

**MINUTES OF THE  
CITY COUNCIL MEETING  
MAY 02, 2022**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.  
Absent: Notheisen
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Approval of City Council Meeting Minutes dated 04-18-22. Motion made by Alderman Darter and seconded by Alderman Kyle Buettner to approve the City Council Meeting Minutes from 04-18-22. Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting 'yea'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. No report.
    1. Treasurer's Annual Police Pension Fund Report  
Motion made by Alderman Kyle Buettner and seconded by Alderman Row to accept the Treasurer's Annual Police Pension Fund Report.  
Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham and Darter voting 'yea'.
  - C. Report of Subdivision and Zoning Administrator. No report.
  - D. Report of Director of Public Works.  
Installing the Veteran's Banners along Rogers Street, Veterans Drive and Lakeview Drive.
  - E. Report of Chief of Police.  
On National Drug Take Back Day 2022 we took in 8 pounds of unused medication.
  - F. Report of City Attorney. No report.

- G. Report and Communication by Mayor.
1. Swearing in of Mr. Rahman Salama as a Probationary Police Officer.
  2. Proclamation for Respect for Law Week.
  3. Re-Appointment of Todd Osterhage to the Police Pension Board for a Two-Year Term to Expire on May 14, 2024.  
Appointment approved unanimously with Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
  4. Good Neighbor Award Presented to Gary Most.
  5. IL Association of Water Pollution Control Operators, City of Waterloo WWTP, 2021 Group 2.  
Illinois EPA recognized the Waterloo Sewer Plant as one of the top three in the state in the operation of a clean and efficient sewer plant.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
- A. Consideration and Action on Ordinance No. 1848 Amending the Revised Code of Ordinances of the City of Waterloo, IL, Chapter 38 Utility Systems, Article 1 Electric Systems, Section 38-1-36(F) Regarding Annual Operations Expense Adjustment.  
Motion made by Alderman Row and seconded by Alderman Heller on approval of Ordinance No. 1848 Amending the Revised Code of Ordinances of the City of Waterloo, IL, Chapter 38 Utility Systems, Article 1 Electric Systems, Section 38-1-36(F) Regarding Annual Operations Expense Adjustment.  
Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
- B. Consideration and Action on Ordinance No. 1849 Amending the Revised Code of Ordinances of the City of Waterloo, IL, Chapter 40 Zoning Code, Section 40-1-15 Definitions, regarding Animal Hospital.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve Ordinance No. 1849 Amending the Revised Code of Ordinances of the City of Waterloo, IL, Chapter 40 Zoning Code, Section 40-1-15 Definitions, regarding Animal Hospital.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
- C. Consideration and Action on Ordinance No. 1850 Amending the Revised Code of Ordinances of the City of Waterloo, IL, Chapter 40 Zoning Code, Section 40-1-15 Definitions, regarding Convenience Store.  
Motion made by Alderman Darter and seconded by Alderman Heller to approve Ordinance No. 1850 Amending the Revised Code of Ordinances of the City of Waterloo, IL, Chapter 40 Zoning Code, Section 40-1-15 Definitions, regarding Convenience Store.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.

11. Unfinished Business. None.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 613.

Motion made by Alderman Darter and seconded by Alderman Row on approving Action on Warrant No. 613.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
  - B. Consideration and Action on Waterloo Buds advertising in the amount of \$400.00 from the Community Relations Fund.

Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins on approval of the Waterloo Buds advertising in the amount of \$400.00 from the Community Relations Fund.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
  - C. Consideration and Action on Approval of Insituform as Low Bidder in the amount of \$160,724.00 for the 2022 Sewer Lining Project as bid on 04-20-22, 2:00 p.m.

Motion made by Alderman Kyle Buettner and seconded by Alderman Row on approval of Insituform as Low Bidder in the amount of \$160,724.00 for the 2022 Sewer Lining Project as bid on 04-20-22, 2:00 p.m.  
Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Matt Buettner, Hopkins, Trantham and Darter voting ‘yea’.
  - D. Consideration and Action on Approval of Columbia Quarry Company as Low Bidder in the total amount of \$27,180.00 for the 2022 MFT Rebid for Aggregate Materials as held on 04- 28-22, 9:30 a.m.

Motion made by Alderman Hopkins and seconded by Alderman Heller on approval of Columbia Quarry Company as Low Bidder in the total amount of \$27,180.00 for the 2022 MFT Rebid for Aggregate Materials as held on 04-28-22, 9:30 a.m.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Matt Buettner voting ‘yea’.
  - E. Consideration and Action on a Special Event Permit Application from Crafted in the Loo for their “Celebrations” Event to include a Pop-Up Coffee Bar at 111 N. Main Street, on June 04, 2022, 9 a.m. to 2 p.m., with the closure of two front parking spots at that location.

Motion made by Alderman Row and seconded by Alderman Kyle Buettner on approving a Special Event Permit Application from Crafted in the Loo for their “Celebrations” Event to include a Pop-Up Coffee Bar at 111 N. Main Street, on June 04, 2022, 9 a.m. to 2 p.m., with the closure of two front parking spots at that location.  
Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.

- F. Consideration and Action on a Special Event Permit Application from the Monroe County Arts Alliance for a “Chalk-A-Lot” Street Art Event to be held on Saturday, September 10, 2022, 8 a.m. to 5 p.m., to include the closure of Mill Street between Main and Market on Saturday, September 10, 2022 and Sunday, September 11, 2022.  
Motion made by Alderman Row and seconded by Alderman Kyle Buettner on approving a Special Event Permit Application from the Monroe County Arts Alliance for a “Chalk-A-Lot” Street Art Event to be held on Saturday, September 10, 2022, 8 a.m. to 5 p.m., to include the closure of Mill Street between Main and Market on Saturday, September 10, 2022 and Sunday, September 11, 2022.  
Motion passed unanimously with Aldermen Row, Heller, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
- G. Consideration and Action on Approval of a Special Use Permit for a Home Occupation Request from Amie Wester to allow for a Barbershop to be located at her residence, 417 Sunset Drive.  
Motion made by Alderman Darter and seconded by Alderman Matt Buettner on approving a Special Use Permit for a Home Occupation Request from Amie Wester to allow for a Barbershop to be located at her residence, 417 Sunset Drive.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Matt Buettner, Hopkins and Trantham voting ‘yea’.
- H. Consideration and Action on Solicitation Request from the Waterloo Lions Club for their Annual Diabetes Awareness Campaign to be held on Saturday, May 14, 2022 at the intersections of Main / Mill and Rogers / Hamacher.  
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins on approving a Solicitation Request from the Waterloo Lions Club for their Annual Diabetes Awareness Campaign to be held on Saturday, May 14, 2022 at the intersections of Main / Mill and Rogers / Hamacher.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
- I. Consideration and Action on Approval of Executive Session for the Approval of Minutes as per 5 ILCS 120/2(c)(21).  
Motion made by Alderman Heller and seconded by Alderman Darter on Approving of Executive Session for the Approval of Minutes as per 5 ILCS 120/2(c)(21).  
Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.

Entered into Executive Session at 7:51 p.m.

Adjourned Executive Session at 8:13 p.m.

Motion to Resume Session made by Alderman Darter and seconded by Alderman Kyle Buettner. Motion passed with unanimous voice vote.

Motion made by Alderman Heller and seconded by Alderman Darter to classify the

following Executive Session Meeting Minutes as ‘Schedule A’ and are approved to be released:

Executive Session Meeting Minutes	
Date	Schedule A
October 12, 2020	✓
January 11, 2021	✓
March 1, 2021	✓
March 8, 2021	✓
March 15, 2021	✓
August 2, 2021	✓
August 10, 2021	✓
December 13, 2021	✓
January 3, 2022	✓

The remaining Executive Session Meeting Minutes are classified as ‘Schedule B’ where it has been determined the need still exists for these minutes to remain closed and confidential.

Motion passed unanimously with Aldermen Heller, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**Alderman Hopkins** mentioned that Thursday, May 5<sup>th</sup>, is the National Day of Prayer and there will be a National Day of Prayer service and breakfast at Hope Church at 8 a.m.

**Alderman Heller** commented that the Tourism Times has converted into a magazine-type format and thereby saving over \$3,000.00 in printing costs. Waterloo also received free advertising in the *Illinois Farm Bureau Partners* magazine on their recent visit to JV’s.

**The Mayor** reminded everyone that the First Responder Memorial Dedication will be held at Zimmer Park on May 07, 2022 from 8 a.m. to 11 a.m.

14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion passed with a unanimous voice vote. Mayor Smith adjourned the meeting at 8:18 p.m.

**Mechelle Childers**  
**City Clerk**