

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: January 20, 2020

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Presentation of Flags and Pledge of Allegiance by Jr. Webelos Pack 301.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 20-01 Approving the Payoff of a Loan with the Illinois Environmental Protection Agency – Bureau of Water for Construction of the Sewer Treatment Plant.
 - B. Consideration and Action on Resolution No. 20-02 Approving Amendment #2 to Task Order #12 between HMG, Inc. and the City of Waterloo, IL for Moore Street Reconstruction – Phase V.
 - C. Consideration and Action on Resolution No. 20-03 for the Sale of Surplus Guardrail Material.
 - D. Consideration and Action on Resolution No. 20-04 Authorizing the Filing of a Petition by the City of Waterloo, Illinois to Annex Certain City Owned Property into the Corporate Boundaries of the Village of Valmeyer, Illinois.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Special Event Permit Application from the Ancient Order of Hibernians – Michael P. Keeley Division for a St. Patrick’s Day Parade to be held in Downtown Waterloo on March 15, 2020 from 12:00 p.m. to 2:00 p.m.
 - B. Consideration and Action on Special Event Permit Application from the Monroe County Sheriff’s Department for a Monroe County K9 5K Run / 1 mile walk to be held on March 21, 2020 from 7:00 a.m. to 12:00 p.m.
 - C. Consideration and Action on Approvement of the Improvement Plans and Signing of IEPA Permits for Natalie Estates.
 - D. Consideration and Action on Waiving of Fees in Regard to an Irrigation Water Meter at the Monroe County Sheriff’s Department.
 - E. Consideration and Action on Two-Year Extension Request from developer, Wayne Hank, for Silvercreek Crossing, 2nd Addition, Phase II, to expire February 16, 2022.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Jan. 28, 2020 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.
Feb. 03, 2020 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 10, 2020 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 11, 2020 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Feb. 12, 2020 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Feb. 13, 2020 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.
Feb. 15 & 17, 2020 – City Offices Closed for the President’s Day Holiday.
Feb. 18, 2020 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 20, 2020 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 25, 2020 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
JANUARY 06, 2020**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Trantham, Darter, Buettner, Row and Heller. Alderman Hopkins was absent.
3. Pledge of Allegiance by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
 - A. Motion for approval of 12-04-19 Special City Council Meeting Minutes made by Alderman Darter and seconded by Alderman Heller. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, and Trantham voting yea.
 - B. Motion for approval of 12-16-19 Public Hearing Meeting Minutes made by Alderman Row and seconded by Alderman Heller. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Trantham, Darter and Buettner voting yea.
 - C. Motion for approval of 12-16-19 Regular City Council Meeting Minutes made by Alderman Darter and seconded by Alderman Row. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items. Mr. Aycock, of 28 Victor Street, stated he received an unusual increase in his water bill. Alderman Darter scheduled a meeting with him for Monday, 01/13/2020 @ 5 p.m.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works. No report.
 - E. Report of Chief of Police.
Chief Prosis gave upcoming training dates of 01-07-20 and 01-08-20 for the Domestic Violence Program to be held at the Morrison Talbot Library.
 - F. Report of City Attorney. No report. Attorney Hayes was absent.
 - G. Report and Communication by Mayor.
Mayor Smith and Alderman Trantham attended the Hecker kickoff celebration for its 125th year of incorporation on Saturday at the Hecker Community Center.
8. Report of Standing Committees.
Alderman Notheisen stated himself, Mayor Smith and Tim Birk will determine the gas prices in the future.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
None

11. Unfinished Business. None
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 585.
Motion made by Alderman Heller and seconded by Alderman Buettner to approve Warrant No. 585. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Trantham, Darter, Buettner and Row voting yea.
 - B. Consideration and Action on Special Event Permit Application from Waterloo Citizens for a Pool to hold their 3rd Annual St. Paddy's Day 5K on March 14, 2020 from 6:00 a.m. to 12:00 p.m. in Downtown Waterloo to include the temporary closure of East Third Street adjacent to the Monroe County Courthouse at the beginning and end of the event.
Motion made by Alderman Buettner and seconded by Alderman Thomas to approve a Special Event Permit Application from Waterloo Citizens for a Pool to hold their 3rd Annual St Paddy's Day 5K on March 14, 2020 from 6:00 a.m. to 12:00 p.m. in Downtown Waterloo to include the temporary closure of East Third Street adjacent to the Monroe County Courthouse at the beginning and end of the event. Motion passed unanimously with Aldermen Buettner, Row, Heller, Notheisen, Thomas, Trantham and Darter voting yea.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Heller requested a Planning Committee Meeting and will decide on the exact date later.
14. Motion to Adjourn made by Alderman Notheisen and seconded by Alderman Buettner. Motion passed with unanimous voice vote. Mayor Smith adjourned the meeting at 7:40 p.m.

Barbara Pace,
City Clerk

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2018-2019 ACTUAL AMOUNT	2019-2020 BUDGETED AMOUNT	% INCREASE/ DECREASE	2018 DEC	2019 DEC	% INCREASE/ DECREASE	2018-2019 FISCAL YTD	2019-2020 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	11,486,100.40	11,475,000.00	-0.10%	778,123.08	777,374.98	-0.10%	8,005,825.49	7,416,831.22	-7.36%
ELEC TAX	284,075.14			19,209.51	18,516.40	-3.61%	198,003.35	186,646.94	-5.74%
ELECT MISC.	321,562.00	270,400.00	-15.91%	44,197.00	42,776.00	-3.22%	187,731.00	305,913.00	62.95%
SUBTOTAL	12,091,737.54	11,745,400.00	-2.86%	841,529.59	838,667.38	-0.34%	8,391,559.84	7,909,391.16	-5.75%
BEGINNING UNAPPLIED	453,097.19			37,938.94	52,147.48	37.45%	279,935.90	334,293.72	19.42%
UNAPPLIED CASH REC'D	149,476.53			17,105.05	18,966.60	10.88%	85,306.74	98,708.42	15.71%
UNAPPLIED DISBURSED	150,147.05			6,872.37	7,276.60	5.88%	71,750.91	68,816.21	-4.09%
ENDING UNAPPLIED	452,426.67			48,171.62	63,837.48	32.52%	293,491.73	364,185.93	24.09%
GAS SALES	2,947,323.95	2,872,000.00	-2.56%	183,140.51	186,556.75	1.87%	1,187,942.48	1,224,846.45	3.11%
GAS TAX	82,906.85			5,407.40	5,093.54	-5.80%	31,227.71	28,888.89	-7.49%
GAS MISC.	163,357.00	158,000.00	-3.28%	26,221.00	10,201.00	-61.10%	95,855.00	121,685.00	26.95%
SUBTOTAL	3,193,587.80	3,030,000.00	-5.12%	214,768.91	201,851.29	-6.01%	1,315,025.19	1,375,420.34	4.59%
WATER SALES	2,386,304.02	2,515,000.00	5.39%	182,835.99	201,982.62	10.47%	1,588,664.49	1,632,045.92	2.73%
WATER MISC.	124,035.00	107,100.00	-13.65%	17,684.00	7,193.00	-59.32%	75,960.00	94,869.00	24.89%
SUBTOTAL	2,510,339.02	2,622,100.00	4.45%	200,519.99	209,175.62	4.32%	1,664,624.49	1,726,914.92	3.74%
SEWER SALES	1,771,911.51	1,857,000.00	4.80%	139,972.53	148,350.11	5.99%	1,169,365.43	1,201,250.23	2.73%
SEWER MISC.	221,743.00	195,100.00	-12.02%	23,467.00	11,213.00	-52.22%	129,451.00	127,394.00	-1.59%
SUBTOTAL	1,993,654.51	2,052,100.00	2.93%	163,439.53	159,563.11	-2.37%	1,298,816.43	1,328,644.23	2.30%
CITY TAX	550,373.40	572,000.00	3.93%	37,816.43	38,535.74	1.90%	340,865.06	333,539.35	-2.15%
MISC.	89,041.00	72,500.00	-18.58%	12,938.00	6,201.00	-52.07%	52,029.00	67,030.00	28.83%
SUBTOTAL	639,414.40	644,500.00	0.80%	50,754.43	44,736.74	-11.86%	392,894.06	400,569.35	1.95%
REFUSE FEE	769,489.62	838,250.00	8.94%	62,579.33	70,543.46	12.73%	505,415.94	541,787.40	7.20%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,962.00	50,000.00	2.12%	4,507.00	3,117.00	-30.84%	29,857.00	31,536.00	5.62%
PERMITS	94,785.00	110,000.00	16.05%	7,659.00	3,724.00	-51.38%	54,705.00	80,284.00	46.76%
INSPECTION FEES	17,750.00	20,000.00	12.68%	1,050.00	1,350.00	28.57%	11,900.00	11,775.00	-1.05%
FRANCHISE FEES	126,510.00	127,000.00	0.39%	-	-		71,362.00	19,995.00	-71.98%
LIQUOR LICENSE	20,810.00	20,000.00	-3.89%	20.00	30.00	50.00%	20,080.00	21,935.00	9.24%
INFRASTRUCTURE FEE	230,006.00	230,000.00	0.00%	19,015.00	15,164.00	-20.25%	153,779.00	130,724.00	-14.99%
HOTEL/MOTEL TAX	19,655.00	20,000.00	1.76%	2,924.00	3,061.00	4.69%	15,377.00	16,487.00	7.22%
MISC.	227,908.00	213,315.00	-6.40%	12,943.00	10,935.00	-15.51%	156,026.00	183,294.00	17.48%
REPLACEMENT TAX	53,844.00	56,400.00	4.75%	1,986.00	2,754.00	38.67%	31,503.00	46,142.00	46.47%
COUNTY TAX	416,899.00	345,500.00	-17.13%	87,916.00	-	-100.00%	87,916.00	336,524.00	282.78%
SALES TAX	2,225,155.00	2,250,000.00	1.12%	184,919.00	187,433.00	1.36%	1,460,130.00	1,542,644.00	5.65%
BUSINESS DISTRICT TAX	88,899.00	80,000.00	-10.01%	7,107.00	7,534.00	6.01%	56,722.00	63,299.00	11.60%
VIDEO GAMING	117,079.00	122,000.00	4.20%	10,113.00	11,675.00	15.45%	75,214.00	98,606.00	31.10%
INCOME TAX	1,377,258.00	1,440,000.00	4.56%	89,667.00	103,021.00	14.89%	884,201.00	1,019,834.00	15.34%
SUBTOTAL	5,835,009.62	5,922,465.00	1.50%	492,405.33	420,341.46	-14.64%	3,614,187.94	4,144,866.40	14.68%
MOTOR FUEL TAX	292,487.00	292,500.00	0.00%	24,528.00	44,469.00	81.30%	203,300.00	247,318.00	21.65%
MISC	15,960.00	16,000.00	0.25%	1,359.00	981.00	-27.81%	9,703.00	11,399.00	17.48%
SUBTOTAL	308,447.00	308,500.00	0.02%	25,887.00	45,450.00	75.57%	213,003.00	258,717.00	21.46%
UTILITY DEPOSITS	114,225.00	-		9,350.00	10,900.00	16.58%	82,450.00	78,775.00	-4.46%
TOTAL DEPOSITS	26,835,891.42	26,325,065.00	-1.90%	2,015,759.83	1,949,652.20	-3.28%	17,057,867.69	17,322,006.82	1.55%

January 20, 2020

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the December 31, 2019 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
December 31, 2019

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	61,759.98	10,900.00	10,475.00	62,184.98
General Fund	(397,549.42)	172,764.17	448,259.19	(673,044.44)
Motor Fuel Tax	90,587.88	58.95	20,268.69	70,378.14
Water Fund	94,746.77	206,190.54	264,069.00	36,868.31
Sewer Fund	692,160.25	157,875.39	175,321.03	674,714.61
Gas Fund	83,087.13	196,821.42	281,099.16	(1,190.61)
Electric Fund	1,662,823.64	845,281.50	735,778.86	1,772,326.28
Capital Improvements	674,063.35	40,604.42	-	714,667.77
D.A.R.E.	3,902.69	-	-	3,902.69
Interest	7,537.34	2,287.90	-	9,825.24
Hotel/Motel Tax	134,365.18	3,060.91	1,324.50	136,101.59
TOTALS:	\$3,107,982.77	\$1,635,845.20	\$1,936,595.43	\$2,807,232.54

INVESTED FUNDS

Capital Improvements	\$ 2,347,864.92	4,650.39	-	\$ 2,352,515.31
Electric	\$ 7,959,655.08	15,765.59		\$ 7,975,420.67
E-Pay Utility Bills	4,142.15	80,191.44	70,851.86	13,481.73
Farm Account Income	158,325.19	6,690.05	-	165,015.24
Gas	4,052,001.66	8,025.75	-	4,060,027.41
General Fund	6,878,169.48	337,750.68	-	7,215,920.16
Motor Fuel	710,621.95	45,399.67	-	756,021.62
Pension Reserve	1,695,616.08	360.03	-	1,695,976.11
Sewer	2,067,928.68	4,095.92	-	2,072,024.60
Utility Deposits	317,099.35	628.07	-	317,727.42
Water	2,447,576.91	4,847.89	-	2,452,424.80

Total Invested Funds:	\$28,639,001.45	\$508,405.48	\$70,851.86	\$29,076,555.07
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Total All City Funds:	\$31,746,984.22	\$2,144,250.68	\$2,007,447.29	\$31,883,787.61
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Debt and Pension Obligations	Date Opened	Original Balance	Current Balance	Rate	Payment Dates
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$5,489,358.51	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$0.00		
Unfunded Actuarial Accrued Liability - Police			<u>\$3,900,765.00</u>		
Total Liabilities		\$12,372,060.00	\$9,390,123.51		

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Building Inspector/Code Administrator Monthly Report 12/31/19

	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2019	31	27	33	52	36	37	30	29	37	30	29	34	405
2018	20	30	33	45	42	57	41	45	27	45	23	27	435
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
2016	12	14	23	30	49	26	44	21	42	35	20	23	339
2015	21	16	19	32	19	37	13	47	26	29	19	15	293
New Construction Re-Inspections:													
2019	4	3	6	4	8	6	7	5	3	6	4	7	63
2018	3	8	4	10	3	9	6	12	5	19	5	8	92
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
Rental Inspections:													
2019	19	17	26	20	13	15	25	26	17	19	16	21	234
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
2016	21	15	12	18	26	23	26	23	20	22	17	16	239
Rental Re-Inspections:													
2019	12	14	15	13	8	12	16	15	13	9	9	9	145
2018	6	6	10	7	4	13	9	20	8	15	9	7	114
2017	9	8	13	1	8	13	14	9	17	11	13	14	130
Dumpster/POD Permits Issued:													
2019	8	9	15	18	25	10	22	11	21	7	8	11	165
2018	8	6	6	11	9	14	9	13	14	12	12	6	120
2017	9	7	13	16	10	13	13	9	13	6	9	5	123
2016	5	12	8	15	13	14	14	10	11	15	8	5	130
Motor Vehicle Violation Notices:													
2019	7	0	4	0	4	2	1	1	5	6	0	1	31
2018	9	6	2	3	2	2	1	2	0	1	7	3	38
2017	12	2	15	2	3	5	3	6	1	1	0	4	54
Property Violation Notices:													
2019	4	8	18	12	22	14	17	13	7	10	12	13	150
2018	14	14	9	19	26	14	10	20	5	8	20	8	167
2017	7	11	10	14	22	8	15	11	4	3	7	4	116
Ordinance Violation Tickets Issued:													
2019	0	1	3	1	1	3	1	0	1	2	0	1	14
2018	0	0	3	0	7	0	5	6	0	0	4	5	30
2017	1	0	5	1	3	1	4	2	3	7	3	1	31

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 20-01 Approving the Payoff of a Loan
with the Illinois Environmental Protection Agency – Bureau of Water for
Construction of the Sewer Treatment Plant.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01/16/20

Submitted by:
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

RESOLUTION NO. 20-01

A RESOLUTION APPROVING THE PAYOFF OF A LOAN WITH THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY – BUREAU OF WATER FOR CONSTRUCTION OF THE SEWER TREATMENT PLANT.

WHEREAS, the City of Waterloo, Illinois (“City”) is desirous of paying off the loan with Illinois Environmental Protection Agency Bureau of Water for the construction of the Sewer Treatment Plant; and,

WHEREAS, the estimated pay-off is five million, five hundred fifty seven thousand, nine hundred seventy five dollars and forty nine cents (\$5,557,975.49); and,

WHEREAS, the pay-off date is January 24, 2020; and,

WHEREAS, the City will fund the pay-off with funds on hand as follows: three million dollars (\$3,000,000.00) from the Capital Improvement Fund, one million, eight hundred fifty-seven, nine hundred seventy-five dollars and forty-nine cents (\$1,857,975.49) from the Sewer Fund, and seven hundred thousand dollars (\$700,000.00) to be borrowed from the Electric Fund; and,

WHEREAS, the Electric Fund will be repaid, at no interest, from the Sewer Fund; and,

WHEREAS, the payments will be on an annual basis, in the amount of three hundred fifty thousand dollars (\$350,000.00); and,

WHEREAS, the payments will be made in each of the next two succeeding fiscal years.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION 1: The preambles are adopted as both findings of the City and the general manner in which it will proceed, subject to insubstantial changes.

SECTION 2: This resolution is effective immediately.

PASSED by the City Council and approved by the Mayor of the City of Waterloo this 20th day of January, 2020.

AYES: _____

NAYES: _____

ABSENT: _____

ATTEST:

APPROVED:

Barbara Pace, City Clerk

Thomas G. Smith, Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 20-02 Approving Amendment #2 to
Task Order #12 between HMG, Inc. and the City of Waterloo, IL for Moore Street
Reconstruction – Phase V.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01/15/20

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

RESOLUTION NO. 20-02

APPROVING AMENDMENT NO. 2 TO TASK ORDER NO. 12 BETWEEN HMG, INC. AND THE CITY OF WATERLOO, ILLINOIS FOR MOORE STREET RECONSTRUCTION – PHASE V.

WHEREAS, attached is proposed Amendment No. 2 to Task Order No. 12 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. for Moore Street Reconstruction – Phase V; and,

WHEREAS, the City of Waterloo, Illinois is in need of modification to services related to Task Order No. 12 with an original agreement date of March 22, 2016; and,

WHEREAS, it is in the best interest of the City of Waterloo, IL, to sign said Amendment No. 2 to Task Order No. 12 with Henry, Meisenheimer & Gende, Inc. for services related to Moore Street Reconstruction – Phase V.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Amendment No. 2 to Task Order No. 12 as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 20th day of January, 2020.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

APPROVED:

Thomas G. Smith, Mayor

ATTESTED:

Barbara Pace, City Clerk

**AMENDMENT NO. 2 TO TASK ORDER #12
BETWEEN
HENRY, MEISENHEIMER & GENDE, INC. (ENGINEER) AND CITY OF WATERLOO (OWNER)
FOR
MOORE STREET RECONSTRUCTION – PHASE V**

DATE OF ORIGINAL AGREEMENT: March 22, 2016

DATE OF AMENDMENT NO. 1: May 20, 2019

SUMMARY OF AMENDMENT

1. Modification to Engineer's Scope of Services
 - a. Modifications to Study & Report Phase and Design Engineering Services under Amendment No. 1:
 - (1) Additional field survey efforts associated with extensive utilities, including multiple potholing efforts.
 - (2) Extensive and ongoing utility coordination.
 - (3) Geometric detail and associated meetings/submittals as requested by IDOT.
 - (4) Preparing exhibits and extensive coordination with Susan Ward and IDOT on her property which has been classified as 4(f) property.
 - (5) Preparing multiple design scenarios and coordination with Gibault officials.
 - (6) Preparing multiple design scenarios and extensive coordination with Jay Huetsch.
 - (7) Preparing estimated depths and earthwork calculations required by IDOT during special waste assessment.
 - b. Additional Services added under Amendment No. 1:
 - (1) Titlework from Monroe County Title very vague resulting in several iterations to define existing Right-of-Way.
 - (2) Extensive coordination with property owners with some property owners being difficult to deal with.
 - c. Modifications to Study & Report Phase and Design Engineering Service under this Amendment No. 2:
 - (1) Unforeseen additional work caused by IDOT review inconsistencies.
2. Modification to Payment to Engineer
 - a. Study & Report Phase and Design Engineering Services - For the modifications to the scope of services described above, there shall not be a stated maximum fee.
 - b. Additional Services - For the modifications to the scope of services described above, there shall not be a stated maximum fee.

ACCEPTANCE OF AMENDMENT NO. 2

Owner: CITY OF WATERLOO

Engineer: HENRY, MEISENHEIMER & GENDE, INC.

By: _____

By: Scott A. Rakers

Name: Thomas Smith

Name: Scott A. Rakers, P.E.

Title: Mayor

Title: Executive Vice President

Date: _____

Date: December 27, 2019

END AMENDMENT NO. 2

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 20, 2020
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 20-03 for the Sale of Surplus Guardrail Material.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01/15/20

Submitted by: _____
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

RESOLUTION NO. 20-03

A RESOLUTION APPROVING THE SALE OF SURPLUS GUARDRAIL MATERIAL.

WHEREAS, the City of Waterloo, Illinois has surplus guardrail material left over from the Lakeview Drive Reconstruction Project; and,

WHEREAS, the surplus guardrail material does not meet IDOT Highway Traffic Standards; and,

WHEREAS, the City Council has determined that the surplus guardrail material has only scrap value.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the sale of said surplus guardrail material as determined by the Director of Public Works.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 20th day of January, 2020.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

APPROVED:

Thomas G. Smith, Mayor

ATTESTED:

Barbara Pace, City Clerk

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 20-04 Authorizing the Filing of a
Petition by the City of Waterloo, Illinois to Annex Certain City Owned Property
into the Corporate Boundaries of the Village of Valmeyer, Illinois.

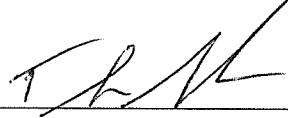
3. Relief or action to be requested:
Approval.

4. Submittal date: 01/16/20

Submitted by: _____
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

RESOLUTION NO. 20-04

RESOLUTION AUTHORIZING THE FILING OF A PETITION BY THE CITY OF WATERLOO, ILLINOIS TO ANNEX CERTAIN CITY OWNED PROPERTY INTO THE CORPORATE BOUNDARIES OF THE VILLAGE OF VALMEYER, ILLINOIS.

WHEREAS, the City of Waterloo owns property adjacent to the Village of Valmeyer; and,

WHEREAS, the property is described in Exhibits “A” and “B” attached hereto; and,

WHEREAS, the City of Waterloo plans to build its new Water Treatment Plant upon this property; and,

WHEREAS, the Mayor and City Council of the City of Waterloo find that it will be advantageous to locate the Plant within the corporate boundaries of Valmeyer; and,

WHEREAS, the Mayor of the City of Waterloo is hereby authorized and directed to execute a Petition to Annex the aforesaid property into the corporate boundaries of the Village of Valmeyer, Illinois; and,

WHEREAS, the Mayor of the City of Waterloo is authorized and directed to perform whatever actions are deemed necessary to accomplish said annexation and to appoint employees or agents to assist him in that regard.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Waterloo, an Illinois municipal corporation located in Monroe County, Illinois, as follows:

Section 1. The recitals herein are incorporated as findings of the Board of Aldermen.

Section 2. The Mayor is authorized and directed to file a Petition to Annex certain property, owned by the City of Waterloo and to be utilized as a Water Treatment Plant into the corporate boundaries of the Village of Valmeyer, Illinois and to take whatever action is necessary to accomplish that.

Section 3. The provisions hereof shall be in full force and effect immediately.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 20th day of January, 2020.

AYES: _____

NAYES: _____

ABSENT: _____

APPROVED:

Thomas G. Smith, Mayor

ATTESTED:

Barbara Pace, City Clerk

Waterloo's Water Plant Site

Legal Description:

Part of the Northwest Quarter of Section 1, Township 3 South, Range 11 West of the Third Principal Meridian, Monroe County, Illinois, further described as follows:

Beginning at the northeast corner of Lot 16 of The New Valmeyer – Phase 1, as recorded in Plat Envelope 2-10B of the Monroe County Illinois Recorder's Office, also being the south corner of the Valmeyer Community Unit School District Number 3's tract as recorded in Deed Book 192, Page 261; thence North 19 degrees 40 minutes 51 seconds East on the southeasterly line of said School District tract, 713.79 feet to the southwest corner of the Valmeyer Community Unit School District Number 3's tract of land as recorded in Deed Book 201, Page 429; thence North 83 degrees 43 minutes 47 seconds East on the south line of said School District tract, 374.44 feet; thence South 00 degrees 00 minutes 30 seconds West, parallel with the west line of the Northwest Quarter of said Section 1, 679.91 feet; thence South 63 degrees 31 minutes 57 seconds West, 332.34 feet to a point on the easterly extension of the north right of way line of East Hunters Ridge, as recorded in said plat of The New Valmeyer – Phase 1; thence North 89 degrees 59 minutes 30 seconds West on said easterly extension, 215.00 feet; thence South 00 degrees 00 minutes 30 seconds West, parallel with the west line of the Northwest Quarter of said Section 1, 50.00 feet to a point on the easterly extension of the south right of way line of said East Hunters Ridge; thence North 89 degrees 59 minutes 30 seconds West on said easterly extension, 100.00 feet to the west line of the Northwest Quarter of said Section 1, being at the northeast corner of Lot 15 of The New Valmeyer – Phase 1; thence North 00 degrees 00 minutes 30 seconds East on said west line, 165.00 feet to the point of beginning, containing 9.00 acres, more or less.

Waterloo's Water Plant Site 0.17 Acre Tract

Legal Description:

Part of the Northwest Quarter of Section 1, Township 3 South, Range 11 West of the Third Principal Meridian, Monroe County, Illinois, further described as follows:

Commencing at the northeast corner of Lot 16 of The New Valmeyer – Phase 1, as recorded in Plat Envelope 2-10B of the Monroe County Illinois Recorder's Office, also being the south corner of the Valmeyer Community Unit School District Number 3's tract as recorded in Deed Book 192, Page 261; thence North 19 degrees 40 minutes 51 seconds East on the southeasterly line of said School District tract, 713.79 feet to the southwest corner of the Valmeyer Community Unit School District Number 3's tract of land as recorded in Deed Book 201, Page 429; thence North 83 degrees 43 minutes 47 seconds East on the south line of said School District tract, 374.44 feet to the northeast corner of a previously conveyed 9.00 acre tract, being the Point of Beginning; thence continuing North 83 degrees 43 minutes 47 seconds East on said south line, 1.07 feet to the southeast corner of said tract of land recorded in Deed Book 201, Page 429; thence South 00 degrees 00 minutes 30 seconds West, parallel with the west line of the Northwest Quarter of said Section 1, 722.12 feet; thence South 70 degrees 49 minutes 22 seconds West, 316.11 feet to a southerly corner of said previously conveyed 9.00 acre tract; thence North 63 degrees 31 minutes 57 seconds East, 332.34 feet to the southeast corner of said previously conveyed 9.00 acre tract; thence North 00 degrees 00 minutes 30 seconds East, parallel with the west line of the Northwest Quarter of said Section 1, 679.91 feet to the point of beginning, containing 7,413 square feet or 0.17 acres, more or less.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Special Event Permit Application from the Ancient Order of Hibernians – Michael P. Keeley Division for a St. Patrick’s Day Parade to be held in Downtown Waterloo on March 15, 2020 from 12:00 p.m. to 2:00 p.m.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01/13/20

Submitted by:
David Meehan, AOH – Michael P. Keeley Division

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
 100 West Fourth Street
 Waterloo, Illinois 62298
 (618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: AOH St. Patrick Parade - Waterloo
 Location of Event: Downtown Waterloo

2. Set-Up Date / Time: 3 / 15 / 2020 12:00 pm Clean-Up Date / Time: 3 / 15 / 2020 2:00 pm
DATE TIME DATE TIME

3. Event Beginning Date / Time: 3 / 15 / 2020 1:00 pm Event Ending Date / Time: 3 / 15 / 2020 1:30 pm
DATE TIME DATE TIME

4. Organization Name: Ancient Order of Hibernians - Michael P. Keeley Div.
 Mailing Address: 6435 N. Brook Waterloo IL 62298
Street City State Zip

Phone Number: _____ Email Address: _____

Not For Profit Status: Yes No _____ ID # 61-1623126

5. Person in Charge of Event: David Meehan
 Mailing Address: _____
Street City State Zip

Cell Phone Number: _____ Email Address: _____

6. Secondary Contact Person: Tim Meehan
 Mailing Address: _____
Street City State Zip

Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	
AOL St. Patrick's Parade	
Parade will be limited to 10-12 entries	
B. Number of People Expected: 75-100	
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures. Attached <input checked="" type="checkbox"/> Book	
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, <u>Proof of Liability Insurance must include inflatables.</u>	
E. Liquor License information for beer sales (hours of sale and license number): N/A	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system):	

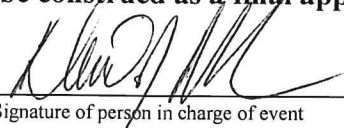
Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


 Signature of person in charge of event

1/12/2020
 Date of Submission

For office use only

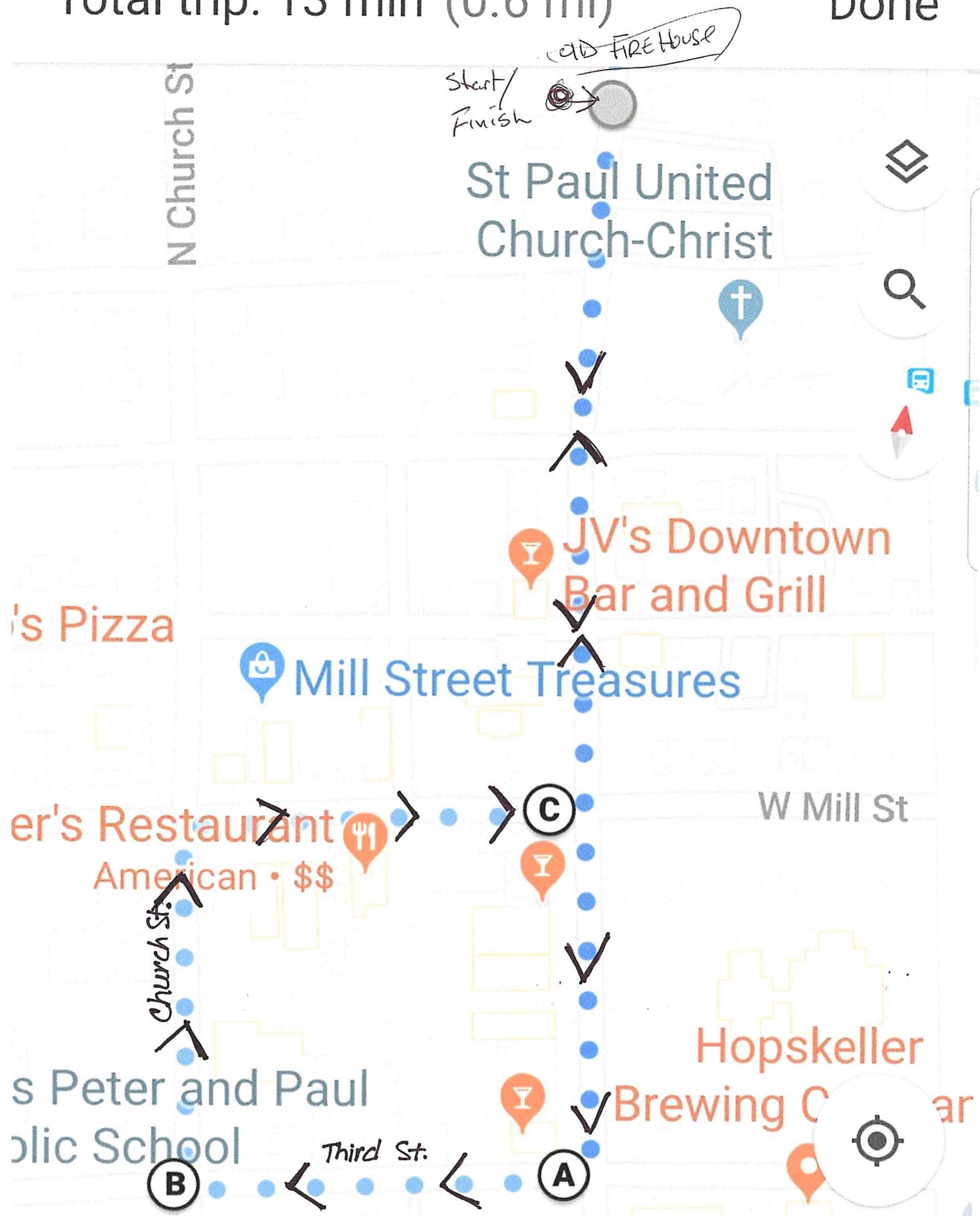
"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes No Date _____

Zoning Department <input checked="" type="checkbox"/>	Mayor's Office <input checked="" type="checkbox"/>	Police Department <input checked="" type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input checked="" type="checkbox"/>	/ Electric Department <input type="checkbox"/>	

Total trip: 13 min (0.6 mi)

Done



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Special Event Permit Application from the Monroe
County Sheriff's Department for a Monroe County K9 5K Run / 1 mile walk to be
held on March 21, 2020 from 7:00 a.m. to 12:00 p.m.


3. Relief or action to be requested:
Approval.

4. Submittal date: 01/15/20

Submitted by: _____
Tim Wilson
_____ Justin Mendenhall

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

- Event Name / Type: Monroe County K9 5K Run / 1 mile walk
Location of Event: 1st Street & Rogers Street
- Set-Up
Date / Time: 3/21/2020 7:00 am Clean-Up
Date / Time: 3/21/2020 12:00 pm
DATE TIME DATE TIME
- Event Beginning
Date / Time: 3/21/2020 8:00 am Event Ending
Date / Time: 3/21/2020 12:00 pm
DATE TIME DATE TIME
- Organization Name: Monroe County Sheriff's Department K9
Mailing Address: 225 E 3rd St Waterloo IL 62298
Street City State Zip
Phone Number: _____ Email Address: _____
Not For Profit Status: Yes _____ No _____ ID # _____
- Person in Charge of Event: Tim Wilson
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: _____
- Secondary Contact Person: Justin Mendenhall
Mailing Address: 225 E 3rd St Waterloo IL 62298
Street City State Zip
Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	5K Run & 1 mile walk. Start at 1 st st. Rogers and heads North to Country Club lane and back to 1 st st. for 5K. 1 mile walk turn around is just Past Hamacher and Zehnaw.
B. Number of People Expected:	50
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input checked="" type="checkbox"/> All trash on Run Route will be picked up by workers. (Volunteers)
D. Will there be inflatable jumpers/bounce houses or amusement rides:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> • If yes, <u>Proof of Liability Insurance must include inflatables.</u>
E. Liquor License information for beer sales (hours of sale and license number):	N/A
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system):	None Monroe County Sheriffs Department will provide manpower for traffic control at intersections

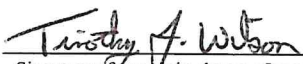
Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


 Signature of person in charge of event

15 Jan. 2020
 Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes No Date _____

Zoning Department <input type="checkbox"/>	Mayor's Office <input type="checkbox"/>	Police Department <input type="checkbox"/>
DPW / Street Department (for street closings, signalization, and detour routes) <input type="checkbox"/>	/	Electric Department <input type="checkbox"/>

Country Club Lane

Benjamin Ln

Bradford Ln

Hannah Dr.

Covington Drive

Hamacher



1st Street

Rosecrans Street

Benjamin Ln

Covington Drive

Hamacher

Ball Field

Parking Area

Porta Johns

Trash Can

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 20, 2020
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of the Improvement Plans and Signing of
IEPA Permits for Natalie Estates.

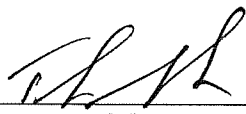
3. Relief or action to be requested:
Approval.

4. Submittal date: 01/15/20

Submitted by:
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



MEMORANDUM

To: Mayor Smith and Aldermen
From: Jim Nagel
Date: January 17, 2020
Subject: Natalie Estates, Improvement Plans

The improvement plans for Natalie Estates meet all requirements for approval. The fees have been paid, the plans have been through the joint plat review process and the necessary revisions have been made, HMG has reviewed the hydraulic calculations, and the drawings include those items required by the Subdivision Code.

I recommend approval of the Natalie Estates Improvement plans and the signing of the IEPA permits.

Jim Nagel,
Zoning / Subdivision Administrator

CORPORATE OFFICE
9360 Holy Cross Lane
Breese, IL 62230
(P) 618.526.9611
(F) 866.666.7213

TROY OFFICE
409 Edwardsville Road
Suite A
Troy, IL 62294
(P) 618.667.5940
(F) 618.667.5946

METROPOLIS OFFICE
504A Market Street
Metropolis, IL 62960
(P) 618.524.1085
(F) 618.524.3902

MURPHYSBORO OFFICE
1032 N. 6th Street
Murphysboro, IL 62966
(P) 618.684.9355
(F) 618.565.1079

www.hmgengineers.com



January 9, 2020

City of Waterloo
100 West Fourth Street
Waterloo, Illinois 62298-1333

Attention: Jim Nagel, Zoning Administrator

Re: Natalie Estates Improvement Plans, Third Submittal

We received a PDF attachment of plans and drainage calculations yesterday and performed a limited review of primarily the water, sewer, and drainage systems and not proposed lot layouts, set-backs, etc.

Unless the City has additional concerns, we recommend the City proceed with approval of Improvement Plans based on what we have reviewed.

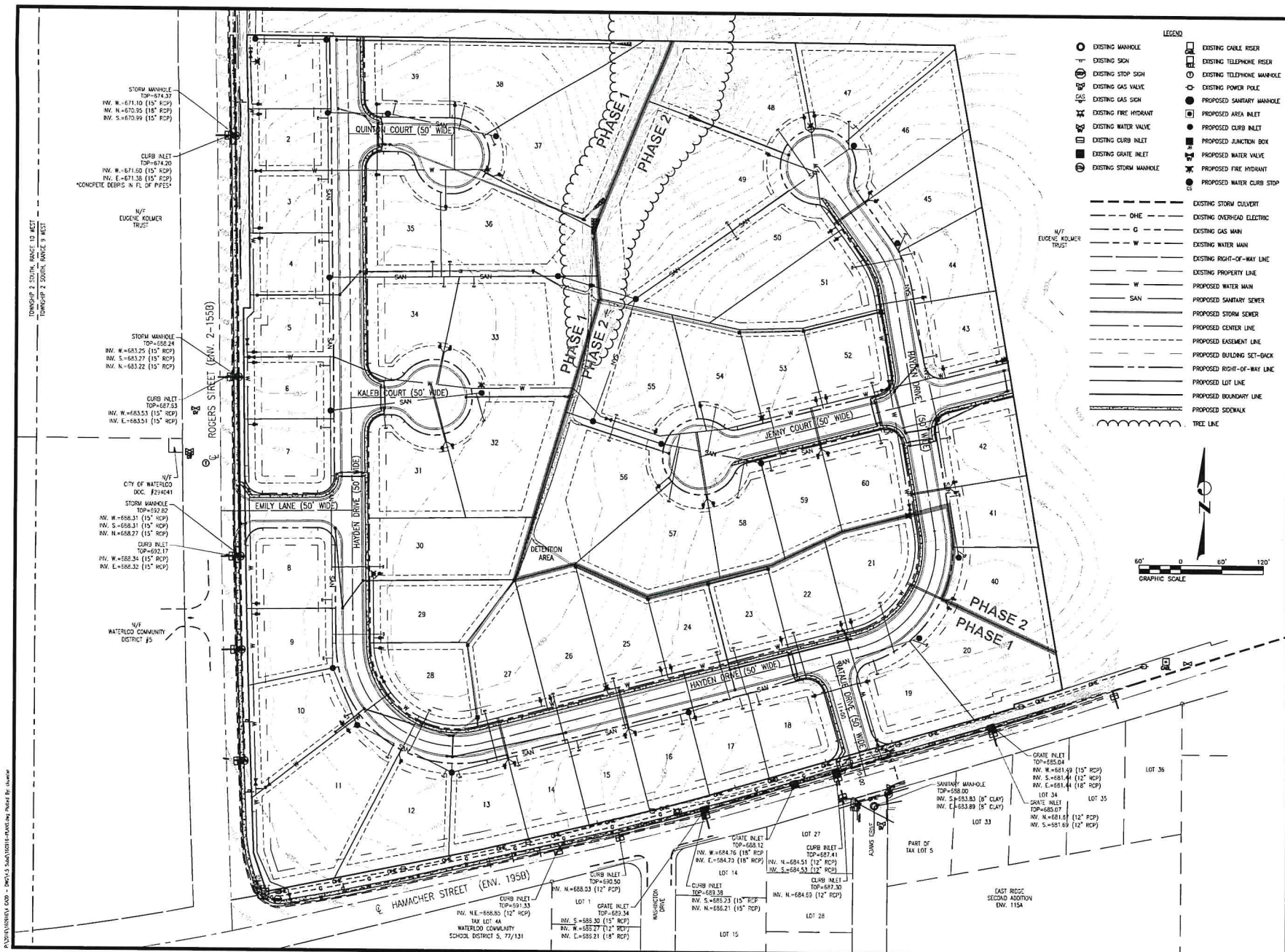
Please do not hesitate to contact us regarding this information.

Sincerely,
HMG Engineers, Inc.
Chris Wilson, P.E.

Cc Mayor Tom Smith (email to Jim and Tammy only)
Council Members (email to Jim and Tammy only)
City Clerk Barbara Pace (email to Jim and Tammy only)
Tim Birk (email of letter)
Tammy Kujawa (email of letter)
Kelli Pace (email of letter)

File 6592_035

CIVIL
ENVIRONMENTAL
STRUCTURAL
SURVEYING/GIS
TRANSPORTATION
WASTEWATER
WATER SUPPLY



- LEGEND**
- EXISTING MANHOLE
 - ⊕ EXISTING SIGN
 - ⊕ EXISTING STOP SIGN
 - ⊕ EXISTING GAS VALVE
 - ⊕ EXISTING GAS SIGN
 - ⊕ EXISTING FIRE HYDRANT
 - ⊕ EXISTING WATER VALVE
 - ⊕ EXISTING CURB INLET
 - ⊕ EXISTING GRATE INLET
 - ⊕ EXISTING STORM MANHOLE
 - ⊕ EXISTING CABLE RISER
 - ⊕ EXISTING TELEPHONE RISER
 - ⊕ EXISTING TELEPHONE MANHOLE
 - ⊕ EXISTING POWER POLE
 - ⊕ EXISTING POWER MANHOLE
 - ⊕ PROPOSED AREA INLET
 - ⊕ PROPOSED CURB INLET
 - ⊕ PROPOSED JUNCTION BOX
 - ⊕ PROPOSED WATER VALVE
 - ⊕ PROPOSED FIRE HYDRANT
 - ⊕ PROPOSED WATER CURB STOP
 - EXISTING STORM CULVERT
 - EXISTING OVERHEAD ELECTRIC
 - G --- EXISTING GAS MAIN
 - W --- EXISTING WATER MAIN
 - EXISTING RIGHT-OF-WAY LINE
 - EXISTING PROPERTY LINE
 - PROPOSED WATER MAIN
 - PROPOSED SANITARY SEWER
 - PROPOSED STORM SEWER
 - PROPOSED CENTER LINE
 - PROPOSED EASEMENT LINE
 - PROPOSED BUILDING SET-BACK
 - PROPOSED RIGHT-OF-WAY LINE
 - PROPOSED LOT LINE
 - PROPOSED BOUNDARY LINE
 - PROPOSED SIDEWALK
 - TREE LINE



TWM
**CONSULTING ENGINEERING
 GEOSPATIAL SERVICES**

ILLINOIS | SWANSEA
 WATERLOO
 EDWARDSVILLE
 PEORIA

MISSOURI | ST. CHARLES
 ST. LOUIS

TENNESSEE | NASHVILLE

**THOUVENOT, WADE
 & MOERCHEN, INC.**

SWANSEA OFFICE
 4340 OLD COLLINSVILLE ROAD
 SWANSEA, ILLINOIS
 62226
 (618) 624-4488
 WWW.TWM-INC.COM

PROF. LICENSE NUMBER
 ILL. PROF. DESIGN FIRM 184-00129
 ILL. PROF. ENGR. CORP. 62-035370
 ILL. PROF. STN. ENGR. CORP. 41-005202
 ILL. PROF. LAND SURV. CORP. 044-000228
 MO. PROF. ENGR. CORP. 001528
 MO. LAND SURVEYING CORP. 000344
 TN. PROF. ENGR. FIRM 9914

SEAL

SIGNATURE: _____
 DATE SIGNED: _____
 LICENSE EXPIRATION: _____

ISSUED FOR REVIEW
 01/08/2020

REV	DATE	DESCRIPTION
△		
△		
△		
△		

DRAWN BY: _____ LEM
 DESIGNED BY: _____ MJM
 CHECKED BY: _____ MJM
 APPROVED BY: _____ MJM
 PROJECT NO: D01160919

PROJECT:
 NATALIE ESTATES
 CITY OF WATERLOO
 MONROE COUNTY
 ILLINOIS

TITLE:
 EXISTING TOPOGRAPHY

PLANNING AND DESIGN SERVICES, INC. 2020 S. SULLY ROAD, SUITE 100, WATERLOO, ILLINOIS 62291

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Waiving of Fees in Regard to an Irrigation Water Meter at the Monroe County Sheriff's Department.

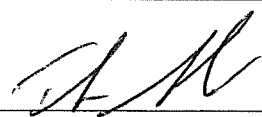
3. Relief or action to be requested:
Approval.

4. Submittal date: 01/15/20

Submitted by:
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES

100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

Thomas G. Smith, Mayor
Barbara Pace, Clerk
Brad A. Papenberg, Treasurer

To: Mayor and Aldermen

From: Jim Nagel, Zoning Administrator

Date: January 16, 2020

Regarding: Monroe County Jail Property Irrigation Meter Fee

The Monroe County Jail is in the process of making improvements to the Jail property located at 225 East Third Street. Part of the improvements being undertaken is the installation of a lawn irrigation system. Sherriff Neal Rohlfing has asked the city waive the \$185.00 fee required for the installation of a Lawn Irrigation Meter.

Jim Nagel

Zoning Administrator



SHERIFF NEAL ROHLFING
MONROE COUNTY SHERIFF'S OFFICE

January 15, 2020

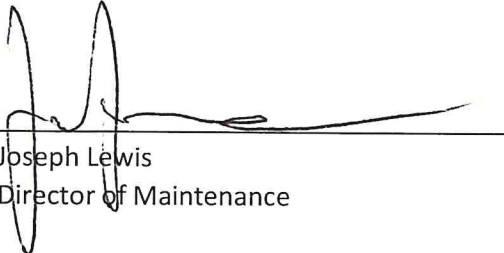
To whom it may concern:

This is a request to the City of Waterloo to waive fees for an irrigation water meter at the Monroe County Sheriff's Department located at 225 East 3rd Street, Waterloo IL 62298.

Thank you,



Neal Rohlfig
Sheriff Monroe County



Joseph Lewis
Director of Maintenance

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Two-Year Extension Request from developer, Wayne Hank, for Silvercreek Crossing, 2nd Addition, Phase II, to expire February 16, 2022.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01/16/20

Submitted by:
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



MEMORANDUM

To: Mayor Smith and Aldermen

From: Jim Nagel

Date: January 17, 2020

Subject: Silvercreek Crossing Subdivision, 1st Addition, Phase 2, Improvement Plans

Wayne Hank is asking for an additional extension to the expiration date for the approved Silvercreek Crossing Subdivision, 1st Addition, Phase 2, Improvement Plans. This extension will allow the continued development of the subdivision under the old lot size requirements. We have approved extensions previously, and the mayor has no objections to extending it again.

Jim Nagel,
Zoning / Subdivision Administrator

January 16, 2020

Jim Nagel, Mayor Smith and Council
City of Waterloo
100 W 4th Street
Waterloo, IL 62298

Re: Request for Improvement Plans Extension

Dear Jim,

I am requesting a 2 year extension to complete improvements for Silvercreek Crossing, 2nd Addition, Phase II.

It is my understanding the time frame to complete the improvements for this project is expiring this February 16, 2020.

The improvements have yet to be completed, and I will need this additional time to do so.

Thank you in advance for your consideration.

Sincerely,

Wayne Hank
Silvercreek Crossing LLC