

**MINUTES OF THE  
CITY COUNCIL MEETING  
MARCH 06, 2023**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row, and Heller.
3. Pledge of Allegiance led by Ace Gallagher.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Approval of City Council Meeting Minutes dated 02-21-23. Motion made by Alderman Heller and seconded by Alderman Kyle Buettner to approve the City Council Meeting Minutes from 02-21-23. Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, and Row voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items.  
Mr. Eric Zaber stated he has been informed that the City is ready to discuss the resolution of several ongoing grievances. He thanked the City Council for accepting his email communications that allowed him to convey his perspective for their consideration.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. No report (absent).
  - C. Report of Subdivision and Zoning Administrator. No report.
  - D. Report of Director of Public Works.  
The water plant bid will be open on April 11, 2023, at 10 AM.
  - E. Report of Chief of Police. No report.
  - F. Report of City Attorney. No report.
  - G. Report and Communication by Mayor.
    1. Presentation of a Certificate of Commendation to Mr. Mark Vogel in Recognition of his Induction into the Illinois High School Baseball Coaches Association Hall of Fame.  
Mr. Vogel was unable to attend the meeting this evening, and the presentation has been moved to the March 20, 2023, City Council Meeting.
    2. Appointment of Mrs. Sandra Eckstadt as Human Resources Coordinator effective March 14, 2023.  
The appointment was approved unanimously with Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row, and Heller voting 'yea'.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen. None.
11. Unfinished Business. None.

12. Miscellaneous Business.

- A. Consideration and Action on Warrant No. 623.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve Warrant No. 623.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, and Trantham voting ‘yea’.
- B. Consideration and Action on Approval of the City of Waterloo’s Annual \$7,500.00 Contribution to Western Egyptian.  
Motion made by Alderman Kyle Buettner and seconded by Alderman Row on Approval of the City of Waterloo’s Annual \$7,500.00 Contribution to Western Egyptian.  
Comments: The Finance Committee recommended approval of the City’s annual contribution to Western Egyptian.  
Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham, and Darter voting ‘yea’.
- C. Consideration and Action on Procedure and Schedule of Proceedings Relative to the Adoption of the Annual Budget for the Fiscal Year of May 01, 2023, through April 30, 2024.  
Motion made by Alderman Heller and seconded by Alderman Row to approve the Procedure and Schedule of Proceedings Relative to the Adoption of the Annual Budget for the Fiscal Year of May 01, 2023, through April 30, 2024.  
Comments: Alderman Clyde Heller, Finance Committee Chairman, read the schedule of proceedings for the tentative annual budget.  
Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, and Row voting ‘yea’.
- D. Consideration and Action on Approval of Mitsubishi Electric as Low Bidder in the Amount of \$56,454.00 for the Purchase of Two (2) Power Circuit Breakers.  
Motion made by Alderman Row and seconded by Alderman Kyle Buettner on Approval of Mitsubishi Electric as Low Bidder in the Amount of \$56,454.00 for the Purchase of Two (2) Power Circuit Breakers.  
Comments: This will replace two of the power circuit breakers at the substation.  
Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter, and Kyle Buettner voting ‘yea’.
- E. Consideration and Action on Approval of the Purchase of a 2022 Ram 5500 4x4 Mechanics Service Truck in the amount of \$155,000.00 from Huffines Dodge in Plano, TX.  
Motion made by Alderman Row and seconded by Alderman Heller to approve the Purchase of a 2022 Ram 5500 4x4 Mechanics Service Truck in the amount of \$155,000.00 from Huffines Dodge in Plano, TX.  
Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter, and Kyle Buettner voting ‘yea’.
- F. Consideration and Action on Approval of a Special Event Permit Application from the Waterloo Optimist Club & The Ferm Homebrew Club for the Annual Beer-B-Que to be held on May 12, 2023 at 4:00 p.m. through May 13, 2023 at 7:00 p.m., including the Street Closures of Main between the Happy Hour bar and Third Street, Mill between Main east to the first alley; and, Third between Main east to the first alley.  
Motion made by Alderman Heller and seconded by Alderman Darter on Approval of a Special Event Permit Application from the Waterloo Optimist Club & The Ferm Homebrew Club for the Annual Beer-B-Que to be held on May 12, 2023, at 4:00 p.m. through May 13, 2023, at 7:00 p.m., including the Street Closures of Main between the Happy Hour bar and Third Street, Mill between Main east to the first alley; and, Third between Main east to the first alley.  
Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, and Row voting ‘yea’.

- G. Consideration and Action on Approval of a Special Event Permit Application from the Waterloo Optimist Club for their Annual Car Show to be held on June 04, 2023 at 10 a.m. to 6 p.m., including the Street Closures of Main Street from Flower Street south to alley adjacent to 1st Nat'l Bank drive-up, Mill Street from Market Street to Church Street; and, Third Street from Market Street to Main Street.

Motion made by Alderman Hopkins and seconded by Alderman Matt Buettner on Approval of a Special Event Permit Application from the Waterloo Optimist Club for their Annual Car Show to be held on June 04, 2023 at 10 a.m. to 6 p.m., including the Street Closures of Main Street from Flower Street south to alley adjacent to 1st Nat'l Bank drive-up, Mill Street from Market Street to Church Street; and, Third Street from Market Street to Main Street.

Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller, and Matt Buettner voting 'yea'.

- H. Consideration and Action on Executive Session as per 5 ILCS 120/2(c)(1) and (2) for the Discussion of Personnel and Contract Negotiations respectively.

Motion to move into Executive Session made by Alderman Heller and seconded by Alderman Kyle Buettner.

Motion passed unanimously to enter into Executive Session with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, and Row voting 'yea'.

Entered into Executive Session at 7:39 p.m.

Adjourned Executive Session at 7:54 p.m.

Motion to Resume Regular Session made by Alderman Heller and seconded by Alderman Matt Buettner.

Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, and Row voting 'yea'.

Returned to regular session at 7:55 p.m.

- I. Consideration and Approval of a Memorandum of Understanding regarding Officer in Charge Pay.

Motion made by Alderman Heller and seconded by Alderman Kyle Buettner for Approval of a Memorandum of Understanding regarding Officer in Charge Pay.

Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, and Row voting 'yea'.

13. Discussion of Matters by Council Members Arising After Agenda Deadline. None.

14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion passed with a unanimous voice vote. Mayor Smith adjourned the meeting at 7:58 p.m.

**Mechelle Childers - City Clerk**