

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: April 20, 2020

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
 - A. Approval of Public Hearing Minutes dated 04-06-20.
 - B. Approval of City Council Meeting Minutes dated 04-06-20.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Subdivision and Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1796 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2020 through April 30, 2021.
 - B. Consideration and Action on Resolution No. 20-08 Approving a Section 125 Cafeteria Plan and Signing of an Adoption Agreement, to be Administered by CBIZ.
 - C. Consideration and Action on Resolution No. 20-09 Approving Task Order No. 6 from HMG, Inc. for Ditch's Run & Mark Drive Subdivisions 2020 Mill / Overlay Project in an Amount not to Exceed \$55,000.00.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Approval of a Six-Month Beautification Program Extension to be Granted to Pie Hard Pizza LLC to expire on 10-21-20.
 - B. Consideration and Action on Approval of Improvement Plans for Quail Ridge Phase III and Authorization for Mayor to Sign Required EPA Permits.
 - C. Consideration and Action on Approval of Fawn Run Dam Improvements in the West Lakes Subdivision by Hank's Excavation in an Amount not to Exceed \$7,500.00.
 - D. Consideration and Action on Approval and Signing of a Collective Bargaining Agreement between AFSCME and the City of Waterloo, Illinois for a term beginning on January 01, 2020 and ending on December 31, 2020.
 - E. Consideration and Action on Approval and Signing of a Collective Bargaining Agreement between the IBEW and the City of Waterloo, Illinois for a term beginning on January 01, 2020 and ending on December 31, 2020.
 - F. Consideration and Action on Approval and Signing of a Collective Bargaining Agreement between the FOP and the City of Waterloo, Illinois for a term beginning on January 01, 2020 and ending on December 31, 2020.
 - G. Consideration and Action on Approval of Managerial Raises at the same Percentage (2.75%) as Contracted Employees Effective May 1, 2020 for the Following Individuals: Tim Birk, Shawn Kennedy, Jim Nagel, Sarah Deutch, Jeff Prosis and Dane Luke.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

May 04, 2020 – City Council Meeting, Waterloo City Hall: to be determined, 7:30 p.m.

**MINUTES OF THE
PUBLIC HEARING
MONDAY, APRIL 06, 2020**

SUBJECT: Proposed Tentative Annual Budget for Fiscal Year May 1, 2020 through April 30, 2021.

1. The meeting was called to order by Mayor Smith at 7:15 p.m.

The following Aldermen were present: Thomas, Hopkins (via telephone), Trantham, Darter, Buettner, Row, and Heller (via telephone).

2. C
all to Notice (Advertisement is on file at City Hall).
3. Presentation of proposed Tentative Annual Budget for Fiscal Year May 1, 2020 through April 30, 2021.
4. Discussion, Questions, and Answers.

Mayor Smith stated that it is questionable whether the City will be getting any of the distributive funds from the State of Illinois in the near future due to the current situation (COVID-19) as presented in the budget.

5. There being no further items on the agenda, a motion was made by Alderman Darter and seconded by Alderman Buettner to adjourn the meeting. Motion passed unanimously with voice vote. Mayor Smith adjourned the meeting at 7:20 p.m.

SHAWN KENNEDY
Secretary

**MINUTES OF THE
CITY COUNCIL MEETING
APRIL 06, 2020**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins (via telephone), Trantham, Darter, Buettner, Row and Heller (via telephone).
3. Pledge of Allegiance led by Mayor Tom Smith.

Motion made by Alderman Buettner and seconded by Alderman Thomas to appoint Shawn Kennedy as secretary to take the minutes of the City Council meeting. Motion passed unanimously with Aldermen Buettner, Row, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.
4. Correction or Withdrawal of Agenda Items by Sponsor. None
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Darter and seconded by Alderman Row to approve the City Council Meeting Minutes from March 16, 2020, 7:30 p.m. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items. None
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
No report.
 - B. Report of Treasurer.
No report.
 - C. Report of Subdivision and Zoning Administrator.
No report.
 - D. Report of Director of Public Works.
Mayor Smith reported that the Director of Public Works has divided the crews up.
 - E. Report of Chief of Police.
No report.
 - F. Report of City Attorney.
No report.
 - G. Report and Communication by Mayor.
 1. Presentation of Proclamation of a Disaster in the City of Waterloo, Illinois. Mayor Smith asked for Council's consent. Consent given with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1795 Adopting an Amended Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2019 through April 30, 2020.
Motion made by Alderman Notheisen and seconded by Alderman Row to approve Ordinance No. 1795 approving an Amended Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2019 through April 30, 2020. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
 - B. Consideration and Action on Resolution 20-06 Authorizing the Execution of a Five-Year Refuse Agreement with Reliable Sanitation to expire on April 30, 2025.
Motion made by Alderman Thomas and seconded by Alderman Darter to approve Resolution 20-06 authorizing the execution of a five-year Refuse Agreement with Reliable Sanitation to expire on April 30, 2025. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.

- C. Consideration and Action on Resolution 20-07 Establishing a Fair Housing Policy for the City of Waterloo, Illinois.
Motion made by Alderman Hopkins and seconded by Alderman Heller to approve Resolution 20-07 establishing a Fair Housing Policy for the City of Waterloo, Illinois. Shawn Kennedy stated that this is needed as part of the application associated with the Downstate Small Business Stabilization Program. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.
11. Unfinished Business. None
12. Miscellaneous Business.
- A. Consideration and Action on Warrant No. 588.
Motion made by Alderman Darter and seconded by Alderman Row to approve Warrant No. 588. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- B. Consideration and Action on Approval of the Reappointment of Mr. Dan Kennedy as Secretary/Treasurer to the Waterloo Cemetery Board for a Three-Year Term to Expire 04-01-23.
Motion made by Alderman Notheisen and seconded by Alderman Trantham to approve the reappointment of Mr. Dan Kennedy as Secretary/Treasurer to the Waterloo Cemetery Board for a three-year term to expire 04-01-23. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- C. Consideration and Action on Approval of the Reappointment of Ms. Jean Jung as Trustee to the Waterloo Cemetery Board for a Three-Year Term to Expire 04-01-23.
Motion made by Alderman Darter and seconded by Alderman Row to approve the reappointment of Ms. Jean Jung as Trustee to the Waterloo Cemetery Board for a three-year term to expire 04-01-23. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- D. Consideration and Action on Increase in Monthly Household Charge for Trash Pickup to \$16.18 (Includes \$0.60 Recycling Surcharge).
Motion made by Alderman Notheisen and seconded by Alderman Thomas to approve an increase in monthly charge for trash pickup to \$16.18 including a \$0.60 recycling surcharge effective May 1, 2020. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Mayor Smith reminded everyone to social distance and wear masks as we deal with the COVID-19 pandemic.
14. Motion to Adjourn made by Alderman Buettner and seconded by Alderman Notheisen. Motion passed with unanimous voice vote. Mayor Smith adjourned the meeting at 7:41 p.m.

Shawn Kennedy,
Secretary

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2018-2019 ACTUAL AMOUNT	2019-2020 BUDGETED AMOUNT	% INCREASE/ DECREASE	2019 MARCH	2020 MARCH	% INCREASE/ DECREASE	2018-2019 FISCAL YTD	2019-2020 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	11,486,100.40	10,793,000.00	-6.03%	905,684.56	938,109.68	3.58%	10,686,286.68	10,009,741.17	-6.33%
ELEC TAX	284,075.14			22,502.76	22,901.36	1.77%	263,693.21	249,017.74	-5.57%
ELECT MISC.	321,562.00	483,500.00	50.36%	47,773.00	105,435.00	120.70%	279,657.00	549,168.00	96.37%
SUBTOTAL	12,091,737.54	11,276,500.00	-6.74%	975,960.32	1,066,446.04	9.27%	11,229,636.89	10,807,926.91	-3.76%
BEGINNING UNAPPLIED	453,097.19			39,836.82	55,323.14	38.87%	418,136.13	519,062.44	24.14%
UNAPPLIED CASH REC'D	149,476.53			9,166.02	5,721.24	-37.58%	141,428.45	126,451.65	-10.59%
UNAPPLIED DISBURSED	150,147.05			14,041.78	15,040.01	7.11%	141,083.18	114,392.55	-18.92%
ENDING UNAPPLIED	452,426.67			34,961.06	46,004.37	31.59%	418,481.40	531,121.54	26.92%
GAS SALES	2,947,323.95	2,829,000.00	-4.01%	509,459.33	474,329.77	-6.90%	2,474,477.00	2,412,545.14	-2.50%
GAS TAX	82,906.85			15,002.87	14,796.64	-1.37%	68,880.28	65,352.46	-5.12%
GAS MISC.	163,357.00	200,100.00	22.49%	29,617.00	51,522.00	73.96%	146,095.00	233,562.00	59.87%
SUBTOTAL	3,193,587.80	3,029,100.00	-5.15%	554,079.20	540,648.41	-2.42%	2,689,452.28	2,711,459.60	0.82%
WATER SALES	2,386,304.02	2,381,000.00	-0.22%	193,470.93	193,099.62	-0.19%	2,197,874.94	2,180,181.51	-0.81%
WATER MISC.	124,035.00	147,000.00	18.51%	19,238.00	33,864.00	76.03%	103,430.00	169,347.00	63.73%
SUBTOTAL	2,510,339.02	2,528,000.00	0.70%	212,708.93	226,963.62	6.70%	2,301,304.94	2,349,528.51	2.10%
SEWER SALES	1,771,911.51	1,772,000.00	0.00%	146,445.70	146,762.76	0.22%	1,628,643.24	1,618,760.57	-0.61%
SEWER MISC.	221,743.00	206,500.00	-6.87%	27,814.00	26,903.00	-3.28%	177,628.00	181,058.00	1.93%
SUBTOTAL	1,993,654.51	1,978,500.00	-0.76%	174,259.70	173,665.76	-0.34%	1,806,271.24	1,799,818.57	-0.36%
CITY TAX	550,373.40	546,500.00	-0.70%	56,246.64	55,141.09	-1.97%	497,747.55	479,902.72	-3.59%
MISC.	89,041.00	81,060.00	-8.96%	15,105.00	2,096.00	-86.12%	81,692.00	79,104.00	-3.17%
SUBTOTAL	639,414.40	627,560.00	-1.85%	71,351.64	57,237.09	-19.78%	579,439.55	559,006.72	-3.53%
REFUSE FEE	769,489.62	838,250.00	8.94%	67,490.77	70,873.22	5.01%	701,403.49	748,055.19	6.65%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,962.00	50,000.00	2.12%	4,510.00	4,077.00	-9.60%	44,157.00	40,228.00	-8.90%
PERMITS	94,785.00	140,000.00	47.70%	10,272.00	10,020.00	-2.45%	74,652.00	123,561.00	65.52%
INSPECTION FEES	17,750.00	20,000.00	12.68%	1,875.00	1,200.00	-36.00%	16,250.00	16,200.00	-0.31%
FRANCHISE FEES	126,510.00	127,000.00	0.39%	-	60,344.00		126,510.00	119,046.00	-5.90%
LIQUOR LICENSE	20,810.00	22,000.00	5.72%	50.00	20.00	-60.00%	20,310.00	23,980.00	18.07%
INFRASTRUCTURE FEE	230,006.00	191,500.00	-16.74%	19,509.00	16,951.00	-13.11%	212,066.00	178,381.00	-15.88%
HOTEL/MOTEL TAX	19,655.00	21,000.00	6.84%	1,113.00	2,023.00	81.76%	18,103.00	20,267.00	11.95%
MISC.	227,908.00	230,005.00	0.92%	18,240.00	10,100.00	-44.63%	208,415.00	220,144.00	5.63%
REPLACEMENT TAX	53,844.00	68,800.00	27.78%	2,626.00	2,002.00	-23.76%	40,787.00	58,215.00	42.73%
COUNTY TAX	416,899.00	345,500.00	-17.13%	49,981.00	-	-100.00%	406,378.00	345,223.00	-15.05%
SALES TAX	2,225,155.00	2,325,000.00	4.49%	218,640.00	226,818.00	3.74%	2,053,142.00	2,170,510.00	5.72%
BUSINESS DISTRICT TAX	88,899.00	90,000.00	1.24%	8,631.00	9,058.00	4.95%	81,206.00	88,947.00	9.53%
CANNABIS USE TAX					764.00		-	764.00	
VIDEO GAMING	117,079.00	143,000.00	22.14%	10,414.00	12,778.00	22.70%	106,231.00	134,532.00	26.64%
INCOME TAX	1,377,258.00	1,530,000.00	11.09%	104,654.00	121,157.00	15.77%	1,249,486.00	1,410,709.00	12.90%
SUBTOTAL	5,835,009.62	6,142,055.00	5.26%	518,005.77	548,185.22	5.83%	5,359,096.49	5,698,762.19	6.34%
MOTOR FUEL TAX	292,487.00	392,000.00	34.02%	21,457.00	33,461.00	55.94%	271,967.00	362,336.00	33.23%
MISC	15,960.00	16,000.00	0.25%	1,538.00	709.00	-53.90%	14,249.00	14,180.00	-0.48%
SUBTOTAL	308,447.00	408,000.00	32.28%	22,995.00	34,170.00	48.60%	286,216.00	376,516.00	31.55%
UTILITY DEPOSITS	114,225.00	-		13,075.00	7,625.00	-41.68%	104,975.00	102,300.00	-2.55%
TOTAL DEPOSITS	26,835,891.42	25,989,715.00	-3.15%	2,551,601.58	2,660,662.38	4.27%	24,497,820.84	24,531,770.15	0.14%

April 20, 2020

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the March 31, 2020 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

Brad A. Papenberg

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
March 31, 2020

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	65,339.00	7,625.00	5,925.00	67,039.00
General Fund	(1,213,448.94)	2,757,611.50	561,558.72	982,603.84
Motor Fuel Tax	117,580.48	75.93	15,747.37	101,909.04
Water Fund	(2,835.52)	201,825.50	784,420.36	(585,430.38)
Sewer Fund	312,546.05	170,535.42	128,227.22	354,854.25
Gas Fund	84,919.34	499,350.30	324,282.60	259,987.04
Electric Fund	1,411,996.00	986,020.88	781,173.81	1,616,843.07
Capital Improvements	170,953.91	58,727.96	1.19	229,680.68
D.A.R.E.	3,373.20	-	2,044.00	1,329.20
Interest	2,963.82	1,548.77	-	4,512.59
Hotel/Motel Tax	134,150.42	2,022.57	-	136,172.99
TOTALS:	\$1,088,035.74	\$4,685,343.83	\$2,603,380.27	\$3,169,999.30

<u>INVESTED FUNDS</u>				
Capital Improvements	\$ -			\$ -
Electric	\$ 8,085,779.84	90,258.04	-	\$ 8,176,037.88
E-Pay Utility Bills	12,040.91	123,796.48	104,722.12	31,115.27
Farm Account Income	178,703.13	30.36	-	178,733.49
Gas	4,116,207.68	45,947.43	-	4,162,155.11
General Fund	7,991,477.82	396,908.80	2,500,009.00	5,888,377.62
Motor Fuel	739,566.39	34,093.46	-	773,659.85
Pension Reserve	1,696,673.15	360.25	-	1,697,033.40
Sewer	582,490.91	6,502.09	-	588,993.00
Utility Deposits	322,123.95	3,595.72	-	325,719.67
Water	2,486,360.00	27,754.16	-	2,514,114.16
Total Invested Funds:	\$26,211,423.78	\$729,246.79	\$2,604,731.12	\$24,335,939.45
Total All City Funds:	\$27,299,459.52	\$5,414,590.62	\$5,208,111.39	\$27,505,938.75

<u>Debt and Pension Obligations</u>	<u>Date Opened</u>	<u>Original Balance</u>	<u>Current Balance</u>	<u>Rate</u>	<u>Payment Dates</u>
Unfunded Actuarial Accrued Liability - IMRF			\$0.00		
Unfunded Actuarial Accrued Liability - Police			<u>\$3,900,765.00</u>		
Total Liabilities		\$0.00	\$3,900,765.00		

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Building Inspector/Code Administrator Monthly Report 3/31/2020

	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Construction Inspections:													
2020	22	23	33										78
2019	31	27	33	52	36	37	30	29	37	30	29	34	405
2018	20	30	33	45	42	57	41	45	27	45	23	27	435
2017	29	33	47	45	40	58	51	69	70	42	38	36	558
New Construction Re-Inspections:													
2020	4	6	7										17
2019	4	3	6	4	8	6	7	5	3	6	4	7	63
2018	3	8	4	10	3	9	6	12	5	19	5	8	92
2017	8	5	6	11	4	9	5	7	9	8	5	7	84
Rental Inspections:													
2020	21	22	20										63
2019	19	17	26	20	13	15	25	26	17	19	16	21	234
2018	17	12	16	15	10	26	14	31	19	21	23	10	214
2017	12	15	19	11	8	23	19	16	28	26	25	20	222
Rental Re-Inspections:													
2020	10	11	9										30
2019	12	14	15	13	8	12	16	15	13	9	9	9	145
2018	6	6	10	7	4	13	9	20	8	15	9	7	114
Dumpster/POD Permits Issued:													
2020	15	5	13										33
2019	8	9	15	18	25	10	22	11	21	7	8	11	165
2018	8	6	6	11	9	14	9	13	14	12	12	6	120
Motor Vehicle Violation Notices:													
2020	14	9	0										23
2019	7	0	4	0	4	2	1	1	5	6	0	1	31
2018	9	6	2	3	2	2	1	2	0	1	7	3	38
Property Violation Notices:													
2020	12	9	6										27
2019	4	8	18	12	22	14	17	13	7	10	12	13	150
2018	14	14	9	19	26	14	10	20	5	8	20	8	167
Ordinance Violation Tickets Issued:													
2020	0	0	0										0
2019	0	1	3	1	1	3	1	0	1	2	0	1	14
2018	0	0	3	0	7	0	5	6	0	0	4	5	30
2017	1	0	5	1	3	1	4	2	3	7	3	1	31

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1796 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2020 through April 30, 2021.

3. Relief or action to be requested:
Approval.

4. Submittal date: 04/14/20

Submitted by: _____
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

ORDINANCE NO. 1796

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WATERLOO, ILLINOIS FOR THE FISCAL YEAR COMMENCING MAY 1, 2020 AND ENDING APRIL 30, 2021.

WHEREAS, the corporate authorities of the City of Waterloo, Illinois have made the tentative annual budget for the fiscal year of May 1, 2020 through April 30, 2021 conveniently available in pamphlet form for public inspection since March 20, 2020; and,

WHEREAS, notice of a public hearing on the aforementioned tentative annual budget was given by publication in a newspaper having a general circulation in the City of Waterloo, Illinois on March 18, 2020 and March 25, 2020; and,

WHEREAS, the corporate authorities of the City of Waterloo, Illinois held a public hearing on the aforementioned tentative annual budget, pursuant to said notice, on April 6, 2020, prior to final action on said tentative annual budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Waterloo, Illinois as follows:

SECTION ONE. That the document entitled City of Waterloo, Illinois Annual Budget 2020-2021 attached hereto as Exhibit 1, and by this reference made a part hereof, is hereby adopted as the annual budget for the City of Waterloo, Illinois for the fiscal year commencing May 1, 2020 and ending April 30, 2021.

SECTION TWO. The foregoing budget is adopted pursuant to Section 8-2-9.4 of the Illinois Municipal Code.

SECTION THREE. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 20th day of April, 2020, pursuant to a roll call vote as follows:

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 20-08 Approving a Section 125
Cafeteria Plan and Signing of an Adoption Agreement, to be Administered by CBIZ.

3. Relief or action to be requested:
Approval and Signature.

4. Submittal date: 04/14/20

Submitted by:
Jessica Rucks, Human Resources Coordinator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

RESOLUTION NO. 20-08

APPROVING A SECTION 125 CAFETERIA PLAN AND SIGNING OF AN ADOPTION AGREEMENT TO BE ADMINISTERED BY CBIZ.

WHEREAS, attached is a Section 125 Cafeteria Plan and Adoption Agreement between the City of Waterloo, Illinois and CBIZ; and,

WHEREAS, the City of Waterloo, Illinois is in need of Administration Services in relation to the Section 125 Cafeteria Plan; and,

WHEREAS, it is in the best interest of the City of Waterloo, IL, to sign said Adoption Agreement with CBIZ for Administration Services related to Section 125 Cafeteria Plan.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo does hereby approve the attached Section 125 Cafeteria Plan and does direct and authorize the Mayor to execute said Adoption Agreement as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 20th day of April, 2020.

APPROVED:

Thomas G. Smith, Mayor

ATTESTED:

Barbara Pace, City Clerk by
Tamara Kujawa, Deputy City Clerk

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

**ADOPTION AGREEMENT
PREMIUM-ONLY PLAN**

The undersigned plan sponsor hereby adopts this Plan. The Plan is intended to qualify as a cafeteria plan under Code section 125. The Plan shall consist of this Adoption Agreement, Basic Plan Document #101 and any related Appendices and Addenda to this Adoption Agreement. Unless otherwise indicated, all Section references are to Sections of Basic Plan Document #101.

COMPANY INFORMATION

1. Name of adopting employer (Plan Sponsor): City of Waterloo
2. Address: 100 West 4th Street
3. City: Waterloo
4. State: Illinois
5. Zip: 62298
6. Phone number: 618-939-8661
7. Fax number: _____
8. Plan Sponsor EIN: 37-6001642
9. Plan Sponsor fiscal year end: 12/31
10. Entity Type:
 - a. Plan Sponsor entity type:
 - i. C Corporation
 - ii. S Corporation
 - iii. Non-Profit Organization
 - iv. Partnership
 - v. Limited Liability Company
 - vi. Limited Liability Partnership
 - vii. Sole Proprietorship
 - viii. Union
 - ix. Government Agency
 - x. Other: _____
 - xi. If "Union"(10a.viii) is selected, enter name of the representative of the parties who established or maintain the Plan: _____
11. State of organization of Plan Sponsor: Illinois
NOTE: If state law requires written document language regarding benefits herein, add language to Addendum.
12. **Controlled Groups/Affiliated Service Groups**
 - a. The Plan Sponsor is a member of an affiliated service group. List all members of the group (other than the Plan Sponsor): _____
 - b. The Plan Sponsor is a member of a controlled group. List all members of the group (other than the Plan Sponsor): _____*NOTE: Affiliated service group members and controlled group members may adopt the Plan with the approval of the Plan Sponsor.*
NOTE: Listing affiliated service group members and controlled group members is for information purposes only and is optional.
Participating Employers in the Plan are listed in Addendum.

PLAN INFORMATION

A. GENERAL INFORMATION AND DEFINITIONS

1. **Plan Number:** 501
2. **Plan Name:**
 - a. City of Waterloo
 - b. Premium Only Plan
3. **Effective Date:** 01/01/2020

A. GENERAL INFORMATION and DEFINITIONS

- a. Is this a restatement of a previously-adopted plan?
- b. Effective date of Plan restatement: _____ ("Restatement Date")

4. Plan Year

- a. Plan Years mean each 12-consecutive month period ending on 12/31 (e.g. December 31). If the Plan Year changes, any special provisions regarding a short Plan Year shall be placed in the Addendum to the Adoption Agreement.
- b. The Plan has a short plan year. The short plan year begins _____ and ends on _____.

B. ELIGIBILITY

Eligible Employees - In addition to meeting the eligibility requirements under the applicable insurance contract Employees must also meet the following requirements:

- 1. Minimum age requirement for an Employee to become an Eligible Employee: 18.
- 2a. An Employee must complete the following service requirements to become an Eligible Employee on the date set forth in B.2b:
 - i. None
 - ii. Completion of _____ hours of service.
 - iii. Completion of _____ days of service.
 - iv. Completion of _____ months of service.
 - v. Completion of _____ years of service.

NOTE: If the Plan is a simple cafeteria plan under Article 12, B.2 may not exceed 1,000 hours of service or one year of service.
- 2b. Effective Date of Eligibility. An Employee will become an Eligible Employee on the date below upon completing the age and service requirements in B.1 and B.2a:
 - i. An Employee shall become an Eligible Employee immediately upon completing the age and service requirements in B.1 and B.2a.
 - ii. first day of each calendar month.
 - iii. first day of each plan quarter.
 - iv. first day of the first month and seventh month of the Plan Year.
 - v. first day of the Plan Year.
- 2c. If eligibility is not immediate after meeting age and service requirements, an Employee shall become an Eligible Employee on the Eligibility Date in B.2b that is:
 - i. coincident with or next following the period in B.2b
 - ii. following the completion of the period in B.2b.
- 3. Describe any modifications to the eligibility rules specified in B.1 and B.2: _____

Excluded Employees

- 4. The term "Eligible Employee" shall not include:
 - a. **Union Employees.** Any Employee who is included in a unit of Employees covered by a collective bargaining agreement, if benefits were the subject of good faith bargaining between employee representatives and the Employer, and if the collective bargaining agreement does not provide for participation in this Plan.
 - b. **Leased Employees.**
 - c. **Non-Resident Aliens.** Any Employee who is a non-resident alien described in Code section 410(b)(3)(C).
 - d. **Part-time Employees.** Any Employee who is expected to work fewer than 30 hours per week.
 - e. **Other.** _____ (any exclusion must satisfy Code section 125(g) and Prop. Reg. sec. 1.125-7(f)).
- 5. Describe any modifications to the definition of the term "Eligible Employee" for the specified Plan Benefit: _____

Leave of Absence

- 6. If a Participant takes an unpaid leave of absence under FMLA, the Participant may elect the following:
 - a. cease contributions under the Plan, which will be reinstated under the same terms upon the Participant's return from the FMLA leave of absence.

B. ELIGIBILITY

- b. pre-pay, prior to commencement of the FMLA leave of absence period, the contributions due for the FMLA leave of absence period.
- c. contribute on the same schedule as payments would have been made if the Participant were not on a leave of absence or if contributions were being made under COBRA.
- d. to the extent agreed in advance, the Participant will repay amounts advanced by the Employer to the Plan on behalf of the Participant upon the Participant's return from the FMLA leave of absence.

NOTE: B.6b may only be elected together with B.6c or B.6d.

NOTE: B.6c must be elected if available for non-FMLA leave of absence.

NOTE: B.6d may only be elected together with B.6b or B.6c unless it is the only option available to Participants on a non-FMLA leave of absence.

- 7. If B.6a is selected, the Employer may recover the Participant's suspended contributions when the Participant returns to work from the FMLA leave of absence.
- 8. A Participant may elect to continue coverage under the Plan when on unpaid non-FMLA leave of absence.

Termination of Participation

- 9. If a Participant remains an Employee but is no longer an Eligible Employee, his or her participation in the Plan shall terminate:
 - a. on the date on which the Participant ceases to be an Eligible Employee
 - b. on the last day of the payroll period during which the Participant ceases to be an Eligible Employee
 - c. on the last day of the month during which the Participant ceases to be an Eligible Employee
 - d. on the last day of the Plan Year during which the Participant ceases to be an Eligible Employee
 - e. Other _____

Reemployment

- 10. If an Eligible Employee has a Termination of Employment and is subsequently reemployed by the Employer as an Eligible Employee within 30 days after Termination:
 - a. the Plan Administrator shall automatically reinstate the Plan elections in effect at the time of Termination
 - b. the Eligible Employee shall not resume or become a Participant until the first day of the subsequent Plan Year
- 11. If an Eligible Employee has a Termination of Employment and is subsequently reemployed by the Employer as an Eligible Employee more than 30 days after Termination:
 - a. the Plan Administrator shall automatically reinstate the Plan elections in effect at the time of Termination
 - b. the Eligible Employee shall not resume or become a Participant until the first day of the subsequent Plan Year
 - c. the Eligible Employee may elect to reinstate the Plan election in effect at the time of Termination or to make a new election under the Plan

C. PARTICIPATION ELECTIONS

Failure to Elect (Default Elections)

- 1. Prior Plan Year elections will automatically apply to the applicable Plan Year:
 - a. Yes
 - b. No

Change in Status

- 2. An Eligible Employee may change his or her election upon the following Change in Status events:
 - a. None
 - b. At any time permitted under Treas. Reg. section 1.125-4 and other times permitted by IRS guidance
 - c. Pursuant to Plan Administrator written procedures, which are incorporated herein by reference
 - d. Other: _____

D. PREMIUM CONVERSION ACCOUNT

1. Select the types of Contracts with respect to which a Participant may contribute under the Plan:
 - a. Employer Health
 - b. Employer Dental
 - c. Employer Vision
 - d. Employer Short-Term Disability
 - e. Employer Long-Term Disability
 - f. Employer Accidental Death & Dismemberment
 - g. COBRA continuation coverage under the Employer group health plan
 - h. Other _____

Enrollment

2. All Employees will automatically be enrolled in the Premium Conversion Account upon their date of hire and will be deemed to have elected to contribute the entire amount of any premiums payable by the Employee during the Plan Year for participation in Employer-sponsored Contract(s).
NOTE: If D.2 is not selected, Eligible Employees may only elect to participate in the Premium Conversion Account pursuant to Section 4.01(c) and Section 4.02 of the Plan.

Contributions

3. Participant elections will be automatically adjusted for changes in the cost of Employer-sponsored Contracts pursuant to the terms of Treas. Reg. 1.125-4.

E. MISCELLANEOUS

Plan Administrator Information

1. **Plan Administrator.**
 - a. Plan Sponsor
 - b. Committee appointed by Plan Sponsor
 - c. Other: _____
2. **Indemnification.** Type of indemnification for the Plan Administrator:
 - a. None - the Company will not indemnify the Plan Administrator.
 - b. Standard as provided in Section 7.02.
 - c. Custom. (If I.2c (Custom) is selected, indemnification for the Plan Administrator is provided pursuant to an Addendum to the Adoption Agreement.)
3. **Governing Law.** The following state's law shall govern the terms of the Plan to the extent not pre-empted by Federal law: Illinois
4. **Participating Employers.** Additional participating employers may be specified in an addendum to the Adoption Agreement.

SECTION F. EXECUTION PAGE

Failure to properly fill out the Adoption Agreement may result in the failure of the Plan to achieve its intended tax consequences.

The Plan shall consist of this Adoption Agreement, its related Basic Plan Document #101 and any related Appendix and Addendum to the Adoption Agreement.

The undersigned agree to be bound by the terms of this Adoption Agreement and Basic Plan Document and acknowledge receipt of same. The Plan Sponsor caused this Plan to be executed this _____ day of _____, 2020.

CITY OF WATERLOO:

Signature: _____

Print Name: _____

Title/Position: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 20-09 Approving Task Order No. 6
from HMG, Inc. for Ditch's Run & Mark Drive Subdivisions 2020 Mill / Overlay
Project in an Amount not to Exceed \$55,000.00.

3. Relief or action to be requested:
Approval and Signature.

4. Submittal date: 04/16/20

Submitted by: _____
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

RESOLUTION NO. 20-09

AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT – TASK ORDER NO. 6 BETWEEN THE CITY OF WATERLOO, ILLINOIS AND HENRY, MEISENHEIMER & GENDE, INC. FOR ENGINEERING & BIDDING SERVICES RELATED TO THE DITCH’S RUN AND MARK DRIVE SUBDIVISIONS 2020 MILL / OVERLAY PROJECT, WITH A TOTAL NOT TO EXCEED AMOUNT OF \$55,000.00.

WHEREAS, attached is proposed Professional Services Agreement – Task Order No. 6 between the City of Waterloo, Illinois and Henry, Meisenheimer & Gende, Inc. with a total not to exceed amount of \$55,000.00; and,

WHEREAS, the City of Waterloo, Illinois is in need of Bidding & Engineering Services related to the Ditch’s Run and Mark Drive Subdivisions 2020 Mill / Overlay Project; and,

WHEREAS, it is in the best interest of the City of Waterloo, IL, to sign said Professional Services Agreement – Task Order No. 6 with Henry, Meisenheimer & Gende, Inc. for Bidding & Engineering Services related to the Ditch’s Run and Mark Drive Subdivisions 2020 Mill / Overlay Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Professional Services Agreement – Task Order No. 6 as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 20th day of April, 2020.

APPROVED:

Thomas G. Smith, Mayor

ATTESTED:

Barbara Pace, City Clerk by
Tamara Kujawa, Deputy City Clerk

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

TASK ORDER

In accordance with the Task Order Agreement for Professional Services dated November 20, 2017 ("Agreement"), OWNER and ENGINEER agree as follows:

PROJECT: DITCH'S RUN & MARK DRIVE SUBDIVISIONS 2020 MILL/OVERLAY **TASK ORDER #:** 6

PROJECT DESCRIPTION:

OWNER intends to patch, mill and overlay with hot-mix asphalt all streets in Ditch's Run and Mark Drive Subdivisions. Ditch's Run Subdivision streets include Ditch's Run, Mahala Drive, Gauen Court, Marney Lane, Hannah's Landing, Benjamin Lane, Hannah Drive and Covington Drive. Mark Drive Subdivision streets include Mark Drive, Debra Lane and Cathy Drive.

SCOPE OF SERVICES:

ENGINEER shall perform Basic Engineering Services, including Design Engineering (field surveys, preparation of plans, specifications and opinions of cost/time); Bidding; and Construction Engineering (materials testing, construction guidance, & resident construction observation).

ENGINEER shall complete Design Engineering within 120 days of the date of this Task Order.

The fee for Design Engineering & Bidding shall be \$30,000.00. The fee for Construction Engineering is estimated to be \$25,000 based on full-time construction observation for 4-week construction duration.

METHOD OF PAYMENT:

- LUMP SUM.** Compensation for these services shall be a Lump Sum of \$ _____.
- TIME AND MATERIALS.** Compensation for these services will not exceed \$ see Scope of Services without written authorization and will be based on the following option, plus Reimbursable Expenses times a factor of 1.00 and Subconsultant Expenses times a factor of 1.10.
 - ENGINEER'S Salary Cost times a factor of _____.
 - ENGINEER'S Standard Hourly Rates (per Agreement).
- COST PLUS FIXED FEE.** Compensation for these services shall be ENGINEER'S Cost plus a fixed professional fee, including Reimbursable Expenses times a factor of 1.00 plus Subconsultant Expenses times a factor of 1.10. The estimated compensation for services is \$ _____ plus a fixed fee of \$ _____ for a total of \$ _____.

In the event services beyond those specified in the Scope of Services and not included in the compensation above are required, ENGINEER shall submit a fee estimate for such services and a contract modification shall be negotiated and approved by the OWNER prior to any effort being expended on such services.

TERMS & CONDITIONS:

Execution of this Task Order by OWNER and ENGINEER shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. ENGINEER is authorized to begin performance upon its receipt of a copy of this Task Order signed by OWNER. **SUPPLEMENTARY CONDITIONS ATTACHED:** YES NO

OWNER:	<u>CITY OF WATERLOO</u>	ENGINEER:	<u>HENRY, MEISENHEIMER & GENDE, INC.</u>
BY:	<u>Thomas Smith</u>	BY:	<u>Scott A. Rakers, P.E.</u>
SIGNATURE:	_____	SIGNATURE:	<u><i>Scott A. Rakers</i></u>
TITLE:	<u>Mayor</u>	TITLE:	<u>Executive Vice President</u>
DATE:	_____	DATE:	<u>04/15/2020</u>

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of a Six-Month Beautification Program
Extension to be Granted to Pie Hard Pizza LLC to expire on 10-21-20.

3. Relief or action to be requested:
Approval.

4. Submittal date: 04/14/20

Submitted by:
Nathan Krebel, Building Inspector / Code Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



CITY OFFICES
 100 West Fourth Street
 Waterloo, Illinois 62298
 618.939.8600
 Thomas G. Smith, Mayor

WATERLOO DOWNTOWN BEAUTIFICATION PROGRAM APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Downtown Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Downtown Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and **must be completed within six (6) months of City Council approval, unless extended.** Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name: Groves Investments Co. 618-407-7989
Name Telephone #

Applicant Address: 113 N. Main Waterloo IL 62298
No. Street City State Zip Code

Name of Business: Pic Azz Pizza LLC

Business Description: Pic Azz LLC Pizza Business Phone #

Business Address: 102 W. Mill Waterloo IL 62298

Please check "Yes" or "No" for each question below:	Yes	No
Are you or your business delinquent on any fee obligations?	<input type="checkbox"/>	<input type="checkbox"/>
Are you or your business delinquent on any tax obligations?	<input type="checkbox"/>	<input type="checkbox"/>



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

Total project cost: \$29,016.89

Funds requested: \$9,754.22

(\$10,000.00 maximum reimbursement - see matching reimbursement rules)

Start date: 10-25-19

Completion date: 1-31-19

Project description: (attach additional pages if necessary)

See Attached

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and I have received and read the attached document - Waterloo Beautification Program, under which matching funds may be provided.

[Signature]
Applicant signature

10-23-19
Date

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

Nath Rebel
Authorized signature

10-22-19
Date

APPROVED - BEAUTIFICATION COMMITTEE

[Signature]
Authorized signature

10-22-19
Date



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Improvement Plans for Quail Ridge Phase
IV and Authorization for Mayor to Sign Required EPA Permits.

3. Relief or action to be requested:
Approval and Signature.

4. Submittal date: 04/14/20

Submitted by: _____
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

_____ Matter to be placed on agenda for meeting to be held on _____

_____ Matter referred to _____



Mayor



MEMORANDUM

To: Mayor Smith and Aldermen
From: Jim Nagel
Date: April 15, 2020
Subject: Quail Ridge Phase 4, Improvement Plans

The improvement plans for Quail Ridge Phase 4 meet all requirements for approval. The fees have been paid, the plans have been through the joint plat review process and the necessary revisions have been made, HMG has reviewed the hydraulic calculations, and the drawings include those items required by the Subdivision Code.

I recommend approval of the Quail Ridge Phase 4 Improvement plans and the signing of the IEPA permits.

Jim Nagel,
Zoning / Subdivision Administrator

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Fawn Run Dam Improvements in the West Lakes Subdivision by Hank's Excavation in an Amount not to Exceed \$7,500.00.

3. Relief or action to be requested:
Approval and Signature.

4. Submittal date: 04/16/20

Submitted by: _____
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

_____ Matter to be placed on agenda for meeting to be held on _____

_____ Matter referred to _____



Mayor

City of Waterloo Department of Public Works

100 West Fourth Street, Waterloo, IL 62298 (618) 939-8600

MEMO

TO: Mayor
City Council

FROM: Tim

DATE: April 14, 2020

SUBJECT: West Lakes Home Owner's Association (HOA)
Fawn Run Dam Improvements

I have attached the proposal which the West Lakes (HOA) has agreed to have Hank's Excavating perform work on the Fawn Run Dam later this year.

There are two projects within the proposal. The City would only be responsible for the cost of the road bed remediation. However, I am concerned that stabilizing the road bed could cost more or less than the \$7,500. We won't really know the extent of the project until we excavate the area on top of the dam.

Therefore, my recommendation is for the Council to approve payment to Hank's Excavating up to \$7,500. Any additional road bed remediation, above the \$7,500, will be the responsibility of the HOA.

Proposal

"Our Goal Is To Be The Best In QUALITY, SAFETY & SERVICE."

5825 W. STATE RTE. 161
BELLEVILLE, IL 62223



PHONE (618) 398-5556
FAX (618) 398-2729
www.hanksel.com

PROPOSAL SUBMITTED TO "Owner"		"Contractor"	
West Lake Estates Home Owner's Association		PHONE	CELL
STREET		FAX	DATE
CITY, STATE AND ZIP CODE		JOB NAME	2/14/2020
Waterloo, IL 62298		Culvert Lining	
ATTENTION		JOB LOCATION	
Tom Brown	E-MAIL	#1 Cedar Ridge - Waterloo, IL	
		PROPOSAL PREPARED BY	
		KB / KH	

THIS PROPOSAL INCLUDES:

Culvert Lining & Structure Installation

- 1 Excavate and remove lower portion of existing culvert & expose and remove existing 45 degree elbow.
- 2 Line existing 42" CMP pipe with 36" DR 32.5 IPS HDPE Pipe under road through lake dam for a total of 122'.
- 3 Grout fill void between existing CMP pipe and proposed HDPE pipe with Hanks 47 PCF grout mix.
- 4 Install proposed storm sewer junction box and 19' of 48" ADS N12 HP Storm Pipe with 48" Metal End Section.
- 5 Restore areas damaged by our work operations only.
- 6 All work to be completed from downstream end.
- 7 Access for work to be made available from #4 Cedar Ridge Property.
- 8 Existing trash rack to be removed as necessary for installation and to be re-installed after work is completed. No new trash rack material is included.
- 9 Price includes pumping lake down as necessary to complete work safely (lower lake level +/- 2').

Culvert Lining Total \$57,500.00

Road Bed Remediation

- 1 Remove +/- 24.5" of material in two locations that both measure +/- 5' wide by 30' long on the edge of Fawn Run Road.
- 2 Install 18" of 3" clean rock, 4" of CA6 and 2.5" of Asphalt within the removal areas.
- 3 No other patch work is included.

Road Bed Remediation Total \$7,500.00

Note: Pricing is based on plan sheet provided by Tom Brown Via E-mail 2/8/2020. Plan sheet by TWMM dated 8/24/2018.

TOTAL COST: LABOR, EQUIPMENT AND MATERIAL..... See Above

The Owner shall hold harmless the Contractor and its employees, agents and subcontractors from and against all claims, damages, loss or expenses arising out of or resulting from any incident or occurrence that is not under the direct control, supervision, care or custody of the Contractor. The Owner agrees to pay attorney fees of Contractor if Owner fails to timely pay any amounts due under this proposal.

Contractor proposes hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:
See Above dollars (*See Above*).

Payment to be made as follows:

TERMS: NET 30 DAYS, INTEREST AT 1 1/2% PER MONTH ACCRUES ON UNPAID BALANCE AFTER FIRST 30 DAYS.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration of or deviation from above specifications involving extra costs will be executed *only* upon written orders, and will become an extra charge over and above the estimate. Contractor's performance contingent upon strikes, accidents or delays beyond our control. Owner to carry general liability, fire, tornado and other necessary insurance. Contractor's workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature

Henry H. Rohwedder, President

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal: The above prices, specifications, terms, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Print Name: _____

Signature: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval and Signing of a Collective Bargaining Agreement between AFSCME and the City of Waterloo, Illinois for a term beginning on January 01, 2020 and ending on December 31, 2020.

3. Relief or action to be requested:
Approval and Signature.

4. Submittal date: 04/09/20

Submitted by: _____
Mayor Thomas Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

COLLECTIVE BARGAINING AGREEMENT BY AND *BETWEEN AMERICAN
FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES AFL-CIO,
COUNCIL 31 (UNION)* AND THE *CITY OF WATERLOO, ILLINOIS (EMPLOYER)*
(collectively as "PARTIES")
WITH A TERM FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

Whereas, the Parties previously entered into a Collective Bargaining Agreement which extended until December 31, 2019; and,

Whereas, the Parties have been in negotiations to adopt a successor agreement; and,

Whereas, the Parties have come to an agreement with the following terms:

1. From January 1, 2020 until December 31, 2020 the parties agree to a contract which has the same terms existing as in the last year (January 1, 2019 to December 31, 2019) of the now expired contract except for an acknowledgment that the City will follow the dictates of PA 101-0620.
2. These terms will be retroactive to January 1, 2020 and include a raise of 2.75% from salaries paid in calendar year 2019.
3. The retroactive raise due and owing for the time from January 1, 2020 and the date the reimbursement is made will be made in a lump sum and checks will be issued as soon as possible.
4. The situation with Covid-19 has induced the Parties to enter into this one year agreement and it is agreed that this type of "roll over" agreement shall not stand as precedent for future agreements.

IT IS SO AGREED

SIGNATURES

IN WITNESS WHEREOF the parties hereto have affixed their signatures this date
of April, 2020.

FOR THE EMPLOYER

By: _____
Thomas Smith, Mayor, City of Waterloo

Date

FOR THE UNION

By: *Patricia Rensing*
Patricia Rensing, Staff Representative
AFSCME Council 31
Date: APRIL 8, 2020

By: *Jason Goff*
Jason Goff, President, Local 39
Date: APRIL 8, 2020

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval and Signing of a Collective Bargaining Agreement between the IBEW and the City of Waterloo, Illinois for a term beginning on January 01, 2020 and ending on December 31, 2020.

3. Relief or action to be requested:
Approval and Signature.

4. Submittal date: 04/09/20

Submitted by:
Mayor Thomas Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

_____ Matter to be placed on agenda for meeting to be held on _____

_____ Matter referred to _____



Mayor

COLLECTIVE BARGAINING AGREEMENT BY AND BETWEEN LOCAL 309-
INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, AFL-CIO (UNION)
AND THE CITY OF WATERLOO, ILLINOIS (EMPLOYER) (collectively as
"PARTIES")

WITH A TERM FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

Whereas, the Parties previously entered into a Collective Bargaining Agreement which
extended until December 31, 2019; and,

Whereas, the Parties have been in negotiations to adopt a successor agreement; and,

Whereas, the Parties have come to an agreement with the following terms:

1. From January 1, 2020 until December 31, 2020 the parties agree to a contract
which has the same terms existing as in the last year (January 1, 2019 to
December 31, 2019) of the now expired contract.
2. These terms will be retroactive to January 1, 2020 and include a raise of 2.75%.
from salaries paid in calendar year 2019.
3. The retroactive raise due and owing for the time from January 1, 2020 and the
date the reimbursement is made will be made in a lump sum and checks will be
issued as soon as possible.
4. The situation with Covid-19 has induced the Parties to enter into this one year
agreement and it is agreed that this type of "roll over" agreement shall not stand
as precedent for future agreements.

IT IS SO AGREED

SIGNATURES

IN WITNESS WHEREOF the parties hereto have affixed their signatures this date
of April, 2020.

FOR THE EMPLOYER

By: _____
Thomas Smith, Mayor, City of Waterloo

Date

FOR THE UNION

By: 
Business Manager, I.B.E.W.

4/7/2020
Date

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval and Signing of a Collective Bargaining
Agreement between the FOP and the City of Waterloo, Illinois for a term
beginning on January 01, 2020 and ending on December 31, 2020.

3. Relief or action to be requested:
Approval and Signature.

4. Submittal date: 04/09/20

Submitted by:
Mayor Thomas Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

COLLECTIVE BARGAINING AGREEMENT BY AND BETWEEN POLICE OFFICERS MONROE COUNTY FOP LODGE #145 (UNION) AND THE CITY OF WATERLOO, ILLINOIS (EMPLOYER) (collectively as "PARTIES") WITH A TERM FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

Whereas, the Parties previously entered into a Collective Bargaining Agreement which extended until December 31, 2019; and,

Whereas, the Parties have been in negotiations to adopt a successor agreement; and,

Whereas, the Parties have come to an agreement with the following terms:

1. From January 1, 2020 until December 31, 2020 the parties agree to a contract which has the same terms existing as in the last year (January 1, 2019 to December 31, 2019) of the now expired contract.
2. These terms will be retroactive to January 1, 2020 and include a raise of 2.75% from salaries paid in calendar year 2019.
3. The retroactive raise due and owing for the time from January 1, 2020 and the date the reimbursement is made will be made in a lump sum and checks will be issued as soon as possible.
4. The situation with Covid-19 has induced the Parties to enter into this one year agreement and it is agreed that this type of "roll over" agreement shall not stand as precedent for future agreements.

IT IS SO AGREED.

SIGNATURES

IN WITNESS WHEREOF the parties hereto have affixed their signatures this date of April, 2020.

FOR THE EMPLOYER

FOR THE UNION

By: _____
Thomas Smith, Mayor, City of Waterloo

By: James Daniels 4/6/20
James Daniels, Field Representative

FOR ALL SWORN OFFICERS UNIT

By: [Signature] 4/6/2020

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
April 20, 2020
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Managerial Raises at the same Percentage
(2.75%) as Contracted Employees Effective May 1, 2020 for the Following
Individuals: Tim Birk, Shawn Kennedy, Jim Nagel, Sarah Deutch, Jeff Prosis and
Dane Luke.

3. Relief or action to be requested:
Approval.

4. Submittal date: 04/16/20

Submitted by:
Mayor Thomas Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor