withdrawn
Motion made by Alderman Heller and seconded by Alderman Row to withdraw item 12B from the agenda as the pay increase has already been initiated.
Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting 'yea'.
5. Approval of Minutes as Written or Amended.
 - A. Approval of Public Hearing Minutes from 12-19-22.
Motion made by Alderman Heller and seconded by Alderman Darter to approve the Public Hearing Minutes from 12-19-22.
Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting 'yea'.
 - B. Approval of City Council Meeting Minutes from 12-19-22.
Motion made by Alderman Darter and seconded by Alderman Matt Buettner to approve the City Council Meeting Minutes from 12-19-22.
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works.
A memo is included in the packet regarding the water breaks and services the City had due to the low temperatures.
 - E. Report of Chief of Police. No report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor.
The Mayor read a letter the City received from the Illinois Environmental Protection Agency approving the loan we requested for the proposed water plant.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 23-01 Approving the Annual Agreement with ApexNetwork Physical Therapy for Pre-Employment Testing.

Motion made by Alderman Heller and seconded by Alderman Kyle Buettner to approve Resolution No. 23-01 Approving the Annual Agreement with ApexNetwork Physical Therapy for Pre-Employment Testing.

Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
 - B. Consideration and Action on Resolution No. 23-02 Approving a Rental Agreement with FP Mailing Solutions for the Postage Machine (including replacement).

Motion made by Alderman Heller and seconded by Alderman Row to approve Resolution No. 23-02 Approving a Rental Agreement with FP Mailing Solutions for the Postage Machine (including replacement).

Comments: Finance Committee Chairman Alderman Heller commented that the Finance Committee met and recommended approval of Resolution No. 23-02.

Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
 - C. Consideration and Action on Ordinance No. 1868 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 40 Zoning, Article II: General Zoning District Regulations, Section 40-2-3(B) by the Addition of “Convenience Store” as a Permitted Use in the B-2 General Business District.

Motion made by Alderman Darter and seconded by Alderman Hopkins to accept Ordinance No. 1868 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 40 Zoning, Article II: General Zoning District Regulations, Section 40-2-3(B) by the Addition of “Convenience Store” as a Permitted Use in the B-2 General Business District.

Comments: The Subdivision and Zoning Administrator mentioned that the Planning Commission and the Board of Appeals gave this ordinance amendment a favorable recommendation.

Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
 - D. Consideration and Action on Ordinance No. 1869 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 40 Zoning, Article II: General Zoning District Regulations, Section 40-2-3(B) by the Addition of “Pet Washing and Grooming” as a Permitted Use in the B-3 Central Business District.

Motion made by Alderman Darter and seconded by Alderman Matt Buettner to accept Ordinance No. 1869 Amending the City of Waterloo, IL Revised Code of Ordinances, Chapter 40 Zoning, Article II: General Zoning District Regulations, Section 40-2-3(B) by the Addition of “Pet Washing and Grooming” as a Permitted Use in the B-3 Central Business District.

Comments: The Subdivision and Zoning Administrator mentioned that the Planning Commission and the Board of Appeals gave this ordinance amendment a favorable recommendation.

Motion passed unanimously with Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 621.

Motion made by Alderman Darter and seconded by Alderman Heller to approve Warrant No. 621.

Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
 - B. Consideration and Action on 4% Pay Increase for Brad Yearian (Building Inspector) retro-active to September 27, 2022. Item was withdrawn from the agenda.

C. Consideration and Action on Purchase of Folder/Inserter from Coast to Coast Equipment & Supplies, Inc. at a Cost of \$11,261.00.

Motion made by Alderman Hopkins and seconded by Alderman Heller to approve the Purchase of Folder/Inserter from Coast to Coast Equipment & Supplies, Inc. at a Cost of \$11,261.00.

Comments: Finance Committee Chairman Alderman Heller remarked that the Finance Committee met and recommended approval.

Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Matt Buettner voting 'yea'

D. Consideration and Action on Approval of the Remlok Phase 5 Preliminary Plat.

Motion made by Alderman Kyle Buettner and seconded by Alderman Row to approve Remlok Phase 5 Preliminary Plat.

Comments: Planning and Annexation Committee Chairman Alderman Kyle Buettner stated that the Planning and Annexation Committee met and recommended approval of the Remlok Phase 5 Preliminary Plat.

Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham and Darter voting 'yea'.

E. Consideration and Action on Executive Session for the Discussion of Personnel as Provided for by 5 ILCS 120/2(c)(1).

Motion to move into Executive Session made by Alderman Darter and seconded by Alderman Row.

Motion passed unanimously to enter into Executive Session with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.

Entered into Executive Session at 7:42 p.m.

Adjourned Executive Session at 7:58 p.m.

Motion to Resume Session made by Alderman Darter and seconded by Alderman Row.

Motion passed with a unanimous voice vote.

Returned to regular session at 8:00 p.m.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Row wished everyone a Happy New Year.

Alderman Heller mentioned that there would not be an American Legion Meeting in January. The next meeting will be on February 28, 2023.

14. Motion to Adjourn made by Alderman Heller and seconded by Alderman Matt Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:03 p.m.

Mechelle Childers - City Clerk

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2021-2022	2022-2023	%			%	2021-2022	2022-2023	%
	ACTUAL	BUDGETED	INCREASE/	2021	2022	INCREASE/	FISCAL	FISCAL	INCREASE/
	AMOUNT	AMOUNT	DECREASE	DEC	DEC	DECREASE	YTD	YTD	DECREASE
ELEC SALES	10,791,810.10	11,140,000.00	3.23%	839,018.08	773,125.60	-7.85%	7,620,955.45	7,607,443.66	-0.18%
ELEC TAX	265,459.06			21,212.77	18,343.45	-13.53%	186,810.64	187,075.95	0.14%
ELECT MISC.	(139,623.00)	277,600.00	298.82%	-5,931.00	12,646.00	313.22%	136,985.00	45,131.00	-67.05%
SUBTOTAL	10,917,646.16	11,417,600.00	4.58%	854,299.85	804,115.05	-5.87%	7,944,751.09	7,839,650.61	-1.32%
BEGINNING UNAPPLIED	628,035.52			50,386.64	61,619.56	22.29%	401,785.93	455,834.18	13.45%
UNAPPLIED CASH REC'D	139,254.05			14,159.30	10,637.78	-24.87%	97,188.09	129,186.30	32.92%
UNAPPLIED DISBURSED	142,794.38			7,958.93	10,613.69	33.36%	89,225.10	112,626.34	26.23%
ENDING UNAPPLIED	624,495.19			56,587.01	61,643.65	8.94%	409,748.92	472,394.14	15.29%
GAS SALES	2,961,308.88	3,019,000.00	1.95%	213,291.99	232,443.70	8.98%	1,127,317.49	1,448,778.86	28.52%
GAS TAX	72,244.47			4,467.81	4,521.02	1.19%	25,972.73	27,387.01	5.45%
GAS MISC.	(18,274.00)	125,300.00	785.67%	-2,001.00	3,089.00	254.37%	84,905.00	11,202.00	-86.81%
SUBTOTAL	3,015,279.35	3,144,300.00	4.28%	215,758.80	240,053.72	11.26%	1,238,195.22	1,487,367.87	20.12%
WATER SALES	2,430,107.64	2,489,000.00	2.42%	208,456.20	224,846.64	7.86%	1,698,903.80	1,879,437.12	10.63%
WATER MISC.	769,794.14	797,000.00	3.53%	6,132.00	10,653.00	73.73%	768,517.00	764,764.00	-0.49%
SUBTOTAL	3,199,901.78	3,286,000.00	2.69%	214,588.20	235,499.64	9.74%	2,467,420.80	2,644,201.12	7.16%
SEWER SALES	1,793,009.34	1,840,000.00	2.62%	153,203.30	165,982.39	8.34%	1,241,520.68	1,367,497.73	10.15%
SEWER MISC.	175,333.00	196,650.00	12.16%	18,861.00	3,187.00	-83.10%	141,490.00	89,953.00	-36.42%
SUBTOTAL	1,968,342.34	2,036,650.00	3.47%	172,064.30	169,169.39	-1.68%	1,383,010.68	1,457,450.73	5.38%
CITY TAX	534,281.12	540,000.00	1.07%	41,927.38	40,609.24	-3.14%	331,066.99	356,802.68	7.77%
MISC.	7,623.00	29,300.00	284.36%	782.00	1,895.00	142.33%	13,763.00	13,835.00	0.52%
SUBTOTAL	541,904.12	569,300.00	5.06%	42,709.38	42,504.24	-0.48%	344,829.99	370,637.68	7.48%
REFUSE FEE	852,876.77	902,500.00	5.82%	74,395.91	74,260.39	-0.18%	568,906.73	593,766.12	4.37%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	35,727.00	36,000.00	0.76%	1,665.00	1,743.00	4.68%	24,246.00	25,706.00	6.02%
PERMITS	123,744.00	115,000.00	-7.07%	9,152.00	5,424.00	-40.73%	78,624.00	69,556.00	-11.53%
INSPECTION FEES	10,950.00	15,000.00	36.99%	600.00	600.00	0.00%	7,800.00	9,775.00	25.32%
FRANCHISE FEES	123,384.00	121,000.00	-1.93%	-	-		21,995.00	23,994.00	9.09%
LIQUOR LICENSE	23,660.00	22,000.00	-7.02%	10.00	-	-100.00%	21,580.00	20,384.00	-5.54%
INFRASTRUCTURE FEE	147,931.00	145,000.00	-1.98%	11,752.00	11,569.00	-1.56%	101,373.00	90,773.00	-10.46%
HOTEL/MOTEL TAX	15,136.00	15,000.00	-0.90%	1,140.00	691.00	-39.39%	11,594.00	11,174.00	-3.62%
MISC.	214,944.00	152,280.00	-29.15%	2,652.00	29,939.00	1028.92%	148,076.00	237,248.00	60.22%
REPLACEMENT TAX	156,116.00	102,100.00	-34.60%	5,738.00	13,833.00	141.08%	74,877.00	134,576.00	79.73%
COUNTY TAX	294,526.00	320,450.00	8.80%	-	-		288,376.00	211,197.00	-26.76%
SALES TAX	2,816,806.00	2,850,000.00	1.18%	234,088.00	240,243.00	2.63%	1,848,294.00	1,921,107.00	3.94%
BUSINESS DISTRICT TAX	107,333.00	107,000.00	-0.31%	9,284.00	7,333.00	-21.01%	71,080.00	66,867.00	-5.93%
CANNABIS USE TAX	17,143.00	21,500.00	25.42%	1,270.00	1,342.00	5.67%	10,742.00	11,613.00	8.11%
VIDEO GAMING	237,574.00	236,000.00	-0.66%	20,466.00	22,823.00	11.52%	163,726.00	166,439.00	1.66%
INCOME TAX	1,994,274.00	1,870,000.00	-6.23%	120,358.00	140,426.00	16.67%	1,246,288.00	1,484,357.00	19.10%
SUBTOTAL	7,172,124.77	7,030,830.00	-1.97%	492,570.91	550,226.39	11.71%	4,687,577.73	5,078,532.12	8.34%
MOTOR FUEL TAX	697,820.00	599,000.00	-14.16%	38,160.00	37,582.00	-1.51%	439,219.00	417,476.00	-4.95%
MISC	2,303.00	1,200.00	-47.89%	123.00	6,015.00	4790.24%	743.00	29,719.00	3899.87%
SUBTOTAL	700,123.00	600,200.00	-14.27%	38,283.00	43,597.00	13.88%	439,962.00	447,195.00	1.64%
UTILITY DEPOSITS	99,775.00	-		7,675.00	5,200.00	-32.25%	71,250.00	66,275.00	-6.98%
TOTAL DEPOSITS	27,754,350.57	28,084,880.00	1.19%	2,052,108.74	2,101,003.21	2.38%	18,674,185.60	19,520,496.43	4.53%

January 17, 2023

To: Mayor Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the December 31, 2022 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank weekdays from 7:30 AM – 4:30 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
December 31, 2022

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	35,337.49	5,200.00	8,375.00	32,162.49
General Fund	(1,067,404.36)	199,782.06	910,796.38	(1,778,418.68)
Motor Fuel Tax	314,766.12	202.92	233,411.79	81,557.25
Water Fund	1,804,494.31	230,414.04	96,870.68	1,938,037.67
Sewer Fund	622,925.08	180,024.36	135,320.40	667,629.04
Gas Fund	(211,234.21)	243,361.21	312,052.03	(279,925.03)
Electric Fund	1,041,426.00	818,088.04	703,303.09	1,156,210.95
Capital Improvements	734,763.31	43,149.20	-	777,912.51
D.A.R.E.	1,135.63	-	-	1,135.63
Interest	5,476.70	2,298.65	-	7,775.35
Hotel/Motel Tax	153,523.04	691.30	-	154,214.34
TOTALS:	\$3,435,707.09	\$1,723,211.78	\$2,400,129.37	\$2,758,789.50

INVESTED FUNDS				
Capital Improvements	\$ 970,595.56	48.80	-	970,644.36
Electric	11,223,761.73	564.35	-	11,224,326.08
E-Pay Utility Bills	19,879.82	136,382.90	132,559.01	23,703.71
Farm Account Income	218,974.82	7,535.61	-	226,510.43
Gas	3,990,404.01	200.65	-	3,990,604.66
General Fund	8,234,353.63	450,764.59	-	8,685,118.22
Motor Fuel	1,710,732.00	43,393.21	-	1,754,125.21
Pension Reserve	1,705,452.61	362.12	-	1,705,814.73
Sewer	1,038,009.19	52.20	-	1,038,061.39
Utility Deposits	312,278.87	15.70	-	312,294.57
Water	882,606.93	44.38	-	882,651.31
Total Invested Funds:	\$30,307,049.17	\$639,364.51	\$132,559.01	\$30,813,854.67
Total All City Funds:	\$33,742,756.26	\$2,362,576.29	\$2,532,688.38	\$33,572,644.17

Pension Obligations	As of Date	Amount
Unfunded Actuarial Accrued Liability - IMRF	12/31/2020	-\$986,197.00
Unfunded Actuarial Accrued Liability - Police	4/30/2021	\$3,874,199.00
Total Unfunded Liability		\$2,888,002.00

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Building Inspector/Code Administrator Monthly Report 12/31/2022

	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2022	12	25	33	21	49	31	30	38	28	33	27	12	339
2021	37	23	36	27	31	37	40	39	30	37	33	24	370
New Construction Re-Inspections													
2022	4	5	8	6	9	5	7	6	5	6	4	3	68
Rental Inspections:													
2022	11	10	8	10	10	25	15	18	9	12	19	10	157
2021	13	15	14	19	18	17	16	18	13	11	12	9	175
2020	21	22	20	16	23	12	14	24	13	15	9	17	206
2019	19	17	26	20	13	15	25	26	17	19	16	21	234
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
Rental Re-Inspections:													
2022	5	4	2	3	4	7	4	5	3	5	6	2	50
Dumpster/POD Permits Issued:													
2022	6	5	20	17	9	15	20	21	16	9	7	8	153
2021	11	10	12	10	18	8	12	10	16	14	6	11	138
Motor Vehicle Violation Notices:													
2022	0	3	4	4	2	1	3	1	5	2	2	2	29
2021	1	1	2	2	1	3	1	0	2	1	3	0	17
Property Violation Notices:													
2022	1	0	5	14	7	4	5	5	4	4	10	4	63
2021	3	5	4	3	6	6	4	3	10	3	6	6	59
Ordinance Violation Tickets Issued:													
2022	0	0	0	3	1	4	0	0	1	2	1	2	14

Agenda Item No. 7H1

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 17, 2023
(Date)
2. Description of matter to be placed on agenda:
Presentation of IMEA Electric Efficiency Program Incentive Check to State Bank
of Waterloo in the amount of \$2,522.94.

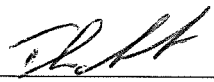
3. Relief or action to be requested:
Check Presentation.

4. Submittal date: 01-10-23

Submitted by: _____
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 17, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 23-03 Approving an "Authority to Represent" (hourly fee contract) with the Law Office of Van-Lear P. Eckert, PC as Attorneys for the City of Waterloo, IL Board of Police Commissioners.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-06-23

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

RESOLUTION NO. 23-03

A RESOLUTION APPROVING AN “AUTHORITY TO REPRESENT” (HOURLY FEE CONTRACT) WITH THE LAW OFFICE OF VAN-LEAR P. ECKERT, PC AS ATTORNEYS FOR THE CITY OF WATERLOO, IL BOARD OF POLICE COMMISSIONERS.

WHEREAS, attached is a proposed “Authority to Represent” (hourly fee contract) with the law office of Van-Lear P. Eckert, PC as attorneys for the City of Waterloo, IL Board of Police Commissioners; and,

WHEREAS, the City of Waterloo, IL acknowledges that it possesses the authority to engage legal counsel and enter into a contract for legal services on behalf of the City of Waterloo, IL Board of Police Commissioners; and,

WHEREAS, it is in the best interest of the City of Waterloo, IL and the City of Waterloo, IL Board of Police Commissioners to sign said Authority to Represent (hourly fee contract).

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo, IL does hereby direct and authorize the Mayor to execute said Authority to Represent (hourly fee contract) as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, IL this 17th day of January, 2023.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

APPROVED:

Thomas Smith, Mayor
City of Waterloo, IL

ATTESTED:

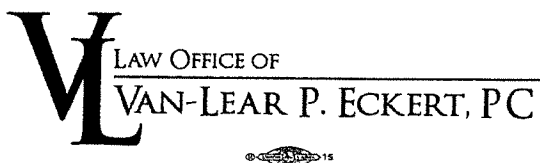
Mechelle Childers, City Clerk
City of Waterloo, IL

103 West Main Street
Belleville, Illinois 62220

Van-Lear P. Eckert
Licensed in IL & MO

John F. Pawloski
Licensed in IL

Erik W. Moore
Licensed in IL & MO



Phone: 618-233-8800
Fax: 618-233-8807
vpe@vpelaw.com
john@vpelaw.com
emoore@vpelaw.com
www.vpelaw.com

AUTHORITY TO REPRESENT **(HOURLY FEE CONTRACT)**

The City of Waterloo, Illinois acknowledges that it possess the authority to engage legal counsel and enter into a contract for legal services on behalf of the City of Waterloo Board of Fire and Police Commissioners and hereby retains and employs the Law Office of Van-Lear P. Eckert, PC as attorneys for the City of Waterloo Board of Fire and Police Commissioners and the Law Office of Van-Lear P. Eckert, PC agrees to represent the City of Waterloo Board of Fire and Police Commissioners in any and all legal matters.

FEES

The attorney fees shall be an hourly rate of \$185.00 per hour for legal services rendered on behalf of the City of Waterloo Board of Fire and Police Commissioners. The City of Waterloo will be billed on a regular basis for legal services performed and costs incurred, and the City of Waterloo agrees to pay such interim bills within thirty (30) days of receipt.

EXPENSES

The City of Waterloo, Illinois realizes that it will be necessary for the Law Office of Van-Lear P. Eckert, PC to advance certain expenses during the course of litigation and the City of Waterloo agrees to reimburse the Law Office of Van-Lear P. Eckert, PC for all expenses advanced. These expenses may include, but are not limited to, such items as court and sheriff's fees, court reporter and witness expenses, investigation, video and photography costs, travel expenses, courier fees, computerized research, postage, expert witness fees and trial exhibits.

TERMINATION

This contract is terminable upon written notice. If this contract is terminated, the City of Waterloo, Illinois agrees to immediately pay the Law Office of Van-Lear P. Eckert, PC all sums due within twenty (20) days of termination of this contract.

The City of Waterloo, Illinois acknowledges understanding and receiving a copy of this contract, dated this 3rd day of January 2023.

By: _____
City of Waterloo, Illinois

By: _____
Van-Lear P. Eckert

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 17, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approving a Six-Month Extension to the Waterloo
Beautification Application of Brian and Andrea Dill for 123 West Mill Street, with
a final deadline of July 05, 2023.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-06-23

Submitted by: _____
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 17, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approving a Six-Month Extension to the Waterloo
Beautification Application of Petri Insurance for 119 West Mill Street, with a final
deadline of July 18, 2023.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-06-23

Submitted by: _____
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 17, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approving a Waterloo Beautification Grant
Application from J.P. Fitzgibbons and George Obernagel for their property located
at 203 West Mill Street.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-04-23

Submitted by: _____
Alderman Hopkins, Beautification Cmte Chairman
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

WATERLOO BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Waterloo Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name: George Obernager J.P. Fitzgibbons
Name Telephone #

Applicant Address: _____
No. Street City State Zip Code

Name of Business: _____

Business Description: _____
Business Phone #

Business Address: 203 W. Mill St.

Please check "Yes" or "No" for each question below:	Yes	No
Are you or your business delinquent on any fee obligations?		X
Are you or your business delinquent on any tax obligations?		X



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

Total project cost: \$ 400,000.00

Funds requested: \$ 10,000.00
(\$10,000.00 maximum reimbursement - see matching reimbursement rules)

Start date: 2/1/22

Completion date: 9/1/22

Project description: (attach additional pages if necessary)

New construction 2 story mixed use

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and **I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.**

J.P. Fitzgibbons
Applicant Signature

12/16/22
Date

Recipient's Name to be on Reimbursement Check: George Obernagel
J.P. Fitzgibbons

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

Nathaniel Runkel
Authorized signature

1-03-2023
Date

APPROVED - BEAUTIFICATION COMMITTEE

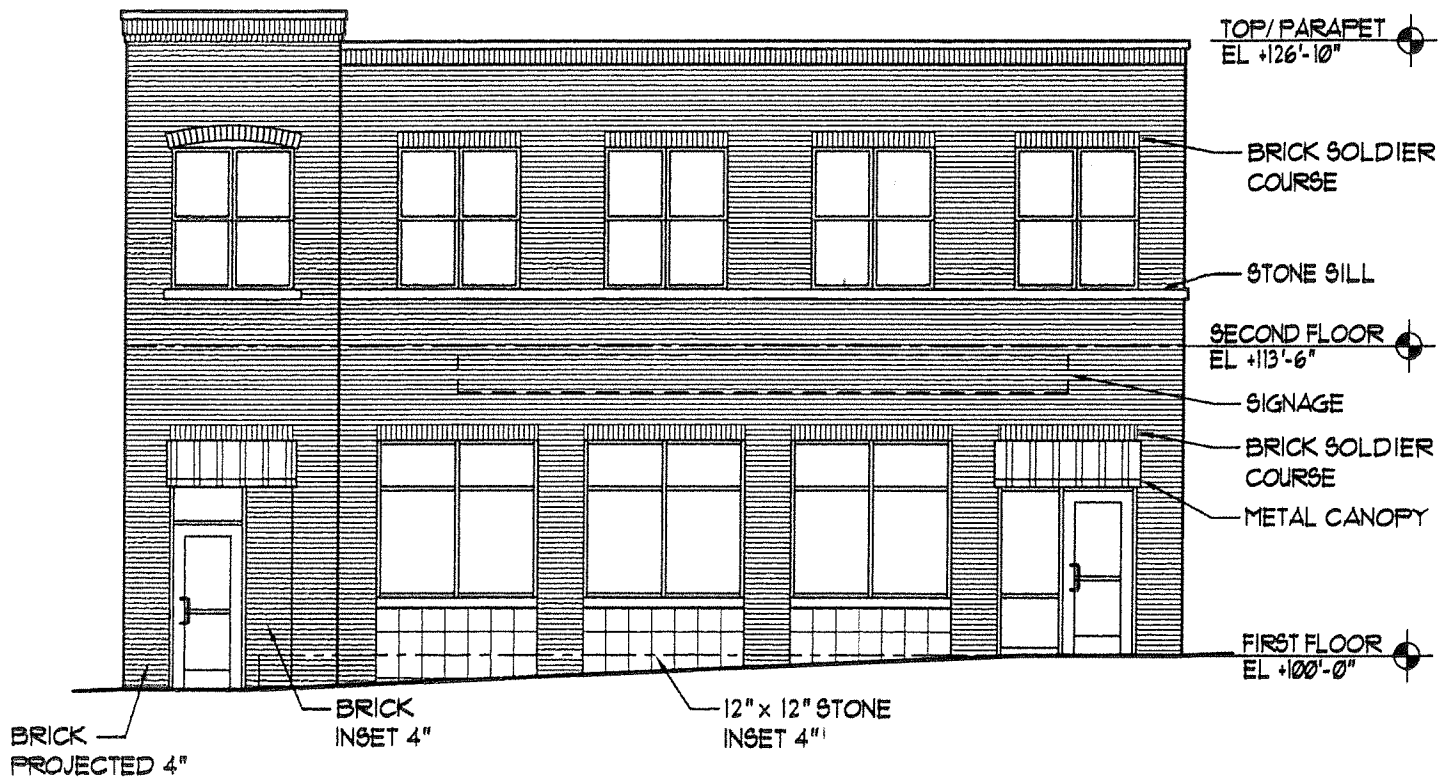
James S. Hopkins
Authorized signature

1-03-2023

WARRANTY OF COMPLIANCE WITH PREVAILING WAGE ACT

12-21-2022





1 ELEVATION SCALE: 1/8" = 1'-0"

QUADRANT
design
architects & planners
135 s. main st. waterloo, illinois
phone: 616.939.0606 fax: 939.0607

drawing title	PROPOSED ELEVATIONS	job no.	22202
project	203 W MILL ST WATERLOO, ILLINOIS	drawing no.	SK-1B

drawn TB
scale 1/8" = 1'-0"
date 17 JAN 2022
distribution OWNER

© 2022 QUADRANT DESIGN INC.



507 Old St. Mary's Road
Perryville, Missouri 63775

573-547-2579

573-547-2570 FAX

Fitzgibbons Contracting Company Inc.
7070 Coyote Run
Waterloo, IL 62298

Estimate

11940

11/21/2022

Customer Phone 618-806-2087

Customer Fax 618-539-5140

Attention:

Job

Terms

203 W. Mill

Qty	Description	U/M	Total
1	Black anodized finish thermal storefront framing with 1" low-e insulated glass. 3070 Narrow stile doors with 10" bottom rail. (We do not recommend swinging doors in. They could leak). Hardware as follows; butt hinges, closer, threshold, sweep, weather strip kit, round offset pull, round push bar, standard MS hookbolt lock with keyed cylinders inside and out. (3)-W1, door #100 with F2 frame, door #101 with F3 frame. Installed by Liberty Glass. We quoted Black anodized finish. Dark Bronze anodized finish is cheaper and well as Clear anodized. Kynar painted finish would be more.		18,350.00T

PLEASE SEE REVERSE FOR TERMS AND CONDITIONS OF SALE.

**ESTIMATE VALID
FOR 7 DAYS**

Subtotal \$18,350.00

Sales Tax (0.0%) \$0.00

Total \$18,350.00

Authorized Signature

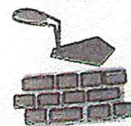
Customer Signature

Order will be placed upon signed receipt

☐ Invoice
 ☒ Estimate

Taylor Masonry, Inc.

P.O. Box 1152 • Columbia, IL 62236 • Phone/Cell: 618-444-6648



Date DEC 16, 2022

Customer Name: AT261800MS CONTRACTING, INC.
Address: 203 WEST MILL ST.
City: WATERLOO ST. IL Zip Code 62298

Notes:

REVISED ESTIMATE (RETURN CORNERS ELIMINATED)

Service	Description	Time	Rate	Total
- 1078	SQ. FT. OF BRICKCRAFT HARVARD			\$20,482 CHANGE
- 37'4"	OF INDIANA LIMESTONE, WITH WASH AND DRIP EDGE AND 30' WITH WASH, 4" LUBS, AND DRIP EDGE (ALL STONE 6" x 5 1/2")			6,403 SAME
- 62	LINEAR FT. OF 3 1/2" x 4" x 3/8" PRIMED ANGLE IRON			1,054 SAME
- 100	LINEAR FT. OF PROJECTED SOLDIER			2,500 CHANGE
- 45	LINEAR FT. OF PROJECTED ROWLOCK			1,125 CHANGE
- 7'	OF ARCHED SOLDIER			280 SAME
- 37	LINEAR FT. OF 1 1/2" POLY INSULATION BOARD			102 CHANGE
- 177	LINEAR FT. OF 16" SELF ADHESIVE FLASHING WITH WEEP ROPES WHERE REQUIRED			665 CHANGE
Subtotal				\$32,611
APPROX. TAX SAVINGS ON MATERIALS				Sales Tax - 960
TOTAL REVISED				Total \$31,651

Remit To:

Taylor Masonry, Inc.

P.O. Box 1152

Columbia, IL 62236

Thank you for your business!

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 17, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on a Waterloo Beautification Grant Application from
Ahne's Bakery for their property located at 201 West Mill Street.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-04-23

Submitted by: _____
Alderman Hopkins, Beautification Cmte Chairman
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

WATERLOO BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Waterloo Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name:	Jeff Ahne				
	<small>Name</small>			<small>Telephone #</small>	
Applicant Address:					
	<small>No.</small>	<small>Street</small>	<small>City</small>	<small>State</small>	<small>Zip Code</small>
Name of Business:	Ahne's Bakery				
Business Description:	Retail Bakery/Food Establishment			618-939- 3131	
				<small>Business Phone #</small>	
Business Address:	201 West Mill Street				

Please check "Yes" or "No" for each question below:	Yes	No
Are you or your business delinquent on any fee obligations?		X
Are you or your business delinquent on any tax obligations?		X



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

Total project cost: \$ 35,650.00

Funds requested: \$ 10,000.00

(\$10,000.00 maximum reimbursement - see matching
reimbursement rules)

Start date: ASAP

Completion date: TBD

Project description: (attach additional pages if necessary)

"See Attached Quote From KB Contracting"

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and **I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.**

Jeffery Mahme
Applicant Signature

1-03-2023

Date

Recipient's Name to be on Reimbursement Check: Ahne's Bakery LLC

Please Note: Recipient must be available for check presentation at the City Council Meeting.

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

Nath Rubel
Authorized signature

1-03-2023

Date

APPROVED - BEAUTIFICATION COMMITTEE

James Hopewell
Authorized signature

1-03-2023

Date





121 S Main St
Waterloo, IL 62298
PHONE (618) 960-6394

Front Facade Proposal

Date: 1-3-2023

RE: 201 W Mill St–Waterloo, IL

We propose to provide labor, materials to perform the work below. Work is to take place from 7:30am to 4:30pm M-F.

Includes:

- Demo existing sidewalk leading to single door side entrance
- Demo existing awning over storefront.
- Demo existing vinyl siding facing Mill St
- Demo existing aluminum storefront facing Mill St and single side entry door facing Church St
- Form and pour new ADA ramp to side entrance on Church St and outdoor patio where grass currently is.
- Patch and repair all existing plaster cracks and voids with mortar
- Patch and seal existing window AC unit hole in building facing Church St.
- Paint all existing exterior plaster with Loxon primer and finish paint with color per design
- Provide and install new 36" commercial storefront door for new ADA entrance facing Church St
- Replace one 36"x60" vinyl double hung window with new black aluminum picture window.
- Provide and install new commercial storefront windows and door facing Mill St
- Provide and install new awning facing Mill St
- Provide and install (3) new gooseneck exterior light fixtures facing Mill St
- Provide and install (1) new exterior coach light facing Church St
- Replace existing soffit, fascia, and guttering with new black aluminum.
- Paint existing siding on back bakery building facing Church St.

Excludes:

- Any work not listed above
- Building permit and inspection fee's. KB Contracting will assist in filling out and providing all the documentation necessary for a building permit.
- Stamped Architectural plans
- Repair or replacement of any additional items not listed above.

Base Bid

\$35,650

This proposal is conditioned upon either the usage of AIA document A401 edition or the SGC/ASA/ASC "Standard form construction subcontract" or some other subcontract form otherwise acceptable to us. KB Contracting's bid price is based on current market conditions and if awarded the contract if there is a delay or significant price increase for material or equipment occurring after the submission of the bid and before installation through no fault of KB Contracting, the bid price and contract sum, time of completion and contract requirements shall be equally adjusted to reflect the price increase or delay. A change in price of an item of material and equipment shall be considered significant when the price of an item increases 3% or more between the date of this bid and the date of the notice to proceed if it is greater than 30 days.

"Customer agrees to pay 1 ½% per month in finance charges on all balances not paid within thirty (30) days of purchase."

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: Mike Thomas

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ **Signature:** _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 17, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Exterior Building Material Request from
Brian Dill for the rear of his building located at 123 West Mill Street.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-04-23

Submitted by:
Alderman K. Buettner, Planning Cmte Chairman
Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

§ 6-1-2 ADDITIONS, INSERTIONS, DELETIONS AND CHANGES WITH RESPECT TO THE INTERNATIONAL BUILDING CODE 2012.

The following sections of the International Building Code, 2012 for the purpose of this article, are hereby revised in their entirety to read as follows:

I. **1404.1 General.** Except when matching existing materials, material used for the construction or remodeling of exterior walls shall comply with the provisions of this section subject to the following:

The following building materials, and none others except as provided for in "C" of this section, shall be allowed in the construction of the exterior walls (except gables) of buildings and structures constructed and installed in all Business Zoned Districts and all Industrial Zoned Districts:

A. The exterior walls of a building or structure that are visible from a public right-of-way shall be constructed of one or more of the following: (a) brick; (b) brick veneer; (c) natural or cultured stone; (d) marble; (e) granite; (f) glass; (g) concrete tilt up panel with a brick or stone form liner; (h) exterior insulation finish system (EIFS); or (i) painted or dyed architectural cement blocks (split block).

B. The exterior walls of a building or structure that are not visible from a public right-of-way shall be constructed of one or more of the following: (a) any of the materials listed in the proceeding subparagraph "A" of this Section 6-1-2 m. of the Building Regulations Code, and/or (b) stucco, or (c) painted cement block."

C. Upon recommendation by the Planning Committee, materials similar to those listed in "A" and "B" above may be approved for use by the City Council on a case-by-case basis.

12-21-2022

123 W. Mill
(Rear)



Example Of Proposed Material



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 17, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Purchase of Three (3) Ford Interceptor Police
Vehicles from Morrow Brothers Ford in the Amount of \$40,370.00 each, with a
Total Cost of \$121,110.00.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-11-23

Submitted by: _____
Jeff Prosise, Chief of Police

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



WWW.MORROWBROTHERSFORDINC.COM

1242 Main Street • GREENFIELD IL 62044

(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

December 28, 2022

Ordering Agency: Waterloo Police

Purchase Order: 20230111

Contact Person: Jeff Proise

Exterior Color: White

Phone Number: _____

Quantity: 3

1-New 2023 Ford Police Interceptor Utility AWD

- ✓ Cloth Front/Vinyl Rear Seats
- ✓ 51R Driver's Side LED Spotlight
- ✓ 18D Rear Hatch Timer Delete
- ✓ 549 Power Heated Mirrors
- ✓ 43D Dark Mode Interior
- ✓ 47A Factory Ignition Override
- ✓ 60A Grill/Lamp/Speaker Wiring
- ✓ All other standard equipment

Illinois Government Price \$39,785.00*

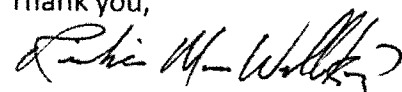
Circle the below option(s) if desired.

Hybrid Engine	Add \$2,975.00	Auxiliary Air Conditioning	Add \$610.00
Remote Keyless	<u>Add \$360.00</u> X 3	M, <u>(MP)</u> Sheriff License/Title	Add \$225.00 X 3
Rear L/W/H D.C.	Add \$85.00	Delivery in Illinois	Add \$375.00

Complete Ready for the Road Upfitting available. Vehicle Equipment is in Stock.

A limited quantity of units have an ETA* of late January at the time of this quote. Units are available, first come first serve. Additional options can be added as required. Let me know if you have any questions.

Thank you,


Richie Morrow Wellenkamp
Government Sales Manager
Morrow Brothers Ford, Inc.

Customer Acceptance: Jeff Proise

Date of Acceptance: 1/11/23

Please submit this form along with your purchase order and a copy of your Illinois Tax Exempt Letter.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 17, 2023
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Executive Session for the Discussion of Personnel as
per 5 ILCS 120/2(c)(1).

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-11-23

Submitted by: _____
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor