

**MINUTES OF THE  
CITY COUNCIL MEETING  
MAY 01, 2017**

1. The meeting was called to order by Mayor for the Day, Colin Sebastian.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Row and Heller.
3. Pledge of Allegiance led by Mayor for the Day, Colin Sebastian.
4. Approval of Minutes as Written or Amended.  
Motion made by Alderman Frederick and seconded by Alderman Trantham to approve the April 17, 2017, 7:30 p.m., City Council Meeting minutes. Motion passed unanimously with Alderman Frederick, Row, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.
5. Miscellaneous Business.
  - A. Consideration and Action on Approval of the 2017 Certification of Election Results.  
Motion made by Alderman Notheisen and seconded by Alderman Heller to approve the 2017 Certification of Election Results. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Row and Heller voting yea.
6. Motion to Recess for Swearing-In of Elected Aldermen.  
Motion made by Alderman Trantham and seconded by Alderman Frederick to recess for the swearing-in of elected Aldermen. Motion passed unanimously with Aldermen Trantham, Darter, Frederick, Row, Heller, Notheisen, Thomas and Hopkins voting yea.  
ADMINISTRATION OF OATH OF OFFICE DURING RECESS.  
City Clerk Administered Oath of Office for Aldermen to the Following Persons:  
Ward I – Russell J. Thomas  
Ward II – James Trantham  
Ward III – Kyle Buettner  
Ward IV – Russell Row, Jr.  
RECONVENING ON CALL OF MAYOR SMITH.  
Motion made by Alderman Notheisen and seconded by Alderman Heller to reconvene the meeting. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
7. Roll Call. The following aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
8. Appointment of Officers for the Following Positions with the Advice and Consent of City Council.
  - A. Appointment of Mr. Tim Birk as Director of Public Works. Consent approved unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
  - B. Appointment of Mrs. Shawn Kennedy as Collector/Budget Officer. Consent approved unanimously by Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
  - C. Appointment of Mrs. Sarah Deutch as Community Relations Coordinator. Consent approved unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
  - D. Appointment of Mr. Jim Nagel as Subdivision & Zoning Administrator. Consent approved unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
  - E. Appointment of Mr. Nathan Krebel as Building Inspector/Code Administrator. Consent approved unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

- F. Appointment of Mr. Michael Douglas as Chief of Police. Consent approved unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
  - G. Appointment of Mr. Daniel Hayes as City Attorney. Consent approved unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
9. Corrections or Withdrawal of Agenda Items by Sponsor.  
None.
10. Petitions by Citizens on Non-Agenda Items.  
None.
11. Reports and Communications from the Mayor and other City Officers.
- A. Report of Collector.  
No report.
  - B. Report of Treasurer.  
No report.
  - C. Report of Zoning Administrator.  
No report.
  - D. Report of Director of Public Works.  
Tim Birk was absent. Mayor Smith stated the Sewer Plant did a good job with all the rain and excess water.
  - E. Report of Chief of Police.  
No report.
  - F. Report of City Attorney.  
No report.
  - G. Report and Communication by Mayor.
    - 1. Presentation of Mayor for the Day, Colin Sebastian.
    - 2. The Mayor presented a Plaque of Commendation to Alderman Trantham and Alderman Frederick for their years of dedicated service to the City of Waterloo as aldermen.
    - 3. Mayoral Committee Appointments.
    - 4. Monarch Butterfly Pledge was read. Chairman Steve Notheisen explained the program.
    - 5. Proclamation for Respect for Law Week. Introduction of the Optimist and their work in the community.
12. Report of Standing Committees.  
No report.
13. Report of Special Committees.  
No report.
14. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
- A. Consideration and Action on Ordinance No. 1726 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 33 Street Regulations, Article VII Driveways, Regarding “Field Road”.  
Motion made by Alderman Heller and seconded by Alderman Darter to approve Ordinance No. 1726 amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 33 Street Regulations, Article VII Driveways, regarding “Field Road”. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.

- B. Consideration and Action on Ordinance No. 1727 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 21 Liquor, Article II Licenses, Regarding Daily License Fee.  
Motion made by Alderman Notheisen and seconded by Alderman Heller to approve Ordinance No. 1727 amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 21 Liquor, Article II Licenses, regarding Daily License Fee. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
15. Unfinished Business.  
None.
16. Miscellaneous Business.
- A. Consideration and Action on Warrant No. 553.  
Motion made by Alderman Hopkins and seconded by Alderman Darter to approve Warrant No. 553. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.
- B. Consideration and Action on City's Annual \$7,500.00 Contribution to Western Egyptian.  
Motion made by Alderman Row and seconded by Alderman Hopkins to approve the City's annual \$7,500.00 contribution to Western Egyptian. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- C. Consideration and Action on Façade Grant for the Vintage Wine Bar at 212 S. Main Street.  
Motion made by Alderman Heller and seconded by Alderman Darter to approve a Façade Grant for the Vintage Wine Bar at 212 S. Main Street. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
- D. Consideration and Action on Approval of the Revised Final Plat for Lots No.1 & 2 (HB-9, HB-10 and HB-11) Westview Acres Phase I.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve the Revised Final Plat for Lots No. 1 & 2 (HB-9, HB-10 and HB-11) of Westview Acres Phase I. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
- E. Consideration and Action on Approval to Sign the EPA Permits for Country Club Hills, Phase II.  
Motion made by Alderman Notheisen and seconded by Alderman Heller to approve the signing of the EPA Permits for Country Club Hills, Phase II. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- F. Consideration and Action on Approval of Setback Request as Permitted by Section 40-13-2(C) of the City of Waterloo Zoning Code for a Building Permit as Applied for by John Gallagher at 202 W. Fourth Street.  
Motion made by Alderman Hopkins and seconded by Alderman Row to approve a setback request as permitted by Section 40-13-3(C) of the City of Waterloo Zoning Code for a Building Permit as applied for by John Gallagher at 202 W. Fourth Street. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.
17. Discussion of Matters by Council Members Arising After Agenda Deadline.
- Alderman Hopkins** reminded the Council of the World Day of Prayer on May 4, 2017 @ 8:00 a.m. at Hope Church.

**Alderman Trantham** thanked everyone for their support and said he is looking forward to serving Ward II.

**Alderman Darter** thanked the Optimist for all their time and work.

**Mayor Smith** stated the ribbon cutting for the House of Neighborly Services took place today at 10 a.m. on Main Street.

18. Motion to Adjourn. Motion made by Alderman Notheisen and seconded by Alderman Heller to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:05 p.m.

**Barbara Pace,  
CITY CLERK**