

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Location: Waterloo City Hall - Council Chambers

100 W. Fourth St., Waterloo, IL

Date: April 18, 2022

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
 - A. Approval of Public Hearing Minutes from 04-04-22.
 - B. Approval of City Council Meeting Minutes from 04-04-22.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Certificate of Commendation to WJHS Volleyball Squad for their First Place Finish at the ISJHSAA Class L State Volleyball Tournament.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1847 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2022 through April 30, 2023.
 - B. Consideration and Action on Resolution No. 22-05 Authorizing the Execution of an Annual Managed IT Services Agreement for Network Technology Support, including an Addendum for Scheduled On-Site Services, between the City of Waterloo, IL and the REJIS Commission for a One-Year Term Beginning May 01, 2022 through April 30, 2023.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Increase in Monthly Household Charge for Trash Pickup to \$16.78 (includes a \$0.50 Recycling Surcharge).
 - B. Consideration and Action on Renewal of the CTM Media Group St. Louis Local & Attractions 12-Month Distribution Program, term of May 01, 2022 through April 30, 2023 for a cost of \$2,397.00 to be paid out of the Hotel / Motel Tax Fund (15% discount received through membership with Tourism Bureau of Illinois South).
 - C. Consideration and Action on a Special Event Permit Application from Crafted in the Loo for their "Make & Take" Event to include a Pop-Up Coffee Bar at 111 N. Main Street, on May 07, 2022, 9 a.m. to 2 p.m., with the closure of two front parking spaces at that location.
 - D. Consideration and Action on a Special Event Permit Application from Philomena & Ruth and Piehard for an Anniversary Celebration at 118 and 124 W. Mill Street, to be held on May 07, 2022, 12 p.m. to 7 p.m., with the closure of the front parking spaces at their locations.
 - E. Consideration and Action on a Special Event Permit Application from the City of Waterloo for the First Responder Memorial Dedication to be held at Zimmer Park on May 07, 2022 from 8 a.m. to 11 a.m., with the closure of Rogers Street from Covington to Hannah.
 - F. Consideration and Action on Approval of Roger's Ready Mix, Christ Brothers Asphalt, Don Anderson Co., Inc., and DMS Contracting as low bidders from the Fiscal Year 2023 MFT Bid Opening as held on Wednesday, March 30, 2022 at 9:30 a.m.; and, Signing of the Acceptance of Proposals.
 - G. Consideration and Action on Approval of Huebner Concrete Contracting Inc. as low bidder, in the amount of \$170,666.50, for the 2022 Street, Curb & Sidewalk Improvement Program.
 - H. Consideration and Action on Approval of Rooter's American Asphalt as low bidder, in the amount of \$395,767.96 (bid amount of \$359,789.05 + 10% contingency), for the Veteran's Drive / Grand to N. Library / Veteran's to Columbia Street Project.
 - I. Consideration and Action on Approval of Baxmeyer Construction as low bidder, in the amount of \$831,466.90 (bid amount of \$755,879.00 + 10% contingency), for the Morrison Avenue Project.

- J. Consideration and Action on Approval of Equipment Pro, Inc. with the low estimate of \$40,702.70, for the Replacement of an 85HP Pump at the West Plant Lift Station (old sewer plant location).
 - K. Consideration and Action on Approval of Bid Proposal for Culvert Lining in the amount of \$22,055.00 from Midwest Municipal Supply.
 - L. Consideration and Action on Approval of the Remington Ridge, Phase 3, Preliminary Plat.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.
-
-

DATES TO REMEMBER

April 21, 2022 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
April 26, 2022 – American Legion Meeting, Waterloo City Hall: 2nd Floor, 7:00 p.m.
May 01, 2022 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
May 09, 2022 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
May 10, 2022 – Sister Cities Meeting, Waterloo City Hall: 2nd Floor Meeting Room, 7:00 p.m.
May 11, 2022 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
May 16, 2022 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

**MINUTES OF THE
PUBLIC HEARING
APRIL 04, 2022**

1. The meeting was called to order by Mayor Smith at 7:15 p.m.
2. The following Aldermen were present: Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.
3. Call to Notice (Advertisement is on file at City Hall).
4. Presentation of proposed Tentative Annual Budget for Fiscal Year May 1, 2022 through April 30, 2023.
5. Discussion, Questions and Answers. None.
6. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion unanimously with Aldermen Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham and Darter.

Mayor Smith adjourned the meeting at 7:17 p.m.

Mechelle Childers
City Clerk

**MINUTES OF THE
CITY COUNCIL MEETING
APRIL 04, 2022**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
Approval of City Council Meeting Minutes dated 03-21-22. Motion made by Alderman Darter and seconded by Alderman Heller to approve the City Council Meeting Minutes from 03-21-22. Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector. No report.
 - B. Report of Treasurer. No report.
 - C. Report of Subdivision and Zoning Administrator. No report.
 - D. Report of Director of Public Works.
The 16-inch water main from Veterans Drive to the new water tower is in the ground.
 - E. Report of Chief of Police. No report.
 - F. Report of City Attorney.
Mr. Hayes reported that this was his last meeting after 14 years as the City Attorney. He remarked he made many friends during his tenure with the City and appreciated the opportunity to serve the City.
 - G. Report and Communication by Mayor.
 - The Mayor expressed the City's condolences to Alderman Notheisen on the death of his father-in-law, Mr. Fred Meister.
 - The Mayor also expressed his thanks to Ms. Sarah Deutch and Mr. Tim Burk for their assistance with the Vietnam War Veterans Day Ceremony, and to all the Aldermen who attended.
1. Acceptance of Resignation from Mr. Dan Hayes as City Attorney.
Motion made by Alderman Row and seconded by Alderman Darter to accept the Resignation from Mr. Dan Hayes as City Attorney.
Motion passed unanimously with Aldermen Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting 'yea'.
2. Appointment of St. Clair, Gilbreth & Steppig LLC as City Attorney.
Appointment approved unanimously with Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting 'yea'.
The new attorneys were introduced and told a little about themselves.
3. Presentation of Plaque to Mr. Dan Hayes in Recognition of his 14+ Years of Service and Dedication to the City of Waterloo, IL.
4. Presentation of Mayor's Commendation to Teresa Fruth, owner of Pins & Curls, in Recognition of 50 Years of Business.
8. Report of Standing Committees. No report.

9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1846 Adopting an Amended Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2021 through April 30, 2022.
Motion made by Alderman Notheisen and seconded by Alderman Matt Buettner to approve Ordinance No. 1846 Adopting an Amended Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2021 through April 30, 2022. Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
 - B. Consideration and Action on Resolution No. 22-04 Authorizing the Execution of an Annual Agreement between the City of Waterloo, IL and MEGSI.
Motion made by Alderman Row and seconded by Alderman Heller to approve Resolution No. 22-04 Authorizing the Execution of an Annual Agreement between the City of Waterloo, IL and MEGSI. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
11. Unfinished Business. None
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 612.
Motion made by Alderman Darter and seconded by Alderman Kyle Buettner to approve Warrant No. 612.
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting ‘yea’.
 - B. Consideration and Action on a Special Event Permit Application from Crafted In The Loo for their “Getting Your Eggs In A Basket” Event to include a Pop-Up Coffee Bar at 111 N. Main Street, on April 09, 2022, 9 a.m. to 2 p.m., with the closure of two front parking spots at that location.
Motion made by Alderman Notheisen and seconded by Alderman Kyle Buettner on Approval of a Special Event Permit Application from Crafted In The Loo for their “Getting Your Eggs In A Basket” Event to include a Pop-Up Coffee Bar at 111 N. Main Street, on April 09, 2022, 9 a.m. to 2 p.m., with the closure of two front parking spots at that location.
Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
 - C. Consideration and Action on Approval of the Amended City of Waterloo, IL Zoning Map.
Motion made by Alderman Hopkins and seconded by Alderman Darter to approve the amended City of Waterloo, IL Zoning Map. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller, Notheisen and Matt Buettner voting ‘yea’.
 - D. Consideration and Action on Appointment of Donna Robert to the Cemetery Board for a 3-yr Term to Expire 04-01-25.
Motion made by Alderman Darter and seconded by Alderman Row to Approve the Appointment of Donna Robert to the Cemetery Board for a 3-yr Term to Expire 04-01-25. Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting ‘yea’.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Notheisen congratulated Dan Hayes on his retirement.
Alderman Hopkins extended his congratulations to Dan Hayes on his retirement and welcomed the new attorneys.
Alderman Trantham thanked Dan Hayes for his assistance when he, Alderman Trantham, was Chief of Police.

Alderman Darter expressed his “thanks” to Sarah Deutch and all City employees involved in the Vietnam War Veterans Day Ceremony.

Alderman Kyle Buettner offered his congratulations to Dan Hayes on his retirement and welcomed the new attorneys. Alderman Buettner also stated several VFW members commented how they appreciated the Vietnam War Veterans Day Ceremony.

Alderman Row congratulated Dan Hayes on his retirement and stated he was looking forward to working with the new City Attorneys.

Alderman Heller wished Dan Hayes the very best in his retirement. Alderman Heller also thought Shawn Kennedy should get recognition for putting together the budget and all the work she does in assisting in researching budgetary issues. Alderman Heller also reported the passing of Bill Getchman, Past President of Sister Cities, on April 1, 2022.

Shawn Kennedy, Tim Birk, Jeff Prosise, Nathan Krebel, Brad Yearian, Lonnie Ludwig, Jim Duckwitz and Ed Siemers, all individually congratulated Dan Hayes on his retirement and thanked him for his wisdom, his friendship, his honesty and for the laughs.

Mayor Smith thanked Dan Hayes for everything he has done for the city and welcomed the new attorneys.

14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:58 p.m.

Mechelle Childers - City Clerk

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2020-2021 ACTUAL AMOUNT	2021-2022 BUDGETED AMOUNT	% INCREASE/ DECREASE	2021 MARCH	2022 MARCH	% INCREASE/ DECREASE	2020-2021 FISCAL YTD	2021-2022 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	11,120,157.12	10,938,000.00	-1.64%	1,123,813.63	977,555.71	-13.01%	10,292,706.43	10,080,149.52	-2.07%
ELEC TAX	264,157.05			26,016.77	24,657.34	-5.23%	244,852.54	247,964.36	1.27%
ELEC MISC.	<u>381,724.00</u>	<u>182,500.00</u>	<u>-52.19%</u>	<u>14,585.00</u>	<u>(107,180.00)</u>	<u>-834.86%</u>	<u>329,841.00</u>	<u>(78,273.00)</u>	<u>-123.73%</u>
SUBTOTAL	11,766,038.17	11,120,500.00	-5.49%	1,164,415.40	895,033.05	-23.13%	10,867,399.97	10,249,840.88	-5.68%
BEGINNING UNAPPLIED	640,604.06			51,952.74	58,196.66	12.02%	586,891.33	580,348.64	-1.11%
UNAPPLIED CASH REC'D	189,024.23			16,305.86	9,023.97	-44.66%	177,525.91	130,747.62	-26.35%
UNAPPLIED DISBURSED	<u>163,715.86</u>			<u>14,545.87</u>	<u>19,533.75</u>	<u>34.29%</u>	<u>147,128.83</u>	<u>131,684.76</u>	<u>-10.50%</u>
ENDING UNAPPLIED	665,912.43			53,712.73	47,686.88	-11.22%	617,288.41	579,411.50	-6.14%
GAS SALES	2,577,188.26	3,039,000.00	17.92%	526,749.72	623,412.38	18.35%	2,134,422.26	2,503,244.44	17.28%
GAS TAX	76,960.64			17,733.48	17,112.53	-3.50%	63,414.99	61,011.40	-3.79%
GAS MISC.	<u>135,303.00</u>	<u>106,680.00</u>	<u>-21.15%</u>	<u>5,581.00</u>	<u>(46,524.00)</u>	<u>-933.61%</u>	<u>127,706.00</u>	<u>(8,612.00)</u>	<u>-106.74%</u>
SUBTOTAL	2,789,451.90	3,145,680.00	12.77%	550,064.20	594,000.91	7.99%	2,325,543.25	2,555,643.84	9.89%
WATER SALES	2,434,747.94	2,473,000.00	1.57%	206,615.80	206,884.92	0.13%	2,260,916.49	2,268,985.48	0.36%
WATER MISC.	<u>84,363.00</u>	<u>74,700.00</u>	<u>-11.45%</u>	<u>5,375.00</u>	<u>(3,005.00)</u>	<u>-155.91%</u>	<u>76,521.00</u>	<u>768,414.14</u>	<u>904.19%</u>
SUBTOTAL	2,519,110.94	2,547,700.00	1.13%	211,990.80	203,879.92	-3.83%	2,337,437.49	3,037,399.62	29.95%
SEWER SALES	1,795,863.83	1,813,000.00	0.95%	157,618.46	154,778.05	-1.80%	1,661,859.45	1,671,438.97	0.58%
SEWER MISC.	<u>224,071.00</u>	<u>206,500.00</u>	<u>-7.84%</u>	<u>20,427.00</u>	<u>11,432.00</u>	<u>-44.03%</u>	<u>213,679.00</u>	<u>170,892.00</u>	<u>-20.02%</u>
SUBTOTAL	2,019,934.83	2,019,500.00	-0.02%	178,045.46	166,210.05	-6.65%	1,875,538.45	1,842,330.97	-1.77%
CITY TAX	516,082.12	538,000.00	4.25%	61,651.56	64,564.28	4.72%	466,284.11	486,258.95	4.28%
MISC.	<u>24,130.00</u>	<u>28,700.00</u>	<u>18.94%</u>	<u>2,951.00</u>	<u>(2,151.00)</u>	<u>-172.89%</u>	<u>21,115.00</u>	<u>9,717.00</u>	<u>-53.98%</u>
SUBTOTAL	540,212.12	566,700.00	4.90%	64,602.56	62,413.28	-3.39%	487,399.11	495,975.95	1.76%
REFUSE FEE	833,254.84	875,000.00	5.01%	76,098.44	76,691.17	0.78%	764,207.60	786,552.29	2.92%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	33,077.00	36,000.00	8.84%	1,879.00	4,013.00	113.57%	29,153.00	34,004.00	16.64%
PERMITS	113,801.00	113,000.00	-0.70%	20,527.00	18,099.00	-11.83%	109,057.00	111,108.00	1.88%
INSPECTION FEES	15,000.00	12,000.00	-20.00%	900.00	525.00	-41.67%	12,675.00	10,125.00	-20.12%
FRANCHISE FEES	120,443.00	122,000.00	1.29%	59,038.00	59,767.00	1.23%	120,443.00	123,384.00	2.44%
LIQUOR LICENSE	21,770.00	22,000.00	1.06%	-	40.00		21,750.00	21,650.00	-0.46%
INFRASTRUCTURE FEE	170,798.00	147,750.00	-13.49%	13,379.00	11,699.00	-12.56%	157,871.00	136,246.00	-13.70%
HOTEL/MOTEL TAX	15,210.00	15,000.00	-1.38%	1,556.00	1,265.00	-18.70%	14,200.00	14,435.00	1.65%
MISC.	617,895.00	264,216.00	-57.24%	13,723.00	26,635.00	94.09%	601,609.00	187,254.00	-68.87%
REPLACEMENT TAX	67,771.00	114,500.00	68.95%	3,817.00	27,578.00	622.50%	49,936.00	123,513.00	147.34%
COUNTY TAX	417,676.00	294,750.00	-29.43%	-	-		417,676.00	294,526.00	-29.48%
SALES TAX	2,477,441.00	2,825,000.00	14.03%	234,642.00	261,252.00	11.34%	2,260,563.00	2,588,284.00	14.50%
BUSINESS DISTRICT TAX	59,910.00	107,000.00	78.60%	8,797.00	9,715.00	10.44%	50,870.00	98,654.00	93.93%
CANNABIS USE TAX	8,887.00	17,500.00	96.92%	954.00	1,619.00	69.71%	7,655.00	15,447.00	101.79%
VIDEO GAMING	95,786.00	235,500.00	145.86%	5,869.00	17,736.00	202.20%	79,313.00	217,688.00	174.47%
INCOME TAX	<u>1,732,737.00</u>	<u>1,910,000.00</u>	<u>10.23%</u>	<u>148,697.00</u>	<u>131,192.00</u>	<u>-11.77%</u>	<u>1,567,071.00</u>	<u>1,787,797.00</u>	<u>14.09%</u>
SUBTOTAL	6,801,456.84	7,111,216.00	4.55%	589,876.44	647,826.17	9.82%	6,264,049.60	6,550,667.29	4.58%
MOTOR FUEL TAX	781,859.00	704,000.00	-9.96%	149,154.00	144,975.00	-2.80%	751,071.00	661,621.00	-11.91%
MISC	<u>2,690.00</u>	<u>3,000.00</u>	<u>11.52%</u>	<u>255.00</u>	<u>457.00</u>	<u>79.22%</u>	<u>2,524.00</u>	<u>1,540.00</u>	<u>-38.99%</u>
SUBTOTAL	784,549.00	707,000.00	-9.88%	149,409.00	145,432.00	-2.66%	753,595.00	663,161.00	-12.00%
UTILITY DEPOSITS	115,375.00	-		6,475.00	8,475.00	30.89%	105,550.00	92,525.00	-12.34%
TOTAL DEPOSITS	27,525,153.03	27,218,296.00	-1.11%	2,931,184.72	2,732,294.35	-6.79%	25,194,038.78	25,618,292.17	1.68%

April 18, 2022

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the March 31, 2022 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
March 31, 2022

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	35,768.97	8,475.00	8,975.00	35,268.97
General Fund	(594,040.08)	325,063.54	577,466.88	(846,443.42)
Motor Fuel Tax	27,722.02	119,497.16	25,115.44	122,103.74
Water Fund	741,148.65	218,311.10	224,528.60	734,931.15
Sewer Fund	644,652.17	183,729.98	487,638.69	340,743.46
Gas Fund	86,424.77	651,057.44	461,909.65	275,572.56
Electric Fund	1,754,320.61	1,407,063.24	775,179.25	2,386,204.60
Capital Improvements	771,927.76	70,278.01	-	842,205.77
D.A.R.E.	(275.79)	-	59.58	(335.37)
Interest	2,510.95	2,818.85	-	5,329.80
Hotel/Motel Tax	150,054.88	1,264.99	3,950.00	147,369.87
TOTALS:	\$3,620,712.89	\$2,987,559.31	\$2,564,823.09	\$4,043,449.11

INVESTED FUNDS				
Capital Improvements	\$ 486,957.97	-	5,997.43	480,960.54
Electric	10,012,328.16	-	123,312.97	9,889,015.19
E-Pay Utility Bills	11,095.52	195,077.25	160,381.51	45,791.26
Farm Account Income	217,738.81	1.85	-	217,740.66
Gas	4,105,372.91	-	50,562.23	4,054,810.68
General Fund	8,290,085.61	460,023.41	-	8,750,109.02
Motor Fuel	1,689,122.55	25,935.18	-	1,715,057.73
Pension Reserve	1,703,510.12	144.68	-	1,703,654.80
Sewer	1,067,915.63	-	13,152.57	1,054,763.06
Utility Deposits	321,276.04	-	3,956.87	317,319.17
Water	908,036.02	-	11,183.48	896,852.54
Total Invested Funds:	\$28,813,439.34	\$681,182.37	\$368,547.06	\$29,126,074.65
Total All City Funds:	\$32,434,152.23	\$3,668,741.68	\$2,933,370.15	\$33,169,523.76

Pension Obligations	As of Date	Amount
Unfunded Actuarial Accrued Liability - IMRF	12/31/2020	-\$986,197.00
Unfunded Actuarial Accrued Liability - Police	4/30/2021	\$3,874,199.00
Total Unfunded Liability		\$2,888,002.00

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

[illegible]

[illegible]

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 18, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1847 Adopting the Annual
Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2022
Through April 30, 2023.
3. Relief or action to be requested:
Approval
4. Submittal date: 4/12/2022

Submitted by:
Shawn Kennedy, Collector-Budget Officer

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ORDINANCE NO. 1847

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WATERLOO, ILLINOIS FOR THE FISCAL YEAR COMMENCING MAY 1, 2022 AND ENDING APRIL 30, 2023.

WHEREAS, the corporate authorities of the City of Waterloo, Illinois have made the tentative annual budget for the fiscal year of May 1, 2022 through April 30, 2023 conveniently available in pamphlet form for public inspection since March 18, 2022; and,

WHEREAS, notice of a public hearing on the aforementioned tentative annual budget was given by publication in a newspaper having a general circulation in the City of Waterloo, Illinois on March 23, 2022; and,

WHEREAS, the corporate authorities of the City of Waterloo, Illinois held a public hearing on the aforementioned tentative annual budget, pursuant to said notice, on April 4, 2022, prior to final action on said tentative annual budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Waterloo, Illinois as follows:

SECTION ONE. That the document entitled City of Waterloo, Illinois Annual Budget 2022-2023 attached hereto as Exhibit 1, and by this reference made a part hereof, is hereby adopted as the annual budget for the City of Waterloo, Illinois for the fiscal year commencing May 1, 2022 and ending April 30, 2023.

SECTION TWO. The foregoing budget is adopted pursuant to Section 8-2-9.4 of the Illinois Municipal Code.

SECTION THREE. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 18th day of April, 2022, pursuant to a roll call vote as follows:

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 18, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 22-05 Authorizing the Execution
Of an Annual Managed IT Services Agreement for Network Technology
Support, including an Addendum for Scheduled On-Site Services, between
The City of Waterloo and the REJIS Commission for a One-Year Term
Beginning May 01, 2022 through April 30, 2023.
3. Relief or action to be requested:
Approval
4. Submittal date: 4/12/2022

Submitted by:
Shawn Kennedy, Collector-Budget Officer

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

RESOLUTION NO. 22-05

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL MANAGED IT SERVICES AGREEMENT FOR NETWORK TECHNOLOGY SUPPORT, INCLUDING AN ADDENDUM FOR SCHEDULED ON-SITE SERVICES, BETWEEN THE CITY OF WATERLOO, IL AND THE REJIS COMMISSION FOR A ONE-YEAR TERM BEGINNING MAY 01, 2022 THROUGH APRIL 30, 2023.

WHEREAS, attached is a proposed Annual REJIS Agreement for annual technology support, including an addendum for scheduled on-site services, between the City of Waterloo, IL and the REJIS Commission for a one-year term beginning May 01, 2022 through April 30, 2023; and,

WHEREAS, it is in the best interest of the City of Waterloo, IL to sign said Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Agreement as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 18th day of April, 2022.

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

APPROVED:

Thomas Smith, Mayor
City of Waterloo, IL

ATTESTED:

Mechelle Childers, City Clerk
City of Waterloo, IL

Board of Directors

Mr. Charles Henderson
Chairman

Chief Michael Wiegand
Vice Chairman

Ms. Cindy Riordan
Secretary-Treasurer

Chief Kenneth Gregory

Chief John Hayden

Mr. Dennis Gannon

Mr. Richard M. Torack

Ms. Sheila D. Pearson
Interim Executive Director
Lieutenant, SLMPD (Retired)

Master Service Agreement

City of Waterloo (“Agency”) and the REJIS Commission (“REJIS”) have entered into an annual Service Agreement (“Agreement”) for network technology support to be supplied by REJIS. The attached **Addendum(s)** outline the services to be provided and the pricing for these services.

The term of this Agreement shall begin on **May 1, 2022** and terminate on **April 30, 2023**. A minimum of ninety days prior to the termination date, the Agency shall notify REJIS of its intent either to allow the Agreement to expire or to renew the Agreement. Notwithstanding other terms to the contrary, the obligation of the Agency under this Agreement shall cease immediately for a fiscal year in which the Agency does not, for any reason, appropriate funds for this Agreement or any of its renewals. Cancellation for cause by the Agency may occur at any time upon sixty day written notice. REJIS may cancel at the end of the original Agreement, or any renewal term, by giving the Agency sixty- day advance notice.

Fees for services shall be those set out in the attached **Addendum**, the Agency will be invoiced monthly at the same contract rate.

REJIS represents and warrants that it presently has no interest and shall not acquire any interest, which would conflict in any manner with the performance of services to be provided under this Agreement.

REJIS shall not discriminate against any employee or applicant for employment, or in terms or conditions of employment due to said person’s age, race, religion, creed, color, sex, national origin, handicap, or disability relative to carrying out this Agreement.

REJIS shall have the right to use Agency information technology assets at no cost to REJIS to carry out the obligations under this Agreement. The Agency, at no charge to REJIS, will provide the necessary facilities to assist REJIS in performing its duties. Such facilities would include, but not be limited to, adequate office space and parking, access to equipment and any required supplies.

REJIS will provide insurance coverage including Professional Liability Coverage in an amount of not less than \$1,000,000.

The Agency's data and confidentiality shall be kept secure by REJIS. Only authorized REJIS employees or contractors will have access to Agency data or processes. Information originating from the Agency shall not be provided to any third parties without written consent of the appropriate Agency Official.

REJIS and the Agency agree that they will not solicit for employment, nor employ each other's personnel during the term of this Agreement and for six (6) months after the termination of the Agreement. In the event that REJIS or the Agency chooses to employ an individual who within the preceding one-hundred and eighty days was employed by the other party as a full time employee, both REJIS and the Agency hereby agree to pay an amount equal to six (6) months base salary, without deductions and including benefits, to the other party. The base salary will be computed on the employee's salary as of the time of departure from either REJIS or the Agency.

All prices stated in the Addendum are subject to an annual review upon the anniversary of the Agreement. Any such increase in base fees or rates will be sent in writing with the appropriate documentation to the Agency sixty days prior to the due date of the next annual Agreement.

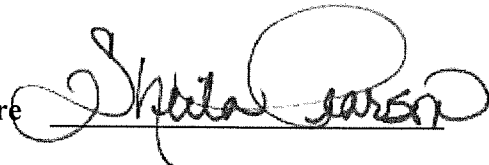
IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

City of Waterloo

REJIS

Signature _____

Signature



Name _____

Name

Ms. Sheila D. Pearson

Title _____

Title

Interim Executive Director

Date _____

Date

March 23, 2022

Addendum

Scheduled On-Site Services

The REJIS Commission ("REJIS"), and **City of Waterloo** ("Agency") have entered into an annual Service Agreement ("Agreement") in which the Agency has access to the various network skills supplied by REJIS, upon request, required to support technology installed at the Agency. Those skills may vary from technology planning, project management, network configuration, workstation selection, product evaluation, to problem resolution. The Agreement consists of an annual hour allotment that will be scheduled on a weekly basis in full day eight (8) hour increments, in addition to the one (1) hour billed for travel. The day scheduled will be mutually agreed upon between REJIS and the Agency. If additional hours are required in addition to the contracted scheduled hours, those hours may be purchased at a non-discounted rate and scheduled based on the availability of REJIS staff.

Annual Agreement: May be renewed for a like period unless cancelled sixty (60) days before end date. Agreement is cancelable for cause.

Base Hour Commitment: 200 hours annually. Base Hours may only be used for the Agency listed on the agreement.

Hourly Rate: \$95.00 This rate is based on the fact that the Agency listed on the agreement will pay for a minimum of 200 hours during this Agreement period.

If the Agency listed on the agreement does not use at least 200 hours during the Agreement period, the Agency will be billed at the end of the Agreement period for any unused hours at the contracted rate.

Annual Cost: \$19,000.00

Hours Logged to Base Hours: Service will be scheduled during normal business hours (7:00 am - 5:00 pm: Monday - Friday). Service will be scheduled in eight (8) hour increments. Work will be based on work plans established by REJIS and the Agency staff. In addition, the REJIS staff assigned will also handle issues or service requests that exists on the regularly scheduled day. In an effort to maximize our effectiveness in resolving technical issues in a timely manner, the Agency must have connectivity to the Internet with a firewall that uses current generation VPN connectivity or be part of the REJIS network to allow a connection to REJIS for remote support.

Agencies must call or email the REJIS Help Desk (helpdesk@rejis.org) by the beginning of business the day before a scheduled visit to cancel that scheduled visit. If proper notification is not given, eight (8) hours will be assessed to the Agency's agreement at the contracted hourly rate for the staff assigned when notification is not provided. If proper notice is given, make up hours for that service day will be given based on availability of REJIS staff.

Type of Service:	Any network technology service normally provided by REJIS including management, special skills, problem resolution, consulting, etc. Does not include application development, database management, wiring, hardware repair, proprietary software fixes, or software bug repair. If any hardware or software is identified during the initial on-site assessment that REJIS does not have requisite expertise, REJIS will either offer limited support or advise that support is not available. This issue will be brought to the attention of the Agency at the conclusion of the assessment. This Contract is for non-specialized skills. In the event a technician in the area of LAN/WAN is required, the Agency shall be charged at the non-contracted rate based on the technicians rate per hour.
Service Includes at No Additional Cost:	<ul style="list-style-type: none"> • Unlimited use of the Help Desk • Account Manager • Monthly Reporting - Each month an invoice report will be provided which identifies: the hours used for the month, the name of the person who performed the work and a brief description of the work performed.
Service Levels:	All calls for assistance outside the normal schedule service time will be originated through the REJIS Help Desk, with the exception of Projects. Projects will be mutually agreed upon by appropriate REJIS staff and the appropriate level of management at the Agency. At the initiation of a service call, the caller determines if the call is an incident or a service request. All critical incidents not resolved by level one support (Help Desk) will be handled remotely or responded to (by phone or in person) in four (4) hours during normal business hours (7 am to 5 pm - Monday - Friday) and within six (6) hours during non-business hours and holidays. Non-priority service calls placed after 3 pm will be handled remotely, responded to by 9 am next business day or held for the next scheduled service day if agreeable to the Agency and if REJIS has available unassigned staff. Outside of the Agency's scheduled date/time, the Agency will be charged a minimum of one (1) hour for on-site response or a minimum of fifteen (15) minutes for remote response. The Agency will determine the level of priority.
Travel Charges	<ul style="list-style-type: none"> • During normal business hours, travel time to and from the Agency's primary location is included as part of the Infrastructure rate. Any additional time or mileage are billed at the Agency's contracted rate and mileage at the standard federal mileage rate to and from REJIS. • All travel outside of the Agency's scheduled day/time will be billed at the non-discounted rates and mileage at the standard federal mileage rate to and from REJIS.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 18, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Increase in Monthly Household Charge for
Trash Pickup to \$16.78 (Includes \$0.50 Recycling Surcharge).

3. Relief or action to be requested:
Approval

4. Submittal date: 4/12/2022

Submitted by:
Shawn Kennedy, Collector-Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 18, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Renewal of the CTM Media Group St. Louis Local
& Attractions 12-Month Distribution Program, term of May 1, 2022 through
April 30, 2023 for a cost of \$2,397.00 to be paid out of the Hotel/Motel Tax Fund
(15% Discount Received through Membership with Tourism Bureau of Illinois
South).
3. Relief or action to be requested:
Approval.
4. Submittal date: April 12, 2022

Submitted by:
Sarah Deutch

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
- _____ Matter to be placed on agenda for meeting to be held on _____
- _____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

April 18, 2022

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on a Special Event Permit Application from Crafted in
the Loo for their "Make & Take" Event to include a Pop-Up Coffee Bar at 111 N.
Main Street, on May 07, 2022, 9 a.m. to 2 p.m., with the closure of two front parking
spots at that location.

3. Relief or action to be requested:

Approval.

4. Submittal date: 03-21-22

Submitted by:

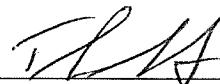
Summer Jackson, Crafted in the Loo

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: Maced Take
Location of Event: 111 North Main St
2. Set-Up
Date / Time: 5/7/22 8:am Clean-Up
Date / Time: 5/7/22 3:pm
3. Event Beginning
Date / Time: 5/7/22 9:am Event Ending
Date / Time: 5/7/22 2:pm
4. Organization Name: Crafted in the Loop
Mailing Address: 111 North Main St Waterloo IL 62298
Street City State Zip
Phone Number: _____ Email Address: Craftedintheloop@gmail.com
- Not For Profit Status: Yes _____ No X ID # _____
5. Person in Charge of Event: Summer Jackson
Mailing Address: _____ Waterloo IL 62298
Street City State Zip
Cell Phone Number: _____ Email Address: Summer@craftedinthe
loop.com
6. Secondary Contact Person: Nicole Stephens
Mailing Address: _____
Cell Phone Number: 618-340-2168 Email Address: nicki@craftedinthe
loop.com

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	
We will be having a Pop Up Coffee Shop	
* NOT a food truck	
B. Number of People Expected:	
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	
Attached <input checked="" type="checkbox"/>	
D. Will there be inflatable jumpers/bounce houses or amusement rides: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
• If yes, <u>Proof of Liability Insurance must include inflatables.</u>	
E. Liquor License information for beer sales (hours of sale and license number):	
N/A	
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system):	
N/A	

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

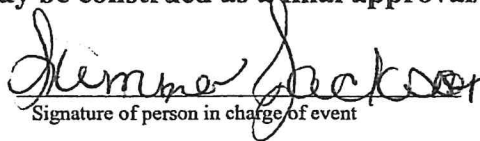
Received _____

Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

 3/21/22
Signature of person in charge of event Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 18, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on a Special Event Permit Application from Philomena &
Ruth and Piehard for an Anniversary Celebration at 118 and 124 W. Mill Street, to
be held on May 07, 2022, 12 p.m. to 7 p.m., with the closure of the front parking
spaces at their locations.

3. Relief or action to be requested:
Approval.

4. Submittal date: 04-01-22

Submitted by: _____
Elizabeth Hahn, Philomena & Ruth
Megan Pastor, Piehard

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** will be required prior to approval by City Council.

1. Event Name / Type: Philomena + Ruth and Pie Hard Anniversary
Location of Event: 118 W Main St and 124 W Main St
2. Beginning Date / Time: May 7 12:00 pm Ending Date / Time: May 7 7:00 pm
3. Organization Name: Philomena + Ruth
Mailing Address: 118 W Main St. Waterloo IL 62298
Street City State Zip
Phone Number: _____ Email Address: elizabeth@philomenaandruth.com
- Not For Profit Status: Yes _____ No X ID # _____
4. Person in Charge of Event: Elizabeth Hahn
Mailing Address: same as above
Street City State Zip
Cell Phone Number: _____ Email Address: _____
5. Secondary Contact Person: Megan Pastor
Mailing Address: _____
Street City State Zip
Cell Phone Number: _____ Email Address: _____

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	we would like to block off the parking spaces in front of Philomena + Ruth and Pie Hard. We will have tables, games, and seating available in these spaces		
B. Number of People Expected:	100		
C. Sketch Plan of Site or Route of Walk/Run (downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input type="checkbox"/>		
D. Will there be inflatable jumpers/bounce houses or amusement rides:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
• If yes, Proof of Liability Insurance must include inflatables.			
E. Liquor License information for beer sales (hours of sale and license number):			
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system)	We request that the parking spaces in front of our businesses be blocked off.		

Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo must be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

Received ☐ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.

Signature of person in charge of event

Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 18, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on a Special Event Permit Application from the City of
Waterloo for the First Responder Memorial Dedication to be held at Zimmer Park
on May 07, 2022 from 8 a.m. to 11 a.m., with the closure of Rogers Street from
Covington to Hannah.

3. Relief or action to be requested:
Approval.

4. Submittal date: 04-12-22

Submitted by: _____
Sarah Deutch, Community Relations Coordinator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

SPECIAL EVENT PERMIT APPLICATION

Instructions to Applicant:

- The following information must be completed and submitted to the City Clerk's Office at the Waterloo City Hall.
- **Application Fee: None**
- Special Event Permit Applications **must be submitted sixty (60) days prior to the date of requested event** to allow for proper time to process with all city departments.
- All damages to property and equipment shall be billed to the applicant and shall be paid by said applicant upon receipt.
- A **Pre-Event Meeting** may be required prior to approval by City Council.

1. Event Name / Type: First Responder Memorial Dedication
Location of Event: Zimmer Park
2. Set-Up Date / Time: 05/07/2022 : :
DATE TIME Clean-Up Date / Time: 05/07/2022 : :
DATE TIME
3. Event Beginning Date / Time: 05/07/2022 : 8:00 a.m.
DATE TIME Event Ending Date / Time: 05/07/2022 : 11:00 a.m.
DATE TIME
4. Organization Name: City of Waterloo
Mailing Address: 100 West Fourth St. Waterloo IL 62298
Street City State Zip
Phone Number: 618-939-8600 Email Address: mayorsmith@waterloo.il.us
Not For Profit Status: Yes ☐ No ☐ ID #
5. Person in Charge of Event: Mayor Smith
Mailing Address: 100 West Fourth St. Waterloo IL 62298
Street City State Zip
Cell Phone Number: Email Address: mayorsmith@waterloo.il.us
6. Secondary Contact Person: Sarah Deutch
Mailing Address: 100 West Fourth St. Waterloo IL 62298
Street City State Zip
Cell Phone Number: Email Address: sdeutch@waterloo.il.us

THE FOLLOWING INFORMATION MUST BE PROVIDED BEFORE APPLICATION WILL BE PROCESSED.

A. Narrative of Event:	A special dedication ceremony for the new Monroe County First Responder Memorial at Zimmer Park.		
B. Number of People Expected:	100-150		
C. Sketch Plan of Site or Route of Walk/Run (Downtown or Rogers St.) including marked locations of trash cans / dumpster, sanitary facilities, barricades and street closures.	Attached <input type="checkbox"/>		
D. Will there be inflatable jumpers/bounce houses or amusement rides:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
• If yes, Proof of Liability Insurance must include inflatables.			
E. Liquor License information for beer sales (hours of sale and license number):	N/A		
F. Special Needs (i.e. Police, Street Dept., Electric – outlets, sound system):	Street closure of Rogers from Covington to Hannah		


Proof of Liability Insurance must be provided 14 days after approval or 14 days prior to the event whichever is sooner. If the event is held on City property, the City of Waterloo **must** be named as an additional insured with Comprehensive General Liability limits of not less than \$1,000,000 combined single limit, each occurrence / \$2,000,000 aggregate.

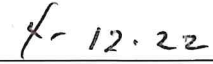
Received _____ Date _____

Special Event Organizer(s) must also provide for the sanitary collection of all refuse, litter, and garbage generated by patrons attending the event, and removal of all such waste materials from the location of the event and surrounding areas, including Courthouse trash cans if applicable, on the day of the event.

Signage: As part of the approval of this Special Event Permit, temporary signs for said Special Event shall be permitted as provided for in the City Sign Ordinance.

I agree to abide by the rules and certify that I, on behalf of the applicant or organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the event to the City of Waterloo. I also understand that acceptance of application should in no way be construed as a final approval/confirmation of this request.


Signature of person in charge of event


Date of Submission

For office use only

"Special Events Permits" shall go before the City Council for approval.

Approved by City Council: Yes ☐ No ☐ Date _____

Zoning Department ☐ Mayor's Office ☐ Police Department ☐
DPW / Street Department (for street closings, signalization, and detour routes) ☐ / Electric Department ☐

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

April 18, 2022

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of Roger's Ready Mix, Christ Brothers Asphalt, Don Anderson Co., Inc., and DMS Contracting as low bidders from the Fiscal Year 2023 MFT Bid Opening as held on Wednesday, March 30, 2022 at 9:30 a.m.; and, Signing of the Acceptance of Proposals.

3. Relief or action to be requested:

Approval and Signing.

4. Submittal date: 04-12-22

Submitted by:

Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

Matter to be placed on agenda for meeting to be held on

Matter referred to



Mayor

FY2023 Waterloo MFT Maintenance Bid Tabulation

BID NO. 1
 Owner City of Waterloo
 Project FY2023 MFT Maintenance
 Section 23-00000-00-GM
 Date -
 By: HMO, CRW
 File: 6334
 Notes

Apparent Low Bidder

0.06 mile/ton to be applied to round trip mileage
 and then added to the unit price extension

						MATERIAL SUPPLIERS																					
Group	IDOT	No.	Code Item	Unit	Qty.	Engineer's Opinion of Probable	Engineer's Opinion of Probable	Columbia Quarry One Racehorse Drive East St. Louis, Illinois 62205				Roger's Ready Mix 59 East Mill Street Tampa, Illinois 62278 Plant at Columbia Quarry 8 miles				Ornal Brothers Asphalt 800 South Fritz Street Lebanon, Illinois 62254				Illiana (CAGO, LLC) 1414 West Anthony Drive Urbana, Illinois 61802		Bary Road Oil Co. (Tim Courton) PO Box 259 Moro, Illinois 62067		Don Anderson Co., Inc. 101 South Hickory Hoffman, Illinois 62250		DMS Contracting 10243 Pureser Road Mascoutah, Illinois 62258 566-9114	
								Cashier's Check \$1,000.00				Cashier's Check \$7,500.00				Cashier's Check \$1,000.00				Bank Check \$1,000.00		Bank Check \$1,000.00		Cashier's Checks \$1,000 & \$1,000		Cashier's Check \$1,000.00	
								Unit Price	Pre- Total	tonsx\$0.05 /mi/ton	Base+Mileage Total	Unit Price	Total	Unit Price	Pre- Total	tonsx\$0.05 /mi/ton	Base+Mileage Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
MATERIAL																											
1	1	Seal Coat Aggregate, Crushed Limestone, CA16, CM16 OR CM16L6-31 Furnished & Loaded	Ton	800	\$12.00	\$9,600.00	\$0.00	\$0.00	\$344.00	\$344.00																	
	2	Aggregate, CA6, Type A or B Furnished & Loaded	Ton	1,000	\$9.00	\$9,000.00	\$0.00	\$0.00	\$430.00	\$430.00																	
	3	Aggregate, CA7 Furnished & Loaded	Ton	1,000	\$15.00	\$15,000.00	\$0.00	\$0.00	\$430.00	\$430.00																	
	Address: Round Trip Mileage:																										
	Total for Group 1:					\$33,600.00		\$0.00	\$1,204.00	\$1,204.00																	
2	4	Furnishing Class S1 Concrete	Cu. Yd	1,500	\$130.00	\$195,000.00				\$100.00	\$151,500.00																
	5	Furnishing Class PP-2 Concrete	Cu. Yd	200	\$150.00	\$30,000.00				\$100.00	\$21,000.00																
	Total for Group 2:					\$225,000.00					\$173,300.00																
3	6	Bituminous Patching Mixture for Maintenance Use, M-17, M-19, or Modified, Furnished & Loaded	Ton	150	\$100.00	\$15,000.00						\$52.00	\$7,800.00	\$405.00	\$14,205.00												
	7	Bituminous Patching Mixture for Maintenance Use, M-120.00 Furnished & Loaded	Ton	60	\$182.00	\$10,920.00						\$145.00	\$8,700.00	\$162.00	\$8,862.00												
	Hot-Mix Asphalt - Patching Surface Course, Class "C" or "D", N70 Furnished & Loaded		Ton	50	\$99.00	\$4,950.00						\$80.00	\$4,000.00	\$135.00	\$4,135.00												
	Address: Round Trip Mileage:																										
	Total for Group 3:					\$30,870.00						\$41.00	\$20,600.00	\$702.00	\$27,202.00												
4	1	Bituminous Materials (MC-800), Furnished & Delivered	Ton	9.8	\$1,000.00	\$9,800.00													\$1,100.00	\$10,780.00							
DELIVER & INSTALL																											
1	1	Bituminous Materials (HFE-150, Seal Coat) Furnished, Delivered, & Installed	Ton	51	\$1,100.00	\$56,100.00												\$732.00	\$37,332.00	\$686.747	\$35,024.10						
																				\$704.31	\$35,919.81						
																				\$679.45	\$34,651.95						



Acceptance of Proposal to Furnish Materials and Approval of Award



Local Public Agency	County	Street Name/Road Name	Section Number
City of Waterloo	Monroe	Various Streets	23-00000-00-GM

Bidder's Name			
Roger's Ready Mix			
Bidder's Address	City	State	Zip Code
55 East Mill Street	Ruma	IL	62278

In accordance with your proposal submitted on 03/30/22, a copy of which is in our files, you have been awarded the contract for
Date of Submittal
furnishing the following materials required in the maintenance of the above designated project. Materials shall be inspected in
Construction or Maintenance
accordance with current Departmental policies.

Item	Unit of Measure	Quantity	Unit Price	Amount
Furnishing Class SI Concrete	Cu Yd	1,500	\$101.0000	\$151,500.00
Furnishing Class PP2 Concrete	Cu Yd	200	\$109.0000	\$21,800.00
Total				\$173,300.00

Terms
Load sizes, time and date of delivery, and location all at the discretion of the City.
Shipping Instructions

For Municipal Projects

Municipal Official Signature	Date

For County And Road District Project

Highway Commissioner Signature	Date

County Engineer/Superintendent of Highways Signature	Date

Illinois Department of Transportation
Concurrence in Approval of Award

Regional Engineer Signature	Date



Acceptance of Proposal to Furnish Materials and Approval of Award



Local Public Agency	County	Street Name/Road Name	Section Number
City of Waterloo	Monroe	Various Streets	23-00000-00-GM

Bidder's Name			
Christ Brothers Asphalt			
Bidder's Address	City	State	Zip Code
820 South Fritz Street	Lebanon	IL	62254

In accordance with your proposal submitted on 03/30/22, a copy of which is in our files, you have been awarded the contract for
Date of Submittal
furnishing the following materials required in the maintenance of the above designated project. Materials shall be inspected in
Construction or Maintenance
accordance with current Departmental policies.

Item	Unit of Measure	Quantity	Unit Price	Amount
Bitum. Patch. Mixt., M-17, -19, Mod, F&D	Ton	150	\$92.0000	\$13,800.00
Bitum. Patch. Mixt., M-120	Ton	60	\$145.0000	\$8,700.00
HMA Patch., Surf. Cse., Class "C" or "D"	Ton	50	\$80.0000	\$4,000.00
Total				\$26,500.00

Terms
Time and date of pickup to be determined by the City, to be loaded by the Supplier.

Shipping Instructions

For Municipal Projects

Municipal Official Signature	Date

For County And Road District Project

Highway Commissioner Signature	Date

County Engineer/Superintendent of Highways Signature	Date

Illinois Department of Transportation
Concurrence in Approval of Award

Regional Engineer Signature	Date



Local Public Agency	County	Street Name/Road Name	Section Number
City of Waterloo	Monroe	Various Streets	23-00000-00-GM

Bidder's Name

Don Anderson Company, Inc.

Bidder's Address	City	State	Zip Code
101 South Hickory Street	Hoffman	IL	62250

In accordance with your proposal submitted on 03/30/22, a copy of which is in our files, you have been awarded the contract for
Date of Submittal
furnishing the following materials required in the maintenance of the above designated project. Materials shall be inspected in
Construction or Maintenance
accordance with current Departmental policies.

Item	Unit of Measure	Quantity	Unit Price	Amount
Bitum. Materials, MC-800, Furn. & Deliv.	Ton	9.8	\$1,100.0000	\$10,780.00
Total				\$10,780.00

Terms

Load sizes, time and date of delivery to City tank at the discretion of the City.

Shipping Instructions

For Municipal Projects

Municipal Official Signature	Date

For County And Road District Project

Highway Commissioner Signature	Date

County Engineer/Superintendent of Highways Signature	Date

Illinois Department of Transportation
Concurrence in Approval of Award

Regional Engineer Signature	Date



Local Public Agency	County	Street Name/Road Name	Section Number
City of Waterloo	Monroe	Various Streets	23-00000-00-GM

Bidder's Name

DMS Contracting, Inc.

Bidder's Address	City	State	Zip Code
10243 Fuesser Road	Mascoutah	IL	62258

In accordance with your proposal submitted on 03/30/22, a copy of which is in our files, you have been awarded the contract for
furnishing the following materials required in the maintenance of the above designated project. Materials shall be inspected in
accordance with current Departmental policies.

Item	Unit of Measure	Quantity	Unit Price	Amount
Bitum. Mtls., HFE-150, Seal Ct., FD&I	Ton	51	\$679.4500	\$34,651.95
Total				\$34,651.95

Terms

Load sizes, time and date of delivery, to streets determined by the City, at the discretion of the City.

Shipping Instructions

For Municipal Projects

Municipal Official Signature	Date

For County And Road District Project

Highway Commissioner Signature	Date

Illinois Department of Transportation
Concurrence in Approval of Award

Regional Engineer Signature	Date

County Engineer/Superintendent of Highways Signature	Date

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 18, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Huebner Concrete Contracting Inc. as low
bidder, in the amount of \$170,666.50, for the 2022 Street, Curb & Sidewalk
Improvement Program.

3. Relief or action to be requested:
Approval.

4. Submittal date: 04-12-22

Submitted by: _____
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OF WATERLOO, IL – BID OPENING RESULTS

NAME OF PROJECT: 2022 STREET, CURB & SIDEWALK IMPROVEMENT PROGRAM

BID OPENING DATE: March 30, 2022 @ 9:00 AM

<u>NAME OF BIDDER:</u>	<u>AMOUNT OF BID:</u>
1. <u>Heuke Excavating Inc.</u>	\$ <u>174,487.50</u>
2. <u>Huebner Concrete Contracting Inc.</u>	\$ <u>170,666.50</u>
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

April 18, 2022

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of Rooter's American Asphalt as low bidder,
in the amount of \$395,767.96 (bid amount of \$359,789.05 + 10% contingency), for
the Veteran's Drive / Grand to N. Library / Veteran's to Columbia Street Project.

3. Relief or action to be requested:

Approval.

4. Submittal date: 04-12-22

Submitted by:

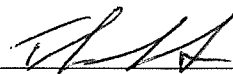
Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor



100 W. Fourth St.
Waterloo, IL 62298

Memo

To: Mayor and City Council Members
From: Tim Birk, Director of Public Works
Date: April 12, 2022
Re: Veteran's Drive / Grand to N. Library / Veteran's to Columbia Street Project

The Veteran's Drive / Grand to N. Library / Veteran's to Columbia Street Project Bid Opening was held on Wednesday, March 30, 2022 at 10:30 a.m. here at City Hall in the Front Conference Room.

<u>BIDDER</u>	<u>BID AMOUNT</u>
Rooters American Asphalt	\$359,789.05
Christ Brothers Asphalt	\$389,328.55

To cover any unforeseen problems with this project, I would like to add an additional 10% contingency to the successful bid.

I recommend Rooters American Asphalt as low bidder for the Veteran's Drive / Grand to N. Library / Veteran's to Columbia Street Project.

Thank you,
Tim Birk

	\$359,789.05
10%	<u>\$ 35,978.91</u>
Total to be approved by Council	\$395,767.96

City of Waterloo, Monroe County, Illinois

Bid Tabulation

Project: Veterans Drive, Grand to N. Library & N. Library, Veterans to Columbia
Est. Date: 30-Dec-21
By: City of Waterloo, HMG
Bid Date: 3/30/2022

Engineer's
Opinion
of Probable
Costs

Bidder:
Christ Brothers Asphalt
820 South Fritz POBox 158
Lebanon, Illinois 62254
Guaranty:
Bid Bond

Bidder:
Rooters American Asphalt
350 Carter Street/PO Box 175
Beckemeyer, Illinois 62219
Guaranty:
Bid Bond

Item No.	BASE BID ITEMS	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
202	EARTHWORK	LUMP SUM	1	\$16,000.00	\$16,000.00	\$9,500.00	\$9,500.00	\$19,150.00	\$19,150.00
25000400	NITROGEN FERTILIZER NUTRIENT	POUND	9	\$4.00	\$36.00	\$3.50	\$31.50	\$10.00	\$90.00
25000500	PHOSPHORUS FERTILIZER NUTRIENT	POUND	9	\$4.00	\$36.00	\$3.50	\$31.50	\$10.00	\$90.00
25000600	POTASSIUM FERTILIZER NUTRIENT	POUND	9	\$4.00	\$36.00	\$3.50	\$31.50	\$10.00	\$90.00
25000700	AGRICULTURAL GROUND LIMESTONE	TON	0	\$800.00	\$240.00	\$0.00	\$0.00	\$1,000.00	\$300.00
25200110	SODDING, SALT TOLERANT	SQ YD	663	\$25.00	\$16,575.00	\$20.00	\$13,260.00	\$40.00	\$26,520.00
25200200	SUPPLEMENTAL WATERING	UNIT	34	\$400.00	\$13,600.00	\$205.00	\$6,970.00	\$535.00	\$18,190.00
28000250	TEMPORARY EROSION CONTROL SEEDING	POUND	14	\$100.00	\$1,400.00	\$18.00	\$252.00	\$50.00	\$700.00
28000305	TEMPORARY DITCH CHECKS	FOOT	144	\$25.00	\$3,600.00	\$27.00	\$3,888.00	\$5.00	\$720.00
28000500	INLET AND PIPE PROTECTION	EACH	10	\$350.00	\$3,500.00	\$260.00	\$2,600.00	\$150.00	\$1,500.00
35100700	AGGREGATE BASE COURSE, TYPE A 8"	SQ YD	96	\$30.00	\$2,880.00	\$66.00	\$6,336.00	\$25.50	\$2,448.00
35101100	AGGREGATE BASE COURSE, TYPE A 12"	SQ YD	248	\$30.00	\$7,440.00	\$55.00	\$13,640.00	\$31.50	\$7,812.00
40600627	LEVELING BINDER (MACHINE METHOD), IL-9.5FG, N50	TON	603	\$195.00	\$117,585.00	\$115.34	\$69,550.02	\$130.00	\$78,390.00
40600982	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	SQ YD	994	\$28.00	\$27,832.00	\$6.90	\$6,858.60	\$6.70	\$6,659.80
40603310	HOT-MIX ASPHALT SURFACE COURSE, MIX "C", N50	TON	1,057	\$195.00	\$206,115.00	\$115.34	\$121,914.38	\$112.75	\$119,176.75
42400410	PORTLAND CEMENT CONCRETE SIDEWALK 8 INCH	SQ FT	12	\$95.00	\$1,140.00	\$184.00	\$2,208.00	\$44.00	\$528.00
44000100	PAVEMENT REMOVAL	SQ YD	265	\$25.00	\$6,625.00	\$30.25	\$8,016.25	\$19.25	\$5,101.25
44000156	HOT-MIX ASPHALT SURFACE REMOVAL, 1 3/4"	SQ YD	3,808	\$33.00	\$125,664.00	\$6.90	\$26,275.20	\$2.60	\$9,900.80
50105220	PIPE CULVERT REMOVAL	FOOT	36	\$30.00	\$1,080.00	\$27.25	\$981.00	\$19.50	\$702.00
542	PIPE CULVERTS, CLASS C, PRECOATED, GALVANIZED	FOOT	40	\$50.00	\$2,000.00	\$117.25	\$4,690.00	\$80.00	\$3,200.00
60100915	PIPE DRAINS 6"	FOOT	6	\$100.00	\$600.00	\$226.00	\$1,356.00	\$100.00	\$600.00
LR355205	BITUMINOUS MATERIALS (PRIME COAT)	GALLON	1,339	\$15.00	\$20,085.00	\$5.39	\$7,217.21	\$7.30	\$9,774.70
67100100	MOBILIZATION	L SUM	1	\$5,000.00	\$5,000.00	\$18,331.00	\$18,331.00	\$1,500.00	\$1,500.00
70102620	TRAFFIC CONTROL AND PROTECTION, STANDARD 701501	L SUM	1	\$15,000.00	\$15,000.00	\$16,000.00	\$16,000.00	\$2,140.00	\$2,140.00
X2090215	SELECT GRANULAR BACKFILL, SPECIAL	CU YD	6	\$100.00	\$600.00	\$29.00	\$174.00	\$6.25	\$37.50
X4401198	HOT-MIX ASPHALT SURFACE REMOVAL, VARIABLE DEPTH	SQ YD	1,687	\$33.00	\$55,671.00	\$6.90	\$11,640.30	\$4.50	\$7,591.50
X542061	PIPE CULVERTS TO BE CLEANED AND REPAIRED AT ENDS	FOOT	103	\$15.00	\$1,545.00	\$25.00	\$2,575.00	\$70.00	\$7,210.00
X602	ADJUSTING WATER MAIN VALVE BOX	EACH	1	\$300.00	\$300.00	\$50.00	\$50.00	\$100.00	\$100.00
X6026050	SANITARY MANHOLES TO BE ADJUSTED	EACH	1	\$1,000.00	\$1,000.00	\$250.00	\$250.00	\$250.00	\$250.00
X7010216	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1	\$5,000.00	\$5,000.00	\$24,603.00	\$24,603.00	\$5,265.00	\$5,265.00
Z0033700	LONGITUDINAL JOINT SEALANT	FOOT	2,117	\$2.00	\$4,234.00	\$4.77	\$10,098.09	\$6.00	\$12,702.00
	TOTAL TO USE:				\$662,419.00		\$389,328.55		\$348,439.30
	AS READ:				\$662,419.00		\$389,328.55		\$359,789.05

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 18, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Baxmeyer Construction as low bidder, in
the amount of \$831,466.90 (bid amount of \$755,879.00 + 10% contingency), for the
Morrison Avenue Project.

3. Relief or action to be requested:
Approval.

4. Submittal date: 04-12-22

Submitted by: _____
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



100 W. Fourth St.
Waterloo, IL 62298

Memo

To: Mayor and City Council Members
From: Tim Birk, Director of Public Works
Date: April 12, 2022
Re: Morrison Avenue Project

The Morrison Avenue Project Bid Opening was held on Wednesday, March 30, 2022 at 11:30 a.m. here at City Hall in the Front Conference Room.

<u>BIDDER</u>	<u>BID AMOUNT</u>
Baxmeyer Construction	\$755,879.00
Hank's Excavation	\$966,199.00
DMS Contracting	\$1,095,895.50

To cover any unforeseen problems with this project, I would like to add an additional 10% contingency to the successful bid.

I recommend Baxmeyer Construction as low bidder for the Morrison Avenue Project.

Thank you,
Tim Birk

	\$755,879.00
10%	<u>\$ 75,587.90</u>
Total to be approved by Council	\$831,466.90



CITY OF WATERLOO, IL – BID OPENING RESULTS

NAME OF PROJECT: Morrison Avenue

BID OPENING DATE: March 30, 2022 @ 11:30 AM

NAME OF BIDDER:

AMOUNT OF BID:

1. DMS

BASE \$1,064,845.50

SSA \$ 18,970.00

\$1,083,815.50

SSB \$ 31,050.00

\$1,095,895.50

2. HANK'S EXCAVATION

BASE \$949,666.00

SSA \$ 19,561.00

\$ 969,227.00

SSB \$ 16,533.00

\$ 966,199.00

3. BAXMEYER CONSTRUCTION

BASE \$ 743,577.00

SSA \$ 8,339.00

\$ 751,916.00

SSB \$ 12,302.00

\$ 755.879.00

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

April 18, 2022

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of Equipment Pro, Inc. with the low estimate
of \$40,702.70, for the Replacement of an 85HP Pump at the West Plant Lift Station
(old sewer plant location).

Equipment Pro, Inc. \$40,702.70

Vandevanter, Inc. \$58,470.00

3. Relief or action to be requested:

Approval.

4. Submittal date: 04-12-22

Submitted by:

Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 18, 2022
(Date)
2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Bid Proposal for Culvert Lining in the
amount of \$22,055.00 from Midwest Municipal Supply.

3. Relief or action to be requested:
Approval.

4. Submittal date: 04-12-22

Submitted by: _____
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



BID PROPOSAL CULVERT LINING

1 of 1
3/17/22

BID NUMBER: 5009996

PREPARED FOR: 200902

BRANCH LOCATION: 001

Valid Until
Saturday, April 16 , 2022

City of Waterloo
104 West 4TH Street
Waterloo, IL 62298

Midwest Municipal Supply
P.O. Box 607
Caseyville, IL 62232

LINE	QUANTITY	DESCRIPTION	UNIT PRICE	DISCOUNT	NET UNIT PRICE	EXTENDED PRICE
250	50 FT	<p>**NOTICE: PRICES SUBJECT TO CHANGE AT ANYTIME AND WITHOUT NOTICE!!!</p> <p>**CONTECH RELINER OPTION</p> <p>/00000023129 102" ULTRAFLO CMP LINER</p>	441.10		441.1000	22,055.00

Subtotal:	22,055.00
Tax:	.00
Bid Total:	22,055.00

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

April 18, 2022

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of the Remington Ridge, Phase 3,
Preliminary Plat.

3. Relief or action to be requested:

Approval.

4. Submittal date: 04-14-22

Submitted by:

Nathan Krebel, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor

THOMAS G. SMITH, Mayor
MECHELLE CHILDERS, Clerk
BRAD A. PAPENBERG, Treasurer



Nathan Krebel
Zoning Administrator
Subdivision Administrator
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8730

Memorandum

To: Mayor Smith & City Council
From: Nathan Krebel
Date: 4/14/2022
Re: Remington Ridge Phase 3 – Preliminary Plat

Derrick Huebner and Lane Huebner are requesting approval from City Council to accept the re-submission of the preliminary plat for Remington Ridge Phase 3. The first preliminary plat was approved in 2005 and the revised plat reflects the current subdivision code requirements. The Public Works Department, Zoning Department, and HMG reviewed and approved. Planning Committee & Planning Commission also gave a positive recommendation. I recommend approval of Remington Ridge Phase 3 Preliminary Plat.

Respectfully,

Nathan Krebel
Zoning/Subdivision Administrator

