

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: January 18, 2021

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Good Neighbor Award Presented to Glen Bieber.
 2. Recognition of Helen Werling as she attains the age of 100 years.
 3. Re-Appointment of Leonard Loerch to the Zoning Board of Appeals for a 5-Year Term to Expire on 02-01-26.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1811 Amending Residency of City Employees and Officers.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Purchase of a 2021 Ford F-450 Single Axle Dump Truck from Sunset Ford of Waterloo in the amount of \$65,474.99 as approved in the 2020 Budget.
 - B. Consideration and Action on Approval of Labor Contract between the City of Waterloo, IL and Local 309 – International Brotherhood of Electrical Workers, AFL-CIO for the period of January 02, 2021 through December 31, 2023.
 - C. Consideration and Action on Renewal of Pre-Employment Physical Testing with ApexNetwork Physical Therapy for 2021.
 - D. Consideration and Action on Setting February 01, 2021 at 7:20 p.m. as the Date and Time for a Public Hearing for an Annexation Agreement Between the City of Waterloo and Human Support Services for the Annexation of Approximately 3.52 Acres of Property Located at 988 North Illinois State Route 3.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Feb. 01, 2021 – City Council Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:30 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
JANUARY 04, 2021**

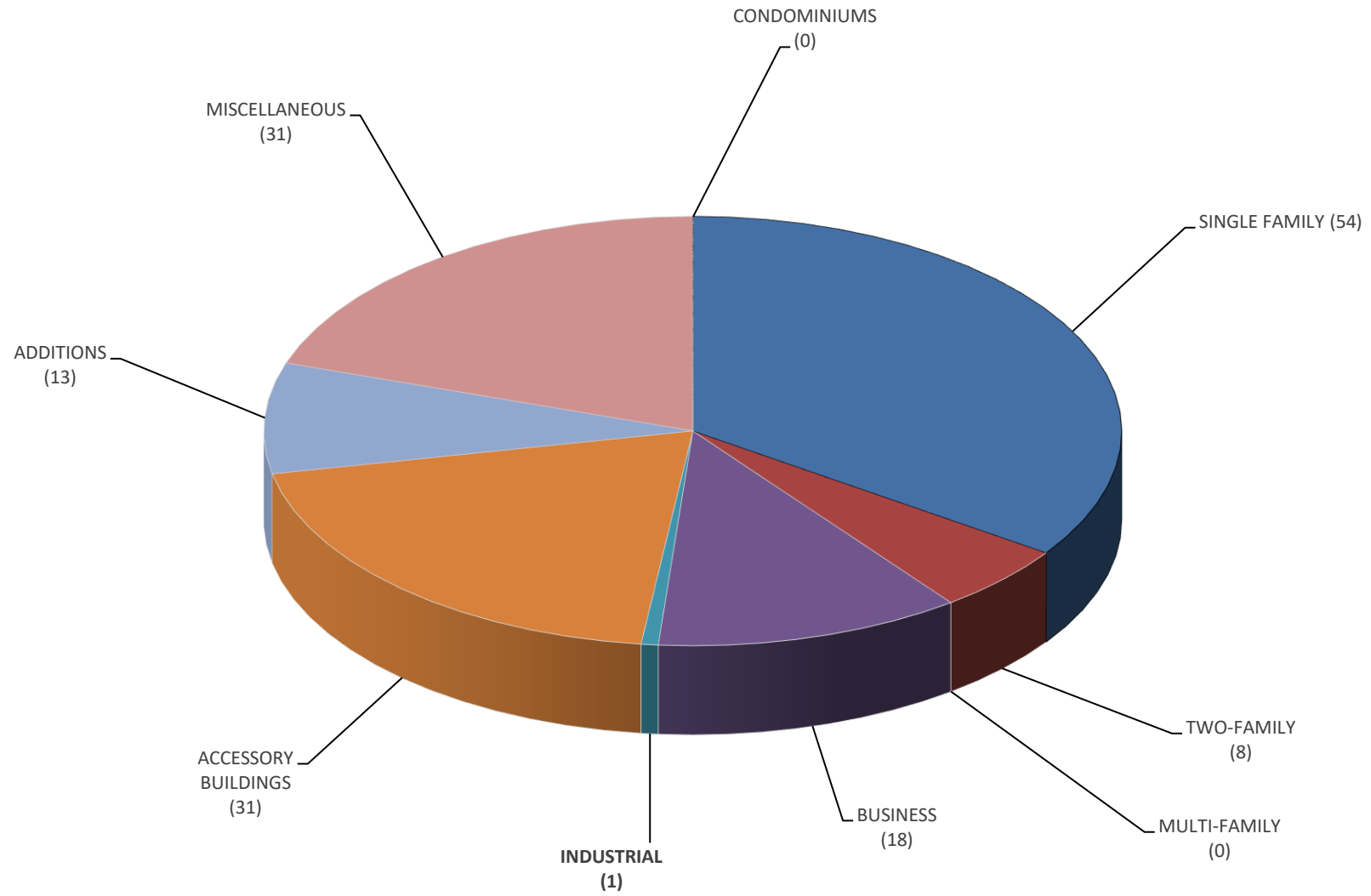
1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith. Alderman Heller then asked for a moment of silence in remembrance of Mrs. Pat Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of City Council Meeting Minutes dated 12-21-2020. Motion made by Alderman Darter and seconded by Alderman Row to approve the City Council Meeting Minutes from 12-21-20. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items.
Mr. Pete Barnes addressed the council to consider allowing Waterloo to be golf cart friendly. He admitted that there are pros and cons, but believed the pros outweigh the cons.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works.
A truck was out salting the streets on January 1 due to icy weather conditions.
 - E. Report of Chief of Police. No report.
 - F. Report of City Attorney. No report.
 - G. Report and Communication by Mayor. No report.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen. None.
11. Unfinished Business. None.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 597.
Motion made by Alderman Darter and seconded by Alderman Buettner to approve Warrant No. 597. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting 'yea'.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Mayor Smith expressed a heartfelt thank you to the City of Waterloo and to Monroe County for all the support they have shown him, his family and his daughters during this difficult time in their lives.
14. Motion to Adjourn made by Alderman Buettner and seconded by Alderman Heller. Motion passed with unanimous voice vote. Mayor Smith adjourned the meeting at 7:38 p.m.

**Mechelle Childers,
City Clerk**

BUILDING PERMITS ISSUED YEAR TO DATE 12/31/2020

MONTH	SINGLE FAMILY DWELLINGS (S)	TWO FAMILY DWELLINGS (T)	MULTI FAMILY DWELLINGS (U)	BUSINESS BUILDINGS (B)	INDUSTRIAL BUILDINGS (I)	ACCESSORY BUILDINGS (C)	ADDITIONS (D)	MISC (M)	CONDO (O)	TOTAL
JAN	1	1	0	3	0	1	1	0	0	7
FEB	6	0	0	0	1	4	1	0	0	12
MAR	3	0	0	0	0	2	0	2	0	7
APRIL	4	1	0	0	0	4	0	5	0	14
MAY	6	0	0	2	0	4	0	6	0	18
JUN	4	1	0	1	0	5	0	7	0	18
JUL	3	1	0	1	0	1	4	5	0	15
AUG	4	1	0	0	0	3	2	4	0	14
SEP	4	1	0	1	0	1	0	1	0	8
OCT	9	0	0	3	0	2	4	0	0	18
NOV	4	2	0	5	0	4	0	1	0	16
DEC	6	0	0	2	0	0	1	0	0	9
YEAR TO DATE	54	8	0	18	1	31	13	31	0	156

BUILDING PERMITS ISSUED YEAR TO DATE 12/31/2020



Building Inspector/Code Administrator Monthly Report 12/31/2020

	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2020	22	23	33	21	29	40	42	29	35	41	27	43	385
2019	31	27	33	52	36	37	30	29	37	30	29	34	405
2018	20	30	33	45	42	57	41	45	27	45	23	27	435
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
New Construction Re-Inspections:													
2020	4	6	7	0	5	10	4	3	5	7	2	6	59
2019	4	3	6	4	8	6	7	5	3	6	4	7	63
2018	3	8	4	10	3	9	6	12	5	19	5	8	92
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
Rental Inspections:													
2020	21	22	20	16	23	12	14	24	13	15	9	17	206
2019	19	17	26	20	13	15	25	26	17	19	16	21	234
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
Rental Re-Inspections:													
2020	10	11	9	0	7	5	6	11	5	8	3	6	81
2019	12	14	15	13	8	12	16	15	13	9	9	9	145
2018	6	6	10	7	4	13	9	20	8	15	9	7	114
Dumpster/POD Permits Issued:													
2020	15	5	13	17	18	10	11	18	18	13	10	10	158
2019	8	9	15	18	25	10	22	11	21	7	8	11	165
2018	8	6	6	11	9	14	9	13	14	12	12	6	120
Motor Vehicle Violation Notices:													
2020	14	9	0	0	0	0	3	5	1	0	8	0	40
2019	7	0	4	0	4	2	1	1	5	6	0	1	31
2018	9	6	2	3	2	2	1	2	0	1	7	3	38
Property Violation Notices:													
2020	12	9	6	7	19	7	18	23	7	12	5	2	127
2019	4	8	18	12	22	14	17	13	7	10	12	13	150
2018	14	14	9	19	26	14	10	20	5	8	20	8	167
Ordinance Violation Tickets Issued:													
2020	0	0	0	0	3	1	2	1	2	0	0	0	9
2019	0	1	3	1	1	3	1	0	1	2	0	1	14
2018	0	0	3	0	7	0	5	6	0	0	4	5	30
2017	1	0	5	1	3	1	4	2	3	7	3	1	31

AGENDA REQUEST

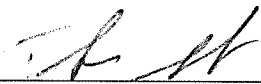
(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 18, 2021
(Date)
2. Description of matter to be placed on agenda:
Good Neighbor Award Presented to Glen Bieber.
3. Relief or action to be requested:
Presentation of Award.
4. Submittal date: January 7, 2021

Submitted by:
Sarah Deutch

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 18, 2021
(Date)

2. Description of matter to be placed on agenda:
Recognition of Helen Werling as she attains the age of 100 years.

3. Relief or action to be requested:
Recognition.

4. Submittal date: 01/04/21

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 18, 2021
(Date)

2. Description of matter to be placed on agenda:
Re-Appointment of Leonard Loerch to the Zoning Board of Appeals for a 5-Year
Term to Expire on 02-01-26.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01/11/21

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 18, 2021
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1811 Amending Residency of City
Employees and Officers.


3. Relief or action to be requested:
Approval.

4. Submittal date: 01/12/21

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

ORDINANCE NO. 1811

AN ORDINANCE AMENDING RESIDENCY OF CITY EMPLOYEES AND OFFICERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION 1. Residence of City Employees. Section one paragraph (a) of Ordinance No. 1115 is amended to read in its entirety as follows:

- (a) All employees of the City shall reside within the City or within one and one-half mile of the City limits, hereinafter collectively referred to as "City Extended Area", unless the employee is under the jurisdiction of a City-Union Agreement and that agreement states otherwise, in which case the union agreement shall control.

SECTION 2. The remainder of Ordinance No. 1115 remains unchanged.

SECTION 3. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 18th day of January, 2021 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 18th day of January, 2021.

Thomas G. Smith, Mayor
City of Waterloo, Illinois

ATTESTED, filed in my office, and published in pamphlet form this 18th day of January, 2021.

MECHELLE CHILDERS City Clerk
City of Waterloo, Illinois

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 18, 2021
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Purchase of a 2021 Ford F-450 Single Axle Dump Truck from Sunset Ford of Waterloo in the amount of \$65,474.99 as approved in the 2020 Budget.
3. Relief or action to be requested:
Approval.
4. Submittal date: 01/13/21

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 18, 2021
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Labor Contract between the City of Waterloo, IL and Local 309 – International Brotherhood of Electrical Workers, AFL-CIO for the period of January 01, 2021 through December 31, 2023.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01/13/21

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____


Mayor

AGENDA REQUEST

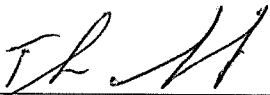
(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
1/18/2021
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Renewal of pre-employment physical testing with ApexNetwork Physical Therapy for 2021
3. Relief or action to be requested:
Approval and Signature
4. Submittal date: 1/14/2021

Submitted by:
Human Resources Coordinator, Jessica Rucks

DISPOSITION

5. X Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor



15 Apex Drive Highland, IL 62249 Phone: 618-651-0444 Fax: 618-651-9225

ApexNetwork Physical Therapy
Contract for Pre Employment Testing
CITY OF WATERLOO, IL

“Provider” = ApexNetwork Physical Therapy, LLC

“Company” = CITY OF WATERLOO, IL

SCOPE OF CONTRACT

- “Company” agrees to utilize the service of “Provider” to perform pre employment testing.
- Standardized and ADA compliant pre employment testing will be implemented by “Provider”, according to protocol guidelines.
- “Provider” agrees to schedule pre employment tests within 24 hours of contact by “Company”.
- “Provider” agrees to have results of pre employment tests to “Company” within 24 hours post test.

FINANCIAL INFORMATION

- “Company” agrees to pay \$150 per pre employment test to “Provider”.
- “Provider” agrees to supply “Company” a billing statement for pre employment tests one time per month indicating candidates’ names and charges for pre employment tests.
- “Company” agrees to pay “Provider” within 60 days of receipt of the billing statement from “Provider”.

It is agreed that state and federal regulation will be followed to the best of “Provider’s” knowledge, regarding documentation and protocols related to pre employment testing; and that state and federal regulation will be followed, to the best of “Company’s” knowledge, regarding appropriate procedures related to pre employment testing. The established test protocol will be reviewed at least annually by “Company” to ensure accuracy of essential job functions and inform “Provider” in writing of any changes related to the essential job functions.

Cancellation / No Show Agreement: “Company” agrees to provide at least 24 hours notice when cancelling or rescheduling an appointment and that cancellation of less than 24 hours or not showing up for an appointment will likely result in a cancel / no show charge of \$35.

CANCELLATION POLICY

Cancellation of this agreement by “Provider” or “Company” will occur in written format to the other. Should this agreement be terminated by either party, “Company” will pay “Provider” any sums due for services provided.

“Company” and “Provider” duly execute this agreement as indicated by the representative signatures below.

“Company” Representative Date

“Provider” Representative Date

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 18, 2021
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Setting February 01, 2021 at 7:20 p.m. as the Date and
Time for a Public Hearing for an Annexation Agreement Between the City of
Waterloo and Human Support Services for the Annexation of Approximately 3.52
Acres of Property Located at 988 North Illinois State Route 3.

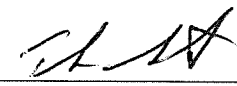
3. Relief or action to be requested:
Approval.

4. Submittal date: 01/15/21

Submitted by:
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor