

**MINUTES OF THE
CITY COUNCIL MEETING
FEBRUARY 06, 2023**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.
Mayor Smith requested that Agenda Item 12F be withdrawn
Motion made by Alderman Kyle Buettner and seconded by Alderman Heller to withdraw item 12F from the agenda as an Executive Session is not needed this evening.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham and Darter voting 'yea'.
5. Approval of Minutes as Written or Amended.
 - A. Approval of City Council Meeting Minutes from 01-17-23.
Motion made by Alderman Heller and seconded by Alderman Row to approve the City Council Meeting Minutes from 01-17-23.
Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting 'yea'.
 - B. Approval of Special City Council Meeting Minutes from 01-25-23.
Motion made by Alderman Kyle Buettner and seconded by Alderman Row to approve the Special City Council Meeting Minutes from 01-25-23.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham and Darter voting 'yea'.
 - C. Approval of the 01-30-23 Special City Council Minutes.
Motion made by Alderman Darter and seconded by Alderman Matt Buettner to approve the Special City Council Meeting Minutes from 01-30-23.
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Building Inspector / Code Administrator. No report.
 - E. Report of Director of Public Works.
Work should start soon on the pedestrian crossing at the intersection of HH Road, Country Club Lane and Illinois State Route 3.
 - F. Report of Chief of Police.
 - Officer Shaun Wiegand was the 92.3 WIL Radio Hometown Hero for the day on February 02, 2023.
 - Several officers responded to a call for shots fired on Illinois Avenue. After obtaining a search warrant, a man was taken into custody. It was an intense situation, and the officers on the scene did a great job.
 - G. Report of City Attorney. No report.

H. Report and Communication by Mayor.

1. Appointment of Mr. Mark Yeager to the Waterloo Board of Police Commissioners for a One-Year Term to Expire on May 01, 2024.
The appointment was approved unanimously with Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
2. Appointment of Mr. Corey Zavorka to the Waterloo Board of Police Commissioners for a Two-Year Term to Expire May 01, 2025.
The appointment was approved unanimously with Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
3. Appointment of Ms. Sandra Sauget to the Waterloo Board of Police Commissioners for a Three-Year Term to Expire May 01, 2026.
The appointment was approved unanimously with Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
4. Waterloo Beautification Grant Check Presentation to John Glessner, Petri Insurance Agency, for property located at 119 W. Mill Street.
5. Proclamation of February 2023 as Teen Domestic Violence Awareness & Prevention Month.
Kay Clements from the Violence Prevention Center Monroe County Outreach Group commented that they are giving all the schools basic information on dating violence.

The Mayor distributed the 2022 Year-End Review Report.

8. Report of Standing Committees. No report.

9. Report of Special Committees.

Alderman Hopkins, City Liaison and Board Member of the Morrison-Talbott Library, provided four library updates:

1. The library will accept credit and debit cards effective February 01, 2023.
2. Fines for late items were eliminated in December 2022. Items not returned in 30 days or returned damaged will be charged a replacement fee.
3. AgeSmart (a nonprofit organization to assist adults over 60) is now holding regular office hours twice per month.
4. AARP is offering free tax preparation on Tuesday, Wednesday and Thursday each week from February 07, 2023 to April 14, 2023.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.

- A. Consideration and Action on Ordinance No. 1870 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 38 Utility Systems, Article IV Water Code, Section 38-4-36(A)(B)(C) Water Rates.
Motion made by Alderman Darter and seconded by Alderman Heller to accept Ordinance No. 1870 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 38 Utility Systems, Article IV Water Code, Section 38-4-36(A)(B)(C) Water Rates.
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
- B. Consideration and Action on Resolution No. 23-04 Authorizing the use of City Rebuild Illinois and Matching Funds in the total amount of \$716,639.40 for the Moore Street / Columbia Avenue PH 5 & 6 Project.
Motion made by Alderman Heller and seconded by Alderman Row to accept Resolution No. 23-04 Authorizing the use of City Rebuild Illinois and Matching Funds in the total amount of \$716,639.40 for the Moore Street / Columbia Avenue PH 5 & 6 Project.
Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
- C. Consideration and Action on Resolution No. 23-05 Authorizing Payment in the amount of \$591,530.69 for Contract Construction on the Moore Street / Columbia Avenue PH 5 & 6 Project from the City Rebuild Illinois and Matching Funds.
Motion made by Alderman Row and seconded by Alderman Heller to accept Resolution No. 23-05 Authorizing Payment in the amount of \$591,530.69 for Contract Construction on the Moore Street / Columbia Avenue PH 5 & 6 Project from the City Rebuild Illinois and Matching Funds.
Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.

- D. Consideration and Action on Resolution No. 23-06 Approving a Professional Services Agreement between the City of Waterloo, IL and HMG Engineering for the 2023 Overlay Project.
Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner to accept Resolution No. 23-06 Approving a Professional Services Agreement between the City of Waterloo, IL and HMG Engineering for the 2023 Overlay Project.
Motion passed unanimously with Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Matt Buettner voting ‘yea’.
- E. Consideration and Action on Resolution No. 23-07 Approving a Professional Services Agreement between the City of Waterloo, IL and HMG Engineering for the Downtown Resurfacing Project.
Motion made by Alderman Darter and seconded by Alderman Heller to accept Resolution No. 23-07 Approving a Professional Services Agreement between the City of Waterloo, IL and HMG Engineering for the Downtown Resurfacing Project.
Motion passed unanimously with Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
- F. Consideration and Action on Resolution No. 23-08 Approving a Certified Water Operator Services Agreement between the City of Waterloo, IL and Albers Water Services for the One-Year Term of January 03, 2023 through January 03, 2024.
Motion made by Alderman Darter and seconded by Alderman Heller to accept Resolution No. 23-08 Approving a Certified Water Operator Services Agreement between the City of Waterloo, IL and Albers Water Services for the One-Year Term of January 03, 2023 through January 03, 2024.
Motion passed unanimously with Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
- G. Consideration and Action on Resolution No. 23-09 Approving a Client Agreement between the City of Waterloo, IL and AAIM Training & Consulting LLC for Pre-Employment Services.
Motion made by Alderman Row and seconded by Alderman Heller to accept Resolution No. 23-09 Approving a Client Agreement between the City of Waterloo, IL and AAIM Training & Consulting LLC for Pre-Employment Services.
Motion passed unanimously with Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
11. Unfinished Business. None.
12. Miscellaneous Business.
- A. Consideration and Action on Warrant No. 622.
Motion made by Alderman Darter and seconded by Alderman Heller to approve Warrant No. 622.
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
- B. Consideration and Action on Approval of the Purchase of a 2023 Ford Explorer in the amount of \$47,808.26, from Sunset Ford for the Utility Department.
Motion made by Alderman Row and seconded by Alderman Hopkins to approve the Purchase of a 2023 Ford Explorer in the amount of \$47,808.26, from Sunset Ford for the Utility Department.
Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
- C. Consideration and Action on a Petition from the Monroe County Sheriff’s Department to consider a Special Use Permit to allow “Government Uses” at 226 East Third Street, in the B-3 Zoning District, as permitted by 40-2-3(B).
Motion made by Alderman Hopkins and seconded by Alderman Trantham to approve a Petition from the Monroe County Sheriff’s Department to consider a Special Use Permit to allow “Government Uses” at 226 East Third Street, in the B-3 Zoning District, as permitted by 40-2-3(B).
Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Matt Buettner voting ‘yea’.

- D. Consideration and Action on Approval of a Special Event Permit Application from Firebird Fest LLC and the Optimist Club for the Firebird Fest 23 Car Show & Concert to be held on Saturday, May 20, 2023 from 3 p.m. to 10 p.m. with setup beginning at 9 a.m., to include the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church.
Motion made by Alderman Heller and seconded by Alderman Row to approve a Special Event Permit Application from Firebird Fest LLC and the Optimist Club for the Firebird Fest 23 Car Show & Concert to be held on Saturday, May 20, 2023 from 3 p.m. to 10 p.m. with setup beginning at 9 a.m., to include the closure of Main Street between First and Fourth, Mill Street between Market and Church, and Third Street between Market and Church.
Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
- E. Consideration and Action on Approval of a Special Event Permit Application from Philomena + Ruth for their 8-Year Anniversary Party to be held on Sunday, April 30, 2023, from 10 a.m. to 5 p.m. with a set-up time of 7 a.m., including the parking space closures directly in front of 118 W Mill Street and 123 W. Mill Street for live music, seating and the Living Millennially coffee trailer.
Motion made by Alderman Kyle Buettner and seconded by Alderman Darter to approve a Special Event Permit Application from Philomena + Ruth for their 8-Year Anniversary Party to be held on Sunday, April 30, 2023, from 10 a.m. to 5 p.m. with a set-up time of 7 a.m., including the parking space closures directly in front of 118 W Mill Street and 123 W. Mill Street for live music, seating and the Living Millennially coffee trailer.
Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham and Darter voting ‘yea’.
- F. Consideration and Action on Executive Session for the Discussion of Personnel as Provided for by 5 ILCS 120/2(c)(1).
Item was withdrawn from the agenda.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Hopkins mentioned that the contractor is doing a great job on the retaining wall on Moore Street.
14. Motion to Adjourn made by Alderman Heller and seconded by Alderman Kyle Buettner. Motion passed with a unanimous voice vote. Mayor Smith adjourned the meeting at 7:55 p.m.

Mechelle Childers - City Clerk